

ADAMS COUNTY SOLID WASTE COMMITTEE
June 13, 2012, 6:30 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Florence Johnson, Vice-Chair
Dean Morgan
Patrick Gatterman
James Bays

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Barb Morgan

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:30 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, MORGAN, JOHNSON, GATTERMAN, AND BAYS.

APPROVAL OF AGENDA: *Motion by Johnson, second by Bays, to approve the twice amended Agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM MAY 9, 2012: *Motion by Bays, second by Morgan, to approve the Open Session minutes as presented for the May 9, 2012 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: None.

LANDFILL DEPT. WORKING WITH HWY DEPARTMENT/HWY COMMISSION: Ms. Diemert updated the Committee on a meeting between Hwy, SW and Personnel Director. A list of possible duties and training needs was developed. A notice was posted for employees who might be interested in cross-training. Also discusses was using on-call and LTE personnel.

FINANCIAL REPORT: Ms. Diemert presented the Financial Report for May 2012 along with the Check Summary Report. Discussion was held. *Motion by Bays, second by Gatterman, to approve the Financial Report and the Check Summary Report for May 2012. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated June 13, 2012 (see attached copy). *Motion by Morgan, second by Gatterman, to approve the Site Report as presented. Discussion was held. All in favor. Motion carried.*

DISCUSS AND APPROVE CONTRACTS/AGREEMENTS/LEASES: Ms. Diemert updated the Committee on the progress with IROW. She reported that the RFP has been completed and is being reviewed.

She also reported that the Village of Coloma has signed the agreement for a 3 year contract for curbside collection. *Motion by Johnson, second by Bays, to approve the 3 year Agreement with the Village of Coloma and forward the Resolution to Corporation Counsel for the July County Board meeting. All in favor. Motion carried.*

APPROVE/UPDATE SOLID WASTE DEPARTMENT POLICIES: Ms. Diemert presented a policy for the Solid Waste Department dealing with a reimbursement for prescription safety glass and/or safety boots. Discussion was also held on a Uniform policy for Solid Waste employees including the office staff. Suggestions were made and Ms. Diemert will bring a final draft for approval at the next meeting. This will be a working document that will be expanded due to Department need.

APPROVE ANY VEHICLE/EQUIPMENT OR OTHER PURCHASES OR RENTALS: Ms. Diemert updated the Committee on the status of the Grapple truck which has not been delivered yet.

EMPLOYEE UPDATE: Ms. Diemert updated the Committee on the results of the testing and interviews for the Part-Time Driver/Laborer position. The interview/hiring Committee ranked the candidates and selected Joseph Stone for the PT Driver/Laborer position. The three other candidates were ranked and placed on a one year eligibility list.

Ms. Diemert updated the Committee on the employees that are still under partial release for work and one that is off due to health reasons. Discussion was held on possible light-duty assignments which include performing recycling inspections and supervising a Huber/Community Service workgroup at the Industrial Park median maintenance project.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert had no new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: IROW contract, Village of Coloma contract. Any updates needed.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, July 11, 2012 at 4:00 PM at the Landfill. *Motion by Johnson, second by Gatterman, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 8:42 P.M..

Respectfully submitted,
Myrna Diemert, Recording Secretary

THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE

SITE REPORT - - SOLID WASTE DEPARTMENT
June 13, 2012

TIPPAGE REPORT: 3,184,217 lbs of garbage were brought in which is the fourth highest amount ever brought into the landfill for this month. This is a significant drop over last May, again due to the tornado in April 2011. Year-to-date we are **down 6.996%** in tonnage compared to 2011, however, this should NOT affect our revenues as 765,000 lbs of last May's tippage was for Strongs Prairie's garbage/trash which was at no charge.

For April we had **71** new route customers totaling **\$2,838.75**. We also had **34** customers who were put on Financial Hold, Winter Hold, or cancelled service for a loss of **-\$1,323.75**. Other changes to types of service subtract **-101.75** for a total monthly **gain of \$1,413.25 in revenues**.

OUT-OF-COUNTY TIPPAGE: MAY 2012:

Village of Coloma - **9.41 Tons = \$564.60**

Juneau County **185.67 tons = \$11,140.20**

Marquette County **82.52 tons = \$4951.20**

Other County - **.15 tons = \$9.00**

Village of Oxford - **15.1 tons = \$906.00**

Waushara County **26.4 tons = \$1584.00**

Wood County 0 tons = **\$0**.

2 - 10yd container haul fees - **\$300.00**. 15 - 20yd container haul fees = **\$2,625.00**. 18-30yd container haul fee = **\$3,150.00**.

Comingled-Recyclables brought in **30.92 tons = \$927.60**.

All Out-of-County container haul fees, garbage & recyclables for the month = **\$26,157.60 (more than twice as much as last month)**.

MEETINGS/SEMINARS/TRAININGS: Gave a tour to the Friendship Alive Alternative School students on Thursday, May 10th.

Attended Dept. Head meeting on May 17th.

Attended the May 21st Landfill Advisory Committee meeting at the Strongs Prairie Town Hall at 7:00 PM.

Attended Wellness and Health Insurance Committees on May 22nd.

Held interviews for Part-Time Driver positions on May 30th.

Attended County Board training for County Board Rules, responsibilities and decorum on May 30th.

Met with Hwy Commissioner and Personnel Director on cross-training employees on May 31st. Also arranged for them to use our tanker truck to spray water for a project.

Attended a Clean Sweep meeting on June 4th.

Gave school tours to all 6th grade classes on June 5th.

Attended a WIRMC conference call on June 6th to discuss planning for 2013 Conference in Green Bay.

Met with Corporation Counsel on June 11th on upcoming contracts and RFPs.

Will attend a 2012 Fall Conference Planning meeting on June 14th in Waupaca. Will also attend a WCSWMA Executive Board meeting on June 15th.

Will give a tour of the landfill to County Board members on June 19th. Will also attend County Board that evening.

Will attend Dept. Head meeting on June 21st.

Will attend a meeting of the Clean Sweep partners on June 27th. The Clean Sweep will be help on Saturday, June 30th.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: No inspections were done during the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections. Arranged for the pond pumping, removal of sludge debris, and algae control for the week of June 18th.

ADMINISTRATIVE PROJECTS: **During the month of April/May the Director performed the following duties:** Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, electronics, appliances, and scrap metals as needed. Tin, aluminum, cardboard and plastics have come up this past month. Comingled bales were shipped through IROW.

Completed and submitted the 2011 MRF Self-Certification Report which is due July 2nd.

Continued to work on planning the Clean Sweep.

Completed and submitted the 2012 Electronics Collector Registration and Annual Report.

Completed and submitted the annual Environmental Fee & SW License Report as well as Transporter License. The total on these fees is \$106,350.46. This does not include the Recycling Surcharge fees.

Assisted a large farm in recycling a warehouse full of double wall PVC piping. Also assisted a homeowner in getting rid of automotive grease and transmission fluid on his property.

Contacted a person disposing of sharps and pharmaceuticals in recycling dumpster.

Investigated stump grinding companies. None were found that would pay for our wood chips. However, they would charge us for the service.

Investigated a surveillance camera system. Working with Dawn on obtaining information on fiber optic cable and wireless systems.

Coordinated random CDL drug and alcohol tests on 2 employees.

Received word on a fire that broke out in the Lake Delton transfer station owned by Waste Management.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: All roadwork has been done. We are now waiting to fill Cell #3 completely before we open Cell #4 to reduce leachate collection, hauling and treatment costs.