

ADMINISTRATIVE & FINANCE MINUTES

February 15, 2007

8:00 a.m.

Meeting was called to order at 8:08 a.m. Present Sebastiani, Grabarski, Davis, and West.
Excused Keckeisen.

Kniess present to explain Letter of Interest from Town of Rome and Resolution to forward to County Board. Brief explanation was given regarding legal issues. Kniess explained performance bonds and the need to review one before proceeding with the matter. For lack of information it was recommended that the resolution not be forwarded to County Board and the Letter of Interest be presented under correspondence to communicate the information and request being made to full board. Kniess will try to have someone present to inform the board and answer questions. Motioned by Davis/West to forward Letter of Interest as correspondence to inform board of request. Motion carried by unanimous voice vote.

Motioned by Davis/Grabarski to deny miles claimed to office on coroner expense report. Motion carried by unanimous voice vote.

Motioned by Grabarski/West to approve line items transfers between contracted services/dam maintenance accounts for LCD department. Motion carried by unanimous voice vote. No need to do transfers within function of other LCD account will net out.

Discussion regarding bonding \$21, million took place, lack of information provided. Resolution regarding \$21 million can be forwarded to County Board without approval of committee.

Motioned by Grabarski/Davis to allow one less tough book. Money allotted for the purchase of the tough book can be used for other purchases, however it must not exceed the cost allotted for the initial purchase. Motion carried by unanimous voice vote.

Motioned by Grabarski/West when mailing county directories the counter fee plus the additional postage necessary to mail directories will be charged. Motion carried by unanimous voice vote.

Committee consented to do a payroll stuffer for the direct deposit survey approved by Executive Committee.

Discussion regarding Safe Keeper \$45.00 per day fee from Wood County took place. Anticipated revenue for 07 may not be met. Have someone present at next meeting to discuss this issue.

Motioned by Grabarski/West to adjourn until 8:00 a.m. February 16, 2007. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi
Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY ADMINISTRATIVE & FINANCE
COMMITTEE