

**ADAMS COUNTY SOLID WASTE COMMITTEE**  
**Thursday, February 6, 2014, 6:00 PM**  
**Landfill Office, 1420 Hwy 21, Friendship, WI 53934**

**MEMBERS PRESENT:** Larry Babcock, Chair  
Florence Johnson, Vice-Chair  
James Bays

**ABSENT/EXCUSED:** Dean Morgan  
Patrick Gatterman

**OTHERS PRESENT:** Myrna Diemert, SW Director

**CALL MEETING TO ORDER:** The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:05 P.M.

**WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL:** BABCOCK, JOHNSON AND BAYS. GATTERMAN AND MORGAN ABSENT/EXCUSED.

**APPROVAL OF AGENDA:** *Motion by Bays, second by Johnson, to approve the agenda as presented. All in favor. Motion carried.*

**APPROVAL OF OPEN SESSION MINUTES FROM JANUARY 8, 2014:** *Motion by Johnson, second by Bays, to approve the Open Session minutes as presented for the January 8, 2014 meeting. All in favor. Motion carried.*

**PARTICIPATION ON AGENDA ITEMS:** There was no public participation.

**COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS:** Ms. Diemert reported that we still have 1084 gallons of LP under the pre-pay price of \$1.259/gallon. There was no other communications, correspondence, or other business to present.

**DISCUSSION ON GEITS/CITY OF ADAMS PROJECT:** Lengthy discussion was held on the meeting the previous evening at the Community Center held by the City of Adams Zoning Commission, their new legal representative, and GEITS. It was stated that the waste processing facility was still in the works and construction would begin in the next few weeks. There is some question and concern that the proper waste disposal facility permit application has not been submitted to the DNR. This facility will need to be constructed to the DNR specs to meet their requirements to be licensed as a waste processing and storage facility.

The Director, Admin & Finance Director, Corporation Counsel, and Solid Waste engineer put together an extensive list of questions over a month ago and we have received no response from GEITS. These questions are in response to GEITS's request to store 100,000 tons of baled MSW on county landfill property. These answers are needed to incorporate into our Plan Modification request to the DNR to accept the baled materials. We have the draft Plan Modification ready to go when we receive the required information from GEITS.

**FINANCIAL REPORT:** Ms. Diemert stated that since our meeting was early in the month she has not received the Financial Report and Monthly Check Summary for January 2014.

**SITE REPORT:** Ms. Diemert handed out and reviewed copies of the Site Report dated February 6, 2014 (see attached copy). Discussion was held. *Motion by Bays, second by Johnson, to approve the Site Report as presented. All in favor. Motion carried.*

**APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS:** Ms. Diemert reported she contacted Trena regarding the financing for a 2008 Bomag BC1172 for \$94,000, plus \$12,000 shipping from Pennsylvania. Trena received approval from the auditors to use the Solid Waste equipment fund for this purchase since it was not budgeted. The Admin and Finance Committee will also need to approve using the funds for the purchase and it has been placed on the February 10<sup>th</sup> agenda.

She reminded the Committee that during recent annual maintenance it was determined that approximately \$90,000 in repairs is needed to the existing compactor wheel teeth and engine. Since this piece of equipment is integral to the landfill operation we cannot have it down for repairs without a replacement available. This machine is much heavier than our existing compactor which will allow for better compaction. The teeth on the wheels are at 80% and in very good condition. Our old compactor will be used as a backup.

*Motion by Bays, second by Babcock, to approve the purchase of the 2008 Bomag BC1172 for \$106,000, which includes shipping, and that the solid waste equipment fund would be use for this purchase. All in favor. Motion carried.*

**EMPLOYEE UPDATE:** Ms. Diemert updated the Committee on the status of the employees. Discussion was also held on the appeals process for the WIPFLI Study. There is one employee from the recycling building that needs to be appealed as his role is more supervisory. Placement of another employee is also in question but will be confirmed with the Personnel Director. The appeals documents must be in by February 25<sup>th</sup> and will be discussed at the March 10<sup>th</sup> joint Admin & Finance/Executive meeting.

**APPROVAL OF ANY TRAININGS OR CONFERENCES:** There were no other new trainings or conferences to approve.

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** The following items may be placed on the next agenda: updates on pertinent items.

**NEXT MEETING DATE AND ADJOURN:** The next regular monthly meeting will be held on Wednesday, March 12, 2014 at 6:00 PM at the Landfill.

*Motion by Johnson, second by Bays, to adjourn until the next meeting. All in favor. Motion carried.* Meeting adjourned at 7:35 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

**THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE**

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**SITE REPORT - - SOLID WASTE DEPARTMENT**  
**February 6, 2014**

**TIPPAGE:** 2,545,310 lbs of garbage were brought in which is the **highest** for the month and 55% more than last year.

**Jan 01, 2014--Jan 31, 2014 Out-of-County**

Material	Quantity			VALUE	
Garbage - Coloma Village Contract	14,820.00	LB	7.41	TN	\$ 444.60
Garbage - Contracted	1176540		588.27	TN	\$ 35,296.20
Garbage - Juneau County	7,780.00	LB	3.89	TN	\$ 233.40
Garbage - Marquette County	6,900.00	LB	3.45	TN	\$ 207.00
Garbage - Oxford Village Contract	28,980.00	LB	14.49	TN	\$ 869.40
Garbage - Sauk County	340.00	LB	0.17	TN	\$ 10.20
Garbage - Waushara County	18,440.00	LB	9.22	TN	\$ 553.20
Cont Deliver/Switch 10 yd Out of County	1.00	LB	0.0005	TN	\$ 300.00
Cont Deliver/Switch 30 yd Out of County	9.00	LB	0.0045	TN	\$ 2,925.00
Rec Comingled - Coloma Village Contract	2,300.00	LB	1.15	TN	\$ 34.50
Rec Comingled - Hauler Pay Out of Co.	52,820.00	LB	26.41	TN	\$ 792.30
Rec Comingled - Oxford Village Contract	2,840.00	LB	1.42	TN	\$ 42.60
	<b>TOTAL</b>				<b>\$ 41,708.40</b>

**MEETINGS/SEMINARS/TRAININGS:** Met with Admin & Finance Director and Corporation Counsel on December 10<sup>th</sup> to finalize list of questions for the GEITS project.

Attended a meeting on January 4<sup>th</sup> with GEITS and toured their offices. Admin & Finance Director, Corporation Counsel, Ayres representative, and Hank also attended the meeting.

Was on vacation from January 13<sup>th</sup> thru Monday January 20<sup>th</sup>.

Attended Wellness Committee meeting on January 28<sup>th</sup>.

Attended Dept. Head training and meeting on January 30<sup>th</sup>.

Attended the City of Adams/GEITS informational meeting on February 5<sup>th</sup>.

Plan to attend Admin & Finance Committee meeting on February 10<sup>th</sup> to get approval for using our equipment fund to purchase the landfill compactor which has been approved by the auditor.

Will be on vacation February 13 – 21<sup>st</sup>.

Will attend the WIRMC Winter Conference in Green Bay on February 25 – 28<sup>th</sup>.

Attended other various meetings through the month.

**SITE/EQUIPMENT IMPROVEMENTS:** Normal maintenance/repairs were performed.

**INSPECTIONS:** No inspections were performed during the month.

**LOSS CONTROL/SAFETY/STAFF ISSUES:** Worked with Loss Control/Safety Officer to perform various daily office management duties on personnel issues including accident reports for minor injuries. There were no major injuries reported.

Received the quarterly gas probe monitoring data and no methane gas was detected.

**INDUSTRIAL PARK:** Regular weekly maintenance continues on the well-house pumping system and no problems or defects were identified during these weekly inspections.

**ADMINISTRATIVE PROJECTS: During the month of Jan/Feb the Director and Office Manager/Loss Control Officer performed the following duties:** Arranged shipments of tires, computers, fluorescent light bulbs, electronics, appliances, and scrap metals as needed.

Submitted the annual Compliance Certification letter to DNR as required.

Most of the month was spend compiling data and studying the data on gasification projects, DNR regulations, etc. regarding the City of Adams/GEITS project. Ayres Associates, at the direction of the County, has prepared a draft Plan Modification to accept baled MSW. To date, no response has been received on the list of questions submitted a month ago. Without these answers we cannot move forward with the required Plan Modification for our landfill accepting these baled materials.

Began gathering documentation for the 2013 Recycling Grant report which is due April 2014.

Sent a letter and permit application to a new hauler in the area regarding the Landfill Hauler's Permit requirement.

Inquired with Monroe County on the status of their landfill expansion in case the County does not wish to continue in the landfill business based on financial viability. Monroe County cannot take our waste under current rules, however, may be interested in discussing a joint regional landfill that would be used by both counties.

Arranged for Village of Oxford Spring Clean-up.

Working with Hank on finding a replacement landfill compactor.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

**SITE REPORT: LANDFILL CONSTRUCTION:** Hank and the crew are continuing to strip the overburden and mine clay as weather allows. Cold weather has hampered work as engines won't start on large equipment.