

ADAMS COUNTY SOLID WASTE COMMITTEE
Tuesday, March 5, 2013, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Florence Johnson, Vice-Chair
James Bays

ABSENT/EXCUSED: Dean Morgan
Patrick Gatterman

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Everet Johnson

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:05 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES ROLL CALL: BABCOCK, JOHNSON, BAYS. EXCUSED- GATTERMAN, MORGAN.

APPROVAL OF AGENDA: *Motion by Bays, second by Johnson, to approve the Agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM FEBRUARY 11, 2013: *Motion by Johnson, second by Bays, to approve the Open Session minutes as presented for the February 11, 2013 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There was no other business to present.

FINANCIAL REPORT: Ms. Diemert stated that she did not received the Financial Reports or Check Summary Reports for February.

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated March 6, 2013 (see attached copy). Discussion was held. *Motion by Johnson, second by Bays, to approve the Site Report as presented. All in favor. Motion carried.*

UPDATE RECYCLING BUILDING PROJECT: Ms. Diemert stated that work continues with Pelliteri Waste Services regarding markets for single stream (comingled) recyclables. A sample load of loosely baled single stream recyclables was sent and will meet their requirements for processing. This will save on shipping costs. She also stated that she has been working with Admin & Finance Director and Corporation Counsel on the letter to IROW to officially accept the termination of contract.

ADAMS/JUNEAU/MONROE COUNTY AGREEMENT UPDATE: Ms. Diemert stated that this resolution had been pulled from the February County Board meeting because some discrepancies were found in the language that needed to be fixed. Admin & Finance Director, Corporation Counsel and the SW Director revised the language and it will be presented at the March 19, 2013 County Board.

DISCUSSION AND APPROVAL OF “INCENTIVE RATES” FOR WASTE: There were no requests from Out-of-County for Incentive Rates. This will be kept on the agenda.

APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS: Ms. Diemert presented information on three newer, low mileage Freightliner trucks, a wrecker, and a yard truck all available through Federal Property for a TOTAL of \$16,275.00 including program fees. *Motion by Bays, second by Babcock, to approve the purchase of the above mentioned vehicles from Federal Property. All in favor. Motion carried.*

EMPLOYEE UPDATE: Ms. Diemert reported that the part-time scale clerk position was approved, advertised, 6 applicants were tested and will be interviewed on March 20th starting at 9:00 AM. The Chair appointed himself, the Director and Brenda Quinnell as the hiring committee.

Next she reported that the Recycling Building Operator position was approved at County Board and is currently being advertised.

Ms. Diemert next stated that with construction this spring we will again need to hire additional LTEs and requested approval of 2-4 LTEs for the construction season as well as the busy spring/summer/fall season. These positions are budgeted. *Motion by Bays, second by Johnson, to allow the hiring of up to four (4) LTE's for construction and the busy season at the landfill. All in favor. Motion carried.*

APPROVAL OF ANY TRAININGS OR CONFERENCES: There were no new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Village of Plover Resolution for Leachate Agreement, City of Adams Resolution for Leachate Agreement, and any other updates needed.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, April 10, 2013 at 6:00 PM at the Landfill. *Motion by Bays, second by Johnson, to adjourn until the next meeting. All in favor. Motion carried.* Meeting adjourned at 7:30 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE

SITE REPORT
March 5, 2013
SOLID WASTE DEPARTMENT

TIPPAGE REPORT: 1,451,440 lbs of garbage were brought in which is the 2nd highest amount ever brought into the landfill for this month. Year-to-date we are still down 6.37% in tonnage compared to 2012.

For the month we had **30** new route customers totaling **\$1,270.66**. We also had **29** customers who went on Winter Hold, cancelled service, or were put on financial hold for a loss of **-\$1,436.00**. Other changes to types of service lost **\$64.75** for a **total LOSS for the month of \$230.00 in revenues**.

OUT-OF-COUNTY TIPPAGE: FEBRUARY, 2013:

Town of Buffalo-	.66 tons = \$ 39.60
Village of Coloma –	7.22 tons = \$ 433.20
Columbia County –	0 tons = \$ 00.00
Juneau County -	55.99 tons = \$3,359.40
Marquette County	.6 tons = \$ 36.00
Village of Oxford –	9.8 tons = \$ 588.00
Sauk County –	3.29 tons = \$ 197.40
Waushara County	0 tons = \$ 00.00
Wood County	.67 tons = \$ 40.20

3 - 10yd container haul fees - **\$450.00**. 1 - 30yd container haul fee = **\$175.00**.

Comingled-Recyclables brought in **44.17 tons = \$751.85**.

All Out-of-County container haul fees, garbage & recyclables for the month = **\$6,070.65**.

MEETINGS/SEMINARS/TRAININGS: Met with Admin & Finance Committee on February 18th to approve Recycling Building Operator position.

Attended County Board on February 19th to present a resolution for the creation of the Recycling Building Operator. Resolution for Adams/Juneau/Monroe County was pulled for language corrections and will be brought back at the next County Board meeting.

Attended WIRMC Conference in Green Bay from February 20-22nd.

Attended Active Shooter Training on February 28th.

Will attend Regional Landfill Meeting in Norwalk on March 6th.

Will be on vacation from March 8th through March 16th.

Plan to attend County Board on March 19th to present a Resolution for Adams/Juneau/Monroe County Intergovernmental Agreement.

Plan to attend Dept. Head meeting on March 21st.

Will be off for surgery starting March 22nd for approximately 4-6 weeks, however, will be working from home.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: No inspections were performed during the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management including working with Loss Control Officer on personnel issues including accident reports for minor injuries to employees. There were no other major injuries reported.

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections. The building backup Cummins engine needed repair and worked with Maintenance and Property Committee for approval to repair.

Arranged with the Master Gardeners to work on the Industrial Park median plantings this spring. Also contacted Property Committee regarding authorizing equipment and labor to assist in pulling the dead trees and tilling the ground.

Worked with Sheriff's Dept. to correct the address of the wellhouse building for 911 response.

ADMINISTRATIVE PROJECTS: **During the month of Feb/March the Director performed the following duties:** Arranged shipments of tires, computers, fluorescent light bulbs, electronics, appliances, and scrap metals as needed.

Continued working with Pelliteri Waste Services regarding markets for single stream (comingled) recyclables. A sample load of loosely baled single stream recyclables was sent and will meet their requirements for processing. This will save on shipping costs.

Also working with Admin & Finance Director and Corporation Counsel on the letter to IROW to officially accept their termination of contract.

Working with direct markets for recyclables to get optimum pricing. We will ship our own loads within WI such as paper direct to Storenso.

Contacted Express Disposal Inc. regarding shredding tires on-site using their Doppstadt Shreder. They can easily grind the tires, however, they can't remove the steel which would make it unsuitable for landscape materials. The product can be used for sub-base fill only and works well for drainage.

Preparing and submitting documents for the Audit which is scheduled for April 11th.

Submitted a Letter to DNR explaining old contaminated bales of recyclables into our landfill. This material, which had been refused for market, was used on the new cell #4 area as "clean waste" to meet the 4' of waste needed to protect the landfill liner.

Began compiling data for the annual MRF Certification Renewal which is due March 31st.

Also started pulling together documentation on RU volumes for the annual Recycling Final report which is due April 30th.

Notified the Village of Plover of our intent to renew the Leachate Treatment Agreement. A resolution will be prepared and sent to Corporation Counsel for review. The City of Adams Agreement is also coming due. The DNR requires that we need two agreements in place to accept our leachate.

Submitted the SW tonnage/Capacity Certification/License Renewal Application to the DNR by the due date as required.

Worked with Village of Oxford for their spring cleanup which will be held on 4/20/13. The grapple truck previously purchased, will be used for this cleanup.

Worked with Personnel Director on Part time Scale Clerk position and the Recycling Building Operator position. Interviews for the Scale Clerk have been scheduled for March 20th.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: Arranged for the delivery of the piping materials and the landfill liner material for spring construction.