

## Public Safety & Judiciary Committee

Wednesday, May 11, 2011

9:00 a.m. – Conference Room A260

### MINUTES

1. Call the Meeting to Order. Meeting called to order at 9:00 am
2. Was the meeting properly announced? Yes
3. Roll Call: All present. Others present were Deb Barnes, Sheriff Wollin, Captain Beckman, Cheryl Thompson,
4. Approve the Agenda. Motion to approve the agenda. Sebastiani/James. MC/UN.
5. Approve minutes of prior meeting. Motion to approve the minutes. Ward/Keckeisen. MC/UN.
6. Public participation (*If requested by the Committee Chair*). None.
7. Correspondence. None.
8. Family Court Commissioner – Dennis McFarlin – Not present  
Review Check Summary.
9. Child Support – Deb Barnes  
Review Performance Measures for April 2011. Lock & Load Prisoner Transport. In ND a person was picked up; let him go on a \$200 bond. They picked him up in April in Montana. Child Support received a reimbursement of 66%, didn't have Sheriff's Department participate with costs.  
Review Check Summary.  
Discuss Office Activities. They are ahead of the game with the unproductive caseload count. The goal is to bring the unproductive caseload down to 204 by September 30, 2011 which is the end of the Federal Fiscal Year. The WCSEA Board is meeting in Stevens point at Noon today where they will discuss Governor Walker's budget and its' impact on funding, etc.
10. Clerk of Circuit Court – Dee Helmrick – Unable to attend, memo to the committee submitted.  
Summary report of expense vouchers submitted for payment.  
Approve conference/training: (District Meeting in Sauk Co.)  
Discuss general operations of the department.
  - a. Community service coordinator's monthly report.
  - b. Status of office staff.
11. Register in Probate – Terry Reynolds Warner – Not present.  
Monthly Expenditures Report.
12. District Attorney – Janis Cada – Not present.  
Monthly Expenditures Report.  
Discuss general operations of the department.
13. Emergency Management – Jane Gervais  
Monthly Expenditures Report.  
Discuss general operations of the department. Regarding the tornado on April 10<sup>th</sup>, there was an after action meeting which was positive overall. Some suggestions were made for improvement. Numerous requests for assistance continue. Insurance will only cover a portion of the costs for some landowners, but unfortunately they are not eligible if insured. Only two reports of residents without insurance. Jane is working with Sue Koehn from MSA on an existing Rehab Grant, which they will possibly be turning it into an emergency assistance grant for those two homeowners. Received several more calls this past week from volunteers wanting to help landowners clear debris—provided volunteers with contact information of landowners still needing assistance. Due to liability

reasons, am not making recommendations to landowners. A secondary property owner sent a concern to Senator Kohl that the Town of Preston was not being cleared fast enough. Jane checked into this and assured the individual they are working as fast as they can. A chipper will be arriving this week or next week and will clear the debris fairly quickly. According to Harvey Wagner, Grand Marsh Bank President, there is approximately \$2,000 of donated money in the tornado relief fund. Supervisor Keckeisen asked about wristband program problems where landowners couldn't get back to their property. Sheriff Wollin also stated that outside LE doesn't know everyone therefore, feels bands are necessary. Supervisor Keckeisen asked why the wristbands weren't set up closer. This was discussed at several briefing meetings. The DNR and Jane suggested that it be closer. Sheriff Wollin said they learned from this experience and all agreed the wrist band issuance should be closer to the secured area. There was discussion regarding payment and billing of a contractor and getting the runaround. Supervisor Keckeisen wanted to know who goes to the scene, who are the organizers and who came in and shut the Electric Co. down on Tuesday at 10:00 am for a day and a half? Jane was not aware of the electric company being shut down or who authorized it. Supervisor Ward had spoke with John West that were some safety hazards due to the generators, etc. and this was the reason the Electric Co. was shut down for a while. Jane mentioned that Dan Hanson from Planning & Zoning had to inspect some wiring and the landowner had to call the electric company before the power was turned back on. Sheriff Wollin mentioned that there was a disconnect with the Fire Department as they did not stay in the Incident Command Center. Supervisor Ward complimented the Sheriff's Department for residence checking on vulnerable citizens.

#### 14. Sheriff's Department - Sheriff Wollin

Introduce new Patrol Hire Thomas Murphy. Tom could not be present due to a training conflict.

Animal shelter/animal control officer report (reports in packet).

Department operations. Supervisor Keckeisen asked who holds the Lien on the Animal Shelter and who is responsible for it. There was discussion on this. Sheriff Wollin told the committee there was a Jail Officer's husband killed and they attended a funeral. Also, a Dispatcher's husband recently passed away. Sheriff Wollin also told the committee they hired a part-time Dispatcher and she is working out well. She has gone to school for corrections so she may also be able to help in the jail.

Approve conference/training if any. Deputy Ballew, SRO training in Appleton. Discussed and approved.

Update/discussion/action on researching cost for 3 Patrol Sergeants working within current budget. This was discussed. Sheriff Wollin would now like four patrol sergeants. Captain Beckman distributed structure from other departments. The sergeants and lieutenants have different responsibilities. They provide 24/7 supervision, promotional opportunity. In the long run it will save the county money and prevent fewer turnovers within the department. Also discussed was the wage for Investigators is close to the Lieutenants pay when you add in the on-call pay. Discussion continued on who is in charge of whom (investigators/sergeants/deputies). The lieutenants would have supervision over an investigator even at a scene. The investigators and lieutenants have significantly different roles in the department. This discussion continued. Supervisor Miller said this item should be tabled until the Chief Deputy position is resolved.

Workmen's comp and WI State Statutes. Tabled until June meeting.

Update on reimbursement of overtime fees and payment from DOA for Mutual Aid. We have not received any of these monies yet. When it does arrive, it will go into a Sheriff's Department Revenue Fund.

#### Captain Beckman

Review monthly expenditure report and check summary. Reviewed.

Video Conferencing ROI Report. This has accumulated to almost \$60,000 in 19 months. It's going very well.

Sometimes the Public Defender doesn't want to use it as they want to have their client right in court. The system is used a lot for Chapters and off-site facilities.

Discuss Command Structure. Discussed.

Annual committee jail tour and lunch. Postponed/canceled.

Discuss letter from Dept. of Veteran Affairs regarding medical care of inmates. This is a letter which went out to all Jail Administration. If a Vet is incarcerated, the VA cuts off treatment and support. This is disturbing due to the loss of ongoing therapy such as group and individual counseling. Supervisor Ward said we should be contacting Dave Guerin for support and assistance to find out who to contact at the State level.

Break for a short time at 10:30 am.

Meeting back to order at 10:40 am.

15. Medical Examiner, Angela Hinze – Deputy Coroner, Marilyn Rogers

Monthly Expenditures Report. Marilyn distributed the department information to the committee. Discussion. Department operations. The donor program was discussed and they will be doing a series on this program in the local paper because there is a lack of public knowledge on this. The Revenue should be over what was estimated. She will also be able to report monthly from now on. The ME now has a public information table outside their office.

Motion to go into closed session at 10:55 am. Sebastiani/Ward. MC/UN

16. The Committee will convene in closed session per Wis. Stats. §19.85(1) (c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Discuss and/or act on 1) medical examiner handling of Fleckinger death investigation and 2) administrative leave of a Jail Sergeant.
17. The Committee will reconvene in open session per Wis. Stats. §19.85(2), to consider and vote on appropriate matters. Motion by James/Miller, MC/UN to go into open session at 12:52.
18. Approval of all vouchers and monthly expense reports. Motion by James/Ward, MC/UN.
19. Set next meeting date. June 8, 2011 at 9:00 am in Conference Room A260.
20. Action items for next meeting. None.
21. Adjourn. Motions by Ward/Miller, MC/UN to adjourn at 12:55.

Submitted by Sandra M. Green, Fiscal and Support Services Manager, Sheriff's Department. *These minutes are not yet approved by Public Safety & Judiciary Committee.*

Cc: Sebastiani / James / Keckeisen / Miller / Ward / Wollin / Beckman / McFarlin / Cada / Gervais / Helmrick / Warner / Barnes / County Clerk Dept / McGhee / Green / Hinze / Rogers