

ADAMS COUNTY SOLID WASTE COMMITTEE
March 7, 2012, 6:00 PM
Room A160, Courthouse, Friendship, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Dean Morgan, Vice-Chair
Florence Johnson
Nick Theisen, SAYL

MEMBERS ABSENT/EXCUSED: Patrick Gatterman
Mike Keckeisen

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Barb Morgan

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:02 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL & APPROVAL OF AGENDA: BABCOCK, MORGAN, JOHNSON, BECKMAN AND THEISEN. ABSENT/EXCUSED: GATTERMAN AND KECKEISEN. *Motion by Johnson, second by Morgan, to approve the Agenda as corrected. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM FEBRUARY 8, 2012: *Motion by Morgan, second by Johnson, to approve the Open Session minutes as presented for the February 8, 2012 meetings. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: None.

LANDFILL DEPT. WORKING WITH HWY DEPARTMENT/HWY COMMISSION: No further discussions have taken place.

FINANCIAL REPORT: Ms. Diemert presented the Financial Report for February 2012 along with the Check Summary Report.. Discussion was held. *Motion by Johnson, second by Morgan, to approve the Financial Report and the Check Summary Report for February 2012. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated March 7, 2012 (see attached copy). *Motion by Morgan, second by Johnson, to approve the Site Report as presented. Discussion was held. All in favor. Motion carried.*

DISCUSS AND APPROVE CONTRACTS/AGREEMENTS/LEASES: Ms. Diemert updated the Committee on the progress with IROW. She reported that the contract is being reviewed by IROW's attorney. Discussion is taking place on whether an RFP needs to be done.

APPROVE ANY VEHICLE/EQUIPMENT OR OTHER PURCHASES OR RENTALS: Ms. Diemert reported on the Freightliner tractor trucks available through Federal Property at a cost of \$4,500 each. We have acquired two of them so far, one has 11,000 miles and the other just over 8,000 miles and are in excellent condition. She also reported the Peterbilt 40cy front load compacting truck that we picked up.

EMPLOYEE UPDATE: Ms Diemert asked the SW Committee members support wage increases for Solid Waste employees or to be included in any wage studies that are done. She next discussed what the procedure that will be followed for individual Department policies such as uniforms, tool allowances, etc. Discussion was held on the new County policy and employee handbook that are still in the process. It was the consensus of the Committee that when the policies are passed at County Board the individual departments will bring individual policies for their departments to the Committee.

Ms. Diemert updated the committee on the progress of the Part-Time Scale Clerk/Secretary hiring. Testing interviews need to be done. She also reported on the Part-Time Driver/Laborer position and that testing and interviews will be done at the landfill.

Ms. Diemert updated the Committee on the two employees that are still under partial release for work. They can drive the truck but cannot throw garbage bags or lift cans at this time.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert had no new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Any updates needed.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, April 11, 2012 at 5:30 PM at the Courthouse. *Motion by Johnson, second by Babcock, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 7:13 P.M..

Respectfully submitted,
Myrna Diemert, Recording Secretary

THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE

SITE REPORT - - SOLID WASTE DEPARTMENT
March 7, 2012

TIPPAGE REPORT: 1,521,540 lbs of garbage were brought in which is the **highest** amount ever brought into the landfill for this month. Year-to-date we are up **13.8%** in tonnage compared to 2011.

For February we had 34 new route customer accounts totaling **\$3,331.46**. We also had 24 customers who were put on Financial or Winter Hold for a loss of **\$812.00**. Other changes to accounts total - **\$163.00** for a total monthly **gain of \$2,356.46 in revenues (+\$28,276.80 annual)**.

OUT-OF-COUNTY TIPPAGE: February 2012- Village of Coloma 6.8 Tons = **\$408.00**; Juneau County 61.81 tons = **\$3,708.60**; Marquette County 2.93 tons = **\$175.80**; Village of Oxford 14.7 tons = **\$882.00**; Waushara County 0 tons = **\$0**; Wood County 0 tons = **\$0**.

3- 10yd container haul fees - **\$450.00**. 1 – 30yd container haul fees = **\$175.00**.

Comingled-Recyclables brought in **22.03** tons = **\$660.90**.

All Out-of-County container haul fees, garbage & recyclables for the month = **\$6500.20**.

MEETINGS/SEMINARS/TRAININGS: Was on vacation for a week.

Attended the WIRMC Winter Conference from February 29 – March 2nd. Gave a presentation on the Glass Reuse project in Adams County which includes the glass aggregate for roads & parking lots, as well as the use of glass in the sub-base of Cell #4.

Will be on vacation from March 14 thru March 20th.

Will attend a Regional Landfill meeting with Juneau, Vernon, Monroe, Jackson & LaCrosse Counties on March 26th.

Will attend the Wellness and Health Insurance Committee meetings on March 27th.

Will attend the Midwest Recycling Association (MRA) meeting on March 29th or 30th.

Auditors will be doing the final 2011 audit the week of April 9 – 13th.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: The quarterly gas monitoring was done on December 13th and no methane gas was detected. (Methane gas was previously reported in June). There were no other inspections performed for the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections.

ADMINISTRATIVE PROJECTS: During the month of Feb/March the Director performed the following duties: Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, electronics, appliances, and scrap metals as needed. Tin, aluminum, cardboard and plastics have come up this past month. Comingled bales were shipped through IROW. 3-5 semi loads of glass are being shipped per week to Strategic Materials by East Troy and St. Paul.

Began working on the 2011 Annual Recycling Report which is due in April.

Assisted FCI with information needed to haul their waste to the landfill.

Submitted the Solid Waste Tonnage/Capacity Certification/License Renewal for the landfill.

Applied for Multiple Trip/Overweight Permits from the DOT.

Inventory updates were submitted to Admin & Finance office as requested.

Ordered the Automated Fuel Tank system which has not been scheduled for installation yet.

Completed and submitted monthly fuel reporting to Admin & Finance office.

Continued to work with IROW on a plan to expand the current recycling building. Corp. Counsel has reviewed and made changes. The contract has been submitted to IROW for review. A Request for Proposals (RFP) will probably need to be done after specifications are drawn up.

No word has been received from the Town of Douglas which voted to use us for their drop-off site. They were discussing this with their current hauler. This contract is approximately \$7,000 per year to service their drop-off site.

Village of Friendship asked for a proposal for curbside collection for garbage.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: On Feb.7th, 2012 we received the Conditional Approval from the DNR for the North half of Phase 4, Liner and Leachate Collection System. However, since we have room left in Cell #3 we will fill that area before we begin placing waste in Cell #4. This will reduce expenses for hauling & treating leachate for the open area in the new cell.