

Minutes of Joint Executive Committee/Public Safety & Judiciary Meeting
Wednesday, August 10, 2011 – 1:00 p.m.
Conference Room A-260

Meeting called to order by Al Sebastiani, Chair, at 1:20 p.m. The meeting was properly announced. Members present: Executive: Al Sebastiani, Dave Renner, Joe Stuchlak, Larry Babcock, and Beverly Ward. PS&J: Terry James, Mike Keckeisen, Al Sebastiani, Bill Miller, and Beverly Ward.

Others present: Trena Larson, Administrative Coordinator/Director of Finance; John R. “Jack” Albert, Adams County Corporation Counsel; Marcia Kaye, Personnel Director; Diane Heider, Legal Assistant, Recording Secretary; Sheriff Sam Wollin; Medical Examiner Angela Hinze; Marilyn Rogers, Chief Deputy Medical Examiner; and Supervisor Mike Keckeisen.

Motion by James, seconded by Stuchlak, to approve the Agenda. **Motion carried by unanimous vote.**

There was no public participation. There was no new correspondence.

Discussion was held regarding the future term and/or extension of the Intergovernmental Agreement for Columbia County to provide medical examiner services to Adams County, pursuant to paragraph 5 of Adams County Ordinance No. 2010-10. Angela Hinze, Columbia County Medical Examiner addressed concerns that she was not made aware of a staff member communicating directly with Committee members regarding lack of training. The staff member has not taken the initiative to request or participate in additional training. Hinze described the 24-hour availability of staff and equipment provided by Columbia County, and the cost effectiveness of implementing a Medical Examiner system. The initial \$20,000 contract fee is still on deposit with Columbia County and has not been touched, since the program is operating at a profit. Hinze is not benefiting personally from the appropriation. Columbia County compiles information daily to give up-to-date reports and interacts electronically with Adams County. Sebastiani commented that the reports are the most comprehensive he’s ever seen. Ward questioned whether the salary for the vacant third staff person should be equally divided between the two Adams County staff members who may put in additional on-call hours because of the vacancy. James agreed with Ward. Hinze is to work on rewriting Memorandums of Understanding and report back to the Committee. Corporation Counsel Albert suggested that the Committee have Medical Examiner Hinze review and update any new terms, fees, etc., for the Intergovernmental Agreement and report same back to the PS&J Committee. **Motion by James, seconded by Ward**, to continue with the contract for Columbia County Medical Examiner for one (1) year, to be reevaluated in August 2012, and to change the Memorandum of Understanding to compensate the two existing staff members with funds available from the unfilled third staff position, retroactive to April 1, 2011. **Motion carried by unanimous vote.**

Motion by Ward, seconded by James, to adjourn the meeting at 2:12 p.m. **Motion carried by unanimous vote.**

Respectfully submitted,

/s/ Diane M. Heider
Diane Heider
Recording Secretary

These minutes have not yet been approved by the Executive Committee.