

ADAMS COUNTY BOARD OF SUPERVISORS MEETING  
Adams County Board Room, April 15, 2014 9:30 a.m.

The meeting was called to order by Cindy Phillippi, the County Clerk, at 9:30 a.m.  
The meeting was properly announced.

Administration of the Oath of Office was done by Cindy Phillippi, County Clerk.  
A Moment of Silence was held followed by the Pledge of Allegiance.

**Roll Call of Supervisors:** Dist. #01-Mark Hamburg; Dist. #02 Rocky Gilner; Dist. #03-Larry Babcock; Dist. #04-Larry Borud; Dist. #05-Jerry Kotlowski; Dist. #07-Joseph Stuchlak; Dist. #08-Robin Skala; Dist. #09-Daniel Wysocky; Dist. #10-Jake Roseberry; Dist. #11-Robert Eggebrecht; Dist. #12-Heidi Roekle; Dist. #13-Florence Johnson; Dist. #14-Marjorie Edwards; Dist. #15-Jack Allen; Dist. #16-Robert Grabarski; Dist. #17-Lori Djumadi; Dist. #18-John West; Dist. #19-Dave Repinski; Dist. #20-Paul Pisellini.  
**Excused:** Dist. #06-Barbara Morgan. Also present Barb Waugh, Deputy Clerk, as recording secretary.

Motioned by Roekle/Djumadi to approve the agenda to include deviation to Res. #41 prior to election of chairs. Motion carried by unanimous voice vote.

Motioned by Eggebrecht/Johnson to approve March 18, 2014 minutes. Motion carried by unanimous voice vote.

**Unfinished Business: Res. #41:** Motioned by Djumadi/Stuchlak to bring Res. #41, back on the floor, to adopt rules to govern the County Board, consistent with the requirement of seating a new County Board. Motion to bring back Res. #41 carried by unanimous voice vote.

**Public Participation:** Public participation consisted of: Chris Murphy, Nick Homan, Onie Karch, Richard Matzke and Rand Atkinson.

Motioned by Edwards/Eggebrecht to make a change on page 8 of County Board Rules, line 329, add April before "2016". Motion carried by unanimous voice vote.

Motioned by Djumadi/Edwards to make a change on page 17 of County Board Rules, line 783, change two (2) to "four (4)". Motion carried by unanimous voice vote.

Motioned by Stuchlak/Roekle to make a change on page 22 of County Board Rules, line 908, strike "(in advisory capacity only)". Motion carried by unanimous voice vote.

Motioned by Repinski/Stuchlak to strike only to constitute a quorum on line 268-269 page 6. Motion failed by roll call vote, 8 yes, 11 no, 1 excused. Voting yes, Allen, Djumadi, Eggebrecht, Johnson, Repinski, Skala, Stuchlak and West. Excused, Morgan.

Motioned by Skala/Allen to add one (1) of which shall be recommended by the Adams County Lake Alliance and forwarded to the committee on appointments for approval. Motion carried by roll call vote, 18 yes, 1 no, 1 excused. Voting no, Stuchlak. Excused, Morgan.

Motioned by Roekle/Djumadi to approve items in red as amended. Motion carried by roll call vote, 19 yes, 1 excused. Excused, Morgan.

Motion to adopt amended Res. #41 carried by roll call vote, 19 yes, 1 excused. Excused, Morgan.

**Election of County Board Chair:** Clerk Phillippi opened nominations for County Board Chair. Nominations were as follows: West, Johnson, Djumadi and Stuchlak  
Secret paper ballot voting resulted in 9 votes for West, 4 votes for Johnson, 3 votes for Stuchlak and 3 votes for Djumadi. Motioned by Allen/Edwards to revote due to the tie. Motion to revote carried by roll

call vote 19 yes, 1 excused. Excused, Morgan. Second vote, West, 12 votes, Johnson 4, Djumadi, 2 and Stuchlak 1. Secret paper ballot voting resulted in West as new County Board Chair.

**RECESS:** Motioned by Repinski/Roekle to recess at 10:40 a.m. Motion carried by unanimous voice vote.

**RECONVENE:** Called back to order by Chairman West at 10:43 a.m. Roll call 19 present, 1 excused. Excused, Morgan.

**Election of 1<sup>st</sup> Vice-Chair:** County Board Chair West opened nominations for 1st Vice Chair. Nominations were as follows: Babcock, Stuchlak, Djumadi, Eggebrecht and Roekle. Babcock declined. Secret paper ballot voting resulted in 9 votes for Stuchlak, 4 votes for Djumadi, 3 votes for Eggebrecht and 3 votes for Roekle. Roekle declined.

Secret paper ballot voting resulted in 13 votes for Stuchlak, 4 votes for Djumadi and 2 votes for Eggebrecht. Secret paper ballot voting resulted in Stuchlak as 1<sup>st</sup> Vice Chair.

**Election of 2<sup>nd</sup> Vice-Chair:** County Board Chair West opened nominations for 2nd Vice Chair.

Nominations were as follows: Johnson, Babcock, Pisellini and Djumadi

Secret paper ballot voting resulted in 5 votes for Babcock, 5 votes for Pisellini, 5 votes for Djumadi and 4 votes for Johnson. Johnson was removed having 4 votes.

Secret paper ballot voting resulted in 10 votes for Babcock, 5 votes for Djumadi, and 4 votes for Pisellini. Secret paper ballot voting resulted in Babcock as 2<sup>nd</sup> Vice Chair.

Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Grabarski, Hamburg, Johnson, Kotlowski, Morgan and Pisellini.

**Claims:** None

**Correspondence:** None

**Appointments:** None

**Unfinished Business: Ord. #02:** Motioned by Pisellini/Stuchlak to enact the amendment to the Comprehensive Zoning Ordinance to define fish as livestock and assign an animal unit measure for purposes of fish-farming. Motion to enact Ord. #02 carried by roll call vote, 16 yes, 3 no, 1 excused. Voting no, Allen, Grabarski and Johnson. Excused, Morgan.

**New Business:** None

**Reports and Presentations:**

Daric Smith, RIDC

Motioned by Roekle/Eggebrecht to accept the Clerk of Circuit Court Annual 2013 Report. Motion carried by unanimous voice vote.

Report by District Court Administrator Ron Ledford regarding Supreme Court's budget.

**Resolutions:**

**Res. #43:** Motioned by Babcock/Johnson to adopt Res. #43 to authorize the Highway Commissioner to act on behalf of Adams County to apply for and if awarded accept \$387,636.48 from the Wisconsin Department of Transportation, Transportation Alternatives Program (TAP) for the purpose of funding the construction of a bicycle route / trail along County Road J from Park Street to 16<sup>th</sup> Avenue. Motioned by Grabarski/Allen to call the question. Motion to call the question carried by roll call vote, 19 yes, 1 excused. Excused, Morgan. Motion to adopt Res. #43 carried by roll call vote, 15 yes, 4 no, 1 excused. Voting no, Djumadi, Grabarski, Repinski and Roseberry. Excused, Morgan.

**Res. #44:** Motioned by Djumadi/Roekle to adopt Res. #44 to transfer \$4,754.91 from the Health & Human Services Fund Balance/Unassigned Fund to Health & Human Services Aging Unit Non-lapsing Account 240R33.48500.000.000. Motion to adopt Res. #44 carried by roll call vote, 18 yes, 1 no, 1 excused. Voting no, Eggebrecht. Excused, Morgan.

**Res. #45:** Motioned by Edwards/Pisellini to adopt Res. #45 to express opposition to the proposed \$11.8 Million budget reduction in funding to the Wisconsin Circuit Court System over the next two-year period. Motion to adopt Res. #45 carried by roll call vote, 18 yes, 1 abstaining, 1 excused. Abstaining, Roseberry. Excused, Morgan.

Motioned by Eggebrecht/Repinski to adopt Res. #46 thru Res. #72.

**Res. #46:** To put into effect Identification Badge Policy Document Number eight and rescind Res. #40-2008.

**Res. #47:** To put into effect Open Records Policy Document Number Eleven

**Res. #48:** To put into effect Internal Control Policy Document Number Nineteen and rescind corresponding Chapter 8, Section 4 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

**Res. #49:** To put into effect Budget Process Policy Document Number twenty and rescind corresponding Chapter 8 Section 3 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

**Res. #50:** To put into effect County Grant Policy Document Number Twenty-one and rescind corresponding Chapter 8, Section 22 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

**Res. #51:** To put into effect Accounts Receivable Policy Document Number Twenty-two and rescind corresponding Chapter 8, Section, 9 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

**Res. #52:** To put into effect Cash Receipts Policy Document Number Twenty-three and rescind corresponding Chapter 8, Section, 12 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

**Res. #53:** To put into effect Petty Cash Policy Document Number Twenty-four and rescind corresponding Chapter 8, Section, 14 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

**Res. #54:** To put into effect Purchasing Policy Document Number Twenty-Five and rescind corresponding Chapter 8, Section, 21 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

**Res. #55:** To put into effect Contracts, Leases, Titles Policy Document Number Twenty-six and rescind corresponding Chapter 8, Section 23 of the Personnel and General Administrative Policy adopted by Res. #51-2011 and Res. #116-2013

**Res. #56:** To put into effect Credit Card Policy Document Number Twenty-seven and rescind corresponding Chapter 8, Section, 18 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

**Res. #57:** To put into effect Accounts Payable Policy Document Number Twenty-eight and rescind corresponding Chapter 8, Section, 10 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

**Res. #58:** To put into effect Voucher Policy Document Number Twenty-nine and rescind corresponding Chapter 8, Section, 16 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

**Res. #59:** To put into effect Special Check Policy Document Number Thirty and rescind corresponding Chapter 8, Section, 17 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

**Res. #60:** To put into effect Interdepartmental Billing Policy Document Number Thirty-one and rescind corresponding Chapter 8, Section, 11 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

**Res. #61:** To put into effect Journal Entry Policy Document Number Thirty-two and rescind corresponding Chapter 8, Section, 8 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

**Res. #62:** To put into effect Carryover Accounts/Fund Balance Policy Document Number Thirty-three and rescind corresponding Chapter 8, Section, 15 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

**Res. #63:** To put into effect IT General Information Policy Document Number Thirty-four and rescind corresponding Chapter 9, Sections 1 & 5 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Motioned by Edwards/Djumadi to amend Res. #63 Section 1.02 section D i. Utilization of Windows XP or Vista operating systems, appropriately patched to read: Utilization of Windows operating systems, recommended by MIS, appropriately patched. Motion to amend Res. #63 carried by roll call vote 19 yes, 1 excused. Excused, Morgan.

**Res. #64:** To put into effect IT Statements of Responsibility Policy Document Number Thirty-five and rescind corresponding Chapter 9, Section 2 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

**Res. #65:** To put into effect Monitoring & Privacy Policy Document Number Thirty-six and rescind corresponding Chapter 9, Section 4 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

**Res. #66:** To put into effect IT Security Policy Document Number Thirty-seven and rescind corresponding Chapter 9, Sections 3.01, 3.02, 3.08 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

**Res. #67:** To put into effect IT Equipment & Data Security Policy Document Number Thirty-eight and rescind corresponding Chapter 9, Sections 3.03, 3.04, 3.05, 3.06, 3.07 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

**Res. #68:** To put into effect Hardware & Phone System Policy Document Number Thirty-nine and rescind corresponding Chapter 9, Section 6.01 of the Personnel and General Administrative Policy adopted by Res. #51-2011 and the last line of Chapter 8, Section 2.01 and all of 2.02 of the Employee Handbook.

**Res. #69:** To put into effect IT Budget Process Policy Document Number Forty and rescind corresponding Chapter 9, Section, 10 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

**Res. #70:** To put into effect Definition & Terms Policy Document Number Forty-one and rescind corresponding Chapter 9, Sections 7.02, 8.03 & 8.04 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

**Res. #71:** To put into effect Daylight Savings Policy Document Number Forty-Two and rescind corresponding Chapter 3, Section 1.07 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

**Res. #72:** To put into effect Response Time Policy Document Number Forty-three and rescind corresponding Chapter 3, Section 1.08 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Motion to adopt res. #46 thru #72 carried by roll call vote, 19 yes, 1 excused. Excused, Morgan.

**Res. #73:** Motioned by Stuchlak/Roekle to adopt Res. #73 to put into effect Travel Time Policy Document Number Forty-four and rescind corresponding Chapter 4, Section 2.08 of the Personnel and General Administrative Policy adopted by Res. #51-2011. Motioned by Stuchlak/Djumadi to amend lines 4, 5 and 6 striking overtime, insert pay after eligible for and travel after for before hours on line 5 and to insert if there are questions about FLS pay requirements after pay on line 6. Motion to amend Res. #73 carried by roll call vote, 19 yes, 1 excused. Excused, Morgan. Motion to adopt amended Res. #73 carried by roll call vote 19 yes, 1 excused. Excused, Morgan.

Motioned by Pisellini/Johnson to adopt Res. #74 and #75.

**Res. #74:** To put into effect Exit Interview Document Number Forty-five and rescind corresponding Chapter 7, Section 3.04 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

**Res. #75:** To reaffirm Adams County In-Line Structure adopted by Res. #51-2011.

Motion to adopt Res. #74 and #75 carried by roll call vote, 19 yes, 1 excused. Excused, Morgan.

**RECESS:** Motioned by Allen/Stuchlak to recess at 12:10 p.m. Motion carried by unanimous voice vote.  
**RECONVENE:** Called back to order by Chairman West at 12:16 p.m. Roll call 19 present, 1 excused.  
Excused, Morgan.

**Ordinances:**

**Ord. #07:** Motioned by Stuchlak/Roekle to enact Ord. #07 to rezone 40 acre parcel of land in the SE ¼, NW ¼, Section 13, Township 15 North, Range 7 East, from a Recreational/Residential District to a General Purpose District, in the Town of Jackson, Adams County, Wisconsin, owned by Bob Livingston & Frank Platts. Motion to enact Ord. #07 carried by roll call vote, 19 yes, 1 excused. Excused, Morgan.

**Ord. #08:** Motioned by Roekle/Repinski to enact Ord. #08 to rezone 40 acre parcel of land in the SE ¼, NW ¼, Section 13, Township 15 North, Range 7 East, from an A1 Exclusive Agriculture District to an A3 Secondary Agriculture District of the Adams County Comprehensive Zoning Ordinance **AND** 39.63 acres in the NW ¼, SW ¼, Section 13, Township 15 North, Range 7 East from an A1 Exclusive Agricultural District to A1-15 Exclusive Agricultural District of the Adams County Comprehensive Zoning Ordinance in the Town of Jackson, Adams County, Wisconsin, owned by B. Livingston & F. Platts. Motion to enact Ord. #08 carried by roll call vote, 19 yes, 1 excused. Excused, Morgan.

**Ord. #09:** Motioned by Kotlowski/Djumadi to enact Ord. #09 an Ordinance Electing to Proceed Under Section 75.521 Wis. Stats. in Relation to the Enforcement of Collection of Tax Liens. Motion to enact Ord. #09 carried by roll call vote, 19 yes, 1 excused. Excused, Morgan.

**Denials:** None

**Petition:** None

Motioned by Roekle/Grabarski to approve claims as presented. Motion carried by unanimous voice vote.  
Motioned by Djumadi/Kotlowski to approve per diem and mileage as presented. Motion carried by unanimous voice vote.

Motioned by Johnson/Grabarski to have the County Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

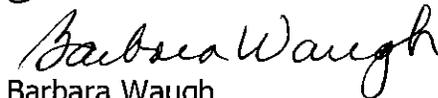
Set next meeting date April 22, 2014 at 9:30 a.m.

Motioned by Roekle/Repinski to adjourn at 12:25 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Recording Secretary,  
Cindy Phillippi  
Adams County Clerk



Barbara Waugh  
Deputy Clerk

These minutes have been approved by the committee.