

Administrative & Finance Meeting
October 8, 2010 – Room A160

Meeting called to order by Chairman West at 9:00 a.m.

The meeting was properly noticed.

Present were Supervisors West, Sebastiani, Kotlowski, Renner and Ward.

Motioned by Kotlowski/Sebastiani to approve the agenda as presented.

No public participation and no correspondence.

The Administrative Coordinator/Director of Finance gave her report.

Motioned by Sebastiani/Kotlowski to approve the check register for August and September. Motion carried by UVV.

Motioned by Ward/Renner to extend the contracted hours for 240 hours for the MIS Department. This will cover Ms. McGhee's vacation. Motion carried by UVV.

Ms. McGhee reported there is training in Madison November 8 – 12 that she would like to attend at a cost of \$3,195. She will pay for your lodging and meals and will use the convention and schooling monies, but will still be short. This is necessary training for the core service we use.

The Committee reviewed the written report from the Treasurer. They requested Barb to have the Treasurer check out the Perpetual Care account further to find out what we should do with the money.

Motioned by Sebastiani/Renner to recess for 5 minutes. Motion carried by UVV.

Meeting reconvened.

Much discussion regarding the tax levy took place. It was agreed to present Scenario #3 to the County Board.

Motioned by Ward/Renner to adjourn. Motion carried by UVV. Meeting adjourned at 12:19 p.m.

Respectfully submitted

Bev Ward, Acting Secretary