

**PROPERTY COMMITTEE**  
**June 12, 2012 10:00 a.m.**  
**Health & Human Services Building**  
**Holt Room**

Meeting called to order by Jack Allen at 10:00 a.m.

Present: Miller, Allen, James, Kotlowski, Gross – Djumadi excused.

Meeting was properly announced.

Motion by Kotlowski to approve the agenda. Seconded by Miller. All in favor. Motion carried.

Motion by James to approve the prior meeting minutes. Seconded by Miller. All in favor. Motion carried.

Action taken on the purchase of a refrigerator for P&Z office to be used by everyone. Funds to come from the maintenance budget and refrigerator to be purchased from Ace at a max of \$475.00. Motion made by Miller to purchase the refrigerator. Seconded by Kotlowski. All in favor. Motion carried.

The boat launch on Hwy 21 with river is rectangle shaped. This is not what committee was previously led to believe.

Jackson Town Board is scheduled to meet on June 11, 2012 to determine if they will take ownership of the County Cemetery.

Patrick's Lake transfer of ownership is not yet determined. Committee informed to not expect anything until November 2012.

DNR has agreed to pay for installation of an electric gate at the north end of the Deebourne County building where the DNR utilizes 5 stalls. The payment from the DNR will cover the cost of the electrical work, motor installation, remotes for the DNR, and an electronic keypad. This will come with a 5 year warranty. Motion made by James to approve the purchase of the gate paid for by the DNR. Seconded by Babcock. All in favor. Motion carried.

Old County Highway Dept parking lot needs clean up. A tree that has grown laterally needs to be cut. A hand out was presented to the committee showing what properties the County currently owns. This property will be added to the sale list in August 2012. The church the County acquired will also be inspected when that time comes.

A retest is needed for rebalancing of HVAC at HHS. The cost of this is \$5980. No current agreement on which party is responsible for payment of this cost. Meeting being scheduled with Contractor and sub-contractor to discuss.

Asset list submitted to committee members. Committee will look at the rules and regulations regarding inventory to change and/or clarify what is tracked. Minimum of \$5000 value for capital assets.

New tables for Community Center have been received. The old tables will go into storage at Air Port.

Patching of the roof at the Courthouse in the County Clerk area is underway. Installation of 2 relief vents is being done. If this fails, committee will need to look at re-roofing this area which is 13 years old.

The next meeting date will be set at a later date.

Items for next agenda:

Tour the storage facility to view availability and what is currently in storage.

HVAC progress.

Electronic Gate at Deerbourne storage location.

Motion to adjourn by James at 11:36 a.m. Seconded by Kotlowski.