

ADAMS COUNTY PUBLIC WORKS COMMITTEE MINUTES

Friday, February 9, 2007, AT 9:30 A.M.
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
David Renner, Secretary
Robert Dixon
Florence Johnson

EXCUSED: Dean Morgan, Vice-Chair

OTHERS PRESENT: Myrna Diemert, SW Director/Recycling Coordinator
Hank Strohmeier, Foreman

CALL MEETING TO ORDER: The meeting of the Adams County Public Works Committee was called to order by Chair-Larry Babcock at 9:34 A.M., on Friday, February 9, 2007.

WAS THE MEETING PROPERLY ANNOUNCED: YES

ROLL CALL: Babcock, Renner, Dixon, Johnson present. Absent, excused-Morgan.

APPROVAL OF AGENDA: Chair Babcock asked if there were any changes, revisions or additions to the agenda. None. *Motion by Renner, second by Dixon, to approve the agenda as presented. All in favor. Motion carried.*

APPROVAL OF 1-11-07 OPEN AND CLOSED SESSION MINUTES: (The Open Session Minutes were approved at the 2-8-07 meeting) *Motion by Renner, second by Johnson, to approve the 1-11-07 Closed Session Minutes as presented. All in favor. Motion carried.* Committee members signed the resolution.

PUBLIC PARTICIPATION: None.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: Ms. Diemert presented a request from Ron Chamberlain to ask the Committee to select a date for interviews for the hiring list at the Highway Department. The Committee selected February 16, 2007 at 9:00 as the date. Ms. Diemert will notify the Highway Commissioner regarding this selection.

Ms. Diemert next presented two Dept. Head out of Office requests for dates she will be on vacation and at a conference.

FINANCIAL REPORT: Ms. Diemert presented and reviewed the January 2007 Financial Report and five Friday checks for approval. *Motion by Johnson, second by Dixon to approve the January 2007 Financial Report and five Friday checks as presented. All in favor. Motion carried.* Discussion on the 2006 Year End report will be given at the next meeting.

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report for Jan/February 2007 (see attached copy) and discussion was held. *Motion by Dixon, second by Renner, to approve the Site Report as presented. All in favor. Motion carried.*

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert had no new training requests to present.

REI GRANT PARTNER AGREEMENT(S): Ms. Diemert stated that she had no new REI Grant Agreements to bring before the Committee.

UPDATE ON OFFICE SUPERVISOR/LOSS CONTROL & SAFETY OFFICER: Ms. Diemert updated the Committee on the position resolution that will be presented to County Board on Tuesday, February 20, 2007.

APPROVE RESOLUTIONS FOR GENERAL OBLIGATION BONDS & PUBLISHING: Ms. Diemert presented two resolutions for approval regarding the bond. Discussion was held. She also reminded the Committee what projects and purchases were requested for the Solid Waste Department. The formal approval and signing was done at the Highway Department during the February 8th, 2007 meeting.

VOUCHERS: The vouchers were presented to the Committee along with a list of purchase orders as described in Chapter Eight: Budgeting and Accounting Policies, Section 4 of the Adams County Personnel & General Administrative Policies Manual. *Motion by Renner, second by Johnson, to approve the voucher list. All in favor. Motion carried.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: Ms. Diemert stated she has no new items to place on the next agenda at this time.

NEXT MEETING DATE AND ADJOURN: The next meeting will be held on Thursday, March 8, 2007, at 9:00 A.M. at the Highway Department. *Motion by Johnson, second by Dixon, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 11:06 P.M.

Respectfully submitted,

David Renner, Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE