

ADAMS COUNTY BOARD OF SUPERVISORS MEETING
Adams County Board Room, December 17, 2013 6:00 p.m.

1. Call to Order by the Chairman
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve Agenda
7. Approval of November 19 and December 3, 2013 minutes.
8. Public Participation
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk, and appoint six (6) Supervisors to approve claims: Roekle, Roseberry, Sebastiani, Stuchlak, Allen and Babcock.
10. **Claims:** None
11. **Correspondence:** None
12. **Appointments:** Appoint Bob Bott to replace Tom Knoop as DOT member and Lt. Seth Tully to replace Rod Stormoen on the Traffic Safety Committee. Appoint James Petersen to the Aging Advisory Board. Reappoint Al Martin, Bob Kissinger, Millie Scott, Paul Pisellini, Diane Cable and Donna Richards to the Aging Advisory Board.
13. **Unfinished Business:**
14. **Reports and Presentations:**
 - A. Miscellaneous:
 - Administrative Coordinator/Director of Finance report
 - Daric Smith, RIDC
 - Presentation given by UW Extension
 - Recognition of Certificate and Plaque was given to Diane Osborn by the CWCAC for her 12 years of service and dedication.
 - Cancer Awareness Recognition for the Adams County Cancer Awareness Team from the WI Cancer Council
 - Recognize John Marlow (Solid Waste) and Scott Jensen (Highway) for 25 years of service to Adams County

15. Review Committee Minutes			
Admin & Fin 11/6 Airport 10/14, 11/18 BOA 11/20 CWCAC 10/23 County Board 11/19, 12/3	Executive 11/5, 11/8 Highway 11/14 Jt Admin & Fin/Exec 11/14, 11/22 L & W 11/4	Library 10/28 Parks 10/1 P & Z 11/6, 11/19, 12/4 Property 11/1	P S & J 11/13 Solid Waste 11/13 Surveyor 11/2013 UW Ext 11/12

16. **Resolutions:**
 - Res. #122:** To Support Wisconsin 2013 Assembly Bill 308.
 - Res. #123:** To amend Resolution No. 65-2013 allowing the disbursement of funds donated to Veterans Services within one (1) year of receipt of donation funds.
 - Res. #124:** To establish a 2.0% pay increase in fiscal year 2014 for all Adams County Employees with the exception of Sheriff's Department Local Union 355 employees; employees hired after June 30, 2013; on-call employees; and limited term employees.
 - Res. #125:** To approve a Letter of Understanding between Adams County and Adams County 4-H Leaders Association for the upcoming plat book.

Res. #126: To Authorize the Highway Commissioner to act on behalf of Adams County to apply for \$247,000.00 from the Wisconsin Department of Transportation Local Road Improvement Program for the purpose of funding the reconstruction of CTH G from Apache Lane to Badger Drive.

Res. #127: To Authorize the Highway Commissioner to act on behalf of Adams County to apply for \$94,000 from the Wisconsin Department of Transportation Local Road Improvement Program for the purpose of funding the reconstruction of CTH G from to Badger Drive CTH C.

Res. #128: To Sell County Advertised Foreclosure Property-No. 8-1249.

Res. #129: To Sell County Advertised Foreclosure Property-No. 12-1215.

Res. #130: To Sell County Advertised Foreclosure Property-No. 4-316.

Res. #131: Amend resolution 38 attached hereto for purposes of additional equipment and services as requested by the WNDR.

Res. #132: To approve Adams County entering into the attached Cooperative Service Agreement for the purpose of cooperation in a County/State/Federal black bear, cougar, white-tailed deer, elk, Canada Goose, Wild Turkey and Sandhill Crane damage management program.

18. **Ordinances:**

Ord. #23: To rezone property located in the NW ¼, SE ¼, Section 31, Township 16 North, Range 6 East at 1329 Evergreen Drive, owned by Darin Kurth, Town of Easton, from an A1 Exclusive Agriculture District to an A1-15 Exclusive Agriculture District.

19. **Denials:**

Denial #01: Not amended to rezone property (1.9 acres) located in the S ½, SW ¼, Section 31, Township 19 North, Range 5 East, Lot 1 of CSM 5632, owned by Lunstrum LLC, Town of Monroe, from a Conservancy District to a Recreational/Residential District.

20. **Petition:** None

21. Approve Claims

22. Approve Per Diem and Mileage

23. Motion for County Clerk to correct errors

24. Set next meeting date

25. Adjournment



Trena Larson

Administrative Coordinator/Director of Finance

400 N. Main Street

P.O. Box 102

Friendship, WI 53934-0102

Phone: 608-339-4579

Cell: 608-403-1618 Fax: 608-339-4509

Trena.Larson@co.adams.wi.us

County Board

12/17/13

Office Activities

1. Finish 2014 Budget
 - a. Report Levy Limit to Department of Revenue
2. Oversee the Land & Water Department
 - a. Coordinate with staff
 - b. Correspondences related to daily operations
3. Wage Study Consortium (WIPFLI)
4. Year End processes
 - a. Present 2013 training for Department Heads and Fiscal Staff
5. Work with Schenck on annual audit
6. Coordinate open enrollment for employees

Upcoming Activities

1. Encroachment of Airport
2. Working with Corporation Counsel on correspondence from DNR in regards to The Easton Store
3. Review Employee Handbook and General and Administrative Polices for conflicts in language
 - a. Prepare a Training
4. Complete Incident Command System (ICS) 400 – Emergency Management

RESOLUTION 123 -2013
RESOLUTION TO AMENDED RESOLUTION 65-2013

INTRODUCED BY: Administrative & Finance Committee

INTENT & SYNOPSIS: To amend Resolution No. 65-2013 allowing the disbursement of funds donated to Veterans Services within one (1) year of receipt of donation funds.

FISCAL NOTE: Budget Neutral.

WHEREAS: Resolution No. 65-2013 was adopted by the County Board on August 20, 2013 allowing donation funds to be disbursed through Veterans Service account number 100-E-54700-439 in fiscal year 2013; and

WHEREAS: Donation funds received late in a fiscal year may not be timely processed for disbursement in the same fiscal year.

NOW THEREFORE, BE IT RESOLVED that the Adams County Board of Supervisors approves disbursement of donation funds through Veterans Service account number 110-E-54700-439 within one (1) year of receipt of said funds; and

BE IT FURTHER RESOLVED, that all other provisions of Resolution No. 65-2013 unchanged by this Amended Resolution are incorporated herein by reference.

Recommended for adoption by the Administrative & Finance Committee this 9th day of December, 2013.

Lou J. Dumadi
John S. Allen
Garry Babcock

John West
Francis Johnson
al Schesterson

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ day of December, 2013.

County Board Chair

County Clerk

Reviewed by Corporation Counsel

Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION 124 -2013

Page 2 of 2

40 Recommended for adoption by the Executive Committee this 9th day of December,
41 2012.

42 [Signature] _____
43 Frank E. Allen _____
44 Lawrence Johnson _____
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47 Adopted _____
48 Defeated _____ by the Adams County Board of Supervisors this
49 Tabled _____ day of December, 2012.
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51 _____
52 County Board Chair County Clerk
53 Reviewed by Corporation Counsel
54 Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION 125 -2013

RESOLUTION TO APPROVE LETTER OF UNDERSTANDING BETWEEN ADAMS COUNTY AND ADAMS COUNTY 4-H LEADERS ASSOCIATION

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INTRODUCED BY: Administrative & Finance Committee

INTENT & SYNOPSIS: To approve a Letter of Understanding between Adams County and Adams County 4-H Leaders Association for the upcoming plat book.

FISCAL NOTE: Unbudgeted revenue will be calculated upon fulfillment of the Letter of Understanding to include:

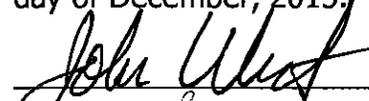
- Adams County GIS services at the rate of \$45 per hour.
- Optional Services: Large Format Map Option generated at \$45 per hour plus \$1.75/square foot printing charge for large format map option.

WHEREAS: Adams County 4-H Leaders requested Adams County to provide maps and indexes for compilation of the upcoming Adams County Plat Book; and

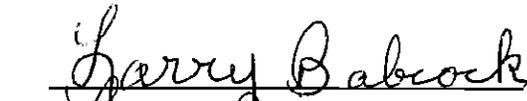
WHEREAS: The requested services are detailed on the attached Letter of Understanding.

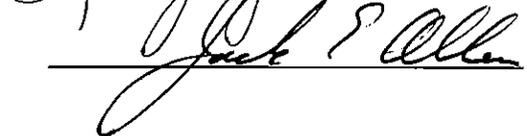
NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that the Letter of Understanding between Adams County and Adams County 4-H Leaders Association, attached hereto and incorporated herein, is hereby approved.

Recommended for adoption by the Administrative & Finance Committee this 9th day of December, 2013.









Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ day of _____, 20____.

County Board Chair

County Clerk

- Reviewed by Corporation Counsel
- Reviewed by Administrative Coordinator/Director of Finance

Adams County GIS

402 Main Street P.O. Box 102 Friendship, WI 53934-0102

Jon Galloy, GIS Specialist / Assistant Land Information Officer

Phone: 608-339-4546 Fax: 608-339-4584

gis@co.adams.wi.us

December 2, 2013

Julie Roseberry
Adams County 4H Leaders Association
Plat Book Committee Chair

Dear Ms. Roseberry:

Thank you for requesting that Adams County GIS provide maps and indexes for the upcoming 4H Plat Book. I am writing to confirm your request and any other applicable terms associated with the plat book.

The plat map series will include two 8.5" x 11" pages per PLSS township, with each map measuring about 7.75" square. One will be in standard plat book style, the other will be a road map with an air photo background that will not show ownership information or acreage. Additional information to be shown on each page in the plat map series includes:

- Title - Township / range and civil town name/s
- Locator map
- Reference to legend
- Adjacent map page number references at map edges
- Address grid reference numbers
- Lat/Long reference numbers (Degrees-Minutes)
- Adams County GIS logo and web map URL
- 4H copyright
- Scale bar

Plat maps will show:

- Ownership parcels with owner name and acreage, as appropriate for parcel size
- Hydrography
- Roads, differentiated by the following road types:
 - Unpaved roads
 - Paved roads
 - County highways
 - State highways
- Selected land status
 - Private lands with public access - MFL-Open, FCL, Nature Conservancy
 - Public conservation areas - County Parks, State Parks, State Natural Areas, State Wildlife Areas
- Railroad
- Unincorporated communities
- Boat landings
- Section grid
- Airport
- Cemeteries
- Churches
- Town Halls

Thematic maps of one or two pages include:

- Index map showing civil towns, PLSS townships and plat book page numbers
- County Highway map / general reference map
- County air photo / highway map
- Map and explanation of the county addressing and street naming system
- Recreation map - lakes, parks, natural areas, boat landings, trout streams, etc.
- Snowmobile and ATV map showing state corridor snowmobile trails and ATV routes and trails
- Village of Friendship and City of Adams street maps
-
- Map of the Rome Tri-Lakes area

The following indexes will be provided:

- Owner index
- Street index
- Subdivision index

The following map-related front matter will be provided and will be incorporated into the book:

- Legend
- Explanation of land descriptions / PLSS
- Disclaimer
- Listing of data sources
- Adams County mapping information
- Corrections statement, contact information
- Explanation of land status, responsible use of public access lands
- Explanation of latitude and longitude, comments on GPS receiver use, datum, DMS / Decimal degrees conversion
- Table of abbreviations

Review and delivery

A proof of each map will be provided to the 4H plat book committee as maps are completed. All proofs will be delivered by June 6th, 2014. Final maps will be delivered by June 20th, 2014.

Software

Adams County may purchase a license for Adobe Illustrator through the UW Extension.

Payment

Work will be performed by Adams County GIS and billed hourly at \$45/hour, with payment due upon delivery of the final maps. Adams County shall also be provided with 42 plat books at time of plat book completion, for County use at no charge.

Large format map option

The 4H Leaders have the option to have large format versions of the plat map produced by Adams County GIS. This work will be done at the same hourly rate (\$45/hr) with a \$1.75/square foot printing charge.

Please acknowledge your acceptance of this letter by signing and returning a copy.
Sincerely,

Jon Galloy
Adams County
GIS Specialist

Date

Trena Larson
Adams County
Administrative Coordinator / Director of Finance

Date

Received and terms accepted by:

Julie Roseberry
Adams County 4H Leaders Association
Plat Book Committee Chair

Date

RESOLUTION 126 -2013

RESOLUTION TO AUTHORIZE ADAMS COUNTY HIGHWAY DEPARTMENT TO APPLY FOR A \$247,000.00 C.H.I.-D (COUNTY HIGHWAY IMPROVEMENT DISCRETIONARY) GRANT FROM THE WISCONSIN DEPARTMENT OF TRANSPORTATION TO FUND THE RECONSTRUCTION OF CTH G FROM APACHE LANE TO BADGER DRIVE

INTRODUCED BY: Highway Committee

INTENT & SYNOPSIS: To Authorize the Highway Commissioner to act on behalf of Adams County to apply for \$247,000.00 from the Wisconsin Department of Transportation Local Road Improvement Program for the purpose of funding the reconstruction of CTH G from Apache Lane to Badger Drive.

FISCAL NOTE: Estimated total cost is \$2,106,000.00. This is a matching reimbursement program in which the Wisconsin Department of Transportation matches up to \$247,000.00 leaving an estimated local cost of \$1,859,000.00 which has been included in the 2014 budget.

WHEREAS: CTH G from Apache Lane to Badger Drive is aging and in need of reconstruction; and

WHEREAS: Funding via grant is available for the reconstruction of CTH G from Apache Lane to Badger Drive.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that the Adams County Board of Supervisors hereby approves and authorizes the Highway Commissioner to act on behalf of Adams County to apply for \$247,000.00 from the Wisconsin Department of Transportation Local Road Improvement Program for the purpose of funding the reconstruction of CTH G from Apache Lane to Badger Drive; and

BE IT FURTHER RESOLVED: That Adams County will comply with the State and Federal rules for the program and will meet the financial obligations under the grant as stated in the fiscal note of the resolution.

Recommended for adoption by Highway Committee this 14th day of November, 2013.

Garry Babcock
Doreen Johnson
James Bayn

Kath Johnson
Dean R Morgan

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ day of _____, 20____.

County Board Chair

County Clerk

- Reviewed by Corporation Counsel
- Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION 127 -2013

RESOLUTION TO AUTHORIZE ADAMS COUNTY HIGHWAY DEPARTMENT TO APPLY FOR A \$94,000 C.H.I. (COUNTY HIGHWAY IMPROVEMENT) GRANT FROM THE WISCONSIN DEPARTMENT OF TRANSPORTATION TO FUND THE RECONSTRUCTION OF CTH G FROM BADGER DRIVE TO CTH C

INTRODUCED BY: Highway Committee

INTENT & SYNOPSIS: To Authorize the Highway Commissioner to act on behalf of Adams County to apply for \$94,000 from the Wisconsin Department of Transportation Local Road Improvement Program for the purpose of funding the reconstruction of CTH G from to Badger Drive CTH C .

FISCAL NOTE: Estimated total cost is \$1,800,000.00. This is a matching reimbursement program in which the Wisconsin Department of Transportation matches up to \$94,000.00 leaving an estimated local cost of \$1,706,000.00 which will be included in the 2015 budget.

WHEREAS: CTH G from Badger Drive to CTH C is aging and in need of reconstruction; and

WHEREAS: Funding via grant is available for the reconstruction of CTH G from Badger Drive to CTH C.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that the Adams County Board of Supervisors hereby approves and authorizes the Highway Commissioner to act on behalf of Adams County to apply for \$94,000 from the Wisconsin Department of Transportation Local Road Improvement Program for the purpose of funding the reconstruction of CTH G from Badger Drive to CTH C; and

BE IT FURTHER RESOLVED: That Adams County will comply with the State and Federal rules for the program and will meet the financial obligations under the grant as stated in the fiscal note of the resolution.

Recommended for adoption by Highway Committee this 14th day of November, 2013.

Harry Babcock
Fluence Johnson
James Bays

Robert Johnson
Dean R Morgan

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ day of _____, 20____.

County Board Chair

County Clerk

- Reviewed by Corporation Counsel
- Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION 128 -2013

RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED TAX DEED FORECLOSURE PROPERTY

INTRODUCED BY: PROPERTY COMMITTEE

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED FORECLOSURE PROPERTY

FISCAL NOTE: \$658.99 REVENUE TO ACCOUNT NO. 100 A 12400 -TAX PORTION; \$2,150.51 REVENUE TO ACCOUNT NO. 100. 10.48350 - PROPERTY SALES; \$200.00 REVENUE TO ACCOUNT NO. 100.10.46120 - TREASURER FEE; \$30.00 REVENUE TO ACCOUNT NO. 100.13.46130 - REGISTER OF DEEDS RECORDING FEES

WHEREAS: John Olson and Carolyn Olson have submitted a bid of \$3,009.50 for the parcel(s) of land described as follows:
Lot Forty-Four (44), Doe Addition to Fawn Lake, in Govt Lot 6 of Section Five (5), Township Fourteen (14) North, Range Six (6) East. Tax Parcel 8-1249

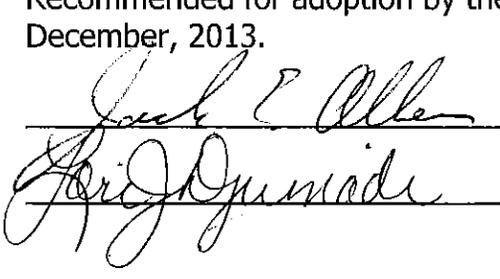
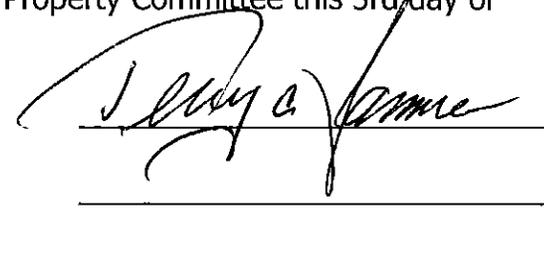
WHEREAS: Adams County took title to this property on September 23, 2013 per judgment of tax foreclosure; and

WHEREAS: John Olson and Carolyn Olson have submitted full payment of \$3,009.50 plus \$30 recording fee, which is on deposit with the County Treasurer.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors, that the above described property is hereby approved for sale for the bid of \$3,009.50.

BE IT FURTHER RESOLVED: That the County Clerk issue a Quit Claim Deed to the above described property.

Recommended for adoption by the Property Committee this 3rd day of December, 2013.

Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this 17th day of December, 2013.

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County Board Chair

County Clerk

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Reviewed by Corporation Counsel

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Reviewed by Administrative Coordinator/Director of Finance

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RESOLUTION 129 -2013

RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED TAX DEED FORECLOSURE PROPERTY

INTRODUCED BY: PROPERTY COMMITTEE

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED FORECLOSURE PROPERTY

FISCAL NOTE: \$875.97 REVENUE TO ACCOUNT NO. 100 A 12400 -TAX PORTION; \$2,029.03 REVENUE TO ACCOUNT NO. 100. 10.48350 - PROPERTY SALES; \$200.00 REVENUE TO ACCOUNT NO. 100.10.46120 - TREASURER FEE; \$30.00 REVENUE TO ACCOUNT NO. 100.13.46130 - REGISTER OF DEEDS RECORDING FEES

WHEREAS: Greg R. Johnson has submitted a bid of \$3,105.00 for the parcel(s) of land described as follows:
Lot One (1) of Certified Survey Map No. 1782, part of the Northeast Quarter of the Southeast Quarter (NE ¼ SE ¼) of Section Thirty-Five (35), Township Fifteen (15) North, Range Seven (7) East. Tax Parcel 12-1215

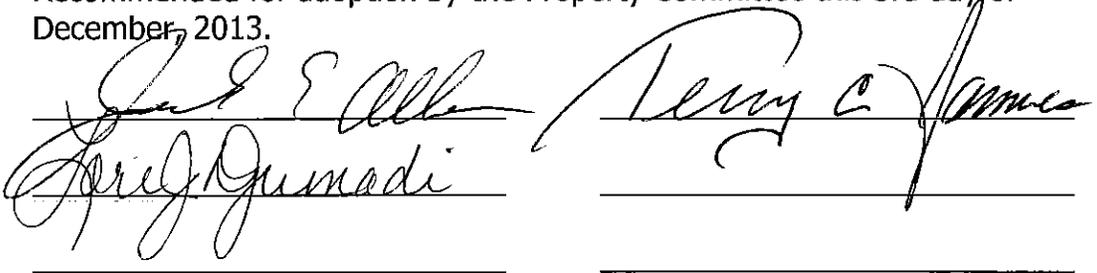
WHEREAS: Adams County took title to this property on September 23, 2013 per judgment of tax foreclosure; and

WHEREAS: Greg R. Johnson has submitted full payment of \$3,105.00 plus \$30 recording fee, which is on deposit with the County Treasurer.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors, that the above described property is hereby approved for sale for the bid of \$3,105.00.

BE IT FURTHER RESOLVED: That the County Clerk issue a Quit Claim Deed to the above described property.

Recommended for adoption by the Property Committee this 3rd day of December, 2013.



Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ 17th day of December, 2013.

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County Board Chair

County Clerk

- Reviewed by Corporation Counsel
- Reviewed by Administrative Coordinator/Director of Finance

48 Defeated _____ by the Adams County Board of Supervisors this
49 Tabled _____ 17th day of December, 2013.

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County Board Chair

County Clerk

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54 Reviewed by Corporation Counsel

55 Reviewed by Administrative Coordinator/Director of Finance

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RESOLUTION 131 -2013
RESOLUTION TO AMEND RESOLUTION 38 LAKE PROTECTION GRANT PROGRAM

INTRODUCED BY: Land and Water Conservation Committee

INTENT & SYNOPSIS: Amend resolution 38 attached hereto for purposes of additional equipment and services as requested by the WNDR.

FISCAL NOTE: Total project cost was \$127,834.00. The amended total amount is \$156,439.50 for a period of two years. Adams County will contribute \$44,748.20 from the Natural Resources expense account 100 E 48 56196 and in-kind staff services of \$10,005.45 from Adams County LWCD and Tri-Lakes management district.

NOW THEREFORE, BE IT RESOLVED: That the Adams County Board of Supervisors approved and authorized the Administrative Coordinator/Director of Finance to submit an application to the Wisconsin Department of Natural Resources under the "Lakes Protection Grant Program" for financial aid in the amount of \$83,092.10 and hereby approves the amended amount of \$101,685.85.

BE IT FURTHER RESOLVED: That the Adams County contribution will include the previously authorized \$44,748.20 from the Natural Resources expense account and staff services of \$10,005.45 in-kind.

Recommended for adoption by Land and Water Conservation Committee this 9th day of December 2013.

<u><i>Al Sebastian</i></u>	<u><i>David Koehl</i></u>
<u><i>Gene Licitar</i></u>	<u><i>Barbara C. Morgan</i></u>
<u><i>Joe Stuhly</i></u>	<u><i>Kevin Burk</i></u>
<u><i>Henry G. James</i></u>	

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ day of _____, 20____.

County Board Chair

County Clerk

- Reviewed by Corporation Counsel
- Reviewed by Administrative Coordinator/Director of Finance

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RESOLUTION TO APPROVE APPLICATION FOR WISCONSIN DEPARTMENT OF NATURAL RESOURCES (WDNR) LAKE PROTECTION GRANT PROGRAM

INTRODUCED BY: Land and Water Conservation Committee

83,092.⁰⁰

INTENT & SYNOPSIS: To authorize the Administrative Coordinator/Director of Finance to act on behalf of Adams County to apply for ~~\$83,103.80~~ from the WDNR Lake Protection Grant Program for the purpose of meeting the state mandated requirement of offering financial assistance to agricultural producers for the implementation of nutrient management plans in the Tri-Lakes (Arrowhead, Sherwood and Camelot Lakes) Watershed which will reduce nutrients entering into the Tri-Lakes.

FISCAL NOTE: Total ~~cost~~ ^{grant project costs} is \$127,834. The WDNR Lakes Protection Grant Program requires grantee contribution; therefore in 2014, Adams County will contribute \$44,748.20 from the Natural Resources expense account 100 E 48 56196. *The remainder of 44,748.20 the project costs will be funded through the WDNR Lake Protection Grant Program.*

WHEREAS: The Tri-Lakes are an important resource used by the public and landowners for recreation and enjoyment of natural beauty; and

WHEREAS: The reduction of nutrients from the Tri-Lakes watershed, is paramount in the protection of water quality and the natural ecosystems of the Tri-Lakes; and

WHEREAS: As mandated by Wisconsin Administrative Code NR151, agricultural producers are mandated to implement nutrient management plans upon an offer of financial assistance of \$28.00/acre; and

WHEREAS: As mandated by Wisconsin Administrative Code NR151, Adams County Land & Water Conservation Department will use the funding to offer financial assistance to agricultural producers located in the Tri-Lakes Watershed; and

WHEREAS: Adams County Land & Water Conservation Department has the qualifications to perform the responsibilities and is currently assisting the Tri-Lakes Management District with implementation of their lake management plan which contains efforts to reduce nutrients from entering into the Tri-Lakes.

NOW THEREFORE, BE IT RESOLVED: That the Adams County Board of Supervisors hereby approves and authorizes the Administrative Coordinator/Director of Finance to submit an application to the Wisconsin Department of Natural Resources under the "Lakes Protection Grant Program" for financial aid in the amount of ~~\$83,103.80~~ for the purpose of meeting the state mandated requirement of offering financial assistance to agricultural producers for the implementation of nutrient management plans in the Tri-Lakes (Arrowhead, Sherwood and Camelot Lakes) Watershed; and

83,092.⁰⁰

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BE IT FURTHER RESOLVED: That Adams County shall contribute \$44,748.20 from the Natural Resources expense account 100 E 48 56196 in 2014 and shall comply with the State rules for the program and will meet the financial obligations under the grant by providing a contribution of 35% of total costs.

Recommended for adoption by Land and Water Conservation Committee this 13th day of May 2013.

Wendy G. James
Verdi Stachl
Shawn Licitor

Al Robertson
Joe Stuchlik
Barbara A. Morgan

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ 21st day of May 2013.

John West
County Board Chair

Cindy Phellippe
County Clerk

Brought back June 18, 2012 w/ amendments

Adopted w/ amendments 6/18/2012

John West
County Board Chair

Cindy Phellippe
County Clerk

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**RESOLUTION TO APPROVE A COOPERATIVE SERVICE AGREEMENT
BETWEEN ADAMS COUNTY, WISCONSIN DEPARTMENT OF NATURAL
RESOURCES AND THE UNITED STATES DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE (APHIS) WILDLIFE
SERVICES (WS)**

INTRODUCED BY: Land and Water Conservation Committee

INTENT & SYNOPSIS: To approve Adams County entering into the attached
Cooperative Service Agreement for the purpose of cooperation in a
County/State/Federal black bear, cougar, white-tailed deer, elk, Canada Goose,
Wild Turkey and Sandhill Crane damage management program.

FISCAL NOTE: None

WHEREAS: Section 29.889 of the Wisconsin Statutes creates a wildlife damage
abatement program and a wildlife damage claim program which would benefit
some Adams County landowners; and

WHEREAS: Management of the program may be delegated to the Adams
County Land and Water Conservation Department, and overseen by the Adams
County Land and Water Conservation Committee; and

WHEREAS: The terms and conditions of Cooperative Service Agreement are
attached hereto and incorporated herein.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of
Supervisors that Adams County enter into the attached Cooperative Service
Agreement with the Wisconsin Department of Natural Resources and the United
States Department of Agriculture Animal and Plant Health Inspection Service
Wildlife Services, attached hereto as if stated in full.

Recommended for adoption by the Land and Water Conservation Committee this
9th day of December, 2013.

[Signature]
[Signature]
[Signature]

Barbara A. Morgan
[Signature]
[Signature]
[Signature]

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ 17th day of December, 2013.

County Board Chair County Clerk

- Reviewed by Corporation Counsel
- Reviewed by Administrative Coordinator/Director of Finance

COOPERATIVE SERVICE AGREEMENT

Between

ADAMS COUNTY (The County)

And

WISCONSIN DEPARTMENT OF NATURAL RESOURCES (WDNR)

And

**UNITED STATES DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE (APHIS)
WILDLIFE SERVICES (WS)**

ARTICLE 1

The purpose of this Cooperative Service Agreement is to cooperate in a County/State/Federal black bear, cougar, white-tailed deer, elk, Canada Goose, Wild Turkey, and Sandhill Crane damage management program. The primary objective is to provide commercial agricultural producers the necessary technical and/or operational assistance in identifying, abating, controlling, and assessing damage with the species listed above.

ARTICLE 2

APHIS WS has statutory authority under the Act of March 2, 1931 (46 Stat. 1468; 7 U.S.C.426-426b) as amended, and the Act of December 22, 1987 (101Stat. 1329-331, 7 U.S.C. 426c), to cooperate with States, local jurisdictions, individuals, public and private agencies, organizations, and institutions while conducting a program of wildlife services involving mammal and bird species that are reservoirs for zoonotic diseases, or animal species that are injurious and/or a nuisance to, among other things, agriculture, horticulture, forestry, animal husbandry, wildlife, and human health and safety.

ARTICLE 3

APHIS WS, the County and WDNR mutually agree:

1. The parties' authorized representatives who shall be responsible for carrying out the provisions of this Agreement shall be:

Adams County: Wally Sedlar, Conservationist
Courthouse, 402 Main Street
PO Box 267
Friendship, WI 53934

WDNR: Brad Koele, Wildlife Damage Specialist
Bureau of Wildlife Management
GEF 2, WM/6
PO Box 7921
Madison, WI 53707

APHIS WS: Jason Suckow, State Director
USDA, APHIS, WS
732 Lois Drive
Sun Prairie, Wisconsin 53590

2. To meet as determined necessary by either party to discuss mutual program interests, accomplishments, needs, technology, and procedures to maintain or amend the Work Plan (Section II.). Personnel authorized to attend meetings under this Agreement shall be the County representative listed above or his/her designee, the WDNR Wildlife Damage Specialist or his/her designee, the State Director or his/her designee, and/or those additional persons authorized and approved by the County, the WDNR, and the State Director.
3. APHIS WS shall perform services more fully set forth in the Work Plan, which is attached hereto and made a part hereof. The parties may mutually agree in writing, at any time during the term of this Agreement, to amend, modify, add or delete services from the Work Plan.

ARTICLE 4

The County agrees:

1. To authorize APHIS WS to conduct wildlife damage management activities as defined in the Work Plan. APHIS WS will be considered an invitee on the lands controlled by Wildlife Damage Abatement and Claims Program (WDACP) enrollees. These program enrollees will be required to exercise reasonable care to warn APHIS WS as to dangerous conditions or activities in the project areas.
2. To reimburse APHIS WS for costs of services provided under this Agreement up to but not exceeding the amount specified in the Financial Plan (Attachment B). The County will begin processing for payment invoices submitted by APHIS WS within 30 days of receipt. The County ensures and certifies that it is not currently debarred or suspended and is free of delinquent Federal debt.
3. To designate to APHIS WS the County authorized individual whose responsibility shall be the coordination and administration of activities conducted pursuant to this Agreement.
4. To notify APHIS WS verbally or in writing as far in advance as practical of the date and time of any proposed meeting related to the program.
5. APHIS WS shall be responsible for administration and supervision of the program.
 - a. As requested by the County
 - b. The cooperating parties will carry out the program activities in accordance with Sections II-IV developed and incorporated into this Agreement.
 - c. APHIS-WS will recognize the County as the lead cooperator in this Agreement. APHIS-WS will coordinate activities with Wisconsin's Department of Natural Resources (WDNR).

6. There will be no equipment with a procurement price of \$5,000 or more per unit purchased directly with funds from the cooperator for use solely on this project.
7. To coordinate with APHIS WS before responding to all relevant media requests.
8. To provide an indoor working space to complete necessary paperwork.
 - a. i.e. indoor workspace/ meeting room to complete necessary transfer of information related to program, if/as needed.

ARTICLE 5

APHIS WS Agrees:

1. To conduct activities as described in the Work and Financial Plans as outlined in Sections II.-IV. of this Agreement.
2. Designate to the County and WDNR the authorized APHIS WS individual who shall be responsible for the joint administration of the activities conducted pursuant to this Agreement.
 - a. APHIS-WS will designate the District Supervisor as the authorized representative who will provide immediate direction and guidance to personnel in performing activities outlined in this Agreement.
 - b. To provide adequate numbers of qualified personnel to initiate and conduct the wildlife damage management activities as outlined in Sections II.-IV. of this Agreement.
 - c. To provide training, technical supervision, and coordinate activities as outlined in Sections II.-IV. of this Agreement.
 - d. To arrange for office space, and provide equipment and other miscellaneous needs for personnel assigned to this program as outlined in Sections II.-IV. of this Agreement.
 - e. APHIS-WS employees' rights will be governed by applicable Federal personnel laws, rules and regulations, and County employee's rights will be governed by County ordinances, Personnel Policy, and Union contracts where applicable.
3. To bill the County for actual costs incurred by APHIS WS during the performance of services agreed upon and specified in the Work Plan. APHIS WS shall keep records and receipts of all reimbursable expenditures hereunder for a period of not less than one year from the date of completion of the services provided under this Agreement and the County and WDNR shall have the right to inspect and audit such records.
 - a. Further, APHIS-WS agrees to handle cooperative finances and budgeting as outlined in Sections II.-IV. of this Agreement
4. To coordinate with the County and/or WDNR before responding to all relevant media requests.

ARTICLE 6

This Agreement is contingent upon the passage by Congress of an appropriation from which expenditures may be legally met and shall not obligate APHIS WS upon failure of Congress to so appropriate. This Agreement may also be reduced or terminated if Congress only provides APHIS WS funds for a finite period under a Continuing Resolution.

ARTICLE 7

APHIS WS assumes no liability for any actions or activities conducted under this Cooperative Service Agreement except to the extent that recourse or remedies are provided by Congress under the Federal Tort Claims Act (28 U.S.C. 1346(b), 2401(b), and 2671-2680).

ARTICLE 8

Pursuant to Section 22, Title 41, United States Code, no member of or delegate to Congress shall be admitted to any share or part of this Agreement or to any benefit to arise therefrom.

ARTICLE 9

Nothing in this Agreement shall prevent APHIS WS from entering into separate agreements with any other organization or individual for the purpose of providing wildlife damage management services exclusive of those provided for under this agreement.

- a. All activities will be conducted in accordance with applicable Federal, State and local laws, rules and regulations.

ARTICLE 10

The County and WDNR certifies that APHIS WS has advised the County and WDNR that there may be private sector service providers available to provide wildlife management services that the County and WDNR is seeking from APHIS WS.

ARTICLE 11

The performance of wildlife damage management actions by APHIS WS under this agreement is contingent upon a determination by APHIS WS that such actions are in compliance with the National Environmental Policy Act, Endangered Species Act, and any other applicable environmental statutes. APHIS WS will not make a final decision to conduct requested wildlife damage management actions until it has made the determination of such compliance.

ARTICLE 12

This Cooperative Service Agreement may be amended at any time by mutual agreement of the parties in writing. Also, this Agreement may be terminated at any time by mutual agreement of the parties in writing, or by one party provided that party notifies the other in writing at least 120 days prior to effecting such action. Further, in the event the County and WDNR do not provide necessary funds, APHIS WS is relieved of the obligation to provide services under this agreement.

In accordance with the Debt Collection Improvement Act of 1996, the Department of Treasury requires a **Taxpayer Identification Number** for individuals or businesses conducting business with the agency.

ADAMS County Taxpayer Identification Number (TIN): 39-6005665

ADAMS COUNTY

BY: _____ Date _____

TITLE: _____

Courthouse, 402 Main Street
PO Box 267
Friendship, WI 53934

WISCONSIN DEPARTMENT OF NATURAL RESOURCES

BY: _____ Date _____

Management Systems Section Chief
Bureau of Wildlife Management
GEF 2, WM/6
PO Box 7921
Madison, WI 53707

**UNITED STATES DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE
WILDLIFE SERVICES**

BY: _____ Date _____

Jason Suckow, State Director
USDA, APHIS, WS
732 Lois Drive
Sun Prairie, Wisconsin 53590

BY: _____ Date _____

Charles S. Brown
Director, Eastern Region
USDA, APHIS, WS
920 Main Campus Drive; Suite 200
Raleigh, NC 27606

Section II. "Work Plan" required by APHIS-WS

WORK PLAN

Introduction

The U.S. Department of Agriculture (USDA) is authorized to protect American agriculture and other resources from damage associated with wildlife. The primary authority for APHIS WS is the Act of March 2, 1931 (46 Stat. 1468; 7 U.S.C.426-426b) as amended, and the Act of December 22, 1987 (101Stat. 1329-331, 7 U.S.C. 426c). Wildlife Services activities are conducted in cooperation with other Federal, State and local agencies; private organizations and individuals.

The APHIS WS program uses an Integrated Wildlife Damage Management (IWDM) approach (sometimes referred to as IPM or "Integrated Pest Management") in which a series of methods may be used or recommended to reduce wildlife damage. IWDM is described in Chapter 1, 1-7 of the Animal Damage Control Program Final Environmental Impact Statement (USDA, 1994). These methods include the alteration of cultural practices as well as habitat and behavioral modification to prevent damage. However, controlling wildlife damage may require that the offending animal(s) are killed or that the populations of the offending species be reduced.

Purpose:

A. Objectives and need for assistance:

Agricultural producers need professional wildlife damage management assistance in identifying, abating, and assessing black bear, cougar, white-tailed deer, elk, Canada Goose, Wild Turkey, and Sandhill Crane damage. APHIS-WS's objective will be to provide that assistance. Wisconsin agriculture suffers in excess of \$1 million in confirmed losses to these species annually.

B. Expected Results or Benefits:

The benefits to be derived from a cooperative bear, cougar, white-tailed deer, elk, Canada Goose, Wild Turkey, and Sandhill Crane damage management program include the timely availability of the necessary wildlife damage management expertise, technical assistance, loans of necessary abatement equipment, and crop/livestock damage appraisal services for producers experiencing conflicts. The intended result will be wildlife damage relief.

Planned APHIS WS Activities

A. Approach:

The proposed wildlife damage management program will be comprised of education, extension, and technical assistance efforts. When complaints occur, an evaluation of the situation will be made to determine what appropriate action should be taken. APHIS-WS will consider all legal options and combinations of techniques available to alleviate the problem. APHIS-WS will recommend an integrated wildlife damage management approach consisting of such elements as: changes in farming/livestock practices, loan of damage abatement equipment, WDNR issued shooting permits, lure crops, and crop damage compensation (WDNR funded). Specific abatement measures to be considered are outlined in Section III.

B. Resources Required:

Overall supervision and program direction will be provided by the APHIS-WS State Director. Immediate supervision and program direction will be provided by the APHIS-WS District Supervisor. All County Wildlife Damage Abatement and Claims (WDACP) funds will be managed as an integral part of the APHIS-WS district WDACP budget. Specific financial details are outlined in Sections III. and IV.

C. Procurement:

Purchase of supplies, equipment, and miscellaneous needs including salaries will be made by APHIS-WS as outlined in Sections III. and IV. of this Agreement. All WDACP expenditures will be processed through APHIS-WS administrative system (FMMI) and charged to the County WDACP account as outlined in the APHIS-WS District WDACP budget.

D. Stipulations and Restrictions:

APHIS-WS activities under this cooperative effort will be limited to the State of Wisconsin. Techniques will be environmentally sound, safe, and effective. Wildlife damage management activities will be performed within the policy guidelines of APHIS-WS, the State of Wisconsin, and the County and in compliance with applicable State and Federal regulations.

E. Reports:

APHIS-WS will be responsible for the preparation of an annual report to the County on APHIS-WS activities conducted under this Cooperative Agreement. Updates will be submitted to the County upon request.

Effective Dates

The agreement shall become effective on January 1, 2014 and shall expire on December 31, 2018

Section III. Plan of Administration – Required by State of Wisconsin

WISCONSIN WILDLIFE DAMAGE PROGRAM
PLAN OF ADMINISTRATION
ADAMS COUNTY

As confirmed in the County Board of Supervisor's Resolution No. 87-1993, the County requests to participate in the Wildlife Damage Abatement and Claims Program (WDACP), established under s. 29.889, Stats., and s. NR 12, Wis. Adm. Code. This Plan of Administration (Plan) outlines the relationships and duties of the County, the United States Department of Agricultural, Animal Plant Health Inspection Services, Wildlife Services (APHIS-WS), and the Wisconsin Department of Natural Resources (WDNR), herein called the parties. By submission of this Plan, the County agrees to fully comply with s. 29.889, Stats., s. NR. 12, Wis. Adm. Code and the Wisconsin WDACP Technical Manual which are made a part of this Plan by reference.

- A. Definitions: For the purposes of this Plan, the Parties accept the definitions found in s. 29.889(1) Stats. and s. NR12.31, Wis. Adm. Code. In addition the Parties agree that:
1. "Improperly filed claim" means any wildlife damage claim received by WDNR which does not comply fully with all eligibility requirements of s. 29.889, Stats., s. NR 12, Wis. Adm. Code or this Plan or procedures described in the WDACP Technical Manual.
 2. "Permanent fence contract" means any permanent fence contract written in accordance with the Wisconsin WDACP Technical Manual and designed to remain effective for a minimum of 15 years.
- B. Level of Participation:
The County agrees to administer the full Wildlife Damage Abatement and Claims Program.
- C. Eligible species:
The County agrees to administer the WDACP with respect to the following wild animals: bear, cougar, white-tailed deer, elk, Canada Goose, Wild Turkey, and Sandhill Crane*. (**become eligible for program benefits when a hunting season in Wisconsin has been established*).
- D. Eligible Crops:
The County agrees to provide the WDACP with respect to the following: damage to commercial seedlings or crops growing on agricultural lands, damage to crops that have been harvested for sale or further use but that have not been removed from the agricultural land, damage to orchard trees or nursery stock, damage to livestock, or damage to apiaries.
- E. Delegation of Responsibility:
1. The County, through designation of an established oversight committee shall provide overall supervision of the WDACP including approval of: annual budget requests, permanent fence contracts, properly filed wildlife damage claims and enrollee appeal, (if any).
 2. APHIS-WS shall provide the day-to-day administration, record keeping, purchasing, field investigations, recommendation/delivery of abatement paperwork or equipment, field operations, crop appraisals, and budget preparations.
- F. Budgeting:
1. APHIS-WS agrees to:
 - a. Prepare a draft WDACP budget request for the following calendar year for County review at the designated oversight committee's October meeting.

- b. Not bind the County to the expenditure of funds exceeding their total County WDACP budget.
 - c. Keep administrative costs to a minimum, by billing WDACP expenses to each County within the District.
2. The County agrees to:
- a. Provide an annual budget request (Section IV.) to WDNR by November 1st immediately preceding the calendar year it pertains to. All budget requests will include costs estimates for administration, abatement, wildlife damage claims and an estimated number of claimants.
 - b. Prepare quarterly reimbursement requests to WDNR for eligible WDACP expenditures.
 - c. Not bind WDNR for expenditures beyond the approved County Plan of Administration. The County may request additional funding by written amendment. It is understood that additional funding is not guaranteed and is subject to fund availability.
 - d. Submit all wildlife damage claim requests which are in compliance with s. 28.889, Stats, and s. NR12.34, NR 12.32, Wis. Adm. Code, and advance funds under s. NR 12.34, Wis. Adm. Code within 30 days of department approval of the annual budget estimate.
3. WDNR agrees to:
- a. Review and approve, amend or deny the annual budget request in accordance with s. 29.889, Stats. and s. NR 12.32, Wis. Adm. Code, and advance funds under s. NR 12.34, Wis. Adm. Code within 30 days of department approval of the annual budget estimate.
 - b. Review and approve, amend or deny reimbursement requests in accordance with s. NR 12.34 and s. NR 12.35, Wis. Adm. Codes.
 - c. Review and act on properly filed wildlife damage claim requests no later than June 1 following the calendar year in which damage occurred.
 - d. If eligible wildlife damage claims are submitted late by the County, WDNR may accept and process the claims if funds are available and the payment will not adversely affect claimants for preceding calendar year claim payments.
 - e. If statewide approved wildlife damage claims exceed available funds, claims shall be paid on a prorated basis as established in s. NR 12.37 (3) Wis. Adm. Code.
4. The Parties mutually recognize and agree:
- a. WDNR may not bind the State of Wisconsin to pay costs beyond the amount appropriated for the WDACP.
 - b. WDNR may defer until after July 1st, the payment of County reimbursement requests beyond the initial 25% funds advancement.
 - c. The County shall not bind APHIS-WS to spending ceilings limited by line item estimates in the WDACP budget.
 - d. The County WDACP budget will be spent in its entirety unless WDACP needs at the APHIS-WS District level are less than the APHIS-WS District WDACP budget.
 - e. Supplies, materials, and equipment will be purchased with WDACP funds. If this agreement is terminated by any of the Parties, items will be transferred within the WDACP or proceeds of items shall remain with the WDACP and shall not be diverted.
 - f. WDNR will not reimburse the cost of abatement measures unless those measures were prescribed and implemented according to the Wisconsin WDACP Technical Manual.
 - g. WDNR will not make payment for any wildlife damage claim which does not comply with all eligibility requirements of s. 29.889, Stats., s. NR 12, Wis. Adm. Code of this Plan of Administration.

G. Recordkeeping:

1. APHIS-WS and the County agree to:
 - a. Maintain record keeping practices and procedures that conform to accounting practices directed by the WDNR and in compliance with s. NR 12, Wis. Adm. Code.
 - b. Make all records and files relating to the WDACP available to the other Parties, upon request.
 - c. Send copies of any WDACP documentation to the other Parties, upon request.
 - d. Use WDNR authorized databases and forms for billing and reporting.
2. APHIS-WS agrees to:

Maintain separate enrollee files and keep records of all abatement recommendations, appraisals and all WDACP related interactions with each enrollee.
3. The County agrees to:

Direct all billings to WDNR, Wildlife Damage Specialist (see Contact Person List)
4. WDNR may:

Conduct periodic audits of County record keeping procedures and prepare a written report to the County.
5. The Parties recognize and agree:

All WDACP records are subject to the Wisconsin Open Records Law, s. 16.61, Stats.

H. Abatement Measures:

1. The Parties mutually recognize and agree that:
 - a. APHIS-WS shall prepare an annual information news release for County residents on the WDACP describing how services may be requested.
 - b. All enrollees shall be required to have signed enrollment form on file to meet the hunting requirements in s. 29.889 (7m), Stats. and s. NR 12.36 Wis. Adm. Code prior to providing WDACP assistance.
 - c. All abatement measures recommended to alleviate wildlife damage shall conform to the procedures and priorities found in the Wisconsin WDACP Technical Manual and will be accepted by the County as complete and appropriate "recommended abatement". Other abatement measures may be used if approved in advance in writing by WDNR.
 - d. In the event that equipment loaned by APHIS-WS to a particular enrollee is damaged beyond normal wear and tear, the enrollee owner shall be billed for parts and labor to repair and the County agrees to seek such costs in all reasonable manners including legal action. If the repair cost exceeds the value of the equipment, the enrollee will be billed for the equipment. If the enrollee fails to pay:
 - 1) The County shall direct APHIS-WS to refuse to provide subsequent materials or equipment until payment is made (consequently the enrollee would be ineligible for a wildlife damage claim) or
 - 2) The County shall take reasonable legal action to recover the loss of WDACP materials and equipment, and deposit the proceeds in the County's WDACP account.
 - e. Permanent fences for deer damage abatement shall only be recommended subject to the priorities and conditions set forth in the Wisconsin WDACP Technical Manual.

- f. A WDACP enrollee for which a permanent fence has been recommended and approved will be required to agree to the design of the fence in advance of letting the project for bid. The enrollee will be responsible for all materials or installation costs in excess of the low bid amount if the enrollee requests changes in fence design subsequent to letting bids for said fence.
- g. A permanent fence contract shall be signed by the enrollee/landowner, the County, APHIS-WS and WDNR prior to the County seeking reimbursement for permanent fence expenditure. This contract shall be registered with the appropriate County Register of Deeds.
- h. All aspects of permanent fencing projects shall comply with requirements in the Wisconsin WDACP Technical Manual.
- i. All permanent fences must be approved in writing by the WDNR prior to awarding bids for materials and construction of the fence.
- j. All permanent fences that exceed the specifications found in the Wisconsin WDACP Technical Manual must have prior written approval from WDNR.
- k. The County will pay the WDACP's 75% obligation for permanent high tensile woven wire fence projects approved by the WDNR, when APHIS-WS has determined that WDACP requirements for fence materials and construction have been met.
- l. APHIS-WS shall conduct inspections a minimum of once each year of all permanent fences cost-shared through the WDACP to insure Fence Contract Compliance.
- m. Enrollees shall be encouraged to integrate sound conservation practices with their normal agricultural practices.
- n. The County, in accordance with s. NR 12.35(4) Wis. Adm. Code will not administer abatement measures to persons not cooperating with County personnel or the County's agents responsible for administering the County's WDACP. Abusive language, behavior or threats of violence or otherwise will be considered a failure on the part of the enrollee to cooperate. This condition of administration will be provided by the County or its agent, in writing to program enrollees.
- o. If the County elects to participate in the WDACP Venison Donation Program that is authorized by the WDNR in accordance with s. 29.89, Stats. in a given year, APHIS-WS will act on behalf of the County to establish and coordinate development of the program.
- p. The County will reimburse venison processing facilities for processing deer donated under a WDACP Venison Donation Program approved by the WDNR in accordance with s. 29.89, Stats. APHIS-WS will inform the County of its obligations to reimburse participating venison processing facilities once it is determined that all WDACP Venison Donation Program requirements have been met by the facility.

2. WDNR and APHIS-WS agree to:

Provide current information, as available, on the effectiveness of the above abatement measures through the WDACP newsletter and/or changes to the Wisconsin WDACP Technical Manual.

I. Wildlife Damage Claims:

1. APHIS-WS agrees to:

- a. Advise County WDACP enrollees in writing regarding procedures and requirements for submitting a wildlife damage claim, and all other WDACP eligibility requirements.
- b. Require that potential claimants specify in writing or by telephone: the location of damage, crop(s) being damaged, species of wildlife causing damage and the date damage first occurred.

- c. Require that potential enrollees have signed enrollment form (WDNR form) on file to meet the hunting requirements in s. 29.889 (7m), Stats. and s. NR 12.36(2) Wis. Adm. Code.
- d. Date the damage notice, inspect the alleged damage to verify the enrollee's statements and recommend abatement measures.
- e. Determine the amount of huntable land and the applicable number of hunters for each enrollee in accordance with s. NR 12.31 (4) or (4e), Wis. Adm. Code, notify each enrollee of the requirement to allow open public hunting or managed hunting access (at least 2 hunters per 40 acres of land suitable for hunting), and provide "Hunting by Permission Only" signs if requested by the enrollee. Land suitable for hunting all eligible species other than deer and elk shall be determined in a manner consistent with s. NR 12.31(4). Land suitable for hunting deer and elk shall be determined in a manner consistent with s. NR 12.31(4e). Participants who only receive a deer shooting permit and waive any eligibility to receive a wildlife damage claim payment are exempt from the public hunting requirement (s. NR 12.36 (1m)).
- f. Provide the County, WDNR, and the public; a list of enrollee's (and their contact information) who have signed enrollment forms under the terms of the WDACP. Public requests must specify species and Counties where they desire to hunt.
- g. Notify WDACP enrollees that ineligibility on any site will result if they fail to:
 - 1) control hunting access on all contiguous land under the same ownership and control, except in situations involving apiaries on land not controlled by the enrollee as defined in s. 29.889 (7m)(am), Stats.
 - 2) allow public hunting for the species causing damage (two options available)
 - a) open public hunting, or
 - b) managed hunting access – the presence of 2 hunters/40 acres of land suitable for hunting
 - 3) sign enrollment form(s)
 - 4) file a wildlife damage complaint with APHIS-WS within 14 days of first damage each year
 - 5) follow APHIS-WS's abatement recommendations
 - 6) notify APHIS-WS orally or in writing prior to harvest of crops subject to a statement of claim
 - 7) delay harvest of the crops for a period of 10 days to allow APHIS-WS to appraise the unharvested crops, or until the appraisal is completed
 - 8) Or if they charge any fees for hunting, hunting access, or any other activity that includes hunting for the species causing the damage.
- h. Inspect the crop prior to harvest, assess the eligible wildlife damage and prepare a wildlife damage claim form.
- i. Retain the claim until the end of the calendar year to determine the enrollee's compliance with the WDACP requirements.
- j. Establish, as described below, uniform unit prices for eligible crops and calculate the value of the eligible wildlife damage claim.
- k. Ensure that crop damage resulting from improper crop management is not included in the official crop damage appraisals conducted by APHIS-WS prior to preparation of the enrollee's official wildlife damage claim.
- l. Summarize and prepare the necessary WDNR forms for all wildlife damage claims for review by the County WDACP Committee at the January/February committee meeting, and upon approval by County submit these claims to WDNR by the succeeding March 1st.

- m. Notify in writing any enrollee whose wildlife damage claim has been rejected and state the reasons for the rejection, as well as, the appropriate appeal procedures in time for the February/March County WDACP meeting.
2. The County agrees to:
 - a. Review and approve all properly filed wildlife damage claims.
 - b. Deny all wildlife damage claims for a crop site where a valid current enrollment form has not been signed by the enrollee and filed with APHIS-WS.
 - c. Deny all wildlife damage claims where APHIS-WS did not receive a complaint within 14 days of first damage.
 - d. Deny all wildlife damage claims for crop sites where APHIS-WS abatement recommendations were not followed.
 - e. Deny all wildlife damage claims for crops that were harvested before an appraisal request was made to APHIS-WS.
 - f. Deny all wildlife damage claims for crops that were harvested without notification of harvest or before an appraisal was completed (within a 10 day period from notification of harvest).
 - g. Deny all wildlife damage claims on row crops for damage occurring to these crops during a particular growing season after 90 percent of the County's harvest for this crop has been completed, as required by s. NR 12.37 (1)(c), Wis. Adm. Code. The County WDACP committee shall consult with the local FSA and UW Extension offices for assistance in making the 90 percent determination.
 - h. Establish crop prices in accordance with the WDACP Technical Manual.
 - i. Deny all wildlife damage claims made on wildlife damage on row crops which are stranded by weather catastrophe over winter as prohibited by ss. NR 12.37(1)(b), Wis. Adm. Code.
 - j. Deny all wildlife damage claims if an enrollee is not compliant with the prescribed harvest objective if issued a deer damage shooting permit, and the consulting group consisting of the county, the damage specialist and WDNR, does not collectively recommend an exemption to the harvest objective requirement.
 - k. The county shall take reasonable legal action to recover claim payments made on the basis of fraudulent or negligent claims or statements.
 3. WDNR Agrees to:

Accept the amount of wildlife damage for all properly filed wildlife damage claims approved by the County as final for purposes of review.
 4. It is mutually agreed by the County, APHIS-WS and WDNR that:
 - a. Damage assessment in compensation will be performed by APHIS-WS staff in accordance with the Wisconsin WDACP Technical Manual, and will be accepted by the County as complete and accurate "assessed damage".
 - b. Compensation prices will be jointly established by the County, in cooperation with UW Extension, each year. Such prices will be established according to procedures set forth in the Wisconsin WDACP Technical Manual. Such prices will be applied to all individuals with eligible wildlife damage to that crop that year throughout the County.
 - c. Public complaints (abatement compliance, fraud, etc.) must be written and received by APHIS-WS by December 31 to be given consideration in the wildlife damage claims determination process. Hunting access denial complaints shall be written and received by APHIS-WS within 10 days of hunting access denial to be given consideration in the

wildlife damage claims determination process, as described in the WDACP Technical Manual, Reference Manual.

- d. The County will not administer a damage appraisal and/or claim to persons not cooperating with County personnel or its agents responsible for administering the County's Wildlife Damage Claims Program. Abusive language, behavior or threats of violence or otherwise will be considered a failure on the part of an enrollee to cooperate. This condition of administration will be provided by the County or its agent, in writing to program enrollees.
- e. As required by s. NR 12.37(4)(a)4.b., Wis. Adm. Code as part of the claims approval process, if an enrollee who has been issued a shooting permit is found not to be compliant with the harvest objective prescribed under his or her permit under s. NR 12.16(2)(a), Wis. Adm. Code, then the County, its agent, and the department shall consult before making a collective recommendation to grant an exemption to the harvest objective requirement. This group shall review the evidence and if there is consensus that an exemption is warranted, shall recommend that the County designated committee charged with approval of such damage claims, grant approval of the damage claim for the year in which the permit was issued. Compelling evidence that shall be used is detailed in s. NR 12.16(2)(b)2., Wis. Adm. Code.

J. Changes:

The terms of this Agreement may be changed by written amendment approved by all Parties.

K. Termination:

1. The County may terminate participation in the WDACP upon notifying WDNR in writing thirty (30) days prior to termination.
2. WDNR shall terminate a County Plan of Administration if the County does not comply with all conditions of s. 29.889, Stats., s. NR12, Wis. Adm. Code, this Plan of Administration, the Wisconsin WDACP Technical Manual, or fails to properly report costs of the program or claims.
3. WDNR agrees to reimburse the County for WDACP costs incurred and determined proper by WDNR under this Plan of Administration prior to the effective date of termination.
4. That upon termination of the Agreement, the County shall reimburse APHIS-WS for all County WDACP obligations created by APHIS-WS as a result of this Agreement and not previously reimbursed, to the limits of the County WDACP budget.
5. In the event that the County chooses to exercise its right to overrule APHIS-WS on a particular case under the general policy provisions, APHIS-WS reserves the right to withdraw administrative and/or fiscal support of that case. Either action may occur without termination of this Agreement.

L. Length of Effect:

This Plan shall remain in effect until December 31, 2018 (5 years from WDNR approval).

M. Approvals:

ADAMS COUNTY

Date _____

By _____

Title _____

In accordance with the Debt Collection Improvement Act of 1996, the Department of Treasury requires a Taxpayer Identification Number for individuals or businesses conducting business with the agency.

County Taxpayer Identification Number (TIN) 39-6005665

WISCONSIN DEPARTMENT OF NATURAL RESOURCES

Date _____

By _____

Management Systems Section Chief,
Bureau of Wildlife Management

UNITED STATES DEPARTMENT OF AGRICULTURE

Date _____

By _____

State Director

Date _____

By _____

Regional Director

Contact List:

1. Wisconsin Department of Natural Resources
Bureau of Wildlife Management – Administration
Brad Koele, Wildlife Damage Specialist
GEF 2, WM/6
Box 7921
Madison, WI 53707
phone: 715-356-5211, ext 234

2. USDA-APHIS-WS
Jason Suckow, State Director
Mariette Amundson, Budget Analyst
732 Lois Drive
Sun Prairie, WI 53590
phone: 608-837-2727

Rhineland District Office
Robert Willging, District Supervisor
PO Box 1064
Rhineland, WI 54501
phone: 715-369-5221
800-228-1368

Waupun District Office
Charles Lovell, District Supervisor
1201 Storbeck Drive
Waupun, WI 53963
phone: 920-324-4514
800-433-0663

3. Adams County
Wally Sedlar, Conservationist
Courthouse, 402 Main Street
PO Box 267
Friendship, WI 53934
phone: 608-339-4268

Section *V - COUNTY BUDGET/FINANCIAL PLAN - required by all Parties
 ADAMS County (Cooperator)

Cost Element	Price Charged to Cooperator, paid to APHIS WS	Additional WDNR Funding Requested By Cooperator (County is reimbursed directly from WDNR)	Cost Shared by WS	Full Cost
Salaries (includes venison donation)	\$12,591.51	\$0.00	\$5,925.42	\$ 18,516.93
Abatement Materials (includes temp fence, repellent, bear abatement, other abatement)	\$ 1,937.66	\$0.00	\$0.00	\$ 1,937.66
Subtotal Direct Costs	\$14,529.17	\$0.00	\$5,925.42	\$20,454.59
Pooled job costs (ex, vehicle usage, etc)	\$1,598.21	\$0.00	na	\$1,598.21
Deer Donation Processing	na	\$ 1,380.00	na	\$1,380.00
County Administration	na	\$ 250.00	na	\$250.00
Indirect Costs (Administrative Overhead)	\$2,346.46	\$0.00	na	\$2,346.46
Permanent Fence	na	\$0.00	na	\$0.00
Agreement Total	\$18,473.84	\$1,630.00	\$5,925.42	\$26,029.26
The distribution of the budget (with the exception of the mandatory percentage line items) from this Financial Plan may vary as necessary to accomplish the purpose of this agreement, but may not exceed:				
\$20,103.84				

We expect to assist 15-25 growers with damage that may result in wildlife damage requests equaling or exceeding \$20,000 worth of claims.

Signatures of Intention:

COUNTY: _____ Date: _____

WDNR: _____ Date: _____

USDA-APHIS-WS: _____ Date: _____

ADAMS County (Cooperator)

Approved amount to be provided by:

	County Request	*County Admin	USDA-WFS Funding Approved	WDNR Funding Approved	Total Funding Approved
Salaries-(*includes County Admin)	\$ 12,721.51	\$ 250.00	\$5,925.42	\$ 12,721.51	\$18,646.93
Mileage & Travel	\$1,598.21		\$0.00	\$1,598.21	\$1,598.21
Office Overhead	\$2,346.46		\$0.00	\$2,346.46	\$2,346.46
Permanent Fencing	\$0.00		\$0.00	\$0.00	\$0.00
Temporary Fencing	\$ 1,726.97		\$0.00	\$ 1,726.97	\$1,726.97
Bear Abatement	\$ 103.62		\$0.00	\$ 103.62	\$103.62
Repellant	\$ 3.45		\$0.00	\$ 3.45	\$3.45
Other Abatement	\$ 103.62		\$0.00	\$ 103.62	\$103.62
Venison Admin	\$ 120.00		\$0.00	\$ 120.00	\$120.00
Venison Processing	\$ 1,380.00		\$0.00	\$ 1,380.00	\$1,380.00
Total	\$ 20,103.84		\$5,925.42	\$ 20,103.84	\$26,029.26

The distribution of the budget (with the exception of the mandatory percentage line items) from this Financial Plan may vary as necessary to accomplish the purpose of this agreement, but may not exceed:

\$ 20,103.84

We expect to assist 15-25 growers with damage that may result in wildlife damage requests equaling or exceeding \$20,000 worth of claims.

Signatures of Intention:

COUNTY: _____ Date: _____

WDNR: _____ Date: _____

USDA-APHIS-WS: _____ Date: _____

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A-2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of Easton on December 21, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On October 25, 2013, Darin Kurth, owner petitioned the Adams County Board of Supervisors to amend the County Zoning Ordinance to rezone a parcel of land, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on December 4, 2013, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change: The Adams County Zoning Ordinance, Ordinance No. 17A-2010, and the corresponding zoning maps are hereby amended to reflect that the following described parcel be changed from an A1 Exclusive Agriculture District to an A1-15 Exclusive Agriculture District;

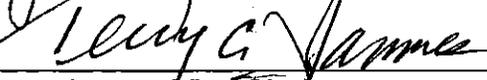
Property located in the NW ¼, SE ¼, Section 31, Township 16 North, Range 6 East at 1329 Evergreen Drive, Town of Easton, Adams County, Wisconsin.

Published in the Times Reporter, the official newspaper of Adams County, on the _____ day of December, 2013.

Recommended for enactment by the Adams County Planning & Zoning Committee on this 4th day of December, 2013.



Joe Stuchlak, Chair



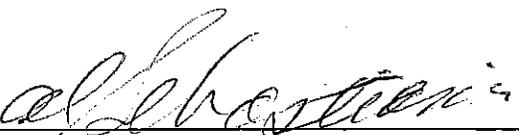
Terry James, Vice Chair



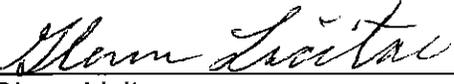
Heidi Roekle



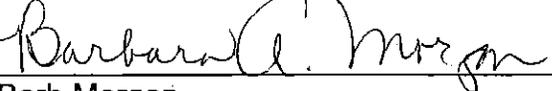
Randy Treisen



Al Sebastiani



Glenn Licitar



Barb Morgan

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of December, 2013

John West, Board Chair

Cindy Phillippi, County Clerk



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING & ZONING COMMITTEE
December 4, 2013 – Room A260 -Courthouse
Friendship, WI 53934 – 1:00 P.M.

Darin Kurth – Rezoning request of a 28.24 acre parcel from an A1Exclusive Agriculture District to an A1-15 Excusive Agriculture to make the parcel a conforming use on property located in the NW ¼, SE ¼, Section 31, Township 16 North, Range 6 East at 1329 Evergreen Drive, Town of Easton, Adams County, Wisconsin.

Appearing for with testimony: Attorney Eric Pollex.

Appearing for without testimony: None.

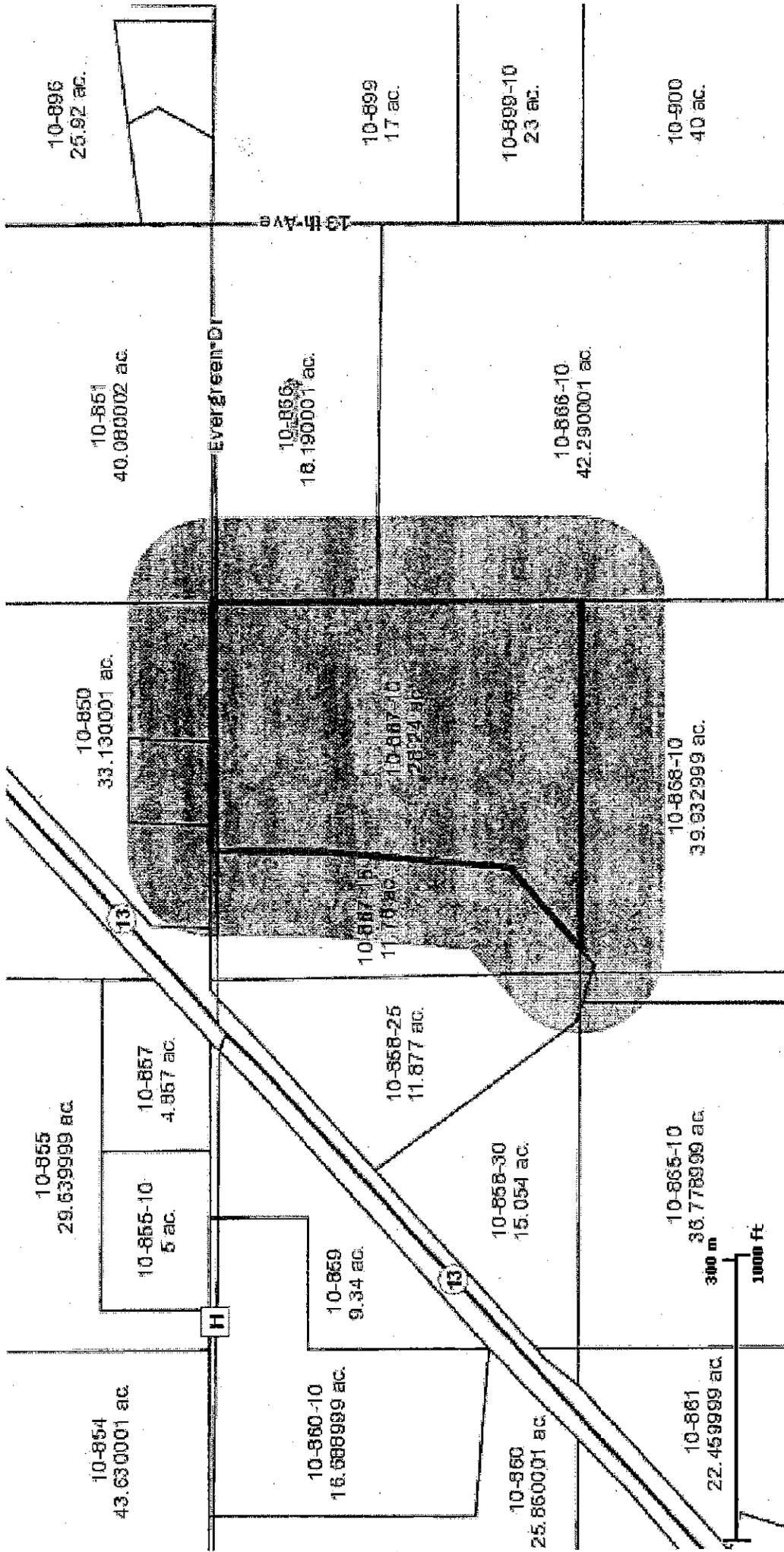
No one appearing against. None.

Correspondence: Notification from the Town of Easton that they had no objections to the rezoning.

Disposition: Heidi Roekle made a motion to approve the zoning change and forward that recommendation to the County Board for final action. Al Sebastiani seconded the motion. Roll Call. 6 – Yes. (Morgan abstained) Motion carried.

KURTH

NW, SE/31-16-6/EASTON



AMENDMENT OF ADAMS COUNTY SHORELAND PROTECTION ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the Adams County Shoreland Protection Ordinance on December 14, 1970, with an effective date of January 1, 1971, pursuant to the authorization contained in Section 59.692 of the Wisconsin Statutes, and was revised on June 21, 2011 as the Adams County Shoreland Wetland and Habitat Protection Ordinance and revised on August 3, 2011, with an effective date of August 24, 2011, and

WHEREAS: On October 30, 2013, Lustrum, LLC, owner, petitioned the Adams County Board of Supervisors to amend the Shoreland Protection Ordinance to rezone a portion of property (1.9 Acres) in the Town of Monroe, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on December 4, 2013, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends denial of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

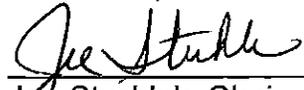
The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Shoreland Protection Ordinance, Ordinance No. 14-2011, and the corresponding zoning maps are hereby not amended to reflect that the following described property be changed from a Conservancy District to a Recreational/Residential District.

Portion of Property (1.9 acres) located in the S ½, SW ¼, Section 31, Township 19 North, Range 5 East, Lot 1 of CSM 5632, Town of Monroe, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of December, 2013.

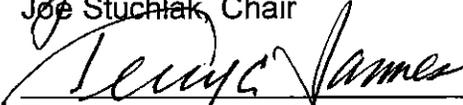
Recommended for denial by the Adams County Planning and Zoning Committee on this 4th day of December, 2013.



Joe Stuchlak, Chair



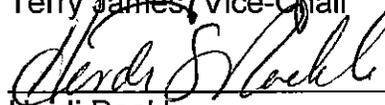
Al Sebastiani



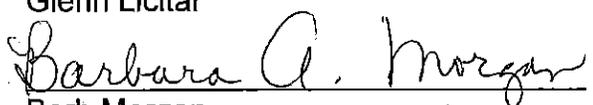
Terry James, Vice-Chair



Glenn Licitar



Heidi Roekle



Barb Morgan



Randy Theisen

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of December, 2013



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING & ZONING COMMITTEE
December 4, 2013 – Room A260 -Courthouse
Friendship, WI 53934 – 1:00 P.M.

Lustrum, LLC – Rezoning request of a portion of a parcel (1.9 acres) from a Conservancy District to a Recreational/Residential District of the Adams County Shoreland Wetland and Habitat Protection Ordinance to allow the construction of a single family residence on property located in the S ½, SW ¼, Section 31, Township 19 North, Range 5 East, Lot 1 of CSM 5632, Town of Monroe, Adams County, Wisconsin.

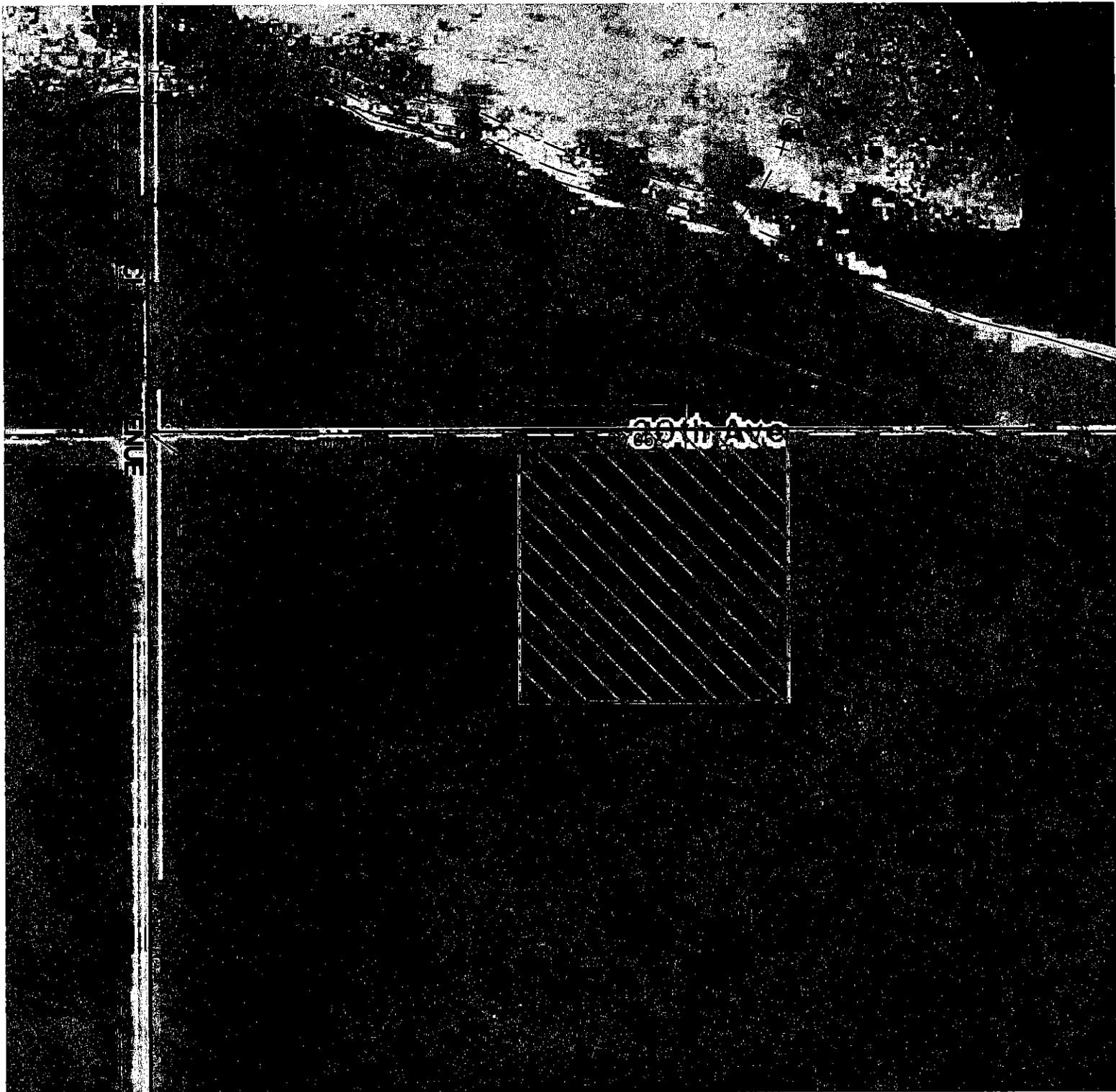
Appearing for with testimony: Greg Rhinehart to represent petitioner. Owner Tim Grant also present.

Appearing for without testimony:

Appearing against with testimony: Randy Cook owns adjacent 90 acres and has concerns about subdivisions and setting a precedent. Patty Neuman asked if it's in Conservancy why would you change it now? Also opposed to possibility of more rezoning.

Correspondence: Notification from the Town Board of Monroe that they met on September 24, 2013 and have no objection to the zoning change. Telephone call from Bill Major with no objections; Marsha Huddleston called with objections and Conservancy should remain. Letter from Scott Pihlaja with no objections. Reminder from DNR that rezone must meet all requirements of the Shoreland Ordinance in Section 9-6.02.

Disposition: Upon completion and review of the Committee Findings Checklist the total score was 254. The average of the combined totals was 42.3. (Licitar-46; Stuchlak-45; Sebastiani-26; Roekle-49; Theisen-50; James-38; Morgan abstained) A score of 48 (80%) or higher is required for a recommendation of approval. Terry James made a motion to deny the zoning change based on that requirement. Heidi Roekle seconded the motion. Roll Call Vote: 4 – Yes. 2 – No. Motion to deny carried.



PLANNING & DEVELOPMENT COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: _____ DATE: _____ PARCEL #: _____

True	False	Base considerations to evaluate Conservancy land rezone requests.
✓		The Town did not object to the proposal.
✓	✓	Those noticed / contiguous did not object to the proposal.
✓		The DNR did not object to the proposal.
✓		The request is consistent with the Comprehensive Plan.
✓		The site is not waterfront.
✓		The site is not wet or mapped as wetland.
✓		The site is high / dry ground.
✓		There is development adjoining or in close proximity.
✓		There is adequate infrastructure in the area (roads, utilities etc.)
✓		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
✓		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
	✓	The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
✓		There are no reasonable alternatives to the proposal or components of the proposal.
✓		The proposal does not conflict with surrounding land uses.
✓		The overall proposal is environmentally sound.
✓		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
	✓		✓		(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
					(B) The proposed rezone is in the best interest of Adams County citizens.
	✓				(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
			✓		(D) No **significant adverse impact upon storm and flood water storage capacity.
			✓		(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
			✓		(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
			✓		(G) No **significant adverse impact upon shoreline protection against soil erosion.
			✓		(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
			✓		(I) No **significant adverse impact upon wildlife habitat.
			✓		(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
			✓		(K) Petitioner provided *proof that the proposed rezone will not have "***significant adverse impact".
			✓		(L) The Applicant's Inventory Checklist does not indicate any concerns.
					TOTAL: 46 {A score of 48 (80%) or higher is required for a recommendation of approval}

4 32 10
Findings / Comments: _____

COMMITTEE SIGNATURES: _____

Sharon Luitel

PLANNING & DEVELOPMENT COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: LUSTRUM LLC

DATE: 12/4/2013 PARCEL #:

True	False	Base considerations to evaluate Conservancy land rezone requests.
		The Town did not object to the proposal.
		Those noticed / contiguous did not object to the proposal.
		The DNR did not object to the proposal.
		The request is consistent with the Comprehensive Plan.
		The site is not waterfront.
		The site is not wet or mapped as wetland.
		The site is high / dry ground.
		There is development adjoining or in close proximity.
		There is adequate infrastructure in the area (roads, utilities etc.)
		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
		The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
		There are no reasonable alternatives to the proposal or components of the proposal.
		The proposal does not conflict with surrounding land uses.
		The overall proposal is environmentally sound.
		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
			✓		(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
			✓		(B) The proposed rezone is in the best interest of Adams County citizens.
		✓			(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
			✓		(D) No **significant adverse impact upon storm and flood water storage capacity.
			✓		(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
			✓		(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
			✓		(G) No **significant adverse impact upon shoreline protection against soil erosion.
		✓			(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
		✓			(I) No **significant adverse impact upon wildlife habitat.
		✓			(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
		✓			(K) Petitioner provided *proof that the proposed rezone will not have ***significant adverse impact".
				✓	(L) The Applicant's Inventory Checklist does not indicate any concerns.
		12	24	5	TOTAL: (45) {A score of 48 (80%) or higher is required for a recommendation of approval}

Findings / Comments: _____

COMMITTEE SIGNATURES: _____

[Handwritten Signature]

PLANNING & DEVELOPMENT COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: _____ DATE: _____ PARCEL #: _____

True	False	<i>Base considerations to evaluate Conservancy land rezone requests.</i>
		The Town did not object to the proposal.
		Those noticed / contiguous did not object to the proposal.
		The DNR did not object to the proposal.
		The request is consistent with the Comprehensive Plan.
		The site is not waterfront.
		The site is not wet or mapped as wetland.
		The site is high / dry ground.
		There is development adjoining or in close proximity.
		There is adequate infrastructure in the area (roads, utilities etc.)
		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
		The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
		There are no reasonable alternatives to the proposal or components of the proposal.
		The proposal does not conflict with surrounding land uses.
		The overall proposal is environmentally sound.
		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	<i>Specific Conservancy rezone request / requirements compliance:</i>
		X			(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
1					(B) The proposed rezone is in the best interest of Adams County citizens.
1					(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
		X			(D) No **significant adverse impact upon storm and flood water storage capacity.
		4			(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
		4			(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
		X			(G) No **significant adverse impact upon shoreline protection against soil erosion.
		X			(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
		X			(I) No **significant adverse impact upon wildlife habitat.
1					(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
1					(K) Petitioner provided *proof that the proposed rezone will not have ***significant adverse impact*.
1					(L) The Applicant's Inventory Checklist does not indicate any concerns.
6	2				TOTAL: 26 {A score of 48 (80%) or higher is required for a recommendation of approval}

Findings / Comments: AL

COMMITTEE SIGNATURES: _____

PLANNING & DEVELOPMENT COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: Lustum DATE: 12/4 PARCEL #:

True	False	Base considerations to evaluate Conservancy land rezone requests.
X		The Town did not object to the proposal.
		Those noticed / contiguous did not object to the proposal.
		The DNR did not object to the proposal.
		The request is consistent with the Comprehensive Plan.
		The site is not waterfront.
		The site is not wet or mapped as wetland.
		The site is high / dry ground.
		There is development adjoining or in close proximity.
		There is adequate infrastructure in the area (roads, utilities etc.)
		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
		The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
		There are no reasonable alternatives to the proposal or components of the proposal.
		The proposal does not conflict with surrounding land uses.
		The overall proposal is environmentally sound.
		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
				5	(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
		✓			(B) The proposed rezone is in the best interest of Adams County citizens.
		✓			(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
				✓	(D) No **significant adverse impact upon storm and flood water storage capacity.
				✓	(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
			✓		(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
				✓	(G) No **significant adverse impact upon shoreline protection against soil erosion.
				✓	(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
		✓			(I) No **significant adverse impact upon wildlife habitat.
		✓			(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
			✓		(K) Petitioner provided *proof that the proposed rezone will not have ***significant adverse impact*.
			✓		(L) The Applicant's Inventory Checklist does not indicate any concerns.
		12	12	25	TOTAL: {A score of 48 (80%) or higher is required for a recommendation of approval}

Findings / Comments: _____

COMMITTEE SIGNATURES: _____

PLANNING & DEVELOPMENT COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: Lustrum LLC DATE: 12/4 PARCEL #: _____

True	False	Base considerations to evaluate Conservancy land rezone requests.
		The Town did not object to the proposal.
		Those noticed / contiguous did not object to the proposal.
		The DNR did not object to the proposal.
		The request is consistent with the Comprehensive Plan.
		The site is not waterfront.
		The site is not wet or mapped as wetland.
		The site is high / dry ground.
		There is development adjoining or in close proximity.
		There is adequate infrastructure in the area (roads, utilities etc.)
		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
		The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
		There are no reasonable alternatives to the proposal or components of the proposal.
		The proposal does not conflict with surrounding land uses.
		The overall proposal is environmentally sound.
		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
				5	(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
		3			(B) The proposed rezone is in the best interest of Adams County citizens.
	2				(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
				5	(D) No **significant adverse impact upon storm and flood water storage capacity.
				5	(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
			4		(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
				5	(G) No **significant adverse impact upon shoreline protection against soil erosion.
				5	(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
			4		(I) No **significant adverse impact upon wildlife habitat.
			4		(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
		3			(K) Petitioner provided *proof that the proposed rezone will not have ***significant adverse impact*.
				5	(L) The Applicant's Inventory Checklist does not indicate any concerns.
	2	6	12	30	TOTAL: 50 {A score of 48 (80%) or higher is required for a recommendation of approval}

Findings / Comments: _____

COMMITTEE SIGNATURES: _____

PLANNING & DEVELOPMENT COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: LUSTROM LLC

DATE: 12/4/13 PARCEL #: _____

True	False	<i>Base considerations to evaluate Conservancy land rezone requests.</i>
		The Town did not object to the proposal.
		Those noticed / contiguous did not object to the proposal.
		The DNR did not object to the proposal.
		The request is consistent with the Comprehensive Plan.
		The site is not waterfront.
		The site is not wet or mapped as wetland.
		The site is high / dry ground.
		There is development adjoining or in close proximity.
		There is adequate infrastructure in the area (roads, utilities etc.)
		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
		The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
		There are no reasonable alternatives to the proposal or components of the proposal.
		The proposal does not conflict with surrounding land uses.
		The overall proposal is environmentally sound.
		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	<i>Specific Conservancy rezone request / requirements compliance:</i>
		✓			(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
✓					(B) The proposed rezone is in the best interest of Adams County citizens.
✓					(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
				✓	(D) No **significant adverse impact upon storm and flood water storage capacity.
				✓	(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
		✓			(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
		✓			(G) No **significant adverse impact upon shoreline protection against soil erosion.
				✓	(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
				✓	(I) No **significant adverse impact upon wildlife habitat.
		✓			(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
		✓			(K) Petitioner provided *proof that the proposed rezone will not have "***significant adverse impact".
✓					(L) The Applicant's Inventory Checklist does not indicate any concerns.
					TOTAL: 38 {A score of 48 (80%) or higher is required for a recommendation of approval}

No note of water

Findings / Comments: _____

COMMITTEE SIGNATURES: _____

ADMINISTRATIVE & FINANCE MEETING MINUTES

November 6, 2013 8:00 AM

The meeting was called to order by Chairman West at 8:00 a.m. The meeting was properly noticed. Present: Babcock, Djumadi, Kotlowski, Sebastiani and West. Also present: Larson and Phillippi.

Motioned by Sebastiani/Kotlowski to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Djumadi/Kotlowski to approve the minutes from September 10, October 8 and 11. Motion carried by unanimous voice vote.

Public Participation: None

Correspondence: None

Item #8 Administrative Coordinator/Director of Finance.

- Office activities: Budget revision for 2014 handout; staff attended 3 day Skyward training.
- Report contingency fund/general fund balance: A handout was given out.
- Cash reconciliation: It is not complete, but will be put in mailboxes when done.

Discuss and/or act on Resolution to reestablish carryover accounts: Motioned by Djumadi/Kotlowski to move the Resolution to reestablish carryover accounts to the County Board. Motion carried by unanimous voice vote.

Approve check register: Motioned by Kotlowski/Djumadi to approve the check register. Motion carried by unanimous voice vote.

Item #10 County Clerk.

- Office activities: Business is as usual.

Discuss and/or act on Resolution/Ordinance templates: Motioned by Djumadi/Sebastiani to approve the Resolution template as submitted. There was no ordinance template at this time. Motion carried by unanimous voice vote.

Examine all claims against the county: There were no claims.

Item #9 MIS.

- Office activities: business as usual
- Financial report: right on track

Item #11 Treasurer.

- A total of 54 properties up for sale, 23 have sold.
- Tax Deed Property update: The sold properties were explained. Update given on Rome property and associated utility costs.
- Financial report: A handout was given out.
- Office activities: business as usual.

Item #12 Discuss and/or act on Health Insurance option alternate #1 HRA 250/450 with changes to out of network. Motioned by Djumadi/Babcock to accept as recommended by Health Insurance alternate plan for WEA Trust. Motion carried by unanimous voice vote.

Items on next agenda:

Discuss IT analysis;

Discuss and/or act on writing special charges off;

Negative levy impact on service fee, Assembly Bill 308;

Bill 288 library funding

Next meeting date set for December 4th, 2013 at 8:00 a.m.

Babcock excused at 1:13 p.m.

Motioned by Kotlowski/Sebastiani to adjourn at 9:26 a.m. Motion carried by unanimous voice vote.

Respectfully Submitted,



Cindy Phillippe

Recording Secretary

These minutes have been approved.

Adams County Airport Commission
Minutes for the October 14, 2013 Meeting

Call to Order: Meeting was called to order by Chairman B. Miller at 7:00PM.

Roll Call: M. Bourke, J. Reuterskiold, S. Pollina, B. Miller and J. Kotlowski. Also in attendance were M. Scott, airport manager, and S. Sundsmo, grounds keeper.

Audience: None.

Was the meeting properly announced? Yes

Approve Agenda: Motion by Pollina, Second by Bourke to approve the agenda. All voted aye, motion carried.

Approve the Minutes for August 12, 2013: Motion by Bourke, Second by Kotlowski to approve the minutes. All voted aye, motion carried. There was no September meeting.

Airport Managers Report:

Review Correspondence:

Scott reported that he was able to contact the FAA regarding making the RNAV Rwy 33 approach "not authorized at night". According to the TERPS specialist for Wisconsin, reviews of instrument procedures are made every two years. A vertically guided survey was uploaded into the FAA database in 2010 which contains numerous trees and poles in the vicinity of the airport that protrude into the 20:1 area of the approach. Once these penetrations are removed the night minimums will be returned. According to Scott, the obstructions can be addressed in the next airport improvement program.

A letter was received from AvFuel, the fuel supplier at the airport. AvFuel is changing their transaction processing of credit cards and they are working with QT Technologies, the supplier of the airport's credit reader, on the upgrade. The upgrade is to be completed by November 22.

Financial/Review Monthly Check Summary:

Scott passed around the monthly check summary and expenses for September. With 75% of the year having passed there are two categories that require watching. Gas-Vehicle is at 89.51% and Capital Improvements is at 125.46%. The Capital Improvements is \$4,583 over budget due to a change in the percentage of participation in the most recent airport improvement program.

Quarterly Fuel Report:

Scott reported that the past quarter (2013q3) 5,469 gallons of fuel was sold for a total for the year of 7,697 gallons. The same period last year was 3,875 gallons for the 3rd quarter and 7,437 gallons for the first nine months of 2012. Fuel sales for 2013 are about 3% over last year but still well below the highest year in 2006

Adams County Airport Commission
Minutes for the October 14, 2013 Meeting

in which 23,084 gallons were sold.

Discuss and Act on Compliance Inspection Report:

Scott handed out copies of a report by the Bureau of Aeronautics that identifies several violations to our assurances as a condition of receiving funds for airport improvement. The consensus of commission was for Scott to meet with the Finance Director and Corporate Counsel to address the issues.

Discuss and Act on Residential Through the Fence Operations (RTTF):

The FAA has finalized its RTTF rules that require the submission of access agreements along with an access agreement review sheet. Scott was directed to complete the review sheets and submit the appropriate leases.

Discuss Next 6 year Airport Improvement Plan:

Scott reviewed the items on the next AIP. Snow plow, crack seal, seal coat, obstruction survey and airport layout plan update are those items currently on the list. Scott also added some fencing for select areas around the airport. Scott is working on costs with the Bureau and hopes to have the final submission ready for the next meeting.

2014 Budget Update:

The airports budget, with the exception of wages remained unchanged. The county is in the process of a non-union wage study that, Scott has been told, will be reflected in the budgets once completed. Until then, wages are frozen at last years level.

Current Airport Improvement Program Update:

Work at the airport has been finished and the airport is open. A date has not yet been set for the walk through with the Bureau and the contractor.

Motion made by Reuterskiold, second by Pollina to accept the managers' report. All voted aye, motion carried.

Grounds Keeper Report:

Sundsmo reported finding hunting stands on airport property. The information will be turned over to law enforcement. Otherwise, equipment is ready for winter.

Motion by Bourke, Second by Pollina to accept the groundskeepers report. All voted aye, motion carried.

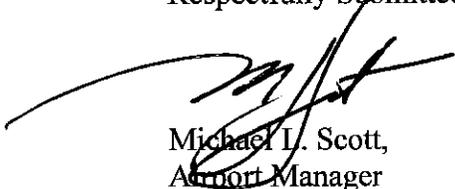
Audience Comments: None

Adams County Airport Commission
Minutes for the October 14, 2013 Meeting

Next meeting set for November 18, 2013 at 7PM at the Welcome Center.

There being no further business a motion was made by Bourke to adjourn. Second by Kotlowski. All voted aye, motion carried. Meeting was adjourned at 8:00 PM.

Respectfully Submitted,



Michael I. Scott,
Airport Manager

Adams County Airport Commission
Minutes for the November 18, 2013 Meeting

Call to Order: Meeting was called to order by Acting Chairman J. Kotlowski at 7:06PM.

Roll Call: M. Bourke, J. Reuterskiold, S. Pollina, and J. Kotlowski. B. Miller excused. Also in attendance were M. Scott, airport manager, S. Sundsmo, grounds keeper, and Terry Donovan, resident engineer from Mead and Hunt.

Audience: Mike Hartz, hangar owner.

Was the meeting properly announced? Yes

Approve Agenda: Motion by Pollina, Second by Bourke to approve the agenda. All voted aye, motion carried.

Approve the Minutes for October 14, 2013: Motion by Reuterskiold, Second by Bourke, to approve the minutes. All voted aye, motion carried.

Airport Managers Report:

Review Correspondence:

A letter was received from Planning and Zoning indicating a new 180' tower will be constructed at 1868 20th Ave., Town of Strongs Prairie, Adams County. As the location is outside the 3 mile height zone protection ordinance there is no action required by the commission.

Scott also produced a voucher for his annual reimbursements for postage, copies, mileage and fuel management totaling \$650.

Financial/Review Monthly Check Summary:

Scott passed around the monthly check summary and expenses for October. With 83% of the year having passed there are three categories that require watching. Telephone Service is at 84.72%, Gas-Vehicle is at 104.17% and Capital Improvements is at 125.46%. As discussed last month, the Capital Improvements is \$4,583 over budget due to a change in the percentage of participation in the most recent airport improvement program. Overall expenses should still meet budget at the end of the year.

Compliance Inspection Report-Update:

Notices have been served for the correction of several of the issues identified in the compliance inspection. According to Scott, the TV dumping, etc, has been reported to be cleaned up by the property owner and brush pile will be burned at the first snow. Scott also reports that a tentative agreement to allow the mobile home and garage to remain until spring has been made and is subject to Bureau approval. The county will continue working on other issues to bring the airport into compliance.

Adams County Airport Commission
Minutes for the November 18, 2013 Meeting

Discuss and Act on Residential Through the Fence Operations (RTTF):
Scott produced a lease and questionnaire that he will file with the Bureau and FAA for the required RTTF submission he was directed to complete at the last commission meeting.

Discuss and Act on Next 6 year Airport Improvement Plan:
Scott explained he has been working with the Bureau on the airports next submission for airport improvement from 2014 through 2018. The prioritization was largely recommended by the Bureau. The plan is as follows:

2014	Obstruction Survey	\$5,000
	Airport Layout Plan Update	\$50,000
	Fencing	\$290,400
2015	Crack fill Ramp, Taxiways, Drive and Parking Lot	\$20,000
	Seal coat Ramp, Taxiways, Drive and Parking Lot	\$25,000
2016	Land Acquisition	\$250,000
2017	New Snow Plow/Blower	\$202,200
2018	Seal Coat Runway	\$75,000

The costs are approximate as the type of fence and land acquisition to maintain compliance with the FAA is not fully known until the obstruction survey and airport layout plan are completed. Sponsor's (County) participation in cost is not expected to exceed 5% of the total cost.

Motion to approve the 2014 to 2018 Airport Improvement Plan as presented made by Bourke, Second by Reuterskiold. All voted aye, motion carried.

Current Airport Improvement Program-Update:

Terry Donovan, engineer from Mead and Hunt informed the commission that the walk through took place the week prior and three items remain open. First of all, the patch in last year's work to correct puddling appears to have solved the problem. However, the item will remain open and it will be monitored until next spring.

Adams County Airport Commission
Minutes for the November 18, 2013 Meeting

Hydro seeding will also remain open. The seed has yet to take hold and in the event it doesn't in the spring another application will be made. And, because the project is under budget, additional taxiway marking will be refreshed when the second paint application is made to the runway.

Motion made by Bourke, second by Pollina to accept the managers' report. All voted aye, motion carried.

Grounds Keeper Report:

Things are pretty quiet at the airport according to Sundsmo but he is ready for snow. Equipment is all ready for snow removal.

The precision approach path indicators (PAPIs) for runway 33 have been acting up. The high temperature in the boxes has been melting wiring and shutting the unit down. Sheldon reports that he has been replacing the wire with high temperature wiring and seems to be solving the problem. Scott added that currently the PAPI's are NOTAMed out of service and will remain so until he and Sheldon both feel the problem has been solved.

Motion by Reuterskiold, Second by Bourke to accept the groundskeepers report. All voted aye, motion carried.

Audience Comments: None

Next meeting set for December 9, 2013 at 7PM at the Welcome Center.

There being no further business a motion was made by Pollina to adjourn. Second by Bourke. All voted aye, motion carried. Meeting was adjourned at 7:46 PM.

Respectfully Submitted,



Michael L. Scott,
Airport Manager

ADAMS COUNTY
BOARD OF ADJUSTMENT
MONTHLY MINUTES:
NOVEMBER 20, 2013

The Board met for an onsite at Sunset Condo's at Northern Bay, 1844 20th Avenue in the Town of Strongs Prairie at 8:45 A.M. Phil McLaughlin introduced Bob Krause as the new member replacing Ivan Morrow. The purpose of the visit was to view the area for which the petitioner requests a variance to setback requirements for a maintenance building. The Board then recessed and proceeded to the Courthouse in Friendship for Public Hearings.

Chairman Bob Beaver called the Adams County Board of Adjustment meeting to order at 10:00 A.M. with the following members present; Tom Feller, Vice-Chair; Cathy Croke, Secretary; Bob Benkowski and Bob Krause. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen Recording Secretary. Was this meeting properly announced? Phil McLaughlin stated that it was. Bob Benkowski made a motion to approve the Agenda as noticed. Bob Krause seconded the motion. All in favor. Motion carried. Public Hearings: Bryan C. Anderson – Variance request under Section 5-12.04(D)(2) of the Adams County Comprehensive Zoning Ordinance to allow an addition to an accessory building at a setback of 47' to the centerline to a County Highway instead of the required 83' on property located in the NW ¼, SE ¼, Section 34, Township 16 North, Range 7 East, Lots 4-6 and Lot 1 of CSM 4701, Block 2 of McClymans Subdivision at 333 Cty Trk A, Town of New Chester. Phil McLaughlin stated that although the Board approved his Variance request last month, Mr. Anderson had to come back with a different request because there was an error in measurements provided. The building would be in line with an existing building, but at 47' from the centerline. Cathy Croke made a motion to approve the variance as requested. Tom Feller seconded the motion. Roll Call Vote: 5 – Yes. Motion carried. Sunset Condominiums at Northern Bay Owner's Association, Inc. – Tabled Variance request under Section 11-6.01(G) of the Adams County Shoreland Wetland and Habitat Protection Ordinance to allow the construction of a new maintenance building at 30' to a Residential Zoning District lot line (Ordinance requires 100' setback for all structures) on property located in PT. of Gov't Lot 2, Section 36, Township 18 North, Range 4 East, Sunset Condo Northern Bay, Phase 1, Amendment 1 off 20th Avenue, Town of Strongs Prairie. Discussion was held regarding the retaining wall placement. It was agreed that the retaining wall would be at the same setback as the building. Bob Benkowski made a motion to grant the variance request. Tom Feller seconded the motion. Roll Call Vote: 5 – Yes.

Chairman Beaver closed the Public Hearing portion of the meeting.

Minutes: Phil McLaughlin presented the Board with the minutes from the October 16, 2013 meeting for their review. Cathy Croke made a motion to approve the minutes as presented. Bob Krause seconded the motion. All in favor. Motion carried

Correspondence: None.

The next Board of Adjustment Meeting will be December 18, 2013 at 9:30 A.M.

Bob Benkowski made a motion to adjourn. Tom Feller seconded the motion. All in favor. Motion carried.
ADJOURNED: 10:17 A.M.

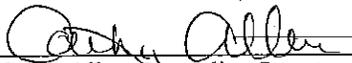
Bob Beaver, Chair

Tom Feller, Vice-Chair

Catherine Croke, Secretary

Bob Krause

Robert Benkowski


Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE BOARD.



MEETING MINUTES

Central Wisconsin Community Action Council, Inc. Board Meeting Proceedings

Meeting Date: October 23, 2013
Place: CWCAC, Inc. Headquarters
1000 Highway 13
Wisconsin Dells, WI 53965

Board Members:

Present: Bill Gomoll, Sandy Wormet, Rocky Gilner, John Atkinson, Bob McClyman, Muriel Harper, Jim Layman, John Wenum, Dave Singer, Charlie Krupa, Renee Greenland, and John Earl

Absent: Scott Beard

Unexcused Absence: None

Staff Present: Susan Tucker, Lisa Williams, Jim Dahlke, and Kari Labansky

Guests: Kay Gomoll

Opening

1. Motion was made by Bill Gomoll to adopt the agenda with the revisions of adding "Letter E - Adoption of Minutes" under Call to Order and adding "Motion to Approve - Glenville Timberwrights" under Action Items. Seconded by Bob McClyman. Passed unanimously. MOTION CARRIED.

Motion was made by Bob McClyman to adopt the August 28, 2013 meeting minutes. Seconded by Charlie Krupa. Passed unanimously. MOTION CARRIED.

After the Pledge of Allegiance, John Earl asked all to remain standing to observe a moment of silence to honor those men and women serving in our armed forces around the world. John welcomed guests Susan Tucker, Lisa Williams, Jim Dahlke, Kari Labansky, and Kay Gomoll.

2. President's Comments

John mentioned the by-laws revision work of our Ad Hoc Committee; when completed it will be presented to the full board for approval. We will need to find a new replacement for Denise Herbst as low-income rep for Dodge County. A Resolution will be presented requesting full board approval of a buy-out option of the loan extended to Glenville Timberwrights which would provide more funding for us to loan out to other businesses. We continue work on Rolan's Senior Village in Necedah and Senior Housing on Lot 2 in the Dells. John expressed his sincere appreciation for the hard work of the board members, Executive Director, managers, and staff.

3. Executive Director's Report

Fred updated board members of Robin Skala's illness; she is still in the hospital and we are extending our prayers for her recovery. Our Receptionist, Crystal has resigned; we are conducting a candidate search. Several staff will be attending the upcoming WISCAP Quarterly Meeting in LaCrosse and Fred will be traveling to Stevens Point for a WISCAP Executive Committee Meeting. He presented to the Baraboo Optimist Club earlier in the week. We recently held the Pine Grove 12th Anniversary Celebration in Adams. Fred encouraged board members to attend the Buddy Lee Benefit Show beginning at 12:00 pm on Sunday, December 8th at Wintergreen in Lake Delton. The Holiday Train will take place beginning at 1:30 pm on Thursday, December 5th. The Turkey Raffle will be held on Saturday, November 16th at 7:00 pm at Country Keg.

Motion was made by Bill Gomoll to approve the Executive Directors Report of October 23, 2013. Seconded by Renee Greenland. Passed unanimously. MOTION CARRIED.

4. Budget & Finance Report

Kari presented the Statement of Revenues & Expenditures for period ending September 30, 2013. Total operating revenue reflected \$3,686,606.30 compared to \$2,848,174.35 in 2012. Total expenditures reflected \$3,813,046.92 compared to \$4,088,987.37 in 2012. Revenues are down by 4% and expenditures are down by 7%. Restricted and unrestricted funds reflected (\$126,440.62) compared to (\$240,813.02) in 2012. Restricted funds mainly reflect depreciation and unrestricted funds will change with fundraisers being held in December.

Jim Dahlke presented the 2014 Projected Budget. Funds available for program budgets include: \$78,706 for Employment & Training; \$2,821,635 for Housing & Energy; \$1,039,136 for Food Pantry; \$446,750 for Homeless Unit; \$1,229,196 for Corporate Budget; and \$97,749 for Community Services Block Grant (CSBG)/Admin. Budget totals reflect total revenues of \$5,713,172 and total expenditures of \$5,697,490.

Motion was made by Bill Gomoll to accept the Budget & Finance Report of October 23, 2013. Seconded by Charlie Krupa. Passed unanimously. MOTION CARRIED.

Motion was made by Sandy Wormet to accept the 2014 Projected Budget as presented on October 23, 2013. Seconded by Bill Gomoll. Passed unanimously. MOTION CARRIED.

5. Committee Reports

a. Ad Hoc Committee

Bill Gomoll asked board members to review the Ad Hoc Committee

Meeting minutes of October 11, 2013. Committee Chair Bill Gomoll called the meeting to order and motion passed by unanimous vote approving the agenda. Committee members reviewed and made suggested revisions to the current agency by-laws:

By-Law 1.05- The Corporation's fiscal year will be the calendar year January 1st through December 31st. The annual compliance and financial audit will be conducted within 120 days at the end of the end of the fiscal year. ~~no later than April 30th each year.~~

By-Law 2.02, Letter A - Committee members requested further clarification from Fred on the wording "...elected public officials or their representatives."

By-Law 2.02, Letter B - Committee members will review the following sentence further at the next Ad Hoc Committee Meeting, "Election to membership on the Board of Directors shall be for a two (2) year term from the date of the annual meeting." (i.e., Bill Gomoll serves a two-year term and John Wenum serves a one-year term.)

The Ad Hoc Committee will resume on Wednesday, October 23, 2013 at 9:30 am just prior to the Board of Directors Meeting.

There was no formal motion to accept the Ad Hoc Committee Report. This is an ongoing process; all proposed revisions will be presented for full board approval upon completion.

b. **PBP Committee**

John Earl asked board members to review the PBP Committee report of September 13, 2013. Bill Gomoll called the meeting to order and roll call was taken with six members present. Motion passed by unanimous vote approving the agenda and minutes of the August 9, 2013 PBP Committee meeting. Ed presented the report on buildings maintenance and repairs; motion passed by unanimous vote approving addition of extra support to main entrance bridge in the amount of \$350. Committee members agreed to form an Ad Hoc Committee to conduct a general review of our Agency By-Laws and Mission Statement. New site drawings for Rolan's Senior Village were reviewed. Because two different banks are financing our projects, the property will be surveyed and split into two separate lots. We anticipate completion of the HOME grant application for the Dells Senior Project in fall or winter of 2013. The Wautoma Food Pantry transfer to Waushara Industries is due for completion by October 1st. A food pantry volunteer recognition lunch is being held on September 30th. Susan Tucker and her staff will be recognized with certificates of appreciation for their presentation at the August 28th board meeting regarding the homeless search and identification. Renee reported on the warming center in Baraboo. Fred reported we may be renting one of our Wisconsin Dells offices for \$300 per month to an attorney from the Chicago area. Fred is working with Tom

Holmes of Glenville Timberwrights regarding possibly refinancing to generate income for our agency to invest in our business development program. Committee members congratulated Fred on receiving the UW-Colleges and UW-Extension Chancellor's Award in Madison, on Thursday, September 12th. The next meeting will be held on Friday, October 11, 2013.

John Earl asked board members to review the PBP Committee report of October 11, 2013. Bill Gomoll called the meeting to order and roll call was taken with seven members present. Motion passed by unanimous vote approving the agenda and minutes of the September 13, 2013 PBP Committee meeting. Ed presented the report on buildings maintenance and repairs. Committee members discussed Rolan's Senior Project including road access. An Appreciation Lunch was held in Wautoma on September 30th to honor Helen Blader and the other Wautoma Food Pantry Volunteers. Waushara Industries assumed management of the Waushara Food Pantry on October 1st. Committee members discussed the Dells Senior Project including possible addition of two market rate units. We will invite the mayor to our next PBP Committee Meeting for additional input. Fred updated the committee on the Wells Fargo House Donation Program with a potential donation in the City of Juneau. Renee updated the committee on Homeless Issues with the warming center in Baraboo. The next meeting will be held on Friday, November 8, 2013.

Motion was made by Jim Layman to accept the PBP Committee reports of September 13, 2013 and October 11, 2013. Seconded by John Wenum. Passed unanimously. MOTION CARRIED.

c. EPF&A Committee

John Earl asked board members to review the EPF&A Committee report of September 13, 2013. Bill Gomoll called the meeting to order and roll call was taken with three members present. Motion passed by unanimous vote approving the agenda and minutes of the August 9, 2013 EPF&A Committee meeting. No Personnel issues to report. Jim Dahlke presented a budget comparison from 2009 - 2013 which reflected fluctuations due to ARRA funding received. Fred reported we are working on an Annual Plan Draft. Committee members discussed board member term limit exceptions. Motion passed by unanimous vote recommending full board approval of revision to By-Law 2.02, addition of letter "D" which reads, "No member shall serve more than fifteen (15) consecutive years; however in serving the best interests of the agency and board of directors any board member who has served fifteen (15) consecutive years may be

reappointed for another term by majority vote of the board. This extension process may extend up to five (5) additional terms. Motion passed by unanimous vote recommending full board approval of revision to By-Law 3.03 which will now read, "No person shall hold the same elected office on the board for more than eight (8) consecutive years; however in serving the best interests of the agency and board of directors any board member who has served fifteen (15) consecutive years may be reappointed for another term by majority vote of the board. This extension process may extend up to five (5) additional terms. Motion passed by unanimous vote recommending full board approval of revision to the agency Articles of Incorporation, Article Ten, by striking "No member shall serve more than fifteen (15) consecutive years. Motion passed by unanimous vote recommending full board approval of Letty Montenegro as the new Dodge County Low-Income Rep replacing Joe Garvin. Fred reported that no one has been assigned yet as a replacement for Joan Smoke as our Sauk County Elected Official. Committee members agreed to form an Ad Hoc Committee to conduct a general review of our Agency By-Laws and Mission Statement. Motion was approved by unanimous vote to thank Susan Tucker and her staff for their presentation at the August 28th board meeting regarding the homeless search and identification and present them each with a Certificate of Appreciation. Committee members congratulated Fred on receiving the UW-Colleges and UW-Extension Chancellor's Award in Madison. The next meeting will be held on, Friday, October 11, 2013.

John Earl asked board members to review the EPF&A Committee report of October 11, 2013. John Earl called the meeting to order and roll call was taken with five members present. Motion passed by unanimous vote approving the agenda and minutes of the September 13, 2013 EPF&A Committee meeting with the exception of Item #6 regarding revisions to By-Law 2.02 which will be referred back to the Ad Hoc Committee for further review. No Personnel issues to report. No Finance report. Committee members suggested revisions to the Annual Report & Strategic Plan Drafts; motion passed by unanimous vote to continue review at the next EPF&A Committee meeting. The Pine Grove Anniversary Lunch will be held at 1:00 pm today in Adams. Community Action National Standards for Excellence will be discussed at the next EPF&A Committee Meeting. Fred updated committee members on the Weatherization Contract funding adjustment request submitted to the Department of Energy Services asking them to consider CWCAC, Inc. for any additional funding. Fred updated committee members on the possibility of Juneau County appointing us as the lead agency for administration of the CDBG North Central Area Administrative Contract.

The next meeting will be held on Friday, November 8, 2013.

The EPF&A Committee met on October 23, 2013 just prior to the board meeting. John Earl called the meeting to order and roll call was taken with five members present. Motion passed by unanimous roll call vote to go into Closed Session. Motion passed by unanimous roll call vote to resume in Open Session. Motion was made by Muriel Harper to recommend full board approval of accepting a buy-out option from TS Holmes Properties, LLC of \$225,000 cash and \$20,000 over a five year period in the form of a personal note. Seconded by Bill Gomoll. After discussion, Muriel withdrew the motion. Motion was approved by unanimous vote to recommend full board approval of Fred continuing financing negotiations with Glenville Timberwrights and Baraboo National Bank for the purpose of recovering funds CWCAC, Inc. dispersed under the 2008 USDA flood recovery grant for businesses. The next meeting will be held on November 8, 2013.

Motion was made by Dave Singer to accept the EPF&A Committee reports of September 13, 2013, October 11, 2013, and October 23, 2013. Seconded by John Atkinson. Passed unanimously. MOTION CARRIED.

6. Program Reports

- a. Weatherization
- b. Homeless
- c. Hunger Reduction

The Weatherization report reflected total clients served being 60 including 84 audits done and a service goal of 161. To date 45 freezers/refrigerators, 20 furnaces, 14 water heaters, and 7 windows were installed. Susan Tucker presented the Homeless Unit Report. Total cost of all services was \$117,308.92 compared to \$95,433.46 in 2012 and amount of rental assistance paid was \$21,607.91 compared to \$17,604.05 in 2012. We have received a lot of calls from the homeless and continue to refer clients to landlords that may have housing openings. Lisa Williams presented the Hunger Reduction Program Report. There was a 6% increase in households served in July 2013 over 2012 corresponding with a 28% increase in donated and/or purchased foods. July is the month that USDA conducts inventory in their warehouses; no USDA food is delivered. There was a .002% increase in households served in August 2013 over 2012 corresponding with a 1% increase in donated and/or purchased food and a 200% increase in USDA commodities received. We currently have 95 Section 8 vouchers covering Adams, Columbia, Rusk and Taylor Counties. The waiting list for Section 8 is currently closed.

Motion was made by John Atkinson to accept the Weatherization, Homeless, and Hunger Reduction Reports of October 23, 2013. Seconded by Sandy Wormet. Passed unanimously. **MOTION CARRIED.**

7. **Old Business**

None

8. **New Business**

Motion was made by Renee Greenland to accept the motion which reads, "The Board of Directors of Central Wisconsin Community Action Council, Inc. approves submission of the 2014 Community Services Block Grant Application recognizing CSBG dollars as base and core sources of funding with continued use of those funds to develop and strengthen programs that assist local communities in their pursuits to combat and reduce poverty." Seconded by Sandy Wormet. Passed unanimously. **MOTION CARRIED.**

Board members reviewed the Resolution which reads, "***WHEREAS:*** Central Wisconsin Community Action Council, Inc. received grant funding from the United States Department of Agriculture (USDA) in 2008 for the intended purpose to assist successful small business owners adversely affected by the June 2008 floods; and ***WHEREAS:*** Loans would be provided to business owners to restore and rebuild operations; and ***WHEREAS:*** Repaid loan proceeds (program income) would be used to assist new and expanding businesses; and ***WHEREAS:*** CWCAC, Inc. provided a \$400,000 construction loan in November 2008 to TS Holmes Properties, LLC, a Wisconsin Limited Liability Company, for the purpose of rebuilding Glenville Timberwrights, a customized construction business; and ***WHEREAS:*** The construction of the Glenville Timberwrights building was completed in 2009 resulting in "business as usual" prior to the flooding; and ***WHEREAS:*** CWCAC, Inc. desires to utilize proceeds (program income) from the business (construction) loan to assist development and expansion of small businesses in our geographic district; and ***WHEREAS:*** CWCAC, Inc. has demonstrated and is committed to the highest standards of stewardship; however in the best interests of our agency and in the best interests of expanding our Business Development Program and desire to assist many potential businesses using proceeds from the TS Holmes Properties, LLC loan; and ***WHEREAS:*** TS Holmes Properties, LLC has paid on the loan a total of \$27,000; ***Now there for let it be resolved:*** That Central Wisconsin Community Action Council, Inc. will accept a "buy-out" from TS Holmes Properties, LLC of \$245,000 which will release them from the mortgage and mortgage note signed on November 13, 2008. A term of the "buy-out" would be a cash settlement, and further ***Resolve,*** that authority be vested in the President and/or Executive Director to sign all closing documents necessary and required." After discussion, motion was made by Bob McClyman directing Fred to continue

negotiations with Glenville Timberwrights including a cash payment of \$245,000 with a \$20,000 balance due within three to five years as a personal note. Seconded by Bill Gomoll. Passed unanimously. MOTION CARRIED.

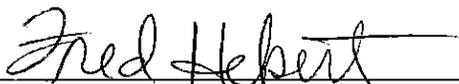
9. Next Meeting

Wednesday, December 11, 2013 @ 10:00 a.m.

10. Adjourn

Bill Gomoll made a motion to adjourn. Seconded by Charlie Krupa. Passed unanimously. MOTION CARRIED.

Signed by:



Fred Hebert, Executive Director

Date 11/18/13

ADAMS COUNTY BOARD OF SUPERVISORS MEETING MINUTES
Adams County Board Room, November 19, 2013 9:30 a.m.

Meeting was called to order by Chairman West at 9:35 a.m.
The meeting was properly announced.
There was a moment of silence followed by the Pledge of Allegiance.

Roll Call of Supervisors: Dist. #01-Glenn Licitar; Dist. #02 Rocky Gilner; Dist. #03-Larry Babcock; Dist. #04-Al Sebastiani; Dist. #05-Jerry Kotlowski; Dist. #06-Dean Morgan; Dist. #07-Joseph Stuchlak; Dist. #09-Patrick Gatterman; Dist. #11-Robert Eggebrecht; Dist. #12-Heidi Roekle; Dist. #13-Florence Johnson; Dist. #14-Marjorie Edwards; Dist. #15-Jack Allen; Dist. #16-Bill Miller; Dist. #17-Lori Djumadi; Dist. #18-John West; Dist. #19-Terry James; Dist. #20-Paul Pisellini. **Excused:** Dist. #08-James Bays; Dist. #10-Jake Roseberry.

Motioned by Sebastiani/Kotlowski to approve the agenda. Motion carried by unanimous voice vote.
Motioned by Eggebrecht/Babcock to approve the October 15, 2013 and November 5, 2013 minutes. Motion carried by unanimous voice vote.

Public Participation: None

Announcement of Meetings, Report of Supervisors Claims read by the County Clerk, and appoint six (6) Supervisors to approve claims: Roekle, Roseberry, Johnson, Sebastiani, Stuchlak, Allen and Babcock.

Claims: None

Correspondence: None

Appointments: Motioned by Stuchlak/Pisellini to approve appointment of Bob Krause (Town of New Haven) to Board of Adjustment to replace Ivan Morrow; and appointment of Marc Sass to LEPC to replace Jodi Stormoen. Motion carried by unanimous voice vote.

Unfinished Business: Reconsider Res. #80-2013 adopted October 15, 2013. Motioned by Stuchlak/Eggebrecht to reconsider Res. 80-2013. Stuchlak to withdraw motion to reconsider Res. #80-2013, no objection from Eggebrecht. Res #80-2013 pulled.

Public hearing on the 2014 proposed budget. Motioned by Kotlowski/Roekle to open the public hearing at 9:50 a.m. Motioned carried by unanimous voice vote. Motioned by Roekle/James to close the public hearing at 9:50 a.m. Motion carried by unanimous vote.

Reports and Presentations: Administrative Coordinator/Director of Finance report was submitted in the board packet. Daric Smith submitted a written report for RIDC. Motioned by Licitar/Pisellini to approve the Treasurer report of outstanding orders over 2 years old. Motion carried by unanimous voice vote.

Resolutions:

Res. #84: Motioned by Kotlowski/Djumadi to adopt the 2014 Budget, Tax Levy and Mill Rate for Adams County Government.

Motioned by James/Stuchlak to amend 100.E.75.59100.000.000, Finance Proposed \$683,675.00 to \$589,323.00, a difference of \$94,352.00; 100.R.00.41110.000.000, Finance Proposed \$10,694,572.00 to \$10,600,220.00, a difference of \$94,352.00. Motion to amend carried by roll call vote, 15 yes, 3 no, 2 excused. Voting no, Babcock, Kotlowski and Sebastiani. Excused, Bays and Roseberry.

Motioned by Sebastiani/Eggebrecht to amend Sheriff's Department for Duty Disability – Retirement to read

100.E.18.52000.211.000 Finance Proposed \$49,834.00 to \$50,523.00, a difference of \$689.00;
100.E.18.52100.211.000 Finance Proposed \$116,379.00 to \$118,621.00, a difference of \$2,242.00;
100.E.18.52105.211.000 Finance Proposed \$6,431.00 to \$6,555.00, a difference of \$124.00;
100.E.18.52130.211.000 Finance Proposed \$6,615.00 to \$6,742.00, a difference of \$127.00;
100.E.18.52160.211.000 Finance Proposed \$5,612.00 to \$5,720.00, a difference of \$108.00;
100.E.18.52170.211.000 Finance Proposed \$20,802.00 to \$21,203.00, a difference of \$401.00;
100.E.75.59100.000.000 Updated balance \$700,466.00 to \$696,775.00, a difference of \$3,691.00. Motion to amend carried by roll call vote, 18 yes, 2 excused. Excused, Bays and Roseberry.

Motioned by Miller/Licitar to amend Sheriff's department Community Policing/Court Security
100.R.00.41110.000.000 Finance Proposed \$10,600,220.00 to \$10,520,404.00, a difference of \$79,816.00;
100.E.18.52100.110.000 Finance Proposed \$952,443.00 to \$903,120.00, a difference of \$49,323.00;
100.E.18.52100.210.000 Finance Proposed \$81,679.00 to \$77,906.00, a difference of \$3,773.00;
100.E.18.52100.211.000 Finance Proposed \$116,379.00 to \$111,002.00, a difference of \$5,377.00;
100.E.18.52100.214.000 Finance Proposed \$216,843.00 to \$195,500.00, a difference of \$21,343.00. Motion to amend failed by roll call vote, 13 no, 5 yes, 2 excused. Voting yes, Babcock, Djumadi, Johnson, Licitar and Miller. Excused, Bays and Roseberry.

Motioned by Sebastiani/Eggebrecht to amend Land & Water Department Budget for New County Conservationist Salary to read 100.E.44.56185.110.000 Finance Proposed \$87,196.00 to \$98,465.00, a difference of \$11,269.00; 100.E.44.56185.210.000 Finance Proposed \$6,671.00 to \$7,533.00, a difference of \$862.00; 100.E.44.56185.211.000 Finance Proposed \$7,499.00 to \$8,468.00, a difference of \$969.00; 100.E.75.59100.000.000 Finance Proposed \$696,775.00 to \$683,675.00, a difference of \$13,100.00. Motion to amend carried by roll call vote, 18 yes, 2 excused. Excused, Bays and Roseberry.

Motioned by James/Djumadi to amend Increase Funding for Wellness to read 100.E.73.51932.440.000 Finance Proposed \$4,000.00 to \$5,000.00, a difference of \$1,000.00; 100.E.75.59100.000.000 Finance Proposed \$701,466.00 to \$700,466.00, a difference of \$1,000.00. Motion to amend carried by roll call vote, 18 yes, 2 excused. Excused, Bays and Roseberry.

Present: Roseberry at 10:40 a.m.

Motioned by Babcock/Djumadi to amend Highway – (1) CHI project deferred due to grant requirements (Local Road Improvement Program defer to 2015) to read 700.E.25.53350.370.000 Finance Proposed \$2,106,473.00 to \$2,016,469.00, a difference of \$90,004.00; 700.R.25.48300.000.000 Finance Proposed \$67,007.00 to \$71,003.00, a difference of \$3,996.00; 700.R.25.47331.000.000 Finance Proposed \$8,634,907.00 to \$8,544,903.00, a difference of \$90,004.00; 700.R.25.47391.000.000 Finance Proposed \$219,110.00 to \$215,114.00, a difference of \$3,996.00; 260.R.25.43537.000.000 Finance Proposed \$341,000.00 to \$247,000.00, a difference of \$94,000.00; 260.E.25.53350.370.000 Finance Proposed \$2,200,000.00 to \$2,106,000.00, a difference of \$94,000.00 and Highway aid reduced at State level to read 700.E.25.53310.370.000 Finance Proposed \$2,153,406.00 to \$2,028,485.00, a difference of \$124,921.00; 700.R.25.48300.000.000 Updated balance \$71,003.00 to \$76,550.00, a difference of \$5,547.00; 700.R.25.47331.000.000 Updated balance \$8,544,903.00 to \$8,419,982.00, a difference of \$124,921.00; 700.R.25.47391.000.000 Updated balance \$215,114.00 to \$209,567.00, a difference of \$5,547.00; 260.R.25.43531.000.000 Finance Proposed \$1,389,345.00 to \$1,258,877.00, a difference of \$130,468.00; 260.E.25.53310.370.000 Finance Proposed \$2,249,017.00 to \$2,118,549.00, a difference of \$130,468.00. Motion to amend carried by roll call vote, 19 yes, 1 excused. Excused, Bays.

RECESS: Motioned by Allen/Roekle to recess at 10:50 a.m.

RECONVENE: Called back to order by Chairman West at 11:04 a.m. Roll call, 19 present, 1 excused. Excused, Bays.

Motioned by Djumadi/Kotlowski to lay Res. #84 on the table. Motion to table Res. #84 carried by unanimous voice vote. Excused, Bays.

Motioned by Djumadi/Allen to adopt Res. #85 thru Res. #107, except Res. #94.

- Res. #85:** To sell county advertised foreclosure property tax parcel #2-666
- Res. #86:** To sell county advertised foreclosure property tax parcel #2-950
- Res. #87:** To sell county advertised foreclosure property tax parcel #2-1806
- Res. #88:** To sell county advertised foreclosure property tax parcel #4-316
- Res. #89:** To sell county advertised foreclosure property tax parcel #10-1323
- Res. #90:** To sell county advertised foreclosure property tax parcel #10-1342
- Res. #91:** To sell county advertised foreclosure property tax parcels #20-976, 977, 978
- Res. #92:** To sell county advertised foreclosure property tax parcel #24-303
- Res. #93:** To sell county advertised foreclosure property tax parcels #24-1265 & 24-1266
- ~~**Res. #94:** To sell county advertised foreclosure property tax parcel #26-1065~~
- Res. #95:** To sell county advertised foreclosure property tax parcel #26-2298-20
- Res. #96:** To sell county advertised foreclosure property tax parcel #30-1696-305
- Res. #97:** To sell county advertised foreclosure property tax parcel #30-6259
- Res. #98:** To sell county advertised foreclosure property tax parcel #32-563
- Res. #99:** To sell county advertised foreclosure property tax parcel #32-1203-30
- Res. #100:** To sell county advertised foreclosure property tax parcel #32-1398
- Res. #101:** To sell county advertised foreclosure property tax parcel #32-1938
- Res. #102:** To sell county advertised foreclosure property tax parcel #34-1213
- Res. #103:** To sell county advertised foreclosure property tax parcel #34-2012
- Res. #104:** To sell county advertised foreclosure property tax parcel #34-2216
- Res. #105:** To sell county advertised foreclosure property tax parcel #34-2806
- Res. #106:** To sell county advertised foreclosure property tax parcel #126-223
- Res. #107:** To sell county advertised foreclosure property tax parcel #201-161-10

Motion to adopt Res. #85 thru 107, except Res. # 94 carried by roll call vote 19 yes, 1 excused. Excused Bays.

Res. #108: Motioned by Allen/Sebastiani to adopt Res. #108 to appoint Janet Leja to the position of Child Support Director for Adams County at an annual salary of \$45,240.00. Motion to adopt Res. #108 carried by roll call vote, 19 yes, 1 excused. Excused, Bays.

Res. #109: Motioned by Roekle/Djumadi to adopt Res. #109 to recognize the impact of pancreatic cancer in Adams county and to raise awareness of the issue. Motion to adopt Res. #109 carried by roll call vote, 19 yes, 1 excused. Excused, Bays.

Res. #110: Motioned by James/Stuchlak to adopt Res. #110 to Oppose State Preemption Of Local Control. Motioned by Djumadi/Roekle to amend Res. #110 to strike line 5 and 6 and Highway Committee and strike lines 74 and 75 recommended for adoption by the Highway Committee this ___ day of November, 2013. Motion to amend Res. #110 carried by roll call vote, 19 yes, 1 excused. Excused, Bays. Motion to adopt amended Res. #110 carried by roll call vote, 12 yes, 7 no, 1 excused. Voting no, Allen, Babcock, Gatterman, Johnson, Miller Roseberry and West. Excused, Bays.

Res. #111: Motioned by Sebastiani/Pisellini to adopt Res. #111 to approve a five-year Memorandum of Understanding between Wisconsin Department of Natural Resources and Central Sands Counties of Adams, Marquette, Portage, Waupaca, Waushara and Wood. Motion to adopt Res. #111 carried by roll call vote, 19 yes, 1 excused. Excused, Bays.

Res. #112: Motioned by Kotlowski/Djumadi to adopt Res. #112 to rescind all prior Resolutions establishing non-lapsing, carryover, and continuing appropriation accounts, with the intent to re-establish those continuing appropriation accounts that are necessary for County operations. Motion to adopt Res. #112 carried by roll call vote, 19 yes, 1 excused. Excused, Bays.

Res. #113: Motioned by Allen/Pisellini to adopt Res. #113 to approve the two-year Municipal Electric Utilities of Wisconsin ("MEUW") Compliance Services Agreement. Motion to adopt Res. #113 carried by roll call vote, 19 yes, 1 excused. Excused, Bays.

Res. #114: Motioned by Miller/Stuchlak to adopt Res. #114 to adopt Employment Document Number One in lieu of Chapter 2, Section 1, 2, 3 and 6 of the Personnel and General Administrative Policy. Motioned by Djumadi/Miller to amend lines 71 thru 74 to read: **3.08 Changes in Starting Salary.** The Department Head in consultation with the Personnel Director may request approval of the Administrative Finance Committee to hire a new employee at a rate of pay other than the pre-established starting rate, to alter fringe benefits, or negotiate other conditions of employment and be forwarded to the Executive Committee for review. Motion to amend Res. #114 carried by roll call vote, 19 yes, 1 excused. Excused, Bays. Motion to adopt amended Res. #114 carried by roll call vote, 19 yes, 1 excused. Excused, Bays.

Res. #115: Motioned by Djumadi/Miller to adopt Res. #115 to adopt the Family Medical Leave Act Appendix B for the Employee Handbook. Motion to adopt Res. #115 carried by roll call vote, 19 yes, 1 excused. Excused, Bays.

Res. #116: Motioned by Miller/Djumadi to adopt Res. #116 to suspend Chapter 8, Section 23.03 of Adams County Personnel & General Administrative Policies. Motion to adopt Res. #116 carried by roll call vote, 19 yes, 1 excused. Excused, Bays.

Res. #117: Motioned by Sebastiani/Edwards to adopt Res. #117 to transfer \$1,288.00 from the Adams County General Fund Account # 100.00.49300.000 to the Register In Probate's Maintenance Account # 100.03.51230.341 to prepay a three-year video conferencing maintenance contract. Motion to adopt Res. #117 carried by roll call vote, 19 yes, 1 excused. Excused, Bays.

Res. #118: Motioned by James/Eggebrecht to adopt Res. #118 to authorize Deputy Josh Czys, to attend the canine handler training at the Vohne Liche Kennels Inc., in Denver, IN from November 11 through December 20, 2013. Motion to adopt Res. #118 carried by roll call vote, 19 yes, 1 excused. Excused, Bays.

Motioned by Djumadi/Sebastiani to take Res. #84 off the table. Motion carried by unanimous voice vote. Excused, Bays.

Motioned by Djumadi/Kotlowski to amend Res. #84 Fiscal Note line 9 by striking ~~\$17,249,272~~, inserting \$17,154,920 and striking ~~\$34,227,920~~, inserting \$37,951,155; line 11 by striking ~~\$55,639,820~~, inserting \$55,106,075 and striking ~~\$7,705,258~~, inserting \$7,663,1135; line 14 by striking ~~\$55,639,820~~, inserting \$55,106,075; line 15 by striking ~~\$34,227,920~~, inserting \$37,951,155; line 23 by striking ~~\$17,249,272~~, inserting \$17,154,920; line 25 by striking ~~\$7,705,258~~, and inserting \$7,663,1135. Motion to amend Res. #84 carried by roll call vote, 19 yes, 1 excused. Excused, Bays.

Motioned by Roekle/Djumadi to amend Res. #84 Fiscal Note line 9 and Whereas line 15 from \$37,951,155 to \$33,788,527. Motion to amend Res. #84 carried by roll call vote, 19 yes, 1 excused. Excused, Bays.

Motion to adopt amended Res. #84 carried by roll call vote, 14 yes, 5 no, 1 excused. Voting no, Djumadi, Eggebrecht, Gilner, Miller and Roseberry. Excused, Bays.

Excused: West was excused at 12:09 p.m. as Chair. Sebastiani was excused at 12:09 p.m. as 1st Vice-Chair. Gatterman was excused at 12:09 p.m. Babcock sat in as Acting Chair at 12:09 p.m.

Ordinances:

Ord. #19: Motioned by Eggebrecht/Roekle to enact Ord. #19 to rezone property located in the N ½, SW ¼, Section 31, Township 18 North, Range 5 East, at 1868 20th Avenue, Town of Strongs Prairie, Adams County, Wisconsin, owned by Adams Columbia Electric Co-op along with Bug Tussell Wireless, LLC, from a Recreational/Residential District to a General Purpose District. Motion to enact Ord. #19 carried by roll call vote, 16 yes, 4 excused. Excused, Bays, Gatterman, Sebastiani and West.

Present: Gatterman, Sebastiani and West.

Babcock stepped down as acting Chair at 12:12 p.m. West took over as Chair.

Ord. #20: Motioned by James/Stuchlak to enact Ord. #20 to rezone property owned by Wilbur H & Ruth Ann Fritz Trust, a parcel of land in the Town of Springville, from a A-1 Exclusive Agriculture District to an A1-15 Exclusive Agriculture District (approx 27.37 acres) and an A-3 Secondary Agriculture District(approx 10.8 acres); located in the SE ¼, SE ¼, Section 3, Township 15 North, Range 5 East at 3098 Cty Trk Z, Town of Springville, Adams County, Wisconsin. Motion to enact Ord. #20 carried by roll call vote, 19 yes, 1 excused. Excused, Bays.

Ord. #21: Motioned by Licitar/Stuchlak to enact Ord. #21 to rezone property owned by Rodney I. & Michelle I. Griffin, a parcel of land in the Town of Springville, from an R1 Single Family Residential District to an A-3 Secondary Agriculture District which will be combined with 10.8 acres from the adjacent property owner to meet the minimum 5 acre requirement; located in the SE ¼, SE ¼, Section 3, Township 15 North, Range 5 East, Lot 1 of CSM 2623 at 3096 Cty Trk Z, Town of Springville, Adams County, Wisconsin. Motion to enact Ord. #21 carried by roll call vote, 19 yes, 1 excused. Excused, Bays.

Denials: None

Petition: None

Motioned by Djumadi/Johnson to approve claims. Motion carried by unanimous voice vote.

Motioned by Djumadi/Edwards to approve per diem and mileage. Motion carried by unanimous voice vote.

Motioned by Johnson/Roekle to have the County Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Set next meeting date: December 3rd, 2013 at 1:00 p.m.

Motioned by Roekle/Johnson to adjourn at 12:20 p.m. Motion to adjourn carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Adams County Clerk

These minutes have not been approved.

ADAMS COUNTY BOARD OF SUPERVISORS MINUTES
County Board Room December 3, 2013 1:00 p.m.

Meeting was called to order by Chair West at 1:02 p.m.
The meeting was properly announced.
There was a moment of silence followed by the Pledge of Allegiance.

Roll Call of Supervisors: Dist. #01-Glenn Licitar; Dist. #02 Rocky Gilner; Dist. #03-Larry Babcock; Dist. #06-Dean Morgan; Dist. #07-Joseph Stuchlak; Dist. #08-James Bays; Dist. #10-Jake Roseberry; Dist. #11-Robert Eggebrecht; Dist. #12-Heidi Roekle; Dist. #13-Florence Johnson; Dist. #14-Marjorie Edwards; Dist. #15-Jack Allen; Dist. #16-Bill Miller; Dist. #17-Lori Djumadi; Dist. #18-John West; Dist. #19-Terry James; Dist. #20-Paul Pisellini. **Excused:** Dist. #04-Al Sebastiani; Dist. #05-Jerry Kotlowski; Dist. #09-Patrick Gatterman

Public Participation: Chris Murphy, Bill Harke, Bill Euclide and Fred Nickel

Resolutions:

Res. #119: Motioned by Bays/Eggebrecht to adopt Res. #119 to adopt Adams County Mission Statement. Motion to adopt Res. #119 carried by roll call vote; 17 yes, 3 excused. Excused, Gatterman, Kotlowski and Sebastiani.

Res. #120: Motioned by James/Roekle to adopt Res. #120 to adopt Adams County Vision Statement. Motion to adopt Res. #120 carried by roll call vote; 17 yes, 3 excused. Excused, Gatterman, Kotlowski and Sebastiani.

Res. #121: Motioned by Licitar/Djumadi to adopt Res. #121 to adopt Adams County Values Statement. Motion to adopt Res. #121 carried by roll call vote; 17 yes, 3 excused. Excused, Gatterman, Kotlowski and Sebastiani.

Ordinance:

Ord. #22: Motioned by Stuchlak/James to enact Ord. #22 Regulating Distribution of Manure by Spray Irrigation. Motioned by James/Allen to call question. Motion to call question carried by unanimous voice vote. Motion to enact Ord. #22 carried by roll call vote; 14 yes, 3 no, 3 excused. Voting no, Bays, Morgan and Roseberry. Excused, Gatterman, Kotlowski and Sebastiani.

Recess: Motioned by Eggebrecht/Djumadi to recess at 3:19 p.m. Motion carried by unanimous voice vote.

Reconvene: Meeting called back to order by Chairman West at 3:24 p.m. 17 present, 3 excused. Excused, Gatterman, Kotlowski and Sebastiani.

Review Administrative Coordinator/Director of Finance Position Description and approve changes, if necessary, discussion regarding roles and responsibilities took place, county organization structure, power and authority. No action taken.

Review Administrative policies and organizational matters related to the policies will be discussed again in the future.

Next regular meeting date: December 17, 2013 at 6:00 p.m.

Next special meeting date: January 6, 2013 at 1:00 p.m.

Motioned by Djumadi/Roekle to adjourn the meeting at 3:36 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Adams County Clerk

These minutes have not been approved.

**EXECUTIVE COMMITTEE MINUTES
NOVEMBER 5, 2013 – 8:00 A.M.
ADAMS COUNTY COURTHOUSE – CONFERENCE ROOM A-260**

John West, Chair, called the meeting to order at 8:03 a.m. The meeting was properly announced.

Committee members present: John West, Jack Allen, Larry Babcock, Florence Johnson, and Al Sebastiani.

Other present: Trena Larson, Administrative Coordinator/Director of Finance; Attorney Kenneth M. Wagner, Corporation Counsel; Marcia Kaye, Personnel Director; Diane Heider, Legal Assistant (recording secretary); Fred Nickel, Parks Director; Diane Cable; Health & Human Services Director; Wendy Pierce, Health & Human Services Fiscal Support Manager; Cindy Phillippi, County Clerk; Pat Kotlowski, Highway Commissioner.

There was no new correspondence.

Public participation: Fred Nickel commented on the proposed Resolution to appoint the new County Conservationist, the wage structure, and department head comments.

Motion by Sebastiani, seconded by Johnson, to approve the Agenda. Motion carried by unanimous vote.

Motion by Allen, seconded by Babcock, to approve the Minutes of October 7, 2013. Motion carried by unanimous vote.

Discussion was held regarding Resolution to Approve the Municipal Electric Utilities of Wisconsin (“MEUW”) Compliance Services Agreement. Motion by Allen, seconded by Babcock, to approve and forward to the County Board. Motion carried by unanimous vote.

Discussion was held regarding Resolution to Suspend Chapter 8, Section 23 of Adams County Personnel & General Administrative Policies Pending Review by the Adams County Transition Committee. Larson was instructed to revise the Resolution to specifically suspend only Section 23.03 of Chapter 8. Motion by Sebastiani, seconded by Allen, that the revised Resolution be forwarded to the Transition Committee. Motion carried by unanimous vote.

Discussion was held regarding review and/or revision of Adams County Personnel & General Administrative Policies. Phillippi reported the Transition Committee’s progress in reviewing PGAP. No action was taken.

Personnel Director monthly report. The Committee reviewed a handout of department activities and accomplishments. Kaye answered the committee’s questions regarding filling certain positions; discussed how MEUW will work with Adams County to achieve safety awareness and compliance.

Veteran's Day in-service will be Monday, November 11th. The AC/DOF department will receive training from Schenck in November. Larson and Wagner are working together regarding encroachments to Adams County airport property. Sebastiani asked whether any supervisors requested revision of the budget. Larson had only one formal request.

Corporation Counsel reported the types and number of cases, legal opinions and documents reviewed, as well as Interim Child Support Director responsibilities. A new HHS program, once instituted, will offer education alternatives to pregnant students, or students who are new mothers.

Marcia Kaye left the meeting at 8:55 a.m. to attend a Webinar session.

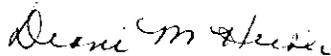
Allen revisited Nickel's comments. West indicated that no discussion could be held, as the matter was not on today's agenda.

November vouchers were not available for approval.
Set next meeting date: December 9, 2013 at 8:30 a.m.

Action items for next meeting: None.

Motion at 9:04 a.m. by Allen, seconded by Johnson, to adjourn. Motion carried by unanimous vote.

Respectfully submitted,



Diane M. Heider
Recording Secretary

EXECUTIVE COMMITTEE
Friday November 8, 2013 8:00 AM
ADAMS COMMUNITY CENTER Room 103

The meeting was called to order at 8:04 a.m. by Vice-Chair Sebastiani.

The meeting was properly noticed.

Present: Supervisors Al Sebastiani, Jack Allen, Marge Allen (Filling in for West), Larry Babcock, Florence Johnson; John West was excused. Also present were Ken Wagner, Corporation Counsel; Trena Larson, AC/DOF; and Marcia Kaye, Personnel Director and acting recording secretary.

Motion by Allen, seconded by Babcock to approve agenda. MCVV

Motion by Johnson, seconded by Edwards to convene in closed session per Wis. Stats. §19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Conduct interviews for the position of Child Support Director. MCVV.

Reconvene in open session per Wis. Stats. §19.85(2), to consider and vote on appropriate matters.

Motion by Allen, seconded by Edwards to extend an offer for Child Support Director to Janet Leja at the starting wage for the position. MCVV.

Motion by Allen, seconded by Babcock for Adjournment at 1:00 p.m. MCVV.

/s/ Marcia Kaye

Marcia Kaye
Acting Recording Secretary

These minutes have been approved by the Executive Committee
Diane M. Heider, Recording Secretary, 12/9/13 Joint Administrative/Finance & Executive Committee Mtg.

Diane M. Heider

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, NOVEMBER 14, 2013 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Dean Morgan, Vice-Chairperson
Florence Johnson
Patrick Gatterman
James Bays

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner, Barbara Morgan, Dave Wincentsen and Dan Rossiter.

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, November 14, 2013.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, GATTERMAN, MORGAN AND BAYS.
ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Gatterman to approve the Agenda as presented, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (OCTOBER 10, 2013): *Motion by Bays to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for October 10, 2013 Regular Monthly Meeting, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Public participation was requested for the following agenda items:

- Review & Act on County Road G / County Road O Intersection Improvement / Drainage Plan & Plat
- Review & Act on State of Wis. Dept of Transportation RMA (Routine Maintenance Agreement)
- Review & Act on State of Wis. Dept of Transportation TMA (Traffic Maintenance Agreement)

REVIEW & ACT ON COUNTY ROAD G / COUNTY ROAD O INTERSECTION IMPROVEMENT / DRAINAGE PLAN & PLAT: AECOM representative Dan Rossiter presented to the Highway Committee the final plan and plat for the drainage and intersection improvements at County Road G & County Road O. *Motion by Bays to move forward with the County Road G / County Road O Intersection Improvement / Drainage project and approve the plan and plat as presented, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
NOVEMBER 14, 2013 ~ 9:00 A.M.**

COUNTY ROAD G CONSTRUCTION UPDATE: Highway Commissioner updated the Highway Committee on the County Road G Construction:

- Contractors work is completed
- Highway work is completed this year, next year seeding and mulching will need to be done in the spring.
- Current costs for the project is \$1.7 million

REVIEW & ACT ON STATE OF WIS. DEPT OF TRANSPORTATION RMA (ROUTINE MAINTENANCE AGREEMENT): Dave Wincentsen from the Wis. Dept of Transportation was present to review with the Committee and Commissioner the 2014 State Routine Maintenance Agreement. *Motion by Bays to approve and sign the 2014 State Routine Maintenance Agreement (RMA) as presented in the amount of \$665,300.00, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON STATE OF WIS. DEPT OF TRANSPORTATION TMA (TRAFFIC MAINTENANCE AGREEMENT): Dave Wincentsen from the Wis. Dept of Transportation was present to review with the Committee and Commissioner a 2014 State Traffic Maintenance Agreement. *Motion by Bays to approve and sign the State D.O.T. Traffic Maintenance Agreement for 2014 in the amount of \$203,000.00, which is for the South West Pavement Marking, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

ENGINEERING REQUEST FOR QUALIFICATIONS ~ COUNTY ROAD M CONSTRUCTION: Discussed advertising for County Road M Engineering. Highway Committee would like to set up a joint meeting with Admin Finance to further discuss construction plans.

REVIEW & ACT ON REVISED RESOLUTION TO AUTHORIZE ADAMS COUNTY HIGHWAY DEPARTMENT TO APPLY FOR A \$247,000.00 C.H.I.-D (COUNTY HIGHWAY IMPROVEMENT DISCRETIONAY) GRANT FROM THE WISCONSIN DEPARTMENT OF TRANSPORTATION TO FUND THE RECONSTRUCTION OF CTH G FROM APACHE LANE TO BADGER DRIVE: The Highway Committee reviewed the revised resolution to authorize the Adams County Highway Department to apply for a C.H.I.-D grant. This resolution was revised from the October 10, 2013 Highway Committee Meeting as the two grants must be separated and used on different projects. *Motion by Morgan to approve and forward to County Board the Revised Resolution to authorize Adams County Highway Department to apply for a \$247,000.00 C.H.I.-D (County Highway Improvement Discretionary) Grant from the Wisconsin Department of Transportation to fund the Reconstruction of CTH G from Apache Lane to Badger Drive, second by Bays. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON A RESOLUTION TO AUTHORIZE ADAMS COUNTY HIGHWAY DEPARTMENT TO APPLY FOR A \$94,000.00 C.H.I. (COUNTY HIGHWAY IMPROVEMENT) GRANT FROM THE WISCONSIN DEPARTMENT OF TRANSPORTATION TO FUND THE RECONSTRUCTION OF CTH G FROM BADGER DRIVE TO COUNTY ROAD C: The Highway Committee reviewed the resolution to authorize the Adams County Highway Department to apply for a C.H.I. grant. *Motion by Bays to approve and forward to County Board a Resolution to authorize Adams County*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
NOVEMBER 14, 2013 ~ 9:00 A.M.**

Highway Department to apply for a \$94,000.00 C.H.I. (County Highway Improvement) Grant from the Wisconsin Department of Transportation to fund the Reconstruction of CTH G from Badger Drive to County Road C, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW & ACT ON A RESOLUTION IN OPPOSITION TO SB349 AND AB476 LIMITING LOCAL CONTROL OF NON-METALLIC MINING OPERATIONS AND THE OVERALL TREND OF STATE PREEMPTION OF LOCAL CONTROL: The Highway Committee reviewed and discussed a Resolution in Opposition to SB349 and AB476. *Motion by Bays to have a roll call vote to support a Resolution in Opposition to SB349 and AB476 Limiting Local Control of Non-Metallic Mining Operations and the Overall Trend of State Preemption of Local Control, second by Gatterman. ROLL CALL VOTE: Babcock – NO, Johnson – NO, Bays – NO, Morgan – NO and Gatterman – NO. MOTION DEFEATED.*

REVIEW COUNTY DRIVEWAY ORDINANCE: Highway Commissioner presented a revised County Driveway Ordinance that will be further discussed at the December Highway Committee Meeting, which will allow the Committee Members to review the current ordinance and propose suggested revisions.

UPDATE ON STATE PERFORMANCE BASE MAINTENANCE: Highway Commissioner updated the Highway Committee on the State Performance Base Maintenance:

- Committee has been formed, there have been meetings
- Committee is hopeful to have projects in place by summer of 2014.

REVISED 2014 HIGHWAY BUDGET: Highway Commissioner informed the Highway Committee of two revisions to the 2014 Highway Budget:

- Reduction of \$94,000 in grant revenue for the C.H.I. (County Highway Improvement) Grant which will be deferred until the year 2015
- Reduction of \$130,468 in the GTA (General Transportation Aids) Budgeted \$1,389,345 / State Final Calculation \$1,258,877.

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Blade Patching on County Road P
- Shaping Shoulders on County Road G
- Blading in Outlying Parks
- Hauling & Mixing Salt Sand
- Installing Snow Fence
- Shop Equipment Repairs: #290 Loader cab needs repairs-found used one cost installed is \$16,000 / #135 Truck upgrade controller
- Purchased 2,000 tons coal slag chips

FINANCIAL REPORT: *Motion by Gatterman to approve the October 2013 Financial Report as audited, second by Bays. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
NOVEMBER 14, 2013 ~ 9:00 A.M.**

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. Committee members reviewed the November 6, 2013, Monthly Check Summary Report that is provided to the Highway Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Gatterman to approve the Monthly Check Summary report as presented, second by Bays. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- Review County Driveway Ordinance
- Joint Meeting with Admin Finance Committee

SET NEXT MEETING DATE AND ADJOURN: *Motion by Gatterman, second by Bays, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, December 12, 2013 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 11:35 P.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

**JOINT ADMINISTRATIVE/FINANCE
and
EXECUTIVE COMMITTEE MEETING
NOVEMBER 14, 2013 – 1:00 P.M.
ADAMS COUNTY COURTHOUSE - CONFERENCE ROOM A-260**

MINUTES

John West, Chair of the meeting, called the meeting to order at 1:02 p.m. The meeting was properly announced.

Committee members present were: John West, Al Sebastiani, Larry Babcock, Florence Johnson, Jerry Kotlowski, Jack Allen, and Lori Djumadi.

Others present: Trena Larson, Administrative Coordinator/Director of Finance; Marcia Kaye, Personnel Director; Diane Heider, Recording Secretary; Cindy Phillippi, County Clerk; Sam Wollin, Sheriff; Terry Fahrenkrug, Chief Deputy; Jodi Helgeson, Register of Deeds; Jani Zander, Treasurer; Phil McLaughlin, Zoning Director; Kathie Dye, Clerk of Circuit Court; Myrna Diemert, Solid Waste Director; Diane Cable, Health & Human Services, Director; Jane Gervais, Emergency Management Director; and Pat Kotlowski, Highway Commissioner. Kenneth Wagner, Corporation Counsel, was excused.

Motion by Djumadi, seconded by Johnson to approve the agenda. Motion carried by unanimous vote.

Motion by Djumadi, seconded by Allen, to approve the Minutes of October 24, 2013. Motion carried by unanimous vote.

Motion by Djumadi, seconded by Sebastiani, to approve the 2014 Adams County Budget. Motion carried by unanimous vote.

Discussion was held regarding 2014 wage increase. Motion by Djumadi, seconded by Allen to move employees from 90% and less, up to 90%; and 90% and above to receive a 1% increase. Discussion continued. Motion amended by Djumadi, seconded by Allen, to move employees from 90% and less, up to 90%; and 90% and above to receive a 1% increase; and that employees with a start date after June 30, 2013 will not receive a pay increase in 2014. Voice vote: Djumadi and Allen yes; Babcock, Johnson, West, Kotlowski and Sebastiani no. Motion defeated. Discussion continued. Motion amended by Djumadi, seconded by Allen, to increase all employees' wages by 2% in 2014, except those hired after June 30th, and further except WPPA Local 355 employees. Motion carried by unanimous vote.

Kaye distributed a handout reporting cost impact scenarios requested at the last meeting. The figures in this spreadsheet do not contain 2%.

These Minutes have been approved.

Discussion was held on developing a philosophy on wage structure. Discussion on pay structure new hires was held. West suggested a review at six months of employment, 1 year, 18 months, and at the second year, the employee could be at full scale.

WIPFLI representative Julia Johnson attended the meeting at 2:10 p.m. by telephone conference. Julia described how the four-county group arrived at 40 job benchmarks and how jobs were placed into the study. Julia placed all job descriptions into WIPFLI grades. This was control used to maintain the independence and expertise of the consultant. Larson and Kaye did due diligence. Kaye requested updated job descriptions prior to the evaluation of the job descriptions from all Department Heads. All the job descriptions that were submitted were used in the evaluation process. They met with Department Heads to review the internal equity analysis using WIPFLI criteria and guidelines and made over 280 changes based on conversation with and guidance from the Department Heads.

Allen requested Department Heads to submit suggestions for our next meeting to the Administrative Coordinator/Director of Finance and to the Personnel Director as to how new hire could be treated and how Department Heads may evaluate an employee's performance. What progression(s) should be used for a wage increase for a new employee in their first two years of employment?

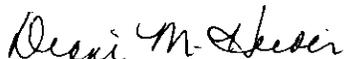
Julia continued to answer questions presented. Julia indicated that not all department heads provided the requested current job descriptions. But, we have the potential of correcting going forward. Julia cautioned not to have a "knee jerk" reaction when refining the study. West indicated that an appeal process can be developed at a later time, after the Board adopts the study.

Action items for next meeting: None

The next meeting date will be established after the County Board meeting on November 19, 2013.

Motion at 3:12 p.m. by Allen, seconded by Kotlowski, to adjourn. Motion carried by unanimous vote.

Respectfully submitted,



Diane M. Heider
Recording Secretary

These Minutes have been approved.

Minutes of Joint Administrative & Finance – Executive Committee Meeting
Adams County Courthouse – Conference Room A-260
November 22, 2013 – 8:30 a.m.

John West, Chair called the meeting to order at 8:03 a.m. The meeting was properly announced.

Committee members present: John West, Al Sebastiani, Larry Babcock, Florence Johnson, Jack Allen and Lori Djumadi. Jerry Kotlowski was excused.

Others present: Trena Larson, Administrative Coordinator/Director of Finance; Kenneth M. Wagner, Adams County Corporation Counsel; Marcia Kaye, Personnel Director; Diane M. Heider, Recording Secretary; Diane Cable; Jodi Helgeson; Jane Gervais; Phil McLaughlin; Cindy Phillippi; and Jani Zander.

Motion by Allen, seconded by Babcock, to approve the Agenda. Motion carried by unanimous vote.

Motion by Babcock, seconded by Allen, to approve the Minutes of November 14, 2013. Motion carried by unanimous vote.

Discussion regarding 2014 wage increase. Kaye provided a handout regarding reclassified positions. Sebastiani indicated that the WIPFLI study has to be approved by the Board first. West suggested a process for reviewing job descriptions by department heads using a score sheet and then forwarding to Executive Committee to go forward. Kaye stressed that we are evaluating the position, not the person in that job.

Discussion continued regarding 2014 wage structure philosophy on new hire starting pay and pay progression. Larson provided a handout reporting Department Head comments on that subject. Motion by Djumadi, seconded by Babcock, to review new employees at six months, one year, and two years for the potential of progression of pay. Motion carried by unanimous vote.

General discussion of WIPFLI study and its cost continued. Department Heads may propose examples of a philosophy for process for reviewing of new hires and wage progression review.

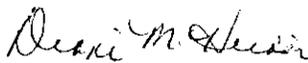
The next Joint Meeting is scheduled for December 9, 2013 at 8:30 a.m.

Action Items for next meeting:

- Continue with philosophy on starting wage percentages.
- Discuss and/or act on 2014 Wage Increases.
- Discuss and/or act on imposing a fee upon those employees covered under the County Health Insurance plan who do not take the annual Health Risk Assessment.

Motion by Allen, seconded by Djumadi to adjourn the meeting at 9:57 a.m. Motion carried by unanimous vote.

Respectfully submitted,


Diane M. Heider
Legal Assistant

THESE MINUTES HAVE BEEN APPROVED

LAND & WATER CONSERVATION COMMITTEE MEETING MINUTES

Approved

November 4, 2013 at 1:00 p.m. Courthouse Conference Room: A231

Licitar called the meeting to order at 1:03p.m. Roll call showed all present except for Sebastiani and Bork who were excused.

Harrison stated that the meeting was properly announced.

Motion made by James/Stuchlak to approve the November 4, 2013 agenda. Motion carried.

Motion made by Morgan/Stuchlak to approve the minutes for October 14, 2013. Motion carried.

Public participation as we go.

Wildlife Abatement and Claims report and possible action. None

Discuss and/or act on cable location and installation for the fire department water pump on Easton Dam.

Tom Feller, Easton Township citizen, asked to install a water pump to be used by the Fire Department at the Easton Dam. Discussion took place. Motion made by Stuchlak/Roekle to allow the installation of the water pump and location of the cable on the Easton Dam per the instructions indicated in the letter from Ayres & Associates. Motion carried.

Report on NRCS- None

Report on WDNR- None

Report on L&WC Department activities. Larson reported on the hand outs that were given to the committee showing that the Land and Water Department received an extension for LWRMP through December 2015. It was reported that the Camelot Dam was fixed. The committee thanked Tom Pierce, dam operator for his efforts in working with Dornor in completing this task.

Central Wisconsin Windshed Partners report and possible action. Report was given. Discussion took place in regards to Golden Sands RC&D possibly taking on a 3 year agreement to administer the labor for CWWP's. The next meeting will be December 9, 2013.

Report on Golden Sands Resource Conservation and Development. Next meeting is November 21, 2013.

USDA Farm Services Agency report. None

Report on Duck Creek Activities-None

Financial report. None

Discuss and/or act on resolution to approve the Memorandum of Understanding between Adams County and WDNR for increasing lake level and base flow monitoring in Central Wisconsin. Larson stated that the document before them has changed slightly with only non-material changes. However, since the agreement is for 5 years it has to go before the County Board.

Motion made by James/Stuchlak to approve the resolution for the MOU for a 5 year agreement presented as is. Motion carried.

Discuss and/or reconfirm the Ordinance regulating manure distribution. The question was asked if the establishment in Adams County that is currently distributing manure through spray irrigation would be grandfathered in. It was determined that this would be allowed due to section 2. Motion made by Stuchlak/James to approve the ordinance regulating manure distribution to send to the board. Motion carried.

Discuss and/or act on having Ayres & Associates complete the application for the dam grants under the master service agreement with the county. Larson stated that Jan 22, 2014 is the deadline to complete the application for the dam grants. The cost for Ayres to complete this was estimated to be between \$500 to \$1000. James asked if this grant could cover the cost of the Vortex investigation. James also asked what the total amount of grant money we could potentially be receiving.

Larson stated that she would check with Pete Haug and report back at the next committee meeting.

Communications –Sarah Grosshuesch stated that she is currently sitting on a state work group for manure distribution. She offered to report back to the committee about the progress of this work group. Question came up about progress on Blue Green Algae. It was stated to have it added to next month's agenda.

Evans reported that the van needs to be fixed. It has a leaky gas tank. Committee stated to get that fixed.

Items for next month's Land & Water Conservation Committee meeting:

Discuss and/or act on overages for our budget to be presented/proposed funding for vehicle account.

Blue Green Algae update

Discuss and/or act on Ayres & Associates completing the application for the dam grants.

Next meeting date: December 9, 2013 at 1:00p.m.

Motion by Roekle/Morgan to adjourn at 1:45p.m. Motion carried.

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Respectfully submitted;

Michelle Harrison

Michelle Harrison

**Adams County Library
Board Minutes
10-28-2013**

The meeting was called to order by President Mary Nelson at 1:03 p.m. Present were Challoner, Heideman, Nelson, Fugate, Gilner, Townsend and Director Wavrunek. Kreten was an excused absence.

President Nelson verified that the meeting was properly announced.

Motion to approve the agenda was made by Townsend, 2nd by Fugate. **Motion carried.**

Public input was invited. No one from the public was present.

Recommended Actions: minutes, bills and financial report:

Motion to approve the September minutes was made by Heideman and 2nd by Townsend. **Motion carried.**

Motion to approve the financial report was made by Townsend and 2nd by Challoner. **Motion carried.**

Recent bills were distributed for initialing & reviewing. There was no discussion.

Communications and Reports:

There were no communications or reports.

South Central Library System report:

The Wisconsin Library Legislative Day is February 11, 2014. Everyone is welcome to attend and registration will begin in January. The Cornerstone Foundation event for SCLS will be held on November 7, 2013 at the new Madison Public Library from 5:30 to 7:00 p.m. Admission is free but everyone is strongly encouraged to donate to the foundation. SCLS approved the new System Plan and budget. A new director was hired for their delivery service. He will be introduced at the next meeting.

Director's Report:

- A. Director Wavrunek reported that library circulation year to date is up about 13%.
- B. Amazon book sales have been going well. Present W-2 worker will be leaving the library for another job. We will have a new person working the sales.
- C. The library budget went through committee without changes and will go before County Board at the November, 2013 meeting.
- D. A library staff meeting was held on October 3, 2013.
- E. There were about 40 people in attendance for author Larry Watson presentation. Special thanks to the Friends of the Library for providing refreshments.
- F. Library loss issues – No new ordinances were approved at the Adams City Council Policy meeting to help the library legally in its efforts for reimbursement of items not returned to the Library. The Council felt that there are already laws on the books to prosecute outright theft of material, but when items are checked out it is a contract issue, which is a civil issue and recovery could be accomplished by suing in Small Claims Court for damages. Sixteen letters will be sent out by the D.A.'s office to recover items. Recovery issues will continue to be discussed and procedures put in place.

G. Building landscaping – there will be a sidewalk and raised flower beds put in the back of the library by the Master Gardeners. Other items for purchase consideration from donations are an electronic sign board and a digital overhead projector.

Identify possible upcoming items for future meetings:

- A. Decision regarding having December meeting
- B. Nomination for Jeanne Heideman board term
- C. Amazon book sales
- D. Christmas Luncheon

Board member Leslie Fugate informed us that she is taking a new librarian position in Waterloo, WI. She will be starting next week. A new school board representative will have to be appointed. The library board congratulates Leslie on her new position. Her presence will be missed and thanks to Leslie for all her contributions to the board.

A **motion** was made by Challoner and 2nd by Heideman to adjourn the meeting . **Motion carried.**

Meeting was adjourned at 1:35 p.m.

The next Library Board meeting will be at the Adams County Library on November 25, 2013 at 1:00 p.m.

Respectfully submitted:

Kathleen Challoner

Kathleen Challoner, Secretary

Parks Committee Meeting
Courthouse Conference Room A231
October 1, 2013 1:00 p.m.

Call to Order: Chairman called the meeting to order at 9:32 a.m.

The meeting was properly announced.

Roll Call: Committee Members: Bob Eggebrecht, Jerry Kotlowski, Paul Pisellini, Jake Roseberry, and Bill Miller. Others present: Fred Nickel – Director Parks/Recreation, Rita Kolstad – Parks Administrative Clerk, Darren Tolley – Petenwell Park Manager, Mark Miller – Castle Rock Park Manager, Trena Larson – Admin. Coord./DOF, Bev Ward – Concerned Citizen, Dale Rhinehart – Rhinehart Construction, and Dustin Preble - Gasser Construction.

Approve Agenda: Motion by Kotlowski/Pisellini to approve the agenda as presented. Motion carried by unanimous vote.

Previous Minutes: Motion by Pisellini/Roseberry to approve the September 10, 2013, minutes as presented. Motion carried by unanimous vote.

Agenda Items:

Correspondences /Special User Requests: Director read letter from WI DNR stating the grant requests for Castle Rock and Petenwell Parks expansion projects were denied as they ran out of money. Grants will be applied for in 2014, pending County Board approval.

Public Participation on Agenda Items: Public will speak as agenda item(s) are addressed

Road Maintenance Bids for Castle Rock and Petenwell Parks: Director reported Castle Rock Park recently had an unexpected \$18,000 septic bill; therefore, the Castle Rock Park road repair project may be held up due to lack of funds.

Sealed bids were opened, read aloud, and reviewed by Committee. Discussion followed. Motion by Eggebrecht/Roseberry to award the Castle Rock and Petenwell Park road repair projects to Rhinehart Construction contingent on Finance Committee approval. Motion carried by unanimous voice vote.

Procedure for Awarding Contracts: Eggebrecht stated bids should go to County Board for final approval. Larson stated it's approved by the County Board when it is a budgeted line item in each Department's budget at the annual November County Board meeting.

Review and Act on 2014 Parks Department Budget Proposal Changes: Director reviewed proposed budget changes with Committee and will be meeting with Finance Committee. Discussion followed. Committee approved Parks Chairman attend any Finance Committee meetings in representation of the Parks Committee.

Policy on Hiring LTE and Seasonal Employees: Discussion on hiring procedures for park employees. No action was taken.

Alternate Park Committee Meetings at the Parks: Committee meetings will be rotated at Castle Rock and Petenwell Parks beginning with the November 2013 meeting to be held at Castle Rock Park. Outlying Parks will be viewed yearly at minimum.

Resident User Free Proposal: Eggebrecht proposed a \$2.00 lifetime County resident pass be implemented for the County Parks. No action was taken. Eggebrecht instructed the Committee to contact the Parks Administration Office to have it put back on the agenda if desired.

Activities for Park Users: Eggebrecht requested activities be provided for park users. Item to be placed on the November Committee agenda.

Castle Rock Park Expansion Project: Grant(s) will be applied for 2014, pending County Board approval.

Patrick Lake Park Maintenance and Building Upgrades: Director reported the Lake Association will be meeting to discuss Patrick Lake Park late in October and will report back to him.

Employee Update: Most LTE's are done for the season.

Parks/Rec. Operational Reports: Arrowhead boat landing repairs will be done this fall or first thing in spring. Pisellini inquired about the electric usage / costs at the parks. Petenwell Park Manager will have a report prepared for December Committee meeting when 2014 user fees will be set.

Trails Report: Department received notification from the DNR that Adams County will receive supplemental grooming monies for the snowmobile clubs from the 2012-2013 reimbursement requests. Dan Small of WI Outdoors and his film crew shot a segment on the ATV trail and Petenwell Park. Coordinator will notify Committee when it airs.

Revenue Report: Reviewed by Committee.

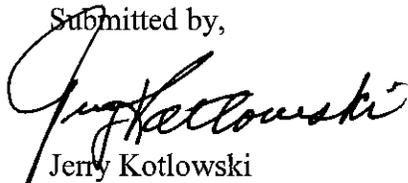
Expense Check Summary Report and Expense Report: Will be placed in Committee's mail slots in the County Clerks office when printed/received.

Future Agenda Items: Activities for Park Users and 2014 Parks Budgets.

Set Next Meeting Date: November 12, 2013, 9:00 a.m., Castle Rock County Park Office Bldg.

Adjourn: Motion by Kotlowski/Miller to adjourn at 11:38 a.m. Motion carried by unanimous vote.

Submitted by,



Jerry Kotlowski
Parks Secretary

Minutes prepared by Rita Kolstad, Parks Clerk/Bookkeeper.
These minutes have not been approved by the Parks Committee.

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES: NOVEMBER 6, 2013

Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee meeting to order at 1:00 P.M. on Wednesday November 6, 2013 with the following members present: Randy Theisen, Heidi Roekle, Terry James, Glenn Licitar, Barb Morgan and Al Sebastiani. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary. Pledge of Allegiance. Was this meeting properly announced? Phil McLaughlin stated that it was. Heidi Roekle made a motion to approve the agenda as noticed. Terry James seconded the motion. All in favor. Motion carried.

Public Hearings: Adams Columbia Electric Co-op/Bug Tussel Wireless, LLC – Rezoning request from a Residential/Recreational District to a General Purpose District of the Adams County Shoreland Wetland and Habitat Protection Ordinance to allow construction of a 180' unlighted monopole telecommunications tower on property located in the N ½, SW ¼, Section 31, Township 18 North, Range 5 East, at 1868 20th Avenue, Town of Strongs Prairie, Adams County, Wisconsin. Heidi Roekle made a motion to approve the zoning change and forward that recommendation to the County Board for final action. Barb Morgan seconded the motion. Roll Call. 6 – Yes. 1 Abstained.(Sebastiani) Motion carried. Troy J. & Mary J. Martin – Conditional Use Permit request under Section 5-5.03(B) of the Adams County Comprehensive Zoning Ordinance to allow a 14' x 60' manufactured home in an A3 Secondary Agriculture District on property located in the SW ¼, SW ¼, Section 30, Township 16 North, Range 7 East, Lots 9-10 of CSM 73 at 2888 Cty Rd B, Town of New Chester, Adams County, Wisconsin. Discussion was held regarding the use of campers in the area and that this manufactured home would be replacing a camper on the property. Terry James made a motion to approve the Conditional Use Permit with the stipulation that the home be June of 1976 or newer. Randy Theisen seconded the motion. Roll Call. 6 – Yes. 1 – No.(Sebastiani) Motion carried. Greg Rhinehart asked if the Fritz and Griffin requests would be heard together as they are intertwined. It was the consensus of the Committee to hear them together. Wilbur H. & Ruth Ann Fritz Trust – Rezoning request of a parcel (38.168 acres) from an A-1 Exclusive Agriculture District to an A1-15 Exclusive Agriculture District (approx.27.37 acres) and an A3 Secondary Agriculture District (10.8 acres) of the Adams County Comprehensive Zoning Ordinance to allow the parcel to be split on property located in the SE ¼, SE ¼, Section 3, Township 15 North, Range 5 East at 3098 Cty Trk Z, Town of Springville, Adams County, Wisconsin, AND Rodney I. & Michelle L. Griffin – Rezoning request of a parcel (.562 acres) from an R1 Single Family Residential District to an A3 Secondary Agriculture District of the Adams County Comprehensive Zoning Ordinance (to be combined by survey with the rezoned 10.8 acres split off the Wilbur H. & Ruth Ann Fritz Trust property) of property located in the SE ¼, SE ¼, Section 3, Township 15 North, Range 5 East, Lot 1 of CSM 2623 at 3096 Cty Trk Z, Town of Springville, Adams County, Wisconsin. Greg Rhinehart explained that the Griffin's had a Land Contract with the Fritz's for the .562 acre and leased an additional ten acres. Ms. Fritz would like to convey that ten acres to the Griffin's which would require a rezoning of both properties to keep them conforming to the Comprehensive Zoning Ordinance requirements. Glenn Licitar made a motion to approve the zoning change for both properties and forward that recommendation to the County Board for final action. Barb Morgan seconded the motion. Roll Call. 7 – Yes. Motion carried.

Chairman Stuchlak closed the Public Hearing portion of the meeting and stated that Public Participation would be taken as needed.

Heidi Roekle made a motion to approve the minutes from the October 2, 2013 meeting as presented. Terry James seconded the motion. All in favor. Motion carried.

Greg Rhinehart presented the surveyor's report for the month of October to the Committee for review. Terry James made a motion to approve the Surveyor's report. Al Sebastiani seconded the motion. All in favor. Motion carried.

Register of Deeds: Jodi Helgeson informed the Committee that her office is status quo. Land Information report revealed that an aerial photography shoot is planned for 2015. Heidi Roekle made a motion to approve the Register of Deeds and Land Information report as submitted. Barb Morgan seconded the motion. All in favor.

Phil McLaughlin informed the Committee that he had contacted Dennis Lawrence with North Central Wisconsin Regional Planning Commission for an approximate cost to update the County Farmland Preservation Plan. Mr. Lawrence replied that since they have the information from the last update, it would probably cost the County around \$15,000 with a grant

available that will reimburse 50% of up to \$30,000. It was also noted that the cost for the update would need to be part of the 2015 Budget, and the County would need to request an extension to the deadline by December 31, 2013. Lincoln Township would need to request an extension by December 31, 2014. Terry James made a motion to have Phil McLaughlin draft a letter to Ben Brancl requesting an extension to the deadline to update the Adams County Farmland Preservation Plan. Glenn Licitar seconded the motion. All in favor. Motion carried.

Glenn Licitar made a motion to forward a recommendation to the County Board to appoint Bob Krause from the Town of New Haven, to fill a Board of Adjustment vacancy. Heidi Roekle seconded the motion. All in favor. Motion carried. Mr. McLaughlin will research whether this recommendation will continue to come through the Planning & Zoning Committee.

Discussion was held regarding the State introducing a bill to take away local control regulating Frac Sand Mining. Currently a Conditional Use Permit would be required in an Exclusive Agricultural zoned area for nonmetallic mining. Discussion was held. Heidi Roekle made a motion to have Mr. McLaughlin draw up a Resolution opposing Bill #AB304 which takes away local control as far as Frac Sand Mining and have it ready for Committee signatures prior to County Board on November 19, 2013. Randy Theisen seconded the motion. All in favor. Motion carried.

Discussion was held regarding the current yearly Septic Tank Maintenance letter. The Department submitted a proposed letter with changes to the Committee to review. Discussion followed. Terry James made a motion to approve the proposed letter for future mailings. Heidi Roekle seconded the motion. All in favor. Motion carried. The Committee reviewed the County Septic Tank Pumping & POWTS Maintenance Certification Statement form, along with samples from other Counties. Discussion was held. It was the consensus of the Committee to continue to use the current form until such time that the on line reporting becomes available and has been in use for at least one year.

Planning & Zoning Updates: It was noted that there has not been any word on progress of DNR with regard to impervious surface calculation within 300' of non waterfront properties. The Committee was informed that the new inspector could not be present for introductions because he was on vacation.

Spirited debate ensued regarding whether to continue issuing Citations for noncompliance to the required Septic Tank Maintenance service and submittal requirements. Heidi Roekle made a motion to send out a second notice and still issue Citations. Terry James seconded the motion. Discussion regarding it being too late for a second notice. Terry James withdrew his second. Heidi Roekle withdrew her motion. Terry James made a motion to go through with compliance and issue Citations for those not in compliance with the deadline. Al Sebastiani seconded the motion for discussion purposes. Discussion was held. Chairman Stuchlak called for Roll Call Vote. 3 – Yes. 4 – No.(Licitar, Morgan, Theisen, Roekle) Debate as to correctness of vote. Randy Theisen felt it was not necessary to put the subject to a vote because the requirement is already in place. Heidi Roekle requested to bring the motion back for reconsideration. Randy Theisen seconded the motion. All in favor. Motion carried. Chairman Stuchlak called for a vote. Roll Call Vote: 7 – Yes. Motion to continue issuing Citations for noncompliance carried.

Phil McLaughlin presented the Financial Report for the month of September 2013 to the Committee for review. Terry James made a motion to approve the Financial Report as presented. Glenn Licitar seconded the motion. All in favor. Motion carried.

Correspondence: None.

Chairman Stuchlak stated there was no need for closed session this month.

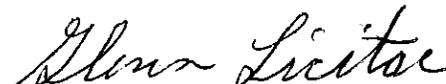
The next meeting was scheduled for December 4, 2013. Committee will conduct an onsite at 12:00 P.M. for a Conservancy rezoning request with the Public Hearings to follow at 1:00 P.M.(or as soon thereafter as can be heard)

Heidi Roekle made a motion to adjourn. Al Sebastiani seconded the motion. All in favor. Motion carried.

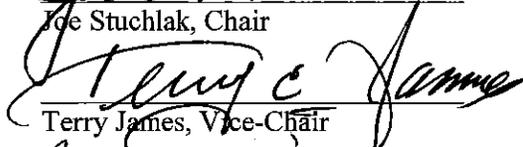
Adjourned: 3:10 P.M.



Joe Stuchlak, Chair



Glenn Licitar



Terry James, Vice-Chair



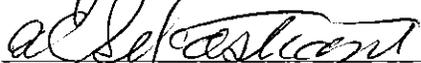
Barb Morgan



Randy Theisen



Heidi Roekle



Al Sébastian



Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

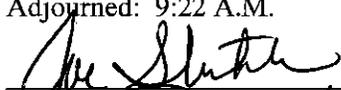
ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES: NOVEMBER 19, 2013

Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee meeting to order at 9:15 A.M. on Tuesday November 19, 2013. Roll Call: Heidi Roekle, Terry James, Glenn Licitar, Barb Morgan and Al Sebastiani. Randy Theisen was excused. Others present were: Phil McLaughlin, Zoning Administrator. Was this meeting properly announced? Phil McLaughlin stated that it was.

Discussion on Resolution to Oppose State Preemption of Local Control. Glenn Licitar made a motion to approve the Resolution and forward to County Board for final action. Terry James seconded the motion. All in favor. Motion carried.

Heidi Roekle made a motion to adjourn. Al Sebastiani seconded the motion. All in favor. Motion carried.

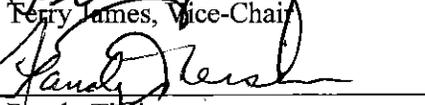
Adjourned: 9:22 A.M.



Joe Stuchlak, Chair



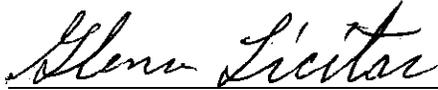
Terry James, Vice-Chair



Randy Theisen



Al Sebastiani



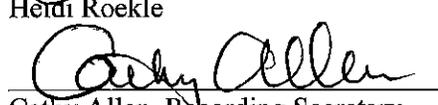
Glenn Licitar



Barb Morgan



Heidi Roekle



Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES: DECEMBER 4, 2013

The Adams County Planning & Zoning Committee met at 12:00 P.M. on Wednesday December 4, 2013 at the corner of Chicago and 20th Avenues to conduct a site visit of property owned by Lustrum, LLC in the Town of Monroe. The Committee then recessed and reconvened in Room A260, at the Courthouse in Friendship, Wisconsin at 1:00 P.M. to conduct Public Hearings.

Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee meeting to order at 1:00 P.M with the following members present: Randy Theisen, Heidi Roekle, Terry James, Glenn Licitar, Barb Morgan and Al Sebastiani. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary. Pledge of Allegiance. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll call was taken and Joe Jackson introduced himself to the Committee as the new inspector in the Planning & Zoning Department. Al Sebastiani made a motion to approve the agenda as noticed. Heidi Roekle seconded the motion. All in favor. Motion carried.

Public Hearings: Lustrum, LLC – Rezoning request of a portion of a parcel (1.9 acres) from a Conservancy District to a Recreational/Residential District of the Adams County Shoreland Wetland and Habitat Protection Ordinance to allow the construction of a single family residence on property located in the S ½, SW ¼, Section 31, Township 19 North, Range 5 East, Lot 1 of CSM 5632, Town of Monroe, Adams County, Wisconsin. Greg Rhinehart, representing Lustrum, LLC stated that they are requesting to rezone less than 2 acres within a 340 acre parcel. The Power Company will retain a 100' setback area along the shoreline and the proposed building would be approximately 300' from the OHWM. Mr. Rhinehart also pointed out that a soil test performed indicated a conventional system could be installed. Tim Grant, principle owner of Lustrum LLC stated that he has owned the property for approximately one year and was not made aware by the realtor or the Power Company that the property was zoned Conservancy, but found out a couple days after closing of sale. Adjacent property owners had concerns about possibly setting a precedent by rezoning conservancy zoned properties and also the possibility of future subdivisions. Upon completion and review of the Committee Findings Checklist the total score was 254. The average of the combined totals was 42.3. (Licitar-46; Stuchlak-45; Sebastiani-26; Roekle-49; Theisen-50; James-38; Morgan abstained) A score of 48 (80%) or higher is required for a recommendation of approval. Terry James made a motion to deny the zoning change based on that requirement. Heidi Roekle seconded the motion. Roll Call Vote: 4 – Yes. 2 – No. (Theisen, Stuchlak) Motion to deny the zoning change carried to forward that recommendation to the County Board for final action. Darin Kurth – Rezoning request of a 28.24 acre parcel from an A1 Exclusive Agriculture District to an A1-15 Excusive Agriculture to make the parcel a conforming use on property located in the NW ¼, SE ¼, Section 31, Township 16 North, Range 6 East at 1329 Evergreen Drive, Town of Easton, Adams County, Wisconsin. Attorney Eric Pollex, representing Mr. Kurth explained that the rezoning is to rectify the zoning of a nonconforming parcel caused by an illegal split. Discussion was held. Heidi Roekle made a motion to grant the request and forward that recommendation to the County Board for final action. Al Sebastiani seconded the motion. Roll Call. 6 – Yes. 1 – Abstain. (Morgan) Motion carried.

Chairman Stuchlak closed the Public Hearing portion of the meeting and stated that Public Participation would be taken as needed.

Randy Theisen made a motion to approve the minutes from the November 6, 2013 and November 19, 2013 meetings as presented. Barb Morgan seconded the motion. All present in favor. (Heidi Roekle absent) Motion carried.

Greg Rhinehart presented the surveyor's report for the month of November to the Committee for review. Terry James made a motion to approve the Surveyor's report. Glenn Licitar seconded the motion. All in favor. Motion carried.

Register of Deeds: Jodi Helgeson informed the Committee that her office is status quo. Land Information: Jodi Helgeson presented the Committee with a Letter of Intent for contracted services for the 2015 aerial photogrammetric project with Ayres Associates out of Madison with the understanding that the County is under no contractual obligations at this time. Terry James made a motion to approve the Letter of Intent as presented. Al Sebastiani seconded the motion. All in favor. Motion carried. Heidi Roekle made a motion to approve the Register of Deeds and Land Information reports as submitted. Barb Morgan seconded the motion. All in favor.

Planning & Zoning Updates: Phil McLaughlin informed the Committee that the Wisconsin Lake Protection Program Grant has been approved by the DNR, which partially funds Matt Bremer's position in the Department. Trena Larson has been notified to update the Planning and Zoning Budget accordingly. Mr. McLaughlin stated that he is waiting for a response from the Sheriff's Department regarding electronic Citations and the possibility of Planning & Zoning piggybacking on their Tracs program which is already in place, to issue Citations to those people who remain noncompliant with the Septic Tank Maintenance Program. On the same note, the office has been receiving complaints from property owners regarding septic pumpers findings, or lack thereof. Mr. McLaughlin updated the Committee on the fact that Adams County's Farmland Preservation Plan is valid until the end of 2014.

Phil McLaughlin presented the Financial Report for the month of October 2013 to the Committee for review. Heidi Roekle made a motion to approve the Financial Report as presented. Terry James seconded the motion. All in favor. Motion carried.

Correspondence: None.

Chairman Stuchlak stated there was no need for closed session this month.

The next meeting was scheduled for January 2, 2014 at 1:00 P.M.

Heidi Roekle made a motion to adjourn. Barb Morgan seconded the motion. All in favor. Motion carried.

Adjourned: 2:10 P.M.

Joe Stuchlak, Chair

Glenn Licitar

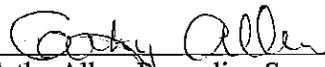
Terry James, Vice-Chair

Barb Morgan

Randy Theisen

Heidi Roekle

Al Sebastiani



Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Property Committee Minutes

November 1, 2013 8:30 A.M.

Call to order by Chairman Allen at 8:30 a.m. The meeting was properly noticed.

Roll Call: Allen, James, Kotlowski and Miller. Excused: Djumadi. Also present: Zander, Hamman, Pierce, Phillippi, Robert and Patti Manske, Janet Wells and Janet Pearce.

Motioned by Kotlowski/James to approve the agenda. Motion carried by unanimous voice vote. Motioned by Miller/Kotlowski to approve October 17, 2013. Motion carried by unanimous voice vote.

Item #6 Open and/or act on bids for tax foreclosure property. Open sealed bids at 8:30 a.m. on tax deeded property. Sealed bids were opened on tax deeded property. Bids were as follows:

Parcel No.	Awarded to:	Bid Amount	Submitted	10% down Amount
1		5,500.00	Magin	550.00
47	Reifenstuhl	1,105.65		110.57
47		710.00	Cannon	71.10
47		800.00	Kreisler	80.00
44		4,250.00	Cieminski	425.00
44	Previous owner-Wells	3,500.00		350.00
9		2,500.00	Manske	250.00
43		3,800.00	Brown	380.00
18		100.00	Kolff	10.00
18	Cornellier	400.00		40.00
1	Cowick	9,500.00		950.00
9	Pecus	3,855.00		385.00
22	Herron	7,200.00		720.00
20	Kulig	3,526.00		305.26
43	Groom	7,555.00		1,015.64
1		4020.00	Johnson	420.00
43		4,000.00	Casper	400.00
1		3,663.00	Oens	366.30
22		4,850.00	Steinbrenner	485.00
2	Stevens	40,044.63		4,004.46
44		10,510.00	Groholski	1051.00
50	Kislia	40,000.00		4,000.00
21		23,015.00	Sawa	2,301.50
21		22,500.00	Phillippi	2,250.00
16	Wallner	13,777.00		1,377.70
3	Rurup	1,850.00		185.00
43		3,158.00	Lasse	315.80
21	Cripps	30,100.00		3,010.00
8	Colby	4,100.00		410.00
4	Wayne Hummer	13,760.00		1,376.00
15		4,500.00	Griffith, Jr.	450.00
48	Bertolani	3,101.00		310.10
44		7,501.00		750.00
22		3,750.00	Hein	375.00
2		36,125.00	Deming	3,612.50
21		24,500.00	Awe	2,400.50

15	Batker	7,501.00		750.00
46	Tantillo	6,200.00		620.00
49	Tuttle	45,000.00		450.00
52	Trinity	1,501.00		150.00
43		3,210.00	Ryback	321.00
44		3,217.00	Ryback	321.00
51	Ryback	564.00		56.40
46		2,526.00	Ryback	252.60
45	Poehler	3,105.00		310.50
1		5,100.00	Eggersdorf	510.00
44		5,100.00	Cernomordijs	510.00
42	Freeland	4,000.00		400.00

Bids were opened by James, read by Kotlowski, written by County Clerk Phillippi and given to Treasurer Zander.

Wells and Pearce left at 9:05 a.m.

Robert and Patti Manske left at 9:21 a.m.

Motioned by James/Kotlowski to award highest bids and all single bids with the exception of parcel #344 Jane Wells, as previous owner exception applies. Motion carried by unanimous voice vote.

Discuss and/or act on parcel 30-152-35 in Town of Rome. To be on agenda next month.

Item #7 Discuss and/or act on Voboril cleaning contract language for 2014. No action.

Item #8 Discuss Airport Manager's Quarterly Report. Miller previously gave a written report through September. At the October meeting there was discussion regarding federal money that goes to the state and that the state distributes. An inspection took place by the state to make sure everything was appropriate. The Airport Commission is working on concerns that were discovered.

Item #9 Discuss Tecc Security Systems options. Discussed getting old system up and running but can't without replacing the equipment that is 10-15 years old. Fire system and refrig is operational currently, but the security alarm system won't go off since the remodeling project took place. A quote was provided with key pads and with proxy reader, cost is \$3,658.88 with labor. Some options were that we can lease equipment and enable and disable employees online. James would like to look at another system and get additional quotes. Hamman was instructed to research other companies and report back next month.

Item #10 Discuss and/or act on Green Garden Nursery and DC Handyman Services LLC, for mowing the fairgrounds for 2014. Hamman will talk to Grabarski about mowing and come back by March with a plan as to how mowing should be done and a potential schedule.

Item #11 Discuss and/or act on (fairgrounds) Roof repair quotes. Tracy met with individual on commercial building and fairgrounds cattle barn roof. Will report back when prices come in. To be discussed next meeting.

Item #12 Update on warranty items for Health & Human Services project. Hamman reprogrammed all thermostats per specifications, they are set so no one can tamper with them. No information has come back from Altmann on insulation. Superintendent was a no show. Roof consultants were coming in the week of November 11th, but needs to be re-scheduled as Hamman will be on vacation. To be discussed next meeting.

Item #13 Discuss and/or act on change order and/or invoices related to Health & Human Services/Community Center project. None

Item # 14 Update on Safety Security meeting (Miller). Discussion on Panic Button use to be discussed next meeting.

Item #15 Update on maintenance items. (Report on water quality).

Items on next agenda:

Discuss and/or act on Voboril cleaning contract language for 2014 & who is over seer;

Discuss and/or act on Voboril Cleaning contract language for 2014;

Discuss TECC Security System and addition quotes;

Discuss and/or act on change order and/or invoices related to Health & Human Services/Community Center project;

Discuss and/or act on roof consultant information;

Discuss panic buttons/lynx system process;

Discuss and/or act on (fairgrounds) Roof repair quotes;

Discuss Parcel #30-152-35 Town of Rome;

Update on Safety Security meeting (Miller) panic button use;

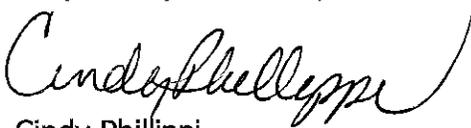
Report on water quality;

Tour for security

Next meeting date: December 3, 2013 at 8:30 a.m.

Motioned by James/Kotlowski to adjourn at 10:19 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Recording Secretary

These minutes have not been approved.

Public Safety & Judiciary Committee

Wednesday, November 13, 2013

9:00 a.m. – Conference Room A260

MINUTES

Chairman Sebastiani called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Bob Eggebrecht, Marge Edwards, Al Sebastiani, Bill Miller, and Terry James

Others present: Carol Collins, Kris Steffens, Dennis McFarlin, Ken Wagner, Janet Leja, Kathie Dye, Tania Bonnett, Sam Wollin, and Terry Fahrenkrug

Motion by Miller to approve the agenda, seconded by Edwards. All in favor, motion carried unanimously.

Motion by James to approve the prior meeting minutes (October 9th), seconded by Eggebrecht. All in favor, motion carried unanimously.

There was no public participation. There was no correspondence.

Eyes of Hope Shelter—Kris Steffens—Present

Steffens provided the Committee with her monthly report for October 2013. Steffens discussed her report and stated October was a good month for adoptions. Steffens stated the concrete on the front runs is complete and the cost was \$8,000. Steffens explained that veterinary expenses are still a drain on their funds. Steffens asked if she will be continuing with the same services next year and Chairman Sebastiani stated he would check on it.

Motion by James to deviate from the agenda to authorize the resolution from the Sheriff's Office for out of state travel, seconded by Eggebrecht. All in favor, motion carried unanimously. Sam explained the resolution for Deputy Czys to attend the canine handler training at the Vohne Liche Kennels Inc. in Denver, IN. **Motion by James to approve the resolution to authorize Deputy Czys to attend the canine handler training in Denver, IN, seconded by Edwards. All in favor, motion carried unanimously.**

Family Court Commissioner – Dennis McFarlin – Present

McFarlin stated the listening sessions that are held three times a month are successful. McFarlin explained that a majority of individuals that attend are referrals from Health & Human Services, Child Support, Clerk of Courts, and UW-Extension. This service that the county provides is geared for family law. McFarlin stated it is more for procedural matters.

Child Support – Ken Wagner and Janet Leja – Present

Wagner introduced Janet Leja as the new Child Support Director and informed the Committee that the resolution to appoint Leja as department head will go before County Board on November 19th. Chairman Sebastiani signed the recruitment form for the replacement of the Child Support Specialist position. Wagner explained that the current LTE position will no longer be utilized when the new Child Support Specialist is hired. Committee was provided with the performance measures and check summary for October 2013. Wagner discussed the performance measures and stated that they are down because October 2013 was the start of a new federal fiscal year. Wagner and Leja addressed Committee's questions regarding budget overage on mileage reimbursement. Leja informed the Committee that she will be working on cooperative agreements to capture additional revenue. Leja stated the contract with the Call Center is up for renewal on January 1st. Leja stated using the Call Center has increased traffic at their window.

Clerk of Circuit Court – Kathie Dye – Present

Dye provided the Committee with the monthly expense report for October 2013. Dye stated she is on target with her budget. Dye explained that desk top scanners were purchased for each desk as there is a push to go paperless. Dye stated this will be a time consuming project. Dye discussed the recent District 6 Clerk of Court meeting that was hosted by Adams County and stated there was a good turnout. Dye stated she will be going through the applications for the Deputy Clerk of Court position when the posting closes on November 14th.

Register in Probate – Terry Reynolds – Not Present

Reynolds was unable to attend the meeting.

Emergency Management – Jane Gervais – Not Present

Committee was provided with the monthly expense report for October 2013. Gervais was unable to attend the meeting.

Medical Examiner – Marilyn Rogers – Not Present

Committee was provided with the monthly activity report and check summary for October 2013. Rogers was unable to attend the meeting today as she was in Stevens Point attending a conference.

Sheriff's Office – Sheriff Wollin – Present

Wollin informed the Committee that the public was appreciative of the "Coffee with a Cop" that was hosted at Coffee A Go Go. It was an informal sit down and there were many questions regarding the new canine unit. Wollin updated the Committee on the second canine unit that was picked out November 4th. A two year old female was chosen. Chairman Sebastiani requested bringing the new canine unit to county board when they are back from training. Wollin explained that he is looking to rebuild the canine fund as soon as possible with fundraising projects.

Chief Deputy Fahrenkrug – Present

Committee was provided with the monthly revenue and expense reports for October 2013. Fahrenkrug and Wollin discussed the reports and addressed the Committee's questions. Committee was informed that the amount from the sale of squads was \$21,390.57. Fahrenkrug stated the animal control report is comparable to last year and the animal control officer continues to use his time wisely.

Committee agreed to take a 10 minute break at 10:42 a.m. to wait for Tania Bonnett to attend the meeting. She was in court and asked to be called before the meeting was adjourned to make arrangements to attend. Committee was back in session at 10:51 a.m. when Bonnett arrived.

District Attorney – Tania Bonnett – Present

Committee was provided with the monthly expense report for October 2013. There were no questions. Bonnett explained that she was approached to be on two committees. She was appointed to the Violence Against Women's Act Advisory Board and the WI Domestic Abuse Violence Sub-committee. Bonnett updated the Committee on the presentations at the parent/teacher conferences and stated the turnout was not great as there was not good advertisement. Bonnett hopes to do monthly presentations in the future with more advertising so there is a better turnout. Bonnett provided information on a grant that she was awarded for a forensic interviewing room. The interview room will be installed at Health & Human Services. Bonnett stated this is good for everyone involved.

Motion by Eggebrecht to approve vouchers and monthly expense reports as presented, seconded by Miller. All in favor, motion carried unanimously.

Set next monthly meeting date as December 11th at 9:00 a.m.

Motion by Edwards to adjourn, seconded by Miller. All in favor, motion carried unanimously. Meeting adjourned at 11:06 a.m.

These minutes have not been approved by Public Safety & Judiciary Committee.

Respectfully Submitted,

Carol A. Collins
Recording Secretary

ADAMS COUNTY SOLID WASTE COMMITTEE
Wednesday, November 13, 2013, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Florence Johnson, Vice-Chair
Dean Morgan
Patrick Gatterman
James Bays

OTHERS PRESENT: Myrna Diemert
Barb Morgan
Everett Johnson

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:00 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL: BABCOCK, JOHNSON, GATTERMAN, MORGAN, AND BAYS.

APPROVAL OF AGENDA: *Motion by Morgan, second by Johnson, to approve the agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM OCTOBER 9, 2013: *Motion by Johnson, second by Bays, to approve the Open Session minutes as presented for the October 9, 2013 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There was no other communications, correspondence, or other business to present.

UPDATE ON 2014 BUDGET: Ms. Diemert updated the Committee on the minor adjustments to the 2014 Proposed Budget following the last Admin & Finance Committee meeting.

REVIEW & APPROVE RESOLUTION SUPPORTING AB308: Ms. Diemert presented a resolution jointly drafted with Admin & Finance Director in support of AB308 which attempts to repeal the portion of WI Act 20 that requires the County to reduce its allowable levy by the amount of increased revenues from price increases to customers. *Motion by Bays, second by Gatterman, to approve the resolution to support AB308 and send it to County Board. All in favor. Motion carried.*

APPROVE UWSP INTERN PROGRAM FOR SUMMER 2014: Ms. Diemert presented information on having a UWSP Intern work at the landfill during the summer on recycling projects. The \$11.50 hourly wage would be funded by a UWSP grant for 10 weeks and the County would only be responsible for the Social Security and Worker's Comp coverage at a cost of approximately \$350.00. This intern would be similar to the one we had several years ago working on education and

enforcement of the recycling law. *Motion by Johnson, second by Bays, to approve taking part in the UWSP Intern program for the summer 2014 for the 10 week period. All in favor. Motion carried.*

FINANCIAL REPORT: Ms. Diemert handed out and reviewed copies of the Financial Report and Monthly Check Summary for October, 2013. *Motion by Gatterman, second by Johnson, to approve the Financial Reports and Check Summary as presented. All in favor; motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated November 12, 2013 (see attached copy). Discussion was held. *Motion by Gatterman, second by Bays, to approve the Site Report as presented. All in favor. Motion carried.*

APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS: Ms. Diemert presented information on the landfill compactor and possible options regarding repair and/or replacement. Hank will obtain prices and options for the next meeting. There were no other purchase requests.

EMPLOYEE UPDATE: Ms. Diemert updated the Committee on the status of the employees.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert presented information on the 2014 WIRMC Conference in Green Bay on February 26-28, 2014. She will have more information at the next meeting. There were no other new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: updates on pertinent items.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, December 11, 2013 at 6:00 PM at the Landfill.

Motion by Gatterman, second by Johnson, to adjourn until the next meeting. All in favor. Motion carried. Meeting adjourned at 7:22 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934

ADAMS COUNTY SURVEYOR'S REPORT # 480

Report for the month of November, 2013

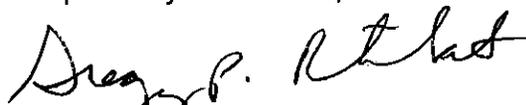
**The 2103 Government Corner Maintenance Project
Records Modernization project:**

We are continuing to work on updating tie sheets.

Work is continuing on the project to scan the Surveyor Files and prepare them
For access through the County GIS Site.

I am continuing to respond to queries and perform the duties of my office.

Respectfully Submitted;



Gregory P. Rhinehart,
Adams County Surveyor

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
P.O. BOX 187, FRIENDSHIP, WI 53934
(608) 339-4226

SUMMARY OF ACCOUNTS 2013

	<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
Budget	\$3,900.00	\$25,500.00	\$ 300.00
JANUARY	325.00		100.00
Balance	\$3,575.00	\$25,500.00	\$ 200.00
FEBRUARY	325.00		
Balance	\$3,250.00	\$25,500.00	\$ 200.00
MARCH	325.00	6,977.15	
Balance	\$2,925.00	\$18,522.85	\$ 200.00
APRIL	325.00		
Balance	\$2,600.00	\$18,522.85	\$ 200.00
MAY	325.00	4,158.67	
Balance	\$2,275.00	\$14,364.18	\$ 200.00
JUNE	325.00		
Balance	\$1,950.00	\$14,364.18	\$ 200.00
JULY	325.00	4,758.64	
Balance	\$ 1625.00	\$ 9,605.54	\$ 200.00
AUGUST	325.00		
Balance	\$ 1300.00	\$ 9,605.54	\$ 200.00
SEPTEMBER	325.00		
Balance	\$ 975.00	\$ 9,605.54	\$ 200.00
OCTOBER	325.00		
Balance	\$ 650.00	\$ 9,605.54	\$ 200.00
NOVEMBER	325.00	5,352.20	
Balance	\$ 325.00	\$ 4,253.34	\$ 200.00
DECEMBER			
Balance	\$		
Grand Total	\$ 0.00	\$ 0.00	\$ 0.00



Extension Committee
Minutes of Meeting
November 12, 2013 @ 1:00 PM
Adams County Community Center
569 N. Cedar Street, Room 103
Adams, WI 53910

1. **Call to Order:** Meeting was called to order at 1:02 p.m. in Room 103, Adams County Community Center by Committee Chair, Florence Johnson.
2. **Roll Call: Board Members:** Glenn Licitar, Joe Stuchlak, Rocky Gilner, Jack Allen and Florence Johnson – Present
Extension Staff: Don Genrich, Jennifer Swensen, Mary Ann Schilling and Linda Arneson – Present. Theresa Wimann – Excused

Tom Schmitz, UWEX North Central Region Director joined meeting at 1:23 p.m.

3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Allen and Second by Stuchlak to approve agenda. Motion carried.
5. **Approve Minutes:** Motion by Joe Stuchlak and Second by Licitar to accept minutes of the Extension Committee Meeting of October 8, 2013 Motion carried.
6. **Public Participation:** None
7. **Communication:** None
8. **Items for Action or Discussion:**

Motion by Licitar Second by Allen to deviate to item 8b. Motion carried.

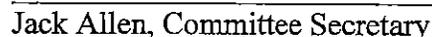
- b.) Review and Place on File Monthly Reports of Donald Genrich, Jennifer Swensen, Mary Ann Schilling and Theresa Wimann: Committee discussed the monthly reports. Motion by Stuchlak Second by Allen to place monthly reports on file. Motion carried.
- a) Staffing Update and Possible Action on Positions: Genrich advised Committee that Wimann is on a leave of absence due to spouse's illness. At this time Wimann is expected to return mid-January.

Schilling has accepted a position with Waushara County UW-Extension. November 30th will be her last day with Adams County. Tom Schmitz explained the process for hiring a replacement. Motion by Allen Second by Licitar to move forward in replacing Schilling. Motion carried.

- c) Review Calendars of Extension Education Staff: Committee reviewed current calendars for all education staff.
- d) Review Check Summary and Financial Statements for October 2013: Check Summary and Financial Statements for October 2013 were reviewed and discussed. Motion by Licitar Second by Stuchlak to place October 2013 Check Summary and Financial Statements on File. Motion carried.
- e) 2014 PILD Conference: Genrich reminded Committee members that the application deadline for the PILD Conference is November 30th.
- f) Drainage Board Nominations: Genrich advised Committee that to date Extension has received one nomination. Letters have been sent to additional people.
- g) Community Center: Genrich advised Committee of A/V upgrades being looked into by the three departments located at the Community Center.
9. Set Next Meeting Date: Next regular meeting will be December 10, 2013 at 1:00 p.m. at the Adams County Community Center.
10. Agenda Items for Next Meeting:
- Schilling's Position
 - Clean Sweep
11. Adjourn: Motion by Allen and Second by Stuchlak to adjourn. Motion carried. Meeting adjourned at 2:38 p.m.



Minutes taken by
Linda Arneson
Clerk/Bookkeeper
UW-Extension, Adams County


Jack Allen, Committee Secretary

These minutes have not been approved by the Extension Committee.