

ADMINISTRATIVE & FINANCE

July 20, 2010

5:15 p.m. Room A231

Meeting called to order by Chairperson West at 8:50 a.m. Present: Kotlowski, Renner, Sebastiani, Ward, West.

Also present, Barb Petkovsek, Mary Ann Bays, Dawn McGhee, Dee Helmrick, Ron Chamberlain and Jane Gervais.

Meeting was properly announced.

Motioned by Sebastiani/Ward to approve the agenda as presented. Motion carried by unanimous voice vote.

No Public Participation. No Correspondence.

Discussion regarding Resolution on Excess Communication Bond dollars took place. Motioned by Ward/Kotlowski to forward Resolution regarding Excess Communication Bonds to County Board. Motion carried by unanimous voice vote.

Ron Chamberlain provided information on 2009 Highway fund balance regarding land acquired in 2009 for 2010. As of today no more land is being acquired. Highway employee's volunteer at the Fair, they volunteer approximately 20 hours. Employees cannot volunteer to do work they would typically perform as an employee, without being paid. An estimate of labor costs were provided to the committee. Barb explained 10% of an operational budget can be transferred from the contingent fund. Motioned by Sebastiani/Renner to transfer \$1,000.00 from contingent fund to cover wages. Motion carried by roll call vote, 4 yes, 1 no. Voting no, Ward.

Dawn McGhee explained proposed Resolution #39 regarding US Cellular and the contract related. Motioned by Renner/Ward to approve agreement with US Cellular for the contract term through June 30, 2012 and forward Resolution to County Board. Motion carried by unanimous voice vote.

Dee Helmrick, Clerk of Court informed the committee that a deputy has been off from work since April 15, 2010, and will be off until August 23, 2010. Another deputy has been out as well.

Dee reported using:

On call 1-2 days a week

Clerical help from Community Service Worker

She has requested the committee allow for over-time for her current staff.

Motioned by Ward/Sebastiani to authorize over-time as needed until September committee meeting for report back on the situation. Motion carried by unanimous voice vote.

Motioned by Sebastiani/Ward to adjourn at 5:45 p.m. Motion carried by unanimous voice vote.

Respectfully Submitted,

Cindy Phillippi,
Recording Secretary