

# ADAMS COUNTY PUBLIC WORKS COMMITTEE

WEDNESDAY, JUNE 11, 2008, 6:00 PM  
LANDFILL, 1420 Hwy 21  
FRIENDSHIP, WI 53934

**MEMBERS PRESENT:** Larry Babcock, Chair  
David Renner, Secretary  
Florence Johnson  
Dean Morgan, Vice-Chair  
Mike Keckeisen

**OTHERS PRESENT:** Myrna Diemert, Solid Waste Director  
Hank Strohmeyer, Foreman  
Barbara Morgan  
Greg Kobs

**CALL MEETING TO ORDER:** The meeting of the Adams County Public Works Committee was called to order by Chair, Larry Babcock at 6:05 P.M...

**WAS THE MEETING PROPERLY ANNOUNCED?** YES

**ROLL CALL:** BABCOCK, RENNER, KECKEISEN, MORGAN.

**SELECTION OF COMMITTEE VICE-CHAIR:** Chair Babcock asked for nominations for Vice-Chair. Supervisor Renner nominated Dean Morgan as Vice-Chair. Chair Babcock called three (3) times for additional nominations. Being none, *motion by Renner, second by Keckeisen to close nominations and cast a unanimous ballot for Dean Morgan as Vice-Chair. Motion carried unanimously by roll call voice vote.*

**TOUR OF LANDFILL FACILITIES:** The members toured the composting area, sanitary landfill, and the recycling operations.

Supervisor Johnson joined the meeting at 6:10 P.M.

**APPROVAL OF AGENDA:** *Motion by Renner, second by Morgan, to approve the Agenda as presented. All in favor. Motion carried.*

**APPROVAL OF OPEN SESSION MINUTES FROM MAY 14, 2008:** *Motion by Morgan, second by Johnson, to approve the Open Session minutes as presented for May 14, 2008. All in favor. Motion carried.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** There was no public participation.

**COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS:** Ms. Diemert explained that she would be gone on Friday for her Mother-In-Law's funeral and gone again on June 24, 25 & 26<sup>th</sup> for the burial in North Dakota. She explained that she would not be able to attend the Health Insurance Study Committee on the 24<sup>th</sup>, the Regional Landfill Meeting in Monroe County on the 25<sup>th</sup>, or the Department Head Meeting on the 26<sup>th</sup>. Ms. Diemert had no other communications, correspondence, or other business to bring before the Committee.

**FINANCIAL REPORT:** Ms. Diemert presented and reviewed the May 2008 Financial Report. *Motion by Johnson, second by Morgan, to approve the May 2008 Financial Report as presented. All in favor. Motion carried.*

**VOUCHER/CHECK SUMMARY REPORT FOR MAY:** Ms. Diemert presented the Check Summary Report, dated 6/2/08, to the Committee for review. Discussion was held.

**SITE REPORT:** Ms. Diemert handed out and reviewed copies of the Site Report dated June 11, 2008 (see attached copy) and discussion was held. *Motion by Renner, second by Johnson, to approve the Site Report as presented. All in favor. Motion carried.*

**APPROVAL OF ANY TRAININGS OR CONFERENCES:** Ms. Diemert had no trainings or conferences to approve.

**APPROVAL OF RIGHT-OF-WAY EASEMENT FOR ELECTRIC LINES TO IRRIGATION FIELD:** Ms. Diemert presented a Right-of-Way Easement for the leased irrigation field. This has been reviewed by the Corporation Counsel and the Administrative Coordinator. Discussion was held. Motion by Keckeisen, second by Renner, to approve giving ACEC a Right-of-Way Easement coming from 15<sup>th</sup> Avenue to the irrigation pump.

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** There were no other agenda items identified at this time.

**NEXT MEETING DATE AND ADJOURN:** The next regular monthly meeting will be held on Monday, July 7, 2008 at 7:00 P.M. at the Landfill. *Motion by Morgan, second by Johnson, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 8:38 P.M.

Respectfully submitted,

Myrna Diemert, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**

**SITE REPORT**  
**SOLID WASTE DEPARTMENT**  
**June 11, 2008**

**TIPPAGE REPORT:** 2,865,820 lbs of garbage were brought in which is the third highest amount ever brought into the landfill for May.

There were 38 new over-the-scale customers during the month and is typical for this time of year. (Minimum of \$2,280 in annual revenues if these new customers use the facility one time per month with minimum weight). Since April 1, 1998 we have had 4,016 new customers over the scale.

**MEETINGS/SEMINARS/TRAININGS/CONFERENCES:** Attended the Landfill Advisory Committee meeting at the Strongs Prairie Town Hall on Monday, May 19<sup>th</sup> at 7:00 PM. Prior to that met with the speaker and gave him a tour of the Landfill & Recycling operations.

Director gave tours of the landfill & composting areas to 8 groups of students. Hank also gave tours of the recycling building & operations to the 130 students from the AF 6<sup>th</sup> grade classes.

Attended the Department Head meeting on May 22<sup>nd</sup> as well as the training on NSF checks.

Attended a WCSWMA Executive Board meeting on Friday, May 23<sup>rd</sup> in Mosinee.

Planned to attend County Board on June 26, 2008, however will be out of town.

Plan to attend the Worker's Compensation training on June 19, 2008.

Plan to attend the Federal Property Advisory Committee Meeting on July 9<sup>th</sup>.

On July 10<sup>th</sup> will also attend the LaCrosse County Annual Disposal System Meeting and SW Director's Meeting. On July 11<sup>th</sup> there will be a joint WCSWMA/SWANA meeting as well as a LaCrosse County Drug Collection Program Workshop. We are attempting to consolidate or group meetings so that less travel is required.

Attended other various meetings through the month.

**SITE/EQUIPMENT IMPROVEMENTS:** Normal maintenance and repairs were performed during the month.

**INSPECTIONS:** No inspections were conducted during May/June.

**LOSS CONTROL/SAFETY/STAFF ISSUES:** Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

The monthly Hazardous Waste inspection was completed as required.

The annual maintenance check & test on our underground diesel tank & monitoring system was done on June 29<sup>th</sup> including the Cathodic probe testing. This is required to be done prior to the state inspection.

Wrote a letter to someone who deposited bags of household garbage in dumpsters at Riteway Laundry.

Also wrote a letter to a business in the Town of Rome who dumped bags on the ground during closed hours at the Rome Transfer site. Our driver had to clean up the multiple bags that had been torn open by animals and strewn over the property. The Town Public Works Director was also called and discussed this issue.

Assisted Steenberg Homes with information on disposal of mobile homes. Homes constructed prior to 1980 may have asbestos containing materials in them and special handling and testing must be done by the owner prior to coming to the landfill.

No other significant loss control/safety issues were seen this month.

**\*See Site Improvements section for more Loss Control/Safety Issues**

**INDUSTRIAL PARK:** Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections.

**ADMINISTRATIVE PROJECTS:** During the month of May/June the Director performed the following duties: Arranged shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, appliances, and scrap metals as needed.

Most of the month was spent with the planning & preparations for the Hazardous Waste Clean Sweep, Pharmaceutical Collection, Tire & Appliance Roundup.

Calculated fuel cost shortages for 2008 & 2009 as requested by Administrative Coordinator's Office.

For 2008 we should be OK since we contracted for fuel at \$3.258/gallon minus the State Tax refund when it is filed. We should have enough in our 2008 budget to cover our fuel usage for 2008. For 2009 we will need \$81,200 more if fuel costs \$5/gallon. If fuel is \$6/gallon we will need \$142,040 more and if fuel goes to \$7/gallon we will need \$197,480 more. Price increases will be needed for 2009 to help cover these costs.

Assisted Castle Rock Park with moving campers & motor home from the park to make room for paying customers. These units are being stored at the landfill. The motor home will be used as a mobile command center for special events, including the upcoming hazardous waste clean sweep.

Continuing to work on computer problems following the conversion to the new system, done by Advanced Weigh Systems. There are still many glitches that we are catching and these are being worked on as we find them. This has caused problems with our reports and billings.

Submitted an inventory depreciation update for the County auditors.

Worked with Jackson Township regarding adding new condo units to the collection contract.

Assisted Vernon County with hauling excess leachate from 10" of rain.

Scheduled to be at the Monroe Township Drop-off site on July 23<sup>rd</sup> to train the attendants.

Continued to coordinate new curbside and residential route customer orders. We had 17 new customers since the last report that adds \$5,493.00 in annual revenues to the department. Many other inquiries and order changes have been received. Ordered containers, dumpsters, signs & labels for business/residential customers as new customers sign up for the program. Also ordered 4 more 30 yd roll-off containers due to increased demand from private customers and township drop-off sites.

Continuing to assist the Town of Rome with installing the second garbage compactor & required wiring for their drop-off site. Rearranged and changed containers at their site to make it more efficient.

Met with marketing vendors, placed ads regarding various advertisements around the county.

Hired 1 LTE started on 5/21. Others were notified that we may use them later in the year. One employee is still off indefinitely due to a WC injury. Another is off from an injury at home.

Submitted monthly recycling report to the City of Adams as required.

Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

**LANDFILL CONSTRUCTION:** No additional construction has been done other than continued excavation of the soils for cell #4.

Getting prices from Ayres Associates for projects for 2009 for budget purposes.

1. Leachate recirculation plan for submittal to WDNR \$5,000.00 - 5,500.00. This is a required plan that needs to be submitted to the DNR and would include plans and report per WDNR guidelines. Ayres would propose to seek approval for 3 methods of recirculation, working face application, leachate injection and rapid infiltration.

The report will include a discussion of the liner and leachate collection system, design of the leachate recirculation system as well as recirculation methods, monitoring, and warning systems to look for as well as reporting requirements.

2. Landfill study. This will include an evaluation if Adams County should continue in the solid waste business, expand into a regional facility or get out of the landfill business and build a transfer station. This has a lot of variables but for a budget number Ayres would use \$3,500 - 5,500.00. This would depend on how much of our information provided on operation costs as well as collection costs could be used.

Steve Bischoff suggested that he come to the July meeting to discuss this with the committee.