

ADAMS COUNTY BOARD OF SUPERVISORS REGULAR MONTHLY MEETING

ADAMS COUNTY BOARD ROOM

January 16, 2007

1:00 p.m.

1. Call to Order by the Chair
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge Of Allegiance
5. Roll Call
6. Approve the Agenda
7. Approval of the December 19, 2006 County Board Minutes.
8. Public Participation (if requested by the County Board Chair)
9. Announcement of Meetings, Agenda Changes, Report of Supervisors Claims read by the County Clerk, and appoint 6 supervisors to approve claims Dixon, Kotlowski, Townsend, Davis, Kirslenlohr and Grabarski to review during recess.

10. **Correspondence:** Letter dated December 22, 2006 from A-F High School inviting supervisors to Partners in Education meeting on Wednesday, January 17, 2007.

11. **Appointments:**

12. **Unfinished Business:** Approve proposals for change in Town of Rome's Zoning Ordinance, Ch:

Canopies: Forbid canopies in 10.03 (2) (i):

a. Definition: Canopy is a temporary free standing structure that is not considered real property with an intent or use for storage of personal property not limited to the parking or storage of motor vehicles, boats, of supplies, snow mobiles, utility, recreational vehicles.

b. Use: Town of Rome forbids canopies and ports to be used as garages for boats, vehicles or storage in the Lakes and all residential districts, except for the use of canopies atop boat lifts. Canopies may have no metal, fiberglass or wood covering. Canopy tops must be constructed with a non-rigid covering. **Fences:**

10.25 (6): To delete sentence in para (6): the vertical supports for the barbed wire slanting inward away from the property line.

13. **New Business:** Gypsy Moth update. Discuss evening committee meetings. Discuss spending responsibilities. Interim Administrative Coordinator Report, Library Financial Report, County Clerk's Financial Report.

14.		
Admin & Fin 11/16, 12/15 Board Adjust 11/15 Cty Brd 12/19 Exe Com 11/6, 11/13, 11/29, 12/11 Golden Sands 11/16	Library 12/18 Planning & Dev 12/6 , 12/11, 1/3 Pub Health Com 12/20 Pub Safety 12/13, 12/19	Pub Works 12/14 Resource & Rec 12/7, 12/12 SCLS 12/11 Surveyor 1/3

15. **Resolutions:**

Res. #01: To adopt the Personnel & General Administrative Policies of Adams County and shall be updated at least annually by the January County Board meeting. To rescind all previous resolutions that are now updated and contained in the new Personnel & General Administrative Policies

Ordinance:

Ord. #1: Rescind previous ordinances now contained and updated in the personnel & general administrative policies.

Res. #02: Approve a two (2) year service agreement with Professional Placement Services, LLC for collection services on behalf of the Clerk of Courts

Res. #03: To replace a second Planning and Zoning Department vehicle in 2007. 2007 is a scheduled Department vehicle replacement year and funds from excess Department revenues are available in a Carry-over Account. The Ford Windstar van is to be replaced. Due to excessive repairs, the 2001 Chevrolet S10 should also be replaced. All Department excess revenues not otherwise properly appropriated shall continue to be entered into the General Fund.

Res. #04: To designate Moundview Memorial Hospital as the County emergency protective placement facility, pursuant to the requirements of 2005 Wisconsin Act 388.

Res. #05: To create one regular, part-time (19 hours per week) County position, Public Health Technician, in the Collective Bargaining Agreement between the County of Adams and Adams County Courthouse Employees Union, Local 1168, AFSCME AFL-CIO.

Res. #06: To continue improving public boat launch accesses under ownership of Adams County.

16. **Denials:**

17. Approve Claims:

18. Per Diem and Mileage for this Meeting read by the County Clerk

19. Motion for County Clerk to correct errors

20. Set next meeting date

21. Adjournment.

INTRODUCED BY: Executive Committee.

INTENT & SYNOPSIS: To adopt the Personnel & General Administrative Policies of Adams County and shall be updated at least annually by the January County Board meeting. To rescind all previous resolutions that are now updated and contained in the new Personnel & General Administrative Policies.

FISCAL NOTE: None.

WHEREAS: The current Personnel Manual has not been updated in its entirety for several years; and

WHEREAS: In order to provide Department Heads and employees with guidance and a clear vision of the policies of Adams County a new manual is needed; and

WHEREAS: A Personnel & General Administrative Policies has been drafted and revised several times. At the December 11, 2006, Executive Committee meeting it was requested that Corporation Counsel/Personnel Director Kevin Kniess make the final revisions to the policy and present it to the Committee prior to the January 8, 2007, meeting; and

WHEREAS: The final revision were made and presented to the Executive Committee on January 8, 2007. The Committee is now referring the final version of the Personnel & General Administrative Policies to the County Board for adoption.

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors to adopt the Personnel & General Administrative Policies of Adams County as presented and shall be updated annually at least by the January County Board meeting.

BE IT FURTHER RESOLVED: to rescind all previous resolutions now updated and contained in the Personnel & General Administrative Policies of Adams County. Distribution and enforcement of the Personnel & General Administrative Policies shall begin following the adoption of this resolution.

Dated this 16th day of January 2007.

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this 16th day of January 2007.
Tabled _____

County Clerk

County Board Chair

INTRODUCED BY: Public Safety & Judiciary Committee.

INTENT & SYNOPSIS: Approve a two (2) year service agreement with Professional Placement Services, LLC for collection services on behalf of the Clerk of Courts.

FISCAL NOTE: None. Professional Placement Services will take a commission of all payments received as outlined in the attached service agreement.

WHEREAS: The Clerk of Courts has attempted to complete the collections in house with minor success, by outsourcing this service as many other Departments have done in the past, more past due payments will be received; and

WHEREAS: Professional Placement Services currently serves more Wisconsin government clients than any other single collection firm in the State; and

WHEREAS: Professional Placement Services will provide the following collection services: direct telephone contacts, skip tracing, customized laser printed letters, credit bureau reporting, used of a state-of-the-art Flexible Automated Collection System (FACS), unlimited reporting, debt acquisition services, credit verification, as well as many other services specifically designed and used for Government entities; and

WHEREAS: On December 13, 2006, Dianna Helmrick, Clerk of Courts, presented to the Public Safety & Judiciary Committee to refer to the County Board a service agreement with PPS to collect past due payments for the Department; and

WHEREAS: The Public Safety & Judiciary Committee reviewed the agreement and approved to forward it to the County Board at the January 2007 meeting as it exceeds the term of the current sitting County Board.

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors to approve a two (2) year service agreement with Professional Placement Services for collection services for the Clerk of Courts.

Dated this 16th day of January 2007.

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this 16th day of January 2007.
Tabled _____

County Clerk

County Board Chair

INTRODUCED BY: Planning & Development Committee

INTENT & SYNOPSIS: To replace a second Planning and Zoning Department vehicle in 2007. 2007 is a scheduled Department vehicle replacement year and funds from excess Department revenues are available in a Carry-over Account. The Ford Windstar van is to be replaced. Due to excessive repairs, the 2001 Chevrolet S10 should also be replaced. All Department excess revenues not otherwise properly appropriated shall continue to be entered into the General Fund.

FISCAL NOTE: \$20,000.00 to be derived from Planning and Zoning Department excess revenues.

WHEREAS: The Planning & Zoning Department currently operates and maintains four vehicles; and

WHEREAS: Currently, each vehicle is intended to remain in service for a period of twelve years before it is replaced; and

WHEREAS: The Department normally purchases their vehicles with funds derived from a Department carry-over account funded by excess Department revenues; and

WHEREAS: 2007 is a scheduled vehicle replacement year and funds are available to replace one vehicle (Windstar van); and

WHEREAS: The Chevrolet S10 purchased in 2001 is not scheduled for replacement at this time but has been a problematic vehicle overall; and

WHEREAS: The Department intends to continue the three year replacement schedule (with modification if two vehicles are replaced in 2007); and

WHEREAS: The Department places a zero impact on the 2007 levy; and

WHEREAS: Upon approval of this Resolution, approximately \$116,400.00 of 2006 excess Department revenues will still be forwarded to the General Fund.

WHEREAS: On January 03, 2007, the Planning & Development Committee approved retaining \$20,000.00 from 2006 Planning and Zoning Department excess revenues to be placed in the Department Vehicle Replacement Carry-over Account.

NOW, THEREFORE, BE IT RESOLVED: BY THE Adams County Board of Supervisors to allow \$20,000.00 from 2006 Planning and Zoning Department excess revenues to be utilized for Department vehicle replacement.

Dated this 3rd day of January, 2007.

ADOPTED ()

DEFEATED () BY THE ADAMS COUNTY BOARD OF SUPERVISORS THIS 16th DAY OF January, 2007.

COUNTY CLERK

COUNTY BOARD CHAIRPERSON

INTRODUCED BY: Health & Human Services Board

INTENT AND SYNOPSIS: To designate Moundview Memorial Hospital as the County emergency protective placement facility, pursuant to the requirements of 2005 Wisconsin Act 388.

FISCAL NOTE: No fiscal impact by virtue of such designation.

WHEREAS, 2005 Wisconsin Act 388, enacted May 10, 2006, requires each county to designate at least one emergency protective placement facility, and

WHEREAS, Moundview Memorial Hospital already receives individuals taken into custody for emergency protective placement,

NOW, THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that they do hereby designate Moundview Memorial Hospital as the emergency protective placement facility pursuant to Chapter 55, Wisconsin Statutes.

BE IT FURTHER RESOLVED that the duties of these agencies are as described above.

BE IT FURTHER RESOLVED that this designation shall be effective January 1, 2007.

Dated this 15th day of December, 2006.

HEALTH & HUMAN SERVICES BOARD

_____ ADOPTED

by the Board of Supervisors of Adams County, Wisconsin, this _____ day of _____, 200__.

_____ DEFEATED

County Clerk

County Board Chairperson

INTRODUCED BY: Health & Human Services Board

INTENT AND SYNOPSIS: To create one regular, part-time (19 hours per week) County position, Public Health Technician, in the Collective Bargaining Agreement between the County of Adams and Adams County Courthouse Employees Union, Local 1168, AFSCME, AFL-CIO.

FISCAL NOTE: Funds necessary for this position are included in the 2007 approved budget under the (bioterrorism) preparedness grant account, but will need to be reallocated from other purchased services to salary lines. **NO COUNTY TAX LEVY FUNDS ARE TO BE EXPENDED FOR THIS POSITION.**

<u>Changes to 2007 Budget</u>	<u>Approved</u>	<u>Addition</u>	<u>Total</u>
Salary (240E.30.54111.122.000)	\$0	\$10,663	\$10,663
Social Security (240E.30.54111.210.000)	\$2,394	\$ 816	\$3,210
Retirement (240E.30.54111.211.000)	\$3,818	\$1,301	\$5,119
OPS (240E.30.54111.350.000)	\$19,000	(\$12,780)	\$6,220

WHEREAS, the bioterrorism consortium of Adams, Columbia, Juneau, Marquette, and Sauk Counties, formed in 2002, was dissolved effective 31 December 2006, and

WHEREAS, State funds previously allocated to the consortium were redistributed to the affected counties in 2007 in order to allow those counties to complete county-specific preparedness objectives, and

WHEREAS, the 2007 approved budget for the Health & Human Services Department includes funds allocated for purchased services, and

WHEREAS, the vendor identified to perform those Public Health assistance tasks and functions is unable to enter into a purchase of service contract, and

WHEREAS, there are no similarly qualified vendors available, and,

WHEREAS, the preparedness objectives negotiated with the State of Wisconsin Division of Public Health contain timetables which necessitate immediate activity toward achieving those objectives, and

WHEREAS, no County tax levy funds are involved, and

WHEREAS, the Health & Human Services Board will review during the budget development the availability of revenue to continue to fund the position, and, whereas, the position will be eliminated should revenues be unavailable or insufficient,

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors that one part-time Public Health Technician position be created in the Health & Human Services Department, effective 1 February 2007.

Dated this 12th day of January, 2007.

HEALTH & HUMAN SERVICES BOARD

_____ ADOPTED
 _____ DEFEATED

by the Board of Supervisors of Adams County, Wisconsin, this _____ day of _____, 2007.

_____ County Clerk _____ County Board Chairperson

INTRODUCED BY: Resource and Recreation Committee.

INTENT & SYNOPSIS: To continue improving public boat launch accesses under ownership of Adams County.

FISCAL NOTE: Transfer unexpended 2006 dollars totaling \$11,500.00 from Recreation Programs Expenditure Account # 100 E 41 55300 350 to 2007 Outlying Parks Account # 100 E 41 55420 343.

WHEREAS: Adams County Parks/Recreation and Trail Department is continually upgrading public boat launch accesses that have silted in and/or eroded over the years.

WHEREAS: \$11,500.00 was allocated for 2006 Skateland expenditures on Adams County property.

WHEREAS: Skateland activities have ceased in 2006 and dollars from that account could be utilized for much needed public boat launch access improvements.

NOW, THEREFORE, BE IT RESOLVED: That \$11,500.00 from 2006 account # 100 E 41 55300 350 be transferred to 2007 account # 100 E 41 55420 343 specifically for the purpose of improving Lake Sherwood, Lake Camelot, and Crooked Lake public boat launch accesses.

Dated this 16th day of January 2007.

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this 16th day of January 2007.
Tabled _____

County Clerk

County Board Chair

RESCIND PREVIOUS ORDINANCES NOW CONTAINED AND UPDATED IN THE PERSONNEL & GENERAL ADMINISTRATIVE POLICIES

WHEREAS: The current Personnel Manual has not been updated in its entirety for several years; and

WHEREAS: In order to provide Department Heads and employees with guidance and a clear vision of the policies of Adams County a new manual is needed; and

WHEREAS: A Personnel & General Administrative Policies has been drafted and revised several times. At the December 11, 2006, Executive Committee meeting it was requested that Corporation Counsel/Personnel Director Kevin Kniess make the final revisions to the policy and present it to the Committee prior to the January 8, 2007, meeting; and

WHEREAS: The final revision were made and presented to the Executive Committee on January 8, 2007. The Committee is now referring the final version of the Personnel & General Administrative Policies to the County Board for adoption, now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

To adopt the Personnel & General Administrative Policies of Adams County and shall be updated at least annually by the January County Board meeting. To rescind all previous ordinances now updated and contained in the Personnel & General Administrative Policies of Adams County. Distribution and enforcement of the Personnel & General Administrative Policies shall begin following the adoption of this ordinance.

Recommended for enactment by the Executive Committee this 8th day of January 2007.

Enacted _____
Defeated _____ by the Adams County Board of Supervisors this 16th day of January 2007.

County Clerk

County Board Chair

Administrative & Finance Committee
November 16, 2004 – 8:00 a.m.

Meeting called to order at 8:00 a.m. by Chairman Sebastiani. Members present were Harry Davis, Cindy Loken for Mike Keckeisen and Bev Ward for John West. Excused were Mike Keckeisen, Dave Grabarski and John West.

Vouchers were reviewed and approved.

County Clerk joined the meeting at 10:15 a.m.

At 11:00 sealed bids were opened for Tax Deed Property. Bids submitted were:

Gordon G. Whitemarsh - \$5,150 for parcel #13 located at 1888 State Highway 13, computer #24-1101. A deposit of \$515.00 was included in the bid.

Dan Ilkich - \$100 for parcel #5 computer #8-704. Full payment was included with the bid.

Linda Sherbahn - \$200 for parcel #7. A deposit of \$20 was included with the bid.

Motion by Davis/Loken to accept all bids as submitted. Motion carried by UVV.

Motion by Loken/Davis to approve resolutions for County Clerk and County Treasurer for the December County Board Meeting. Motion carried by UVV.

Motion by Loken/Davis to adjourn. Motion carried by UVV. Meeting adjourned at 11:32 a.m.

Respectfully submitted,

Bev Ward, Acting Secretary

ADMINISTRATIVE & FINANCE
DECEMBER 15, 2006
1:00 PM

MEMBERS PRESENT: MIKE KECKEISEN, JOHN WEST, CINDY LOKEN FOR DAVE GRABARSKI

MEETING RECONVENED AT 1:06 PM

VOUCHERS REVIEWED AND APPROVED

MOTION TO ADJOURN BY CINDY LOKEN SECOND BY MIKE KECKEISEN
MOTION CARRIED BY UVV

MEETING ADJOURNED AT 3:10 PM

THESE MINUTES HAVE NOT BEEN APPROVED BY THE ADMINISTRATIVE & FINANCE COMMITTEE

ADAMS COUNTY BOARD OF ADJUSTMENT
MONTHLY MINUTES: November 15, 2006

On Wednesday, November 15, 2006 at 9:30 A.M., Ivan Morrow, Chairman called the Adams County Board of Adjustment meeting to order with the following members present: Wayne Kaye, Vice-Chairman; Cathy Croke, Secretary; Dale Helm; Wilbur Fritz and Ron Jacobson. Robert Donner was excused. Others present were: Phil McLaughlin, Zoning Administrator and Diane Kopitzke, Recording Secretary.

Public Hearings were conducted for the following: Frank H. Platts - Tabled Variance Request under section 3.13 and 3.21 of the Adams County Shoreland Protection Ordinance and under Section 3.4 of the Adams County Zoning Ordinance to construct a house and garage closer than the required setbacks to the lake and the road right of way on property located in Part of Government Lot #1, Section 15, Township 14 North, Range 7 East, Town of Jackson, Adams County, Wisconsin. Dale Helm made a motion to bring the tabled hearing back on the table for consideration. Wayne Kaye seconded the motion. All in favor. Motion carried. Dale Helm made a motion to grant the Variance request from Frank Platts provided that the garage is attached to the house and the house is limited to 24 feet wide with the east side of the building remaining where it was proposed, this will provide an additional 4 feet of separation from the road. Wayne Kaye seconded the motion. Roll Call Vote: 5-Yes. Motion carried. David & Sandra Trickle - Variance Request under Section 5-6.06(c) of the Adams County Zoning Ordinance to create a lot that does not meet the 100 foot minimum width requirement on property located in Pt of the SE ¼, SW ¼, & SW 1/4, SE ¼, Section 5, Township 18 North, Range 6 East, Tract 1A & 2A, Lot 1, C.S.M. 2967 at 1150 Chicago Lane, Town of Preston, Adams County, Wisconsin. Cathy Croke made a motion to deny the request because it does not meet the criteria for granting a variance for the following reasons:

Unnecessary hardship is not present because it does not deny the petitioner reasonable use of the property, the hardship is not due to physical limitations of the property and the variance will be contrary to the public interest as expressed by the objections of the Ordinance. The petitioners have alternatives for splitting the parcel into two lots, which would not require a variance. Wayne Kaye seconded the motion. Roll Call Vote: 5-Yes.

Motion carried.

The Board contemplates a site visit if necessary.

Minutes: The minutes for October 18, 2006 and November 15, 2006 will be addressed at the December 2006 meeting.

The Board set the next monthly meeting date for the Adams County Board of Adjustment as follows: Wednesday, December 20, 2006 at 9:30 A.M. in Room A260, at the Courthouse in Friendship, Wisconsin, with an alternate meeting date of Wednesday, January 17, 2007.

Correspondence: None.

ADAMS COUNTY BOARD OF ADJUSTMENT

MONTHLY MEETING: November 15, 2006

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Wayne Kaye made a motion to adjourn until Wednesday, December 20, 2006 for the next monthly meeting of the Adams County Board of Adjustment. Dale Helm seconded the motion. All in favor. Motion carried.

ADJOURNED: 10:35 A.M.

Ivan Morrow, Chairman

Robert Donner

Wayne Kaye, Vice- Chairman

W. Dale Helm

Cathy Croke, Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY BOARD OF SUPERVISORS REGULAR MONTHLY MEETING MINUTES

December 19, 2006

The Adams County Board of Supervisors monthly meeting was called to order by Chairperson Loken at 7:06 p.m.

Roll Call of Supervisors: Dist. #01-Glenn Licitar; Dist. #02-Bob Dixon; Dist. #03-Larry Babcock; Dist. #04-Al Sebastiani; Dist. #05-Jerry Kotlowski; Dist. #06-Dean Morgan; Dist. #07-Dave Grabarski; Dist. #08-Frances Dehmlow; Dist. #09-Pat Townsend; Dist. #10-Matthew Sherd; Dist. #11-Beverly Ward; Dist. #12-Florence Johnson; Dist. #13-Michael Keckeisen; Dist. #15-David Renner; Dist. #16-John West; Dist. #17-Joyce Kirslenlohr; Dist. #18-Robert Neuenfeldt; Dist. #19-David Repinski; Dist. #20-Cynthia Loken. Excused Dist. #14-Harry Davis.

Motioned by Repinski/Ward to approve agenda with the following changes: take Ord. #59 after item #14, then return to item #15, pull Resolution #112, and remove closed session. Motion to approve agenda carried by unanimous voice vote.

Motioned by Renner/Townsend to approve the November 14th, 2006 County Board Minutes. Motion carried by unanimous voice vote.

Correspondence: Letter dated December 12, 2006 from Chris Murphy, County Conservationist regarding the upper Camelot Dam Emergency.

Appointments: Motioned by Ward/Babcock to appoint Lee Criviolo, Joe Criviolo, Maggie Steiber, and Marylin Naber to the Aging Advisory Committee for 3-year terms, beginning in January 2007. Motion carried by unanimous voice vote. Motioned by Renner/Townsend to appoint Barb Albrecht and John Downing to the Library Board for 3-year terms, beginning in January 2007. Motion carried by unanimous voice vote.

New Business: Motioned by Repinski/Neuenfeldt to approve the proposals for change in Town of Rome's Zoning Ordinance, Ch 10: **Canopies:** Forbid canopies in 10.03 (2) (i):

a. Definition: Canopy is a temporary free standing structure that is not considered real property with an intent or use for storage of personal property not limited to the parking or storage of motor vehicles, boats, of supplies, snow mobiles, utility, recreational vehicles.

b. Use: Town of Rome forbids canopies and ports to be used as garages for boats, vehicles or storage in the Lakes and all residential districts, except for the use of canopies atop boat lifts. Canopies may have no metal, fiberglass or wood covering. Canopy tops must be constructed with a non-rigid covering. **Fences:**

10.25 (6): To delete sentence in para (6): the vertical supports for the barbed wire slanting inward away from the property line. Motioned by Dehmlow/Kotlowski to postpone until January County Board meeting so corporation counsel can review the entire Ordinance. Motion carried by roll call vote 13 yes, 6 no, 1 excused. Voting no, Keckeisen, Renner, Repinski, Sebastiani, Townsend, Ward. Excused Davis.

Interim Administrative Coordinator Report was read. Library Financial Report was included in minutes. County Clerk's Financial Report was handed out.

Ord. #59: Motioned by Sebastiani/Dixon to enact Ord. #59 the Adams County adopt a Street Name and Building Numbering Ordinance to facilitate an efficient and orderly system for naming streets and numbering buildings.

Public Participation took place with the following individuals speaking: Steve Nowicki, John Frantz, Adam Grosz, Pat Pisellini and Don Fornasiere

Motioned by Dehmlow/Keckeisen to amend Ord. #59 removing grid lines and road names on the 32nd of a mile and keep the grid lines and road names on the 1/16 of a mile and add the language: if any portion of the road right-of-way falls on a grid line, the road shall be considered to be on the grid. Motion carried by roll call vote 12 yes, 7 no, 1 excused. Voting no Loken, Neuenfeldt, Renner, Repinski, Townsend, Ward,

West. Excused Davis. Motioned by Repinski/Neuenfeldt to remove all subdivisions and have them exempt from all of this ordinance. Motion failed by roll call vote 3 yes, 16 no, 1 excused. Voting yes Loken, Neuenfeldt, Repinski. Excused Davis. Motioned by Repinski/Neuenfeldt to table indefinitely. Motion failed by roll call vote, 7 yes, 12 no, 1 excused. Voting yes, Loken, Morgan, Neuenfeldt, Renner, Repinski, Townsend, West. Excused Davis. Motioned by Ward/Keckeisen to call for the question. Motion to enact amend Ord. #59 carried by roll call vote 13 yes, 6 no, 1 excused. Voting no, Loken, Neuenfeldt, Renner, Repinski, Townsend, West. Excused Davis.

Recess: Motioned by Ward/Sebastiani to recess for 15 minutes. Motion carried by unanimous voice vote.

Reconvene: Meeting called back to order at 9:21 p.m. Roll call 19 present, 1 excused. Excused Davis.

Motioned by Ward/Keckeisen to deviate and take Res. #107. Motion carried by unanimous voice vote.

Res. #107: Motioned by Sebastiani/Licitar to adopt Res. #107 to change the County's Workers' Compensation Carrier from Wausau Insurance to United Heartland effective January 1, 2007. Bob Kotecki from Associated Financial Group spoke. Motion to adopt Res. #107 carried by roll call vote 19 yes, 1 excused. Excused Davis.

Motioned by Ward/Keckeisen to have clerk only read Introduced by and people's signatures on the Resolutions. Motion carried by unanimous voice vote.

Res. #101: Motioned by Sebastiani/Johnson to adopt Res. #101 to establish LWCD technical service fees for Shoreland Special Exception Permit assistance, Shoreland Protection Ordinance Violations and Animal Waste Storage Ordinance Violations. Chris Murphy, County Conservationist spoke. Motioned by Ward/Keckeisen to remove the word violations in the last two fee schedules. Motion carried by roll call vote, 19 yes, 1 excused. Excused Davis. Motion to adopt amended Res. #101 carried by roll call vote, 14 yes, 5 no, 1 excused. Voting no, Dehmlow, Grabarski, Licitar, Neuenfeldt, Repinski.

Res. #102: Motioned by Grabarski/Licitar to adopt Res. #102 to transfer money from the Tri-Lakes Management Plan expense function to the Fawn Lake Management expense function, Peppermill Lake Management expense function and the Land Conservation expense function to address negative line items within the Fawn Lake Management, Peppermill Lake Management and the Land Conservation expense functions. Motion to adopt Res. #102 carried by roll call vote, 18 yes, 1 no, 1 excused. Voting no, Neuenfeldt. Excused Davis.

Res. #103: Motioned by Sebastiani/Keckeisen to adopt Res. #103 to transfer money from the Watershed expense function and Tree Planting expense function to the Manure Storage Program expense function so the Manure Storage Program will have a minimum balance of \$100,000 as mandated by Adams County Resolution No. 77,1999. Motion to adopt Res. #103 carried by roll call vote 19 yes, 1 excused. Excused Davis.

Res. #104: Motioned by Dixon/Grabarski to adopt Res. #104 to grant a leave of absence. Motion to adopt Res. #104 carried by roll call vote 19 yes, 1 excused. Excused Davis.

Res. #105: Motioned by Sebastiani/Babcock to adopt Res. #105 to reinforce and reiterate Resolution #86-2004. Motion to adopt Res. #105 carried by roll call vote 19 yes, 1 excused. Excused Davis.

Res. #106: Motioned by Grabarski/Keckeisen to adopt Res. #106 authorizing the request for Legal expense coverage from the Wisconsin County Mutual Insurance Company. Motion to adopt Res. #106 carried by roll call vote 19 yes, 1 excused. Excused Davis.

Res. #108: Motioned by Licitar/Sebastiani to adopt Res. #108 to amend the Adams County Personnel Manual, Section 407- Health Insurance. Motion to adopt Res. #108 carried by roll call vote, 19 yes, 1 excused. Excused Davis.

Res. #109: Motioned by Keckeisen/Johnson to adopt Res. #109 to sell county advertised tax foreclosure property. Motion to adopt Res. #109 carried by roll call vote 19 yes, 1 excused. Excused Davis.

Res. #110: Motioned by Keckeisen/Kotlowski to adopt Res. #110 to sell county advertised tax foreclosure property. Motion to adopt Res. #110 carried by roll call vote, 19 yes, 1 excused. Excused Davis.

Res. #111: Motioned by Keckeisen/Sebastiani to adopt Res. #111 to sell county advertised tax foreclosure property. Motion to adopt Res. #111 carried by roll call vote, 19 yes, 1 excused. Excused Davis.

Ord. #60: Motioned by Johnson/Dixon to enact Ord. #60 to rezone a parcel of land in the Town of Richfield owned by Michael Culver, property 20 acres in the W1/2, NE1/4, SW1//4 of Section 9, Township 18 North, Range 7 East, from an A-1 (15) District to an A-3 Secondary Agricultural District. Motion to enact Ord. #60 carried by roll call vote, 16 yes, 3 no, 1 excused. Voting no, Neuenfeldt, Renner, Repinski. Excused Davis.

Ord. #61: Motioned by Licitar/Sebastiani to enact Ord. #61 to rezone a parcel of land in the Town of New Haven owned by Anita & Donald Nelson portion of property 4.75 acres located at 468 Gulch Ave known as lot #1 C.S.M. #4574 in the SE1/4, SW1/4, Section 33, Township 14 North, Range 7 East, from an A-1 exclusive Agricultural District to an R-1 Single Family Residential District. Motion to enact Ord. #61 carried by roll call vote 19, 1 excused. Excused Davis.

Motioned by Ward/Grabarski to approve claims as submitted. Motion carried by unanimous voice vote.

Motioned by Ward/Sherd to approve per diem and mileage. Motion carried by unanimous voice vote.

Motioned by Johnson/Ward to have the Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Motioned by Ward/Repinski to adjourn at 10: 25 p.m. and set next meeting date for January 16th, 2007, at 1:00 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi, Adams County Clerk

These minutes have not been approved by the County Board.

Executive Committee Minutes

November 6, 2006

9:00 a.m., Conference Room A231

Chair Cindy Loken called the meeting to order at 9:00 a.m. The meeting was properly announced. All committee members were present.

Motion by Grabarski/Babcock to approve the agenda. **Motion carried.**

Motion by Renner/Kirsenlohr to approve the minutes of the October 9, 2006 meeting. **Motion carried.**

No public participation.

Opening of bids for Land and Water Conservation blazer. Chair Loken opened one bid from Darren Tolley for \$875.00 for the 2000 Chevy Blazer LTD. Grabarski asked, how much the blue book was for the Blazer. Chris Murphy, County Conservationist, said excellent condition - \$4,075, Good - \$4,295 and Fair - \$3,330.00. It was advertised as the vehicle would be sold as is. Murphy requested this bid be rejected. **Motion** by Grabarski/Babcock to reject the one bid received for the 2000 Chevy Blazer. **Motion carried.**

Verizon Yellow Pages – Brief discussion/mention of matter can be found later in the minutes.

Courthouse Union to discuss concerns re: Solid Waste. Jani Zander from the Courthouse Union, and Myrna Diemert, Solid Waste Director, were present to discuss on-call employees. Much discussion took place. Kirsenlohr suggested using the same Loss Control person Highway uses. Diemert explained that would be more costly as she is only paying \$15.00 an hour. Union questioned why Loss Control Coordinator was attending seminars/conferences paid by the County. Diemert indicated she was only sent to one that she felt was necessary. Discussion was held about creating new position at Solid Waste, Loss Control Coordinator/Office Manager. No action was taken.

Community Center issues updates - Sprinkler system proposal. Knies reported insurance will cover the sprinkler devastation and that they could start Thursday. **Motion** by Renner/Kirsenlohr to approve the proposal from Lemonweir Valley Landscaping, Inc., to repair the sprinkler system at the Community Center. **Motion carried.**

Sale of the Old Library Building Update. Knies contacted Susanne Hopp, Executive, at Renewal Unlimited, Inc. She needs to meet with her Head Start Director and her Board. Ms. Hopp believes she has all the information needed to make a decision.

Room Rental at Community Center. Grabarski asked that this be put on the agenda. He was approached by Fran Dehmlow and Edie Felts-Podoll concerning this. They are requesting that they only do rentals and telephone messages a certain time of day. Have a specific line that people could call in and leave messages. Discussion was held about the poor locking system using a bent Alan wrench to lock and unlock the door and whether the lock could be changed. They were wondering if there could be some kind of policy so people could do it a certain time, rather than all the time. The other issue is UWEX pays for all the postage related to Community Center usage. This matter was referred back to Extension=s home committee to resolve.

Revisions to County Board Rules of the Board Update. Knies advised there was nothing substantial that needed to be changed in the County Board rules at this time.

Oxford Gravel Pit Land. This was pulled from the agenda and referred to the Public Works committee.

Administrative Coordinator's Office Operations. Ms. Hendricksen explained this was on the agenda to determine what and who should continue to monitor the things that were started before John Keuler left. It was explained that some of the items were continuing and others weren't. It was determined it could be addressed at the Department Head meeting

and Cindy Loken could review with Departments as needed and refer it to the Department=s Home Committee if necessary.

Verizon. Ms. Hendricksen explained someone contacted her from Verizon inquiring if we wanted to put the County=s contact information in the Verizon Online Yellow Pages. Verizon has not provided the cost yet. The County does have the website with all of the County=s contact information on it. **Motion** by Grabarski/Babcock that we do not use the Verizon yellow pages. **Motion carried.**

Fifteen percent (15%) co-pay insurance for newly hired non-represented employees. Discussion held about a policy or having something in writing for newly hired non-represented employees having to pay 15% co-pay of health insurance. Union employees currently are required to pay 15% co-pay of the health insurance. **Motion** by Grabarski/Babcock that resolution be prepared that all newly hired non-represented employees pay 15% of their insurance effective on the date the County Board approves it. **Motion carried.**

Update on Boiler Replacement problems. They expect the project to be completed in two weeks. Drainage issues from Adams Street to Superior Street were discussed.

Discuss purchase of Mr. Rosnagel=s land. Discussion held regarding no funds available for this and other concerns discussed. Item set aside until later date.

Liability Concerns re: use of County Facilities and Property. United Way Sign on County Property Issue and other Risk Management issues. Kniess told the Committee he knows they have had events out on the Courthouse lawn before. There is always going to be some element of risk that may not be covered under the policies. At the end of the day, it is the Committee=s decision. Kniess suggested we ask for certificates of insurance for groups who want to hold events on County property to show they are covered for the event. Kniess asked if any group has any sort of event, what channels do they go through. Loken said, it used to come to the Property Committee, now it would be Executive. Kniess suggested to have them bring it to Executive Committee and let them decide. His suggests that if you are going to do it for one, you do it for all of them. The Committee discussed the Village Sesquicentennial activities and suggested Mr. Jones send us more of a detail of what they are intending to do. Loken said we will deal with it when we get requests. When we get a request, we will see to it if they have insurance and if the event is something we want to approve.

Discuss evaluation method for Corporation Counsel/Personnel Director. Kniess provided the committee with sample evaluations from other counties. Committee members will review the samples and bring back their recommendations on which form they would like to use. This item will be placed on next month=s agenda.

Approve vouchers. **Motion** by Grabarski/Babcock to approve the vouchers. Motion carried.

Next meeting date is December 11, 2006, at 9:00 a.m.

Action items for next agenda: Old Library Building Update, direct deposit, newly hired employees paying co-insurance, non-elected benefits, discuss evaluation method for Corporation Counsel/Personnel Director.

Motion by Grabarski/Renner to convene in closed session per ' 19.85(1)(c), Wis. Stat., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to confer with legal counsel regarding a potential discrimination claim, screen applications for the position of Administrative Coordinator/Director of Finance, WPPA Union matters and Lieutenant position issues, and ' 19.85(1)(e), Wis. Stat., for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and ' 19.85(1)(g), Wis. Stat., to confer with legal counsel regarding clerk of Courts Matter, Verizon Notice of Claim, for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Unanimous voice roll call vote. **Motion carried.**

Motion by Grabarski/Renner to reconvene in open session per ' 19.85(2), Wis. Stat., to consider and vote on appropriate matters.

Motion by Grabarski/Babcock to adjourn at 12:40 p.m. **Motion carried.**

Respectfully submitted,

Jane M. Gervais
Paralegal/Personnel Assistant

Executive Committee Minutes
November 13, 2006
1:00 p.m. - Conference Room A260

Chair Cindy Loken called the meeting to order at 1:00 p.m. All members present, except Joyce Kirsenlohr excused. Meeting was properly announced.

Motion by Babcock/Renner to approve the agenda. **Motion carried.**

Motion by Babcock/Renner to convene in closed session per § 19.85(1)(c), Wis Stat. to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to screen applications/resumes for the Administrative Coordinator/Director of Finance position and to discuss WPPA initial proposal. **Motion carried** by unanimous roll call vote.

Motion by Grabarski/Babcock to adjourn at 3:28 p.m. **Motion carried.**

Respectfully submitted,

Kevin R. Kniess
Corporation Counsel/Personnel Director

Executive Committee Minutes
November 29, 2006
8:00 a.m. - Conference Room A260

Vice-Chairman Dave Grabarski called the meeting to order at 8:05 a.m. The meeting was properly announced.

All members present, except Babcock and Loken arrived at 8:17 a.m.

Motion by Kirsenlohr/Grabarski to approve the agenda. **Motion carried.**

No public participation.

Motion by Kirsenlohr/Renner to accept bid for snowplowing from Hintz Excavating. **Motion carried.**

Motion by Renner/Kirsenlohr to convene in closed session per § 19.85(1)(c), Wis. Stat., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to interview applicants for the position of Administrative Coordinator/Director of Finance. **Motion carried** by roll call vote.

Motion by Grabarski/Babcock to recess until 12:45 p.m. **Motion carried.**

Motion by Grabarski/Renner to re-convene in closed session per § 19.85(1)(c), Wis. Stat., to continue interviewing applicants for the position of Administrative Coordinator/Director of Finance. **Motion carried** by roll call vote.

Motion by Grabarski/Renner to adjourn at 5:08 p.m. until December 11, 2006, at 9:00 a.m. **Motion carried.**

Respectfully submitted,

Kevin R. Kniess
Corporation Counsel/Personnel Director

Executive Committee Minutes

December 11, 2006

9:00 a.m.

Conference Room A260

Chair Cindy Loken called the meeting to order at 9:00 a.m. The meeting was properly announced. All committee members were present.

Motion by Supervisor Renner, second by Supervisor Babcock to approve the agenda. **Motion carried unanimously.**

Motion by Supervisor Grabarski, second by Supervisor Renner to approve the minutes of the November 6, 13, and 29, 2006, meetings. **Motion carried unanimously.**

There was no public participation.

A correspondence from Supervisor Ward was presented with the packet. Supervisor Loken explained that she met with Dave Allen, Purchasing Agent, and walked through the Department. Supervisor Loken and Liz Hendricksen, Administrative Assistant, have discussed with Dave the need for organization, an accurate reporting system, inventory levels, and tracking of inventory. Supervisor Ward expressed concerns regarding the Department operations being over budget, as seen on the correspondence. Liz explained that currently Dave is working on all the documents needed for tax bills, once these are completed, we will begin working on the issues addressed by Supervisor Loken, and computer/internet access has been requested of the MIS Department several months ago and we are waiting for Verizon to come onsite and run the cables for this access, as there is a spare computer in the Administrative Coordinator's Office that was used by the Webtech Intern that will go to the Print Shop and will eventually get online purchasing. The inventory levels were discussed, and it was explained that these levels are down significantly, as Dave was directed to do. Cindy Phillippi, County Clerk, expressed concern regarding outside billing and making sure these agencies are being charged. This item will be added to the next agenda to give a progress report of what has been done in the Department.

Schwanz Refrigerator in the break room. Kevin explained that the employees requested that this be put back on the agenda, and Kathie Dye, Clerk of Courts Office, was present to explain what the employees were looking for. The Employee would like to have additional freezer space in the employee break room for employees to put lunches or groceries in. It was explained that employees are willing to pay to have the freezer and Kathie requested that the County pay ½ the cost of a small apartment size freezer to be placed in the Courthouse employee break room. The Committee explained that the reason it was declined for the Schwanz refrigerator when this was discussed the last time, was due to the Committee not supporting deliveries during work hours from Schwanz, and once you let one deliver then another vendor wants to. The Committee discussed the purchasing of a refrigerator/freezer for the employee break room. **Motion** by Supervisor Babcock, second by Supervisor Grabarski to approve for employees to purchase their own apartment size refrigerator/freezer and put it in the Courthouse employee break room, and the County will not contribute money toward the purchase. **Motion carried unanimously.**

Direct Deposit/ACH of Payroll Checks. Supervisor Kirslenlohr expressed that she felt this should be postponed until the Financial Director is here, as that person may want to do something different, she did see the benefit to employees but felt this would be the best practice. The Committee discussed the costs vs. benefits of offering this to employees. Cindy Phillippi mentioned concerns regarding the cost of implementing this and also that the cutoffs for payroll may need to change due to the bank deadlines, and that the implementation would be at least three (3) months. The Committee discussed surveying employees to find out how many were interested in having the ACH/Direct Deposit, but how this works would need to be explained to employees, including the benefits. The Committee discussed why this didn't go to Administrative & Finance Committee, it was explained that the request came in to Kevin Kniess and Liz Hendricksen and to get the discussion started it was placed on the Executive Committee agenda, there is no resolution regarding this, it is simply a discussion point at this time. **Motion** by Supervisor Kirslenlohr to postpone ACH issue until the Administrative Coordinator/Director of Finance is in place. **Motion died, no second.** **Motion** by Supervisor Grabarski, second by Supervisor Renner to send this issue to the Administrative & Finance Committee for the January meeting agenda. The Committee discussed a survey being sent out, and due back prior to the January Committee meeting, and at the same time this could be on the Administrative & Finance Committee for this week Thursday's meeting. **Amendment to motion** by Supervisor Grabarski, and Supervisor Renner to send to the Administrative & Finance Committee for the December 14 Administrative & Finance Committee meeting. **Motion carried unanimously.** Cindy Phillippi will have this item added to the Administrative & Finance Committee agenda for December 14th.

Liz distributed a copy of the resolution to change the workers' compensation carrier from Wausau Insurance to United Heartland. Bob Kotecki, Associated Financial Group (AFG) was placed on speakerphone with the Committee. Bob began by explaining problems that the County has had with Wausau Insurance regarding claims handling and customer service, and that the

problems/concerns have not been corrected even after meetings and monthly conference calls. AFG bid out the County's insurance to seven carriers and two quoted the insurance policy after meeting with County representatives to answer questions and tour facilities prior to providing the quote, which included Acuity and United Heartland. The Loss Control Committee reviewed the quotes last week Thursday and referred to the Executive Committee and Administrative & Finance Committee to change the County's workers' compensation carrier from Wausau Insurance to United Heartland. Bob explained that by switching, United Heartland offers many benefits including that workers' compensation is the only insurance line that the Company writes, they are rated A by the AM Best Rating, they will offer a higher dividend than Acuity for lower loss ratios, and they have excellent claims handling procedures that match the County's needs. **Motion** by Supervisor Grabarski, second by Supervisor Babcock to approve to forward the resolution to the Administrative & Finance Committee to switch insurance carriers from Wausau Insurance to United Heartland. **Motion carried unanimously.**

Update from Kevin Kniess, Corporation Counsel/Personnel Director, on the purchase by Renewal Unlimited LLC of the old Library building. Kevin explained that the Director, Susan Hoppe, asked that the County consider extending the lease for 3 years, if the Renewal Unlimited Board doesn't approve the purchase of the building. Or if the Renewal Unlimited Board does decide to purchase the building, would the County extend the lease a couple of months to arrange finances to purchase the building. The Committee discussed the purchase price of the building, repairs completed, and the rent for the building, both are set by the lease agreement. **Motion** by Supervisor Babcock, second by Supervisor Grabarski to offer to extend the lease with Renewal Unlimited LLC for three months to give an opportunity to get financing for the purchase of the building, Kevin Kniess is to put in the lease extension that any repairs, mechanical or structural, will be Renewal Unlimited LLC responsibility to repair during the extension, and an offer to purchase shall be provided to the County prior to the end of the three months. If there is no offer to purchase at the end of three months, a new lease with different terms will be drafted, and the building will be put on the market to be sold. **Motion carried unanimously.**

The Committee reviewed the GIS Technician revised job description. **Motion** by Supervisor Kirsenlohr, second by Supervisor Renner to approve the job description. **Motion carried unanimously.** The Committee discussed the screening and interviewing processes. Liz explained that the job has been posted for applicants, and applications are due back January 3, 2007. Jodi Helgeson, Land Information Officer/Register of Deeds, explained what the Land Information Committee had done in the past as well as some of the projects that are currently in process. Jodi recommended that a representative from another County be part of the process, as well as a someone from MSA Professional Services, which is currently doing much of the work that the GIS Technician will be completing once on board. **Motion** by Supervisor Grabarski, second by Supervisor Renner to approve for a representative from the Sheriff's Department, Corporation Counsel/Personnel Director, Cindy Loken, Jodi Helgeson, Al Sebastiani, a representative from MSA, and a representative from another County's GIS program conduct the screening and interviewing of the GIS Technician. **Motion carried unanimously.**

The Committee reviewed the Investigator revised job description. Chief Deputy David July explained that the position job description was being updated as the previous job description was written in 1977, and with the promotion that occurred from the Investigator to Lieutenant, the vacant Investigator position would need to be hired. The Committee discussed testing and the need for physical agility testing for the position, Kevin Kniess will check into the legality of doing the testing if there were an internal promotion considered. **Motion** by Supervisor Kirsenlohr, second by Supervisor Renner to approve the Investigator job description. **Motion carried unanimously.**

The Committee reviewed the Computer Support Specialist revised job description. **Motion** by Supervisor Kirsenlohr, second by Supervisor Babcock to approve the job description. **Motion carried unanimously.**

The Village of Friendship is requesting to have the Sesquicentennial Activities on the Courthouse lawn in the summer of 2007. Liz explained that the request was submitted previously but no decision was given as to whether the festivities would be permitted. John Jones, President Village of Friendship, was on hand and thanked the Committee for considering the request and explained that festivities that are being planned for July 4-7, 2007. The celebration on the Courthouse lawn would be on Friday, starting around 5 o'clock and would include: flag raising ceremony, digging up a memory box from 50 years ago, burying a new box, beard contest, period fashion clothing contest, and then an ice cream social. Adams County will be listed as an additional insured on the Village's insurance policy for the festivities, and Kevin Kniess has approved the coverage that will be provided. John Jones invited and welcomed the County to consider having an Open House and/or Tours to go along with the Village's festivities. **Motion** by Supervisor Grabarski, second by Supervisor Renner to allow the Village of Friendship to hold sesquicentennial festivities on the Courthouse lawn in July of 2007. **Motion carried unanimously.**

A resolution to approve a 15% co-pay of monthly health insurance premiums for all newly hired employees was distributed. **Motion** by Supervisor Renner, second by Supervisor Grabarski to approve that all newly hired employee shall pay 15% of the monthly health insurance premium effective January 1, 2007. Discussion was held regarding that all non-represented employees that started after January 1, 2006, were told that 15% would be the co-pay amount and then only 10% is what has been paid on behalf of these employees. The Committee discussed correcting this and if there was the ability to collect the additional 5% of the monthly premiums that are due. Kevin Knies will check on this matter. **Motion carried unanimously.**

The Committee asked that after the last meeting in November that other benefits also be discussed to provide all employees the same benefits, both union and non-represented. It was discussed that even within the various unions, the benefits vary. Kevin explained that currently it is case-by-case for exempt or non-represented employees, as it is hard to get professionals to take the job without providing additional benefits, i.e. vacation, and if we are not flexible we won't get the professionals that are needed to fill the positions. The Committee discussed various benefits and employment practices. No action was taken.

The Committee agreed to move to item number 19, Boiler Replacement Update. Tracy Hamman, Maintenance Supervisor explained that as the Committee was meeting the boilers were being started up. There was a problem last week with a special offset that needed to be made for venting. The Company put a make shift piece in place last week, but there were still problems with the heating and it was cold in various places throughout the Courthouse. The correct piece is being made and will hopefully be here within the next couple weeks.

The Committee returned to the original agenda to discuss the Policy & Procedures Manual. Kevin explained that the County is currently has a policy with employees that is "just-cause" versus "at-will" agreements with employees in the Policy & Procedures Manual. "Just-cause" means that an employee can only be terminated for just-cause, and "at-will" means that the employee can be removed at anytime without proving cause. There have been several problems since Kevin came to the County that many of the issues he has dealt with would not have been an issue had the policy stated employees were "at-will". Kevin stated that this is a discussion that should take place as to whether the County wants to implement this. There was discussion of changes that will need to be made to the Policy & Procedure Manual now that there is no longer an Administrator and it is not Administrative Coordinator/Director of Finance. Kevin stated that not every page would need to be redone, but he could review and revise what needed to be done and make a final recommendation. There was discussion regarding changes that were not made after the meetings at the Community Center, the meetings were for suggestions, no motions were made at those meetings. Cindy Loken expressed that she would like to see this adopted in January, and prior to the new Administrative Coordinator/Director of Finance starting employment. The Committee discussed how they could get the Policy adopted, it was determined that at the December County Board meeting a meeting time will be set, depending on whether the Board would like a day meeting, a separate meeting or just to start the January Board meeting early. Kevin stated that he would make the final revisions and then distribute two copies, one with the revisions, and one final version to be adopted, along with a resolution for adoption. Once that was distributed a copy would also be provided to all Department Heads as well.

The Committee reviewed the resolution for Wisconsin Counties Mutual Insurance Corporation (WCMIC) regarding legal expenses. **Motion** by Supervisor Grabarski, second by Supervisor Babcock to forward the resolution authorizing the request for legal expense coverage from the WCMIC to the County Board for adoption. **Motion carried unanimously.**

Liz distributed to the Committee the WPS Renewal Fee Schedule, which includes the stop loss renewal rates. It was explained that the rates were negotiated by Associated Financial Group on the County's behalf and fee differences from last year included, a setup fee for administering the Wisconsin Rx/Caremark Pharmacy Benefits Manager change, as well as the stop loss administration fee change. Previously WPS took an 8% commission on the stop loss and now this will be a fixed dollar amount change. The Stop Loss fees did increase this year as well, which is included as the stop loss renewal forms on the attached pages. **Motion** by Supervisor Grabarski, second by Supervisor Renner to approve the WPS Renewal Service Fee Schedule. **Motion carried unanimously.**

The Committee reviewed the Health Insurance Reserve Balance projections from Associated Financial Group. It was asked what this reserve was in comparison to the recommended reserve balance. Liz explained that the estimated reserve at the end of 2007, would be just over a one month reserve and it is recommended to have three months plus in the reserve. The Committee asked for the figures from the previous years as to the expenses for the health insurance plan, Liz will put these in the Executive Committee member's boxes.

The Safety Assessment item on the amended agenda was pulled from discussion.

The Committee discussed what evaluation form should be used for the evaluation of the Corporation Counsel/Personnel Director. The forms that were well receiving included Waushara County, Columbia County and Barron County evaluation forms that were distributed at the November meeting. The Committee wanted to have room on the form for everyone to write comments and

make it mandatory to write a comment, rather than just answering yes or no to a question. **Motion** by Supervisor Grabarski, second by Supervisor Babcock to use the first four (4) pages of the Barron County format for the Adams County Corporation Counsel/Personnel Director employee evaluation. **Motion carried unanimously.** Liz was instructed to re-create the form and distribute it to the Executive Committee members for completion of the evaluation.

Motion by Supervisor Renner, second by Supervisor Kirslenohr to approve the voucher. **Motion carried unanimously.**

The next meeting date will be January 8, 2007 at 9:00 a.m.

At 1:15 p.m. **motion** by Supervisor Kirslenohr, second by Supervisor Grabarski to convene in closed session per §19.85(1)(c), Wis. Stat., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, ACDHHS Employee Termination Matter, discuss WPPA Contract Proposals, and Administrative Coordinator/Director of Finance position, and §19.85(1)(g), Wis. Stat., to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, to confer with legal counsel regarding two potential discrimination claims and Clerk of Courts matter. **Motion carried unanimously.**

At 2:40 p.m. **motion** by Supervisor Grabarski, second by Supervisor Renner to reconvene in open session per §19.85(2), Wis. Stat., to consider and vote on appropriate matters. **Motion carried unanimously.**

Motion by Supervisor Grabarski, second by Supervisor Babcock to approve for the resolution for appointment of Mr. Craig D. Kammholz to go to the County Board for adoption in December. **Motion carried unanimously.**

At 2:45 p.m. **motion** by Grabarski, second by Renner to adjourn until January 8, 2007. **Motion carried unanimously.**

Respectfully,

Liz Hendricksen
Administrative Assistant

THESE MINUTES HAVE NOT BEEN APPROVED BY THE EXECUTIVE COMMITTEE.

Golden Sands Resource, Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
November 16, 2006
Portage County Annex, Stevens Point, WI

Attendees: Al Barden; Merlin Becker, WWOA; Steve Bradley; Bob Brilowski; Bruce Bushweiler; Roy Diver; Reesa Evans; Debra Hunt; Christina Isenring, NHI; Greg Lowe; Jon Motquin, East Central Regional Planning; Hugh O'Donnell; Lindsay Opelt, NRCS; Donald Peterson; William Peterson; Jamie Phillis; Joe Piechowski; Amy Thorstenson. Bill Ebert was absent.

Call to Order: Chair O'Donnell called the meeting to order at 10:31 a.m.

Introductions: At the request of O'Donnell, everyone attending verbally identified himself or herself and named the organization and/or county being represented.

Approval of Minutes: Drew Feldkirchner from NHI had sent an email requesting correction of part of the minutes of the September 21, 2006, meeting in the "Project Updates" section. Evans read Feldkirchner's requested substitution: "Drew Feldkirchner from NHI introduced himself as the Forest Ecologist and Inventory Planner. He's working right now mainly on a study of peatland communities and a project to provide species and natural community information for several state-owned properties. Act 166, the "Health Forests" act, may introduce forest management activities to places where they were not emphasized in the past and good inventory information is needed to make management decisions for those properties." She suggested that this information be substituted for the first two sentences in the September 21 minutes in that paragraph. The part of the paragraph that starts "Christina Isenring.." onward would remain the same. Motion for approval of the minutes, with correction, for the September 21, 2006, meeting was made by Al Barden (at large) and seconded by Don Peterson. Motion carried unanimously.

Treasurer's Report: Phillis gave the treasurer's report and passed out copies. Motion made to accept the report as presented made by Greg Lowe (Juneau) and seconded by Don Peterson (Waupaca). Motion carried unanimously.

Old Business: O'Donnell announced that the state RC&D council meeting would be held in Stevens Point on 12/1/06 for one day. Registration is \$10 and includes lunch.

NEW BUSINESS:

2007 Dues: Notices for the 2007 dues are scheduled to go out in February 2007. Adams County recently paid its 2006 dues of \$200; Monroe & Marquette Counties have previously indicated they are not paying 2006 dues. After discussion, Joe Piechowski moved that 2007 dues remain the same as the 2006 dues, but that in March 2007, notices be sent out explaining a raise in dues for 2008 and why such raise is necessary. This will give counties enough time to include raised dues in their 2008 budgets. Don Peterson seconded the motion. Motion carried unanimously.

2007 Meeting Dates: Meetings will usually be held at the Portage County Annex in Stevens Point. Upon motion of Don Peterson, seconded by Al Barden, 2007 meetings were scheduled for 1/18/07; 3/15/07; 5/17/07; 7/19/07 and 11/15/07. The September meeting will be coordinated with the annual state RC&D meeting, so the date will be set later. Motion passed unanimously.

State Conference: Since Ebert was at a training elsewhere; Thorstenson reported that she believed he was checking on conference venues. She had verified that the annual Crane Festival, which we might want to coordinate with, was set for 9/15/07.

Non-Medical Benefits: Hunt reported that a package was put together for 11 employees for non-medical benefits including long & short-term disability, life insurance of twice the annual salary (up to \$75,000), dental & vision insurance, effective 11/1/06. RC&D will pay for the employee part of these benefits. If an employee wants to add any family members for coverage, the employee will have to pay the total fee for that addition, although RC & D will process the deduction.

Direct Deposit: Brilowski has signed all the necessary forms and Phillis delivered them to the bank on 11/3/06. A monthly fee of \$30 will be waived as long as RC&D maintains \$7,500 in the checking account. Checks will cost \$.14 each using direct deposit instead of \$.25 each plus paper & postage for paper checks. As soon as the bank returns the forms to Phillis, she will start using direct deposit for payroll. It is expected switching to direct deposit will save RC&D money. Most employees have already filled out forms necessary for their direct deposit. Motion made by Barden/W. Peterson to require all employees use direct deposit for payroll deposit. Motion carried unanimously.

Committee Reports:

Personnel Committee Report: Joe Piechowski reported that the Personnel Committee had not met since the last meeting.

Finance Committee Report: Reesa Evans reported on the Finance Committee meeting. The list of credit card transactions was reviewed, most of which are related to NHI expenditures. After additional discussion, motion made by Evans/O'Donnell to set a time limit of 30 days from date of expenditure for RC&D employees to submit bills supporting credit expenditures. Motion carried

unanimously. The NHI employees have asked about a pre-tax & discount transportation account. Hunt is looking into it and will report later to the Finance Committee.

Forestry Committee Report: Greg Lowe reported that \$1295 in tree shelter sales had occurred. No placemat activities have occurred. Al Barden read the statement to be put on plaques at the demonstration forest, dedicated to John Krueger. Thorstenson reported that the Fern Island cleanup on 10/13 & 10/14 was successful. 2 schools came on 10/13 and 17 community members appeared on 10/14. Buckthorn was cut and stump-treated. Since this was partly funded by a WEEB grant, pre and post tests had to be given for the students; results showed improvement due to the workday. A slide show about the workdays is available on the Golden Sands website and a press release went out. Workdays are set for next year on 10/19 and 10/20/07. Thorstenson intends to look for more partners to ensure the project's longevity.

Water Committee Report: Steve Bradley discussed the issues the Water Committee had talked about. Evans gave updates on Adams County activities & her presentation at the North American Lake Management Society meeting last week. Piechowski attended the low-lake levels workshop on 11/4 in Plainfield. He reported that a Lower White River Flowage Lake District was formed in Waushara County to start dealing with EWM issues there. Waushara County's lake group is working on a placemat to help identify aquatic plants, especially invasive ones, and hopes to get an initial one finished this year. Thorstenson reported on the results of her EWM weevil project. Best results in weevil reproduction were gained from a 100-gallon tub left, netted over, outside, with regular augmentations of new water & new milfoil plants. She will be further evaluating the results to determine how she wants to proceed next year. Bradley reported that grants are running out for the Friends of the Tomorrow River projects, but activities are ongoing. The Friends of Emmons Creek group was formed since the last meeting. The Friends of the Little Plover River are meeting with the WDNR about discharging village wastewater back into the watershed instead of into the Wisconsin River in the hope that this might help with the problems seen the last two years with sections of that river drying up in the summer. George Kraft of UWSP is running groundwater models. Bill Peterson noted that the Little Plover River had a good history as a very good trout stream that is now non-functional in that regard.

Wildlife Committee Report: Bruce Bushweiler reported on the first meeting today of the revived Wildlife Committee. 9 people attended the meeting today; the committee is still looking for new members. They talked about current RC & D projects to be moved to their committee list. Bushweiler passed out a report on the 2006 Prairie Chicken Festival and a brochure about next year's festival activities. Golden Sands RC & D received a grant for \$17,944 to help in covering advertising expenses for the 2007 festival from the Wisconsin Tourism Board. The attendees discussed some potential new projects, such as flushing bars for wildlife to be put on farm equipment and ongoing research regarding grazing & nesting birds. The committee is proposing a Wildlife Conference similar to one held in 2003 and formed a committee, headed by Roy Diver, NRCS, to get it organized. A date has been set for that conference on 3/3/07.

New Projects for Approval: Upon motion by Don Peterson and second by Joe Piechowski, members unanimously approved going forward on the Wildlife Habitat Workshop proposed by the Wildlife Committee for 3/3/07.

Funding Update: No report.

Project Updates: No further reports.

Agency Updates:

NRCS: Roy Diver announced that \$16,000,000 for set aside for statewide EQIP for 2007 fiscal year by the NRCS (similar to last year). WRP funding is down to \$5.3 million for the state, while WHIP funding went up to \$700,000, focusing on Karner Blue Butterfly habitat. CSP funding focuses on the Milwaukee River watersheds. CRP & CREP funding are ongoing.

East Central Regional Planning Commission: Jon Motquin reported that a \$15,000 grant is available for some kind of study in the Lake Michigan watershed. He is looking for ideas & input; something regional in nature would be best.

NHI: Christina Isenring reported that state forest master planning reports are being written. A study on the new state park at Straight Lake is in progress, as are reports involving the Cooley Experimental Forest and the Peshtigo River.

Other Issues:

Phillis talked to Marathon County, which will continue to maintain its RC & D membership, but won't have a county delegate that regularly attends. It may send a staff member of the Conservation Department. Thorstenson will go to their December committee meeting to encourage them to send the same person on a regular basis for consistency and to encourage them to appoint a county delegate.

Adjournment: Upon motion of Barden and second by Donald Peterson, plus unanimous vote by the members, the meeting was adjourned at 11:22 a.m.

Next Meeting: The next meeting will be September 21, 2006.

Respectfully submitted,

Reesa Evans
Secretary, Golden Sands RC & D

Golden Sands Resource, Conservation & Development Council, Inc.
Finance Committee Meeting Minutes
November 16, 2006
Portage County Annex, Stevens Point, WI.

Call to Order: Chair O'Donnell called the meeting to order at 8:49 a.m.

Attendance: Hugh O'Donnell; Reesa Evans, secretary; Amy Thorstenson, Golden Sands RC&D; Jamie Phillis, Golden Sands RC&D; Debra Hunt, RC&D; Joe Piechowski. Bob Brilowski, treasurer, joined the meeting at 9 a.m.

Minutes Approved: Minutes approved unanimously on motion by O'Donnell & second by Piechowski.

Review of Treasurer's Report: Phillis passed out the treasurer's report. \$5,000 was paid towards the original \$25,000 line-of-credit loan. Upon motion of Evans/Piechowski, the treasurer's report was approved.

Management of Financial Transactions: The list of credit card transactions was reviewed, most of which are related to NHI expenditures. Phillis has been waiting for Lisie Kitchel to submit her receipts or a log supporting her credit expenditures. She and Hunt have sent emails, but no response. Motion made by Evans and seconded by Piechowski to give her a deadline of 11/27/06 to submit the requested information; if she fails to do so, her credit card will be cancelled and in the future she will have to submit paid bills for reimbursement. Motion carried unanimously. After additional discussion, motion made by Evans/O'Donnell to set a time limit of 30 days from date of expenditure for RC&D employees to submit bills supporting credit expenditures. Motion carried unanimously.

Direct Deposit: Brilowski has signed all the necessary forms and Phillis delivered them to the bank on 11/3/06. A monthly fee of \$30 will be waived as long as RC&D maintains \$7,500 in the checking account. Checks will cost \$.14 each using direct deposit instead of \$.25 each plus paper & postage for paper checks. As soon as the bank returns the forms to Phillis, she will start using direct deposit for payroll. It is expected switching to direct deposit will save RC&D money.

Non-Medical Benefits: Hunt reported that a package was put together for 11 employees for non-medical benefits including long & short-term disability, life insurance of twice the annual salary (up to \$75,000), dental & vision insurance, effective 11/1/06. RC&D will pay for the employee part of these benefits; if an employee wants to add any family members for coverage, the employee will have to pay the total fee for that addition, although RC&D will process the deduction. This coverage was obtained for less than the amount of money in the fringe benefits fund.

Other Business: The NHI employees have asked about a pre-tax & discount transportation account. Hunt is looking into it and will report later to the Finance Committee.

Adjournment: Upon motion by Brilowski and second by Piechowski, the finance committee meeting was adjourned at 9:15 a.m.

Respectfully submitted,
Reesa Evans
Secretary, Golden Sands RC & D

Golden Sand Resource Conservation & Development Council, Inc.

Forestry Committee Minutes

November 16, 2006

Portage County Courthouse Annex

Stevens Point, WI 54481

Call to order: The meeting was called to order by Greg Lowe at 9:30 am.

Attendance: Greg Lowe, Hugh O'Donnell, Don Peterson, Al Barden, Merlin Becker

Introduction: Committee members introduced themselves and indicated who they are affiliated with.

Approve Minutes: Motion to approve (M. Becker/Al Barden)

Project Status Reviews:

Tree Shelters: \$1,295.00 sold. Continue to work on mailing list.

Placemats: No activity.

Demo Forest: Information on plaque for signs with John Krueger memorial. (See wording on attachment.)

Oak Wilt Awareness Program Update: Don Kissinger – No information available.

Fern Island Invasive Species Project: Reported by Amy Thorstenson. Sixty (60) students participated with 17 to 18 other volunteers assisting on Saturday. Most seed bearing plants (buckthorns) were killed.

Adjourn: Motion and second to adjourn Hugh O'Donnell and Al Barden. Adjourned 10:30 am.

GOLDEN SANDS RESOURCE CONSERVATION & DEVELOPMENT COUNCIL, INC.

Water Resources Committee Minutes

November 16, 2006

Portage County Courthouse Annex-Rm. 1

Call to Order: 9:30am

Attendees: Joe Piechowski, Steve Bradley, Bob Brilowski, Ressa Evans, Amy Thorstenson

MINUTES: Approved (Piechowski/Brilowski).

PROJECT UPDATES:

Eurasian Water Milfoil Rearing: Thorstenson reported that she has been crunching numbers on the weevil rearing project. Raised a net increase of only 1219 weevils for Springville, even though 178 tanks and a 100-gal tub were used. This was due to lighting problems, aphid infestations and a strange film that developed on some of the Springville tanks. Residents will likely be disappointed with these results. Lake Thomas tanks did better. A net increase of 1683 weevils were raised for Lake Thomas using only 109 tanks, but that was still way under target. Some very interesting stats are coming out, though, as to how to get better production. May turn out that the 100-gal tub, which required almost no labor, was the most effective.

Adams County: Evans reported she is finishing up lake reports. She attended the North American Lake Management Society national conference in Indianapolis. There were a lot of very good presentations. If anyone would like more information on the conference they should contact her.

Waushara County: Citizens in the Lower White River watershed have formed a lake district to address aquatic invasives on the flowage. The chemical treatments from last year have not worked very well so they are looking for another contractor. There was a meeting in Plainfield to discuss low lake levels in Central WI. The county lake management group would like to purchase placemats with information on aquatic plants to distribute to area restaurants.

Emmons Creek: There was a second meeting to discuss a mission for the group. It is a small but enthusiastic group. There is interest in citizen water quality monitoring and conservation easement education.

Friends of Tomorrow/Waupaca River: Portage County LCD and NRCS are working to install staff gauges at several sites in the watershed. UWSP AWRA will be creating flow rating curves for the sites.

Friends of Mill Creek: The group met and discussed the 2007 creek festival.

NEW PROJECTS:

None

OTHER BUSINESS:

None

Adjourn: Piechowski/Evans. 10:30 am.

Respectfully submitted by Steve Bradley

Golden Sands Resource Conservation & Development Council, Inc.

Wildlife Committee Minutes

November 16, 2006

Portage County Courthouse Annex

Stevens Point, WI 54481

Call to Order: The meeting was called to order by Bruce Bushweiler at 9:30 a.m.

Attendance: Dave Halfmann, Roy Diver, Lindsay Opelt, Jon Motquin, Teal Fyksen, Lesa Skuldt, Sharon Schwab, Bruce Bushweiler

Introductions: Committee members introduced themselves and indicated whom they are affiliated with.

Approve Minutes: N. A.

Project Status Review:

Schwab:

Central Wisconsin Grassland Conservation Area Partnership-Schwab provided a written report of a wide variety of projects.

Bat and Bluebird houses-RC&D stocks and sells

Hammerstrom Home Restoration-No activity

Biocontrol of Purple Loosestrife-RC&D is involved with a number of area high schools that raise and distribute the beetles

Slender Glass Lizard Project-No activity

Frog Education Packets-There has been no activity on this project for some years but it could be reestablished rather easily if there was interest

Bats for Pest Control-The bat houses are still out and functioning but no formal activity has been undertaken in several years

Purchase of No-Till Drill-This might not be necessary; an inventory and list for distribution of those that are already available might be just as valuable.

Fyksen:

He has written approximately 1,500 acres of grazing plans each of the past two years. Fyksen coordinates 15-20 education events each year. A spring grazing conference is scheduled for Mosinee in the spring of 2007. The 2008-9 grazing grant was denied, but will try again next year.

He is submitting a GLCI Research Grant and a Soil Nutrient Study.

New Projects Proposed:

Flushing bars for wildlife-Fyksen

Research on grazing and ground nesting birds-Schwab

Wildlife Conference-Diver

Economic impact of Nature Prairie Chicken Festival-Motquin

Birding trail for Central Wisconsin-Schwab

New Prairie Chicken blinds-Skuldt

Grant Update:

Watchable Wildlife Workshop is pending. Continuation of the coordinator position is actively being pursued.

Schwab informed the committee that the next Prairie Chicken festival meeting is November 30 and all are invited to participate.

Diver completed a Measure Proposal for the proposed Wildlife on Private Lands conference. Bushweiler will present to the Council.

Adjourn: Adjourned 10:30 a.m.

**Adams County Library Board Minutes
December 18, 2006**

President Nelson called the meeting to order at 11:05 a.m. Present were President Nelson, Director Calef, Townsend, Kreten, Renner, Downing, Albrecht, and Heideman. Corporation Counsel, Kevin Kneiss also attended.

President Nelson noted that the meeting was posted at the Court House.

Motion to approve the Agenda as printed was made by Downing, 2nd by Heideman, and carried unanimously.

President Nelson welcomed public input.

Bills were disseminated for approval.

Motion to approve the minutes from the November meeting was made by Townsend, 2nd by Downing and carried unanimously.

Motion to approve the Financial Report as mailed was made by Renner, 2nd by Heideman and carried unanimously.

Communications and Reports:

1. President Nelson received a letter from the South Central Library System Foundation explaining that the head of the foundation will speak at a library board meeting if desired. Nelson recommended the February meeting and she will contact the foundation.

South Central Library system Report:

The Foundation reported on progress at the meeting. The new director of the system is doing well. SCLS will pay the registration fee for any member who wishes to attend the Washington DC Library Legislation Day. All other costs are the responsibility of the attendee. The Wisconsin Library Legislation Day is Jan. 23rd. Registration for this day is due by Dec. 29th.

Director's Report:

- A. Circulation for November was 7258 compared to 8008 last year. Perhaps part of the down turn can be explained by the new loan periods that took effect in September. Most of the loan periods were made longer, so items stay out longer with fewer renewals. Certainly, traffic flow in the building was busy in November.
- B. Rene' & I interviewed 7 candidates for the part-time position. Three were excellent. The position was offered to Sandra Wellumson who actually worked in a high school library for several years. She starts Dec. 18th & will work full-time for 2-3 weeks, then go into her normal rotation.
- C. LINK met Dec. 14th. I was unable to attend having no car. Behind the scenes, work is continuing to get ready for the new system. However, no timetable has been set yet and the changeover will likely occur late in 2007. PLAC met Dec. 7th. SCLS still has 2 vacant positions – technology coordinator and continuing education coordinator. They have revamped the technology position and will re-advertise it. Interviews for the continuing ed. position were held last week.
- D. We had a very successful Christmas craft program on Saturday the 16th with 35-40 kids taking part. Bit chaotic! – But fun! Kudos to Stephanie Klopotek who organized the whole event.
- E. I will be way up north Dec. 20th – 28th. Merry Christmas.

Appoint Nominating Committee for Officers:

Nelson, Albrecht and Downing were appointed. They will meet and bring suggestions to the January meeting for a vote.

Appoint Audit Committee:

Kreten and Renner were appointed.

Short & Long Term Planning: (This will continue to be on the agenda)

Discussed the need for grant writing. Three possible sites for grants: Bill & Melinda Gates Foundation, the Carnegie Foundation, and checking with the South Central System.

Discussed how books are ordered = individually. Discussed use of rooms in the library and where more books could be housed. Discussed E-books.

Discussed the VISTA/Americore Volunteer programs for possible additional staff help. Discussed the need in the community for an adult literacy program. Book clubs were discussed – Director Calef is working on a possible mystery-readers book club. Discussed having a library store with items promoting reading and the library for sale.

Reviewed having a survey for patrons to determine what the community wants to see at the library. Downing is in the process of selling used library books on E-Bay.

Upcoming Items for Future Meetings:

1. Specify library needs
2. Discuss grant information acquired
3. Discuss the progress for putting signs on Hwy. 13 directing people to the library.
4. Election of officers as per the committee's recommendations.

The meeting adjourned at 11:37 a.m.

The next meeting will be Monday, January 22nd at 1:00 p.m. at the Adams County Library. (A holiday potluck for library staff and board members will begin at 12:00 on the 22nd)

Respectfully submitted:
Barb Albrecht/Secretary

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE

MEETING: December 6, 2006 at 9:00 A.M.

ROOM A231 – COURTHOUSE

FRIENDSHIP, WISCONSIN

At 9:00 A.M. Al Sebastiani, Chairman, called the Adams County Planning and Development Committee meeting to order with the following members present: Robert Dixon, Vice-Chairman; Mike Keckeisen; Sylvia Breene; Fran Dehmlow and Glenn Licitar. Richard Colby was excused. Others present were: Phil McLaughlin, Zoning Administrator and Diane Kopitzke, Recording Secretary.

Public Hearings were held for the following: Michael Culver – Rezoning Request from an A1-15 Exclusive Agricultural District to an A-3 Secondary Agricultural District of the Adams County Zoning Ordinance to split the 20 acre parcel on property located in the W1/2, NE 1/4, SW 1/4, Section 9, Township 18 North, Range 7 East, Town of Richfield, Adams County, Wisconsin. Mike Keckeisen made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Fran Dehmlow seconded the motion. Roll Call Vote: 6-Yes. 1-Excused (Colby). Motion carried. **Please note: The Certified Survey Map to split the parcel must state that the whole 20-acre parcel is in the Conservancy District.** Gerald E. Springer, Sr. – Conditional Use Permit request under Section 5-6.03(A) of the Adams County Zoning Ordinance to replace the existing single-wide manufactured home with a 1985 single-wide manufactured home in an R-1 District on property located at 160 County Road I, known as Lot #1, C.S.M. #1417, in Part of Government Lot 2 and 3, Section 24, Township 15 North, Range 7 East, Town of Jackson, Adams County, Wisconsin. Mike Keckeisen made a motion to grant the Conditional Use permit under Section 5-6.03(A) of the Adams County Zoning Ordinance provided that the 1985 singlewide manufactured home is not placed in the shoreland zoned area on the above-described property. Glen Licitar seconded the motion. Roll Call Vote: 6-Yes. 1-Excused. Motion carried. William A. & Catherine Grabarski – Conditional Use Permit request under Section 5-5.03(B) of the Adams County Zoning Ordinance to replace the existing single-wide manufactured home with a 2007 single-wide manufactured home in an A-3 District on property located at 647 Ember Avenue, in the S 1/2, SE 1/4, NE 1/4 and the N 1/2, N1/2, NE 1/4, SE 1/4, NW 1/4, C.S.M. #765, in Section 30, Township 16 North, Range 7 East, Town of New Chester, Adams County, Wisconsin. Fran Dehmlow made a motion to grant the Conditional Use Permit request on the above-described property. Sylvia Breene seconded the motion. Roll Call Vote: 6-Yes. 1-Excused (Colby). Motion carried. Anita M. & Donald P. Nelson – Rezoning Request from an A-1 Exclusive Agricultural District to an R-1 Single Family Residential District of the Adams County Zoning Ordinance to split off 4.75 acres from the parent parcel for residential use on property located at 468 Gulch Avenue, known as Lot #1, C.S.M. #4574, in the SE 1/4, SW 1/4, Section 33, Township 14 North, Range 7 East, Town of New Haven, Adams County, Wisconsin. . Glenn Licitar made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Robert Dixon seconded the motion. Roll Call Vote: 6-Yes. 1-Excused (Colby). Motion carried.

9:07 A.M.: Gregory Rhinehart, County Surveyor, joined meeting.

Mike Keckeisen made a motion to take a short recess. Glenn Licitar seconded the motion. All in favor. Motion carried.

RECESSED: 9:43 A.M.

RECONVENED 9:53 A.M.

Discussion was held by the Committee in regard to a request for a telephone conversation with Linda Madland in regard to the Public Hearing for the Adams County Street Name & Building Numbering Ordinance. The Committee felt that it might be setting a precedence and requested advice from the Adams County Corporation Counsel.

9:56 A.M.: Kevin Kniess, Adams County Corporation Counsel, joined meeting.

Kevin Kniess advised the Committee that they did not have to grant a special exception to allow the request for telephone input for the Public Hearing and could deny the request. The Committee voted not to take the phone call from Linda Madland because the hearing was properly noticed and comments could have been submitted by letter or phone to the Planning and Zoning Staff. Motion by Mike Keckeisen and seconded by Fran Dehmlow to deny the request. Roll Call vote: 6-Yes. 1-Excused (Colby). Motion carried.

Public Hearing for Adams County Street Name & Building Numbering Ordinance. Mike Keckeisen made a motion to amend the Ordinance with the following: Section 1-3.00(A) first sentence should read Subdivision roads shall be named following the grid system whenever practical, (instead of possible). In the second sentence it should read that if one or more roads do not fall in the grid (insert-or the roads are laid out such that they do not effectively fit the grid) and continue with the rest of the sentence. Amend Section 1-5.00 (Recorded Plats) to include Section 1-5.03 which reads: All plats shall have road names approved by the Real Property Lister's Office prior to recording. Robert Dixon seconded the motion. Roll Call Vote: 6-Yes. 1-Excused (Colby). Motion carried. Robert Dixon made a motion to recommend enactment of the amended ordinance and submit to County Board for final action. Sylvia Breene seconded the motion. Roll Call Vote: 6-Yes. 1-Excused (Colby). Motion carried.

The Adams County Planning & Development Committee contemplates a site visit if necessary.

11:19 A.M.: Kevin Kniess, Adams County Corporation Counsel, left meeting and Chris Murphy, Land & Water Conservation Department, joined meeting.

Mike Keckeisen made a motion to take a 10-minute recess. Robert Dixon seconded the motion. All in favor. Motion carried.

11:20 A.M.: RECESSED

11:30 A.M.: RECONVENED

Mike Keckeisen made a motion to deviate from the agenda and hear item #8. Robert Dixon seconded the motion. All in favor. Motion carried.

Discussion on Shoreland Protection Ordinance revision: Chris Murphy, Land & Water Conservation Department and members of the Adams County-wide Lake Advisory Group were present during the discussion. Phil McLaughlin led the discussion stating he has been working on the revisions to the Shoreland Protection Ordinance. Presently the Department of Natural Resources has been working on revisions to the Wisconsin Administrative Code, which is scheduled to take place in 2007 in regard to this matter. Phil McLaughlin stated that he had talked to the Department of Natural Resources Shoreland Specialist and he will review the information that Phil has compiled when he has time. Phil McLaughlin also noted that there are a lot of expenses in revising an ordinance so it is best to make sure that important issues are addressed and made clear before the printing of such an ordinance. Chris Murphy stated that he was speaking on behalf of the Land & Water Conservation Department. Chris Murphy presented the Committee with a handout for their review of Sections of an Ordinance that was adopted by Jefferson County and Adams County should use some of the wording as a model for the ordinance revision. In conclusion, Chris Murphy stated that there should be no delays when it comes to water quality and Adams County should just go ahead and revise the ordinance. Mike Keckeisen made a motion that Phil McLaughlin, Chris Murphy and the Department of Natural Resources Specialist work on the ordinance and bring it back to the Committee for discussion. Glen Licitar seconded the motion. All in favor. Motion carried.

Gregory Rhinehart, County Surveyor, presented the Surveyor's Report for the month of November 2006 for the Committee's review. Gregory Rhinehart submitted two vouchers for the Committee's signature before submitting to Finance Committee. Sylvia Breene made a motion to accept the Surveyor's report as presented and submit the signed vouchers to the Finance Committee. Mike Keckeisen seconded the motion. All in favor. Motion carried.

Phil McLaughlin presented the minutes from the November 2006 meeting of the Adams County Planning & Development Committee for review. Mike Keckeisen made a motion to accept the minutes as presented. Robert Dixon seconded the motion. All in favor. Motion carried.

Phil McLaughlin presented the Financial Report for the month of November 2006 to the Committee for review, with input from Diane Kopitzke. Mike Keckeisen made a motion to accept the Financial Report as presented. Fran Dehmlow seconded the motion. All in favor. Motion carried.

ADAMS COUNY PLANNING & DEVELOPMENT COMMITTEE
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Vouchers were presented and signed. Mike Keckeisen made a motion to submit the signed vouchers to the Finance Committee for their review. Fran Dehmlow seconded the motion. All in favor. Motion carried.

Diane Kopitzke presented the Committee with the line item transfers to modify the budget. Sylvia Breene made a motion to approve the line item transfers and submit to the Finance Committee for approval. Mike Keckeisen seconded the motion. All in favor. Motion carried.

Robert Dixon made a motion to deviate from the agenda and hear item #6 after the Closed Session. Sylvia Breene seconded the motion. All in favor. Motion carried.

Discussion and possible action regarding the Planning and Zoning Vehicle replacement: Phil McLaughlin led the discussion, with input from Diane Kopitzke. Phil McLaughlin stated that 2001 Chevy has added extra-unforeseen expenses in Account #339 (Maintenance of Vehicles). Phil McLaughlin stated that the three-year time span for replacement of a vehicle is up at the end of the year. Phil McLaughlin further stated that the 2001 Chevy has caused additional expenses to the above-stated account since six months after it was purchased. Phil McLaughlin is requesting the Committee to approve taking \$20,000.00 from excess revenues to purchase an additional vehicle. Fran Dehmlow made a motion authorizing Phil McLaughlin to draw up a Resolution to take \$20,000.00 from excess revenues to purchase an additional vehicle. Glenn Licitar seconded the motion. All in favor. Motion carried.

Update on Town adoption of new zoning maps and the ATCP 51 Ordinance: Phil McLaughlin stated that all the Townships, except Richfield, Springville and Preston have completed all the requirements for adoption of the new zoning maps and the ATCP 51 Ordinance.

Correspondence: Fran Dehmlow led a discussion on a proposed multi unit condo development at 2372 County Trunk Z, Section 29, Township 17 North, Range 5 East, Town of Quincy, Adams County, Wisconsin. Phil McLaughlin stated that the Adams County Board of Adjustment had granted Wayne Taylor a request for a Special Exception Permit regarding the multi unit condo development.

At 12:40 P.M.: Phil McLaughlin, Zoning Administrator and Diane Kopitzke, Recording Secretary left meeting.

At 12:41 P.M.: Robert Dixon made a motion to convene into closed session under Section 19.85(1)©(g) of the Wisconsin Statutes to consider employment, promotion, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE
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litigation in which it is or is likely to become involved – potential discrimination claim. Sylvia Breene seconded the motion. All in favor. Motion carried.

At 1:10 P.M.: The Planning and Development Committee reconvened into open session under Section 19.82(2) of the Wisconsin Statutes. Motion was made by Mike Keckeisen and seconded by Robert Dixon. All in favor. Motion carried.

At 1:12 P.M.: Phil McLaughlin, Zoning Administrator and Diane Kopitzke, Recording Secretary, joined meeting. Others present: Sue Theisen, Real Property Lister's Office, Jodi Helgeson, Register of Deeds Office and Gregory Rhinehart, County Surveyor.

Discussion and possible action regarding combining of parcels: Phil McLaughlin led the discussion stating that there is a need to find a workable way to combine parcels. Sue Theisen, Real Property Lister's Office presented the Committee with a Policy Statement that she has used since she began employment in the Real Property Lister's Office addressing land splits and combining parcels. Sue Theisen stated that this policy was put into effect some time ago to eliminate the combining and splitting of some parcels numerous times, which is time consuming. Jodi Helgeson stated that if a 40 acre parcel is on the deed and they split it, it should be recorded or a Certified Survey Map done. Al Sebastiani asked if you could combine parcels? On his personal property part of it is zoned A-3 Secondary Agricultural District and the adjacent smaller parcel is zoned R-1 Single Family Residential District. Greg Rhinehart offered to assist Al Sebastiani in combining the two parcels. The Committee suggested that guidelines be set up for combining of parcels in Adams County and possibly rescinding the present Policy Statement

Fran Dehmlow made a motion to adjourn until Wednesday, January 3, 2007 at 9:00 A.M. for the next monthly meeting of the Adams County Planning and Development Committee. Mike Keckeisen seconded the motion. All in favor. Motion carried.

ADJOURNED: 2:13 P.M.

Alfred Sebastiani, Chairman

Robert Dixon, Vice-Chairman

Mike Keckeisen

Fran Dehmlow

Sylvia Breene

Richard Colby

Glenn Licitar

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

PLANNING AND DEVELOPMENT COMMITTEE MEETING

December 11, 2006

Regular Meeting

Present: Al Sabastiani, Chairman; Robert Dixon, Vice Chairman; Committee Members: Dick Colby, Fran Dehmlow, Glen Licitar, Mike Keckeisen and Sylvia Breene; Others present: Chris Murphy, County Conservationist; Patrick Gatterman, LWCD; Reesa Evans, LWCD; Sandy Davis, LWCD; Jodi Helgeson, Register of Deeds; Jane Grabarski, Emergency Management; Phil McLauphlin, Planning & Zoning; Nina Stensburg, WDNR; Barry Benson, USDA APHIS; Jon Field NRCS; Don Ystad, Steve Scarbury, Terry James & Jean Osgood, Lake Camelot Association; Don Fornasiere, Tri Lakes Management

Call to Order: Chair Al Sabastiani called the meeting to order at 9:00 a.m. in Adams County Courthouse Conference Room A231.

Agenda: Motion by Licitar/Breene to approve carried unanimously.

Minutes: Motion by Colby /Dehmlow to approve minutes from November 2006 meeting, carried unanimously.

Register of Deeds items:

Budget activities: Helgeson gave update on budget activities. Budget is on schedule and revenue is above expected revenue. She will be purchasing office dividers as instructed by both the Planning & Development committee and Administrative and Finance Committee.

Land Information Officer items:

Report of ongoing activities: Helgeson reported that the new Plotter was up and running and asked committee for recommendations and procedures for the sale of the old Plotter. Committee advised to sell it as soon as possible and to take the issue of sale procedures to the Finance Committee. Helgeson is working with Public Health on Emissions project and has coordinated the activity with Don Genrich at UW Extension as he has an ArcGIS license to use and a computer. It is expected that the State Public Health office will be providing an intern for their project and will work with Don. No monies are expected to come from Land Information. It is anticipated that this will be a project and not data layer development. The interview process for the GIS position is on today's Executive Committee agenda and that the land records website was working well.

UWEX Well Project update: No discussion as there was no new activity to report.

Approval of conference/training requests: Helgeson submitted request to attend WLIA session for Update on Various GIS Activities, motion by Keckeisen/Breene to approve, carried unanimously.

Budget Activities: Budget presented with no discussion.

Register of Deeds/Land Information Bills/Financial report: Motion by Dehmlow /Licitar to approve budget and vouchers, carried unanimously.

Land & Water Conservation Dept. items:

Upper Camelot Dam repair options: **Gatterman presented 3 options and estimated costs for the dam repair.**

After discussion, motion by Keckeisen/Dixon to proceed with option 3, install new drain system above existing drain system, and for Murphy to present the decision to the County Board, carried unanimously.

WDNR: **Nina Stensburg reported that Red Pine will not be available for the DNR tree sale. Also discussed the sale of the old tree planters and the increase in the fees for tree planter rental. Motion by**

Keckeisen/Colby to increase rental fees to \$20.00, carried unanimously.

USDA APHIS: **Barry Benson requested signature from committee for previously approved fence project for Curtis Krueger. Also gave a report on billing line item "overhead" of what is included in these fees.**

NRCS Report: **Jon Field reported that they are moved into their new location in Westfield and that 2 additional staff members will be hired to handle the 3 counties (Adams, Marquette and Waushara) that they cover. Field also reported that the deadline for applications for 2007 EQIP is December 29, 2006, and that Adams County currently has 14 contracts for the program.**

Staff reports of November activities and December goals: Activities and goals were reviewed. Motion by Colby/Licitar to approve reports, carried unanimously.

Trainings and conference requests from staff and committee members: Murphy submitted requests for Discovery Farms Nutrient Management Workshop and for CareerTrack Personnel Management Training, Motion to approve by Dixon/Keckeisen carried unanimously.

Report of Committee members: Colby gave FSA report of Board Member elections and review of proper signatures on farm contracts.

Communications: No communications.

Water Monitoring Device: Request by Murphy for the LWCD to purchase a Flow Sampling System to be paid out of the Land Conservation account, motion by Keckeisen/Colby carried unanimously.

Resolution for fees for 2007: Murphy presented Resolution to establish LWCD technical service fees for Shore Land Special Exemption Assistance, Shore Land Protection Ordinance Violations and Animal Waste Storage Ordinance Violations.

Motion by Keckeisen/Dixon to break for one hour, carried unanimously.

Committee reconvened at 12:13 PM

Motion by Dixon/ Keckeisen for Committee to go into closed session at 12:13 PM. pursuant to Wis. Stat.§ 19.85(1)(c) for interviews for the Resource Conservationist position, **roll call vote**, carried unanimously.

Motion at 4:02 PM by Dehmlow/Breene for Committee to reconvene in open session pursuant to Wis. Stat.§ 19.85(2) to consider and vote on appropriate matters. **Roll call vote**, approved unanimously.

Resource Conservationist position: Motion by Dehmlow/Dixon for four best applicants to be contacted by Corporate Council, carried unanimously.

Bills/Financial Report: Licitar/Breene motion to approve bills and financial report, carried unanimously.

Items for December LWCC meeting: UWEX Well Project, proposal for assessments for County owned Dams, closed session for Resource Conservationist interviews, resolution for fees for 2007 and committee representative for RC&D.

Resolution for fees for 2007: After discussion and additions, motion by Dixon/Keckeisen to approve Resolution and submit to the County Board carried with a roll call vote of Dehmlow and Licitar voting no and Breene, Keckeisen, Sabastiani, Colby and Dixon voting yes.

Bills/Financial Report: Motion by Dixon/Colby to approve, carried unanimously.

*Items for January P & DC meeting: **Land Trust and CWWP report***

Set next meeting date: **Next meeting scheduled for January 8, 2006 at 9:00 a.m.**

Adjournment: Motion to adjourn at 4:12 PM. by Dixon /Breene, carried unanimously.

Respectively submitted,
Al Sabastiani, Chair

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE

MEETING: January 3, 2007 at 9:00 A.M.

ROOM A231 – COURTHOUSE

FRIENDSHIP, WISCONSIN

At 9:00 A.M. Robert Dixon, Vice- Chairman, called the Adams County Planning and Development Committee meeting to order with the following members present: Mike Keckeisen; Sylvia Breene; Fran Dehmlow; Richard Colby and Glenn Licitar. Al Sebastiani, Chairman, was excused. Others present were: Phil McLaughlin, Zoning Administrator; Diane Kopitzke, Recording Secretary and Gregory Rhinehart, County Surveyor.

No Public Hearings were scheduled for this month.

Gregory Rhinehart, County Surveyor, presented the Surveyor's Report for the month of December 2006 for the Committee's review. Gregory Rhinehart submitted one voucher for the Committee's signature before submitting to Finance Committee. Sylvia Breene made a motion to accept the Surveyor's report as presented and submit the signed vouchers to the Finance Committee. Richard Colby seconded the motion. All in favor. Motion carried.

9:10 A.M.: Gregory Rhinehart, County Surveyor, left meeting.

Phil McLaughlin presented the minutes from the December 2006 meeting of the Adams County Planning & Development Committee for review. Mike Keckeisen made a motion to accept the minutes as presented. Glenn Licitar seconded the motion. All in favor. Motion carried

Phil McLaughlin presented the Financial Report for the month of December 2006 to the Committee for review, with input from Diane Kopitzke. Mike Keckeisen made a motion to accept the Financial Report as presented. Richard Colby seconded the motion. All in favor. Motion carried.

Vouchers were presented and signed. Mike Keckeisen made a motion to submit the signed vouchers to the Finance Committee for their review. Richard Colby seconded the motion. All in favor. Motion carried.

Diane Kopitzke presented the Committee with the line item transfers to modify the budget. Mike Keckeisen amended the above stated motion to include approval of the line item transfers and submit to the Finance Committee for approval. Richard Colby seconded the amended motion. All in favor. Motion carried.

Resolution to transfer \$20,000.00 from excess revenues to purchase an additional vehicle, to replace the 2001 Chevy, in the Planning and Zoning Department: Phil McLaughlin led a discussion stating that 2007 is the year to replace a vehicle in the Planning and Zoning Department. Phil McLaughlin further stated that the 2001 Chevy has had numerous repairs in the last 2 years so he is requesting that \$20,000.00 be transferred from excess revenues to replace this vehicle in 2007. Glenn Licitar made a motion to sign the Resolution and forward to County Board for final action. Richard Colby seconded the motion. All in favor. Motion carried.

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE

MONTHLY MEETING MINUTES: JANUARY 3, 2007

PAGE #2

Correspondence: Phil McLaughlin read a letter addressed to Al Sebastiani, Chairman, Adams County Planning & Development Committee from Jim Abbs, Peppermill Lake District Chairman and a member of the Adams County Lake Advisory Group. This letter is in regard to revising and updating the Adams County Shoreland Protection Ordinance. Phil McLaughlin stated that he will be meeting with Gregg Breese, Department of Natural Resources and Chris Murphy, Land & Water Conservation Department on January 19, 2007 in regard to this matter. The Department of Natural Resources won't be done with their revisions until the end of the year so it appears that the Adams County Shoreland Protection Ordinances will have to be revised twice, within a 12-month period.

Mike Keckeisen made a motion to adjourn until Wednesday, February 7, 2007 at 9:00 A.M. for the next monthly meeting of the Adams County Planning and Development Committee. Robert Dixon seconded the motion. All in favor. Motion carried.

ADJOURNED: 9:50 A.M.

Alfred Sebastiani, Chairman

Robert Dixon, Vice-Chairman

Mike Keckeisen

Fran Dehmlow

Sylvia Breene

Richard Colby

Glenn Licitar

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Name of Meeting: BRAT Public Health Commission Meeting

Facilitator: Susan Lorenz

Date of Meeting: November 29th, 2006

Recorder: Melissa Delmore

Guest: NONE

Present: Sue McCartney, Michele Wolff, Linda McFarlin, Susan Lorenz, Poly Benish and Melissa Delmore

Absent: Barb Theis and Beverly Muhlenbeck

Meeting called to order by Lorenz verification of Open Meeting Law noted.

Approval of the Agenda. Motion by McFarlin seconded by McCartney to approve the agenda. Add the email regarding consortia map. Motion carried.

Approval of the October 25th, 2006. Motion by McFarlin seconded by McCartney. Motion carried.

Topic	<u>Major Points Discussed</u>	<u>Resolutions and Actions Required</u>	<u>Assigned to</u>	<u>Due Date</u>
EPI Report Budget Discussion regarding inventory list	<ul style="list-style-type: none"> • None, working on the end of the year summary. • Most recent budget faxed prior to meeting. No questions at this time. • Each county brought a copy of the inventory list highlighting what they would like to have. Delmore collected the list and advised that she would go through the list and sort out who asked for what. IF 2 or more asked for the same item the names will be drawn from a hat. 		Delmore	

Topic	<u>Major Points Discussed</u>	<u>Resolutions and Actions Required</u>	<u>Assigned to</u>	<u>Due Date</u>
Old Business Coordinator's/Fiscal Agent Report	<ul style="list-style-type: none"> • None • Lorenz gave a report from the Fiscal Agent/Program Coordinators meeting held in Stevens Point on November 16th. • Hand out from Akan. • Joe Cordova handed out a draft of the Medical History screening form. • Funding • You need to sign off on your contracts on the GAK prior to the 1st of December to get you January 07 payment. • Crisis Pandemic tool kit should be out soon. • State has hire Eric 			

<p>HRSA report</p> <p>IPS Update</p> <p>County Sharing</p>	<p>Osterman to move forward on the 211 program.</p> <ul style="list-style-type: none"> • State has hired Vicki Beer to help with the containment plan. CDC containment plan template wont be out until 2/07. • State has hired on the UW to help with school closure issues. • Discussion on Anti-virals Strubel will send out clarification. • Next meeting is teleconference December 21st. 1-866-371-3124 passcode 8466735. • Next face to face meeting is January 18th, 2007 from 9-3 in Stevens Point. <ul style="list-style-type: none"> • No report <ul style="list-style-type: none"> • No report <ul style="list-style-type: none"> • Columbia County: Had there flu clinic on November 3rd at the High School. Set up like a mass clinic, handed out surveys. Used Public Health and Human Services staff as workers • Sauk County: Flu clinics were slow may do some in December to use up vaccine. • Marquette County: Had the functional exercise on Nov. 8th utilized the school and set up a mass clinic for flu shots. Used school faculty and families. Found that the radios don't work from 1 building to another, but will work if 1 person is outside. Will lookat changing the route. • Adams County: None • Juneau County: None 			
<p>Training Update</p> <p>New Business</p>	<ul style="list-style-type: none"> • Delmore finishing up on the Command Caller training. Delmore write an AAR and give each a copy. <p>* Added to the agenda: The email from Carolyn Strubel regarding the Consortia Map.</p>	<p>Theis will follow up with Strubel.</p>		

	<p>Questions regarding why Jenny Ulsvik is listed as the Epidemiologist and Program Coordinator. She should be list as the Contract Specialist for the counties. Commission requested that Barb Follow up with this.</p> <p>Next Meeting December 20th 10am at the River Stop.</p>	<p>Delmore will send out directions.</p>		
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Motion by McCartney to adjourn seconded by McFarlin. Motion carried.

DATE: December 13, 2006

TIME: 9:00 a.m.

PLACE: A260

Adams County Courthouse 400 Main Street

Friendship, WI 53934

MEMBERS PRESENT: Florence Johnson, John West, Cynthia Loken, Jerry Kotlowski

EXCUSED ABSENT: Harry Davis

OTHERS PRESENT: Sheriff Elect Renner, Captain Beckman, Lieutenant Fahrenkrug, Corporation Counsel Kneiss, Dennis McFarlin, Deb Barnes, Dee Helmrick, Janis Cada, Jane Grabarski, Shirli Suchomel, George Coulter

1. Call to Order – Chair West called the meeting to order.
2. Was the meeting properly announced? – Yes.
3. Roll call: Johnson, West, Loken, Kotlowski present. Excused absent: Davis.
4. Approve the Agenda – **MOTION** by Kotlowski/Loken to approve the agenda for the December 13, 2006, meeting. MC/Unan.
5. Approve minutes of November 8 and November 29, 2006, meetings – **MOTION** to approve the 11/08/06 and 11/29/06 minutes was made by Johnson/Loken. MC/Unan.

Coroner's Report- Coroner Coulter reported a busy November. He gave his opinion of Board Certifications for Dr. Huntington and the Portage path examiners, and then explained body parts donations and the business of selling body parts by contract. He stated he was offered such a contract and refuses to sign it. **MOTION** by Loken/Kotlowski to approve the Coroner's report and vouchers. MC/Unan. Next meeting is January 10, 2007.

Family Court Commissioner - Dennis McFarlin reported everything is going fine. He mentioned some future needs of the judiciary system including a court reporter, facilities needs, and telecommunication for hearings in other locales for savings in transports.

Child Support –

1. Performance measures report was included in the packet Committee already had. The numbers are very good.
2. Conferences/training: Deb explained an upcoming “web-inar” and stated this will be the future of seminars to keep costs down.
3. Office activities: Her secretary took a position at Department of Health & Human Services where she will stay, and Deb has a substitute for the afternoons that is working out well.
4. At the Child Support Summit in Madison she learned of a centralized call center in the planning stages to distribute calls for Child Support throughout the state.
5. Special Improvement Funds: The grant under which she purchased the laser printers had another \$11,829 available that must be spent in 2006. Deb proposed purchasing a new copier to replace the aged-out 1999 model they use. She would like the same model as the Treasurer's office uses, which networks, scans, and sends faxes. She submitted the EO Johnson quote with maintenance contract. To use the rest of the funding she also proposed purchase of a laptop computer with wireless transmitter for courtroom use, and flat panel monitors that will display a whole document on screen with risers under the monitors, and miscellaneous office supplies. These purchases will leave over \$300 not spent and she will be considering the best use of these funds, also. **MOTION** by Loken/Kotlowski to approve the proposed expenditures of grant funds on the purchases proposed above by Deb Barnes by the end of December from Special Improvement Funds. MC/Unan. Deb suggested that Child Support and Emergency Government be included in the Sheriff's Department space needs project.
6. Final Performance Measure Funds for 2006: The Final Performance award was \$52,433 and a Federal match was made of \$154,214. Performance Revenues overall totaled \$218,476.42.
7. Contract for Outside Counsel: Attorney Wood will provide these services in 2007. After that, Chair West wants attorney issues handled in-house. Deb has 300 hours contracted and expressed concern that a Corp Counsel who is also a Personnel Director will not have 300 hours to spare.
8. Cooperative Agreements and State/County Contract for 2007: The Cooperative Agreements were ready to be signed by the County Board Chair; they had already been signed by all department heads involved. The State/County Contract preliminary draft went to Corp Counsel and needs signatures when it is ready.

MOTION by Kotlowski/Loken to approve the Cooperative Agreements as presented and have Loken sign them. MC/Unan. Loken signed the Cooperative Agreements.

9. Westlaw Locator Service: Deb found a search service to locate those who owe child support. Deb was asking Committee approval if her research proved this service would be a better service than the current one at a lower cost, with contract pending Corp Counsel's approval. **MOTION** by Loken/Johnson that Deb Barnes continue researching Westlaw Locator Service, and if it is worthwhile, to contract their services pending Corp Counsel's approval. MC/Unan.
10. Payment of November 2006 bills: Vouchers for Child Support were signed.

Clerk of Circuit Court handed in vouchers. She had information from a collection agency that she asked Committee's approval to hire. Both she and Corp Counsel independently came to the same conclusion comparing the agencies that responded to her inquiry that Professional Payment Services would be worth contracting. She explained their terms, their results, and their fees. **MOTION** by Loken/Kotlowski to proceed with contracting Professional Payment Services (PPS), pending approval by County Board at the January meeting. MC/Unan. The LTE's term in the office expires December 18 and she has to be unemployed by the County for 30 days until Dee can get her back. The Community Service portion is now being handled by Corp Counsel and Dee has no information for this meeting.

Register in Probate turned in vouchers.

District Attorney- Vouchers were turned in by Janis Cada. She inquired as to the status of a coop student and Chair West told her the issue is money. Liz Hendricksen stated coop students from the high school are available at no cost during the school year, but not the summer, and the District Attorney will contact the school. No conference or seminar requests. Janis mentioned e-mail problems where time sensitive communications are being delayed and some things are delivered past-due. The MIS stated it was a problem with the new server.

Emergency Government –

1. At 10:27 a.m. Jane Grabarski reported the status of the communication tower on the Friendship Mound. The easement agreement is in progress at this time.
2. Grant updates on wireless E911: the original application was amended and a grant increase of \$87,000 is coming to cover the map update for 2006 and 2007, a laptop for location, money for software and training with Spillman, and reimbursement for 911 calls. Radio equipment and reprogramming will cover Sheriff's Department, Police, and all County Fire Departments. Additional money is coming in a grant for Emergency Management Planning Grant.
3. The Kings Way Dam- at the Planning and Development Committee meeting this week the decision was made to replace the failing five-tow drain with a six-tow drain system, done in stages of fill and grout. Target for completion is before spring, weather permitting.
4. Training: Jane Grabarski attended a mandatory Incident Command Training Level 400 two-day training for top-level managers December 5-6 at Volk Field. MSTC will do a class locally four nights for three hours a class. Board Chair Loken will attend. EMI classes in Debris Management and Food & Agriculture will be in Maryland and if FEMA approves Jane is requesting committee approval to go at a cost of mileage to the airport and food only. **MOTION** by Loken/Johnson to approve the Emergency Manager attendance at ICS 400 and applications to attend two out-of-state FEMA conferences. If approved, a resolution for county board approval will follow. MC/Unan.
5. Vouchers were on the table.

Sheriff's Department

1. Communications – none.
2. Animal Shelter/Animal Control reports were in Committee's packet. Ed Baron's expense report was signed.
3. Chief Deputy Report:
 - a. Approval of Lieutenant's job description – this item should have read "Investigators" job description. A special meeting of Public Safety & Judiciary Committee will be posted for Tuesday, December 19, 2006, at 6:45 p.m. in Conference Room A261 to discuss the Investigators job description.

MOTION by Loken/Kotlowski to approve Emergency Management's vouchers. MC/Unan

- b. Fee Schedule for Sheriff's Department – Captain Beckman reported that he canvassed other departments and made out a report of their fees for fingerprinting, booking, photocopying, and photos for both the public and for inmates. He explained the staff time involved in these services and his plan for the Commissary system to handle the money. **MOTION** by Loken/Kotlowski to approve initiation of the fee schedule for the Sheriff's Department as presented by Captain Beckman. MC/Unan.
- c. Blackberry purchase – Captain Beckman explained the function of Blackberry communication devices and explained costs and savings involved. The money is in the Small Equipment budget to purchase five, and he sought approval to purchase them for the Sheriff, Chief, Captain, and two Lieutenants. A current promotional in the Blackberry company will allow for \$2,000 worth of equipment. **MOTION** by Loken/Kotlowski to approve the purchase of Blackberries and the associated contract upon approval by Corporation Counsel. MC/Unan.
- d. Approve bids for purchase of new Sheriff's Department vehicles – Lieutenant Fahrenkrug presented Committee with a list of bids for five new 2007 squad cars. The bids were: Hill Ford - \$20,411.00 each; Koenecke Ford - \$20,001.00 each; Rapids Ford - \$20,169.00 each; Rudig-Jensen Ford - \$20,690.00 each. **MOTION** by Kotlowski/Loken to purchase five 2007 squad cars from Koenecke Ford at \$20,001.00 each; a total of \$107,500.00 had been budgeted for this purchase. MC/Unan.

4. Jail Captain Report

- a. Safekeeper Report was included in Committee's packet. Wood County has stated they will honor their contract through the end of 2006 even if nobody is housed here. The shower project has been going smoothly and is finished today. Captain Beckman reported a new personality test is available for law enforcement to determine whether a job candidate will likely succeed in the job itself. He is looking into this test for possible future use. The start-up kit is a one-time \$250 fee, booklets are \$15 and the test is \$16. Information only; no action taken.
- b. Commissary has outstanding checks cut that have not been cashed, and Captain Beckman requested approval to void them. **MOTION** by Loken/Johnson to allow the Sheriff's Department to void old checks and put the money back into Inmate Commissary account. MC/Unan.
- c. Jail Operations report – Shower project is finished. Spillman training procedure, discussions, and scheduling is underway. Overtime will occur during training to cover trainees' shifts.

5. Committee Reports, Accident Reports, Purchase Orders/Vouchers, Financial Reports, and Payroll/Overtime reports were all in Committee's packet. For the minutes, Johnson stated that due to the absence of the Sheriff and the Chief Deputy, the next in command Captain Les Beckman would sign the vouchers. **MOTION** by Johnson/Loken to approve the Sheriff's Department vouchers. MC/Unan.

6. Set next meeting date: Wednesday, January 10, 2007, for the regular monthly meeting in Room A260, and Special Meeting date of Tuesday, December 19, 2006 at 6:45 p.m. in A231.

7. **MOTION** by Kotlowski/Johnson to go into closed session per Wis. Stat. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session discussion of WPPA CBA Negotiations Update. Roll call vote: Kotlowski: Yes. Loken: Yes. West: Yes. Johnson: Yes. Unanimous. At 12:10 p.m. Shirli Suchomel left the meeting.

8. **MOTION** to adjourn from closed session was made by Loken/Johnson. MC/Unan.

Submitted by Deputy Sheriff Shirli Suchomel, Acting Secretary

These minutes are not yet approved by Public Safety & Judiciary Committee (01/02/06)

DATE: December 19, 2006

TIME: 6:45 p.m.

PLACE: A231

Adams County Courthouse

400 Main Street

Friendship, WI 53934

MEMBERS PRESENT: John West, Jerry Kotlowski, Florence Johnson

EXCUSED ABSENT: Harry Davis, Cynthia Loken

OTHERS PRESENT: Chief Deputy July, Sheriff Elect Renner, Supervisor Ward

1. Call to Order – Chair West called the meeting to order at 6:45 p.m.
2. Was the meeting properly announced? – Yes.
3. Roll call: Johnson, West, Kotlowski present. Excused absent: Loken, Davis.
4. Approve Investigator job description. **MOTION** by Kotlowski, second by Johnson. MC/Unan.
5. Blackberrys for Sheriff's Department to be placed on the January 10, 2007 Public Safety & Judiciary Committee agenda.
6. Sheriff's Department Credit Cards to be placed on the January 10, 2007 Public Safety & Judiciary Committee agenda.
7. At 6:50 p.m. **MOTION** by Johnson/Kotlowski to adjourn. MC/Unan.

These minutes were transcribed by Deputy Sheriff Shirli Suchomel as provided by Chief Deputy July

These minutes are not yet approved by the Public Safety & Judiciary Committee (12/21/06)

ADAMS COUNTY PUBLIC WORKS COMMITTEE

**THURSDAY, DECEMBER 14, 2006, AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Dean Morgan, Vice-Chairperson
David Renner, Secretary
Robert Dixon
Florence Johnson

OTHERS PRESENT: Ronald Chamberlain ~ Highway Commissioner
Myrna Diemert ~ Solid Waste Director

CALL MEETING TO ORDER: The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, December 14, 2006.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, MORGAN, RENNER, DIXON AND JOHNSON. ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Dixon to approve the Agenda as presented, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (NOVEMBER 16, 2006): *Motion by Renner to approve the Minutes as printed of the Adams County Public Works Committee Meeting for November 16, 2006, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

HIGHWAY

STATE DOT ~ 2007 RMA: *Motion by Dixon to approve the 2007 State Routine Maintenance Agreement (RMA) as presented in the amount of \$633,300.00, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

STATE DOT ~ LFA STATE 82 CRACKFILLING: *Motion by Dixon to approve the Local Force Agreement (LFA) for the State 82 Crackfilling as presented in the amount of \$239,000.00, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

2007 COMPOSITE RATE AGREEMENT: *Motion by Dixon to accept using Composite Rates as set by State DOT for the 2007 Winter Maintenance for plow trucks, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

CTH "J" REAL ESTATE SERVICES AMENDMENT: *Motion by Morgan to approve AMENDMENT TO AGREEMENT #3 for the CTH "J" Project, which adds*

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
DECEMBER 14, 2006 ~ 9:00 A.M.**

\$106,635.00 for real estate acquisition services and a second Public Information Meeting, second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

CTH “J” ~ STH 13 TO CTH “G” UTILITY ISSUES: *Motion by Johnson not to pay the Village of Friendship for non-compensable utility moves on the CTH “J” Project, second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

CTH “J” ~ BIKE ROUTE: *Motion by Renner to pave six foot shoulders on CTH “J” Project from Hillwood Lane to 11th Avenue to accommodate bicycles and pedestrians, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

SAFE ROUTES TO SCHOOL PROGRAM: *Motion by Renner to recommend to County Board Chairperson to appoint a SAFE ROUTES TO SCHOOL Committee, pending board approval of appointments, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

COMMUNICATION TOWER ACCESS: *Motion by Morgan to approve the Resolution determining necessity and relocation order for the Communication Tower access, second by Renner. ROLL CALL VOTE: Johnson ~ YES, Renner ~ YES, Babcock ~ YES, Dixon ~ YES, Morgan ~ YES. MOTION CARRIED.*

CTHS SPRING ROAD POSTINGS: *Motion by Johnson to post all County Roads with a Class “B” posting for seasonal weight limitations, second by Dixon. ROLL CALL VOTE: Johnson ~ YES, Renner ~ YES, Babcock ~ YES, Dixon ~ YES, Morgan ~ NO. MOTION CARRIED.*

EQUIPMENT ACQUISITIONS: *Motion by Renner to purchase a trailer for \$15,610.00 from Miller~Bradford & Risberg and to locate a fork truck for a price not to exceed \$25,000.00, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

EQUIPMENT DISPOSAL:

- Patcher ~ Juneau County Highway Department: *Motion by Dixon to sell #587 Patcher to Juneau County Highway Department for \$2,000.00, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*
- V-Plows ~ Offer to other Counties: *Motion by Renner to offer the V-Plows to other Counties first before advertising for sale, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*
- #472 Trailer ~ #470 Trailer ~ #297 Tractor with forks ~ #SH20 Gerber Sign Machine ~ #94 Rol-Air Air Compressor ~ #540 Water Truck Pumper ~ #30 Sign Truck: *Motion by Renner to sell the following equipment through the internet: #472 ~ #470 ~ #297 ~ #SH20 ~ #94 ~ #540 ~ #30, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON UNION POSTINGS: *Motion by Dixon to approve the Union Postings: SWEEPER #185 ~ no signatures and SIGN PERSON ~ pending medical evaluation, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
DECEMBER 14, 2006 ~ 9:00 A.M.**

JOB VACANCY / ELIGIBILITY LIST: *Motion by Morgan to accept applications to establish an eligibility list for Truck Driver / Laborer and to have the Highway Commissioner screen the applications to ten (10) candidates which the Public Works Committee will interview, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

GENERAL ENGINEERING CONTRACT: *Motion by Renner to approve that Westbrook Associated Engineers Inc. be utilized for the 2007 General Engineering Consultants for the Highway Department, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED*

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- The Tri-County Highway Department Cooperative Agreement between Waushara, Marquette and us will be before you in January for approval. Currently Waushara is approving it, then Marquette and then we will receive it.
- The collation the Highway Department policy is in the hands of the employees for their review and comment. Their suggestions will be reviewed and the resulting document will be sent to Corporation Counsel for legal review, after which it will be brought before you for approval.
- Currently we are crack filling on CTHs.
- The revised winter maintenance level of service seems to be being accepted, although at this point we have had little weather.
- The current RMA budget is healthy and we will be putting together some STH projects for the remainder of this year to utilize this funding to its fullest extent.
- We passed our WDNR Karner Blue HCP audit with flying colors.

Motion by Johnson to approve the Highway Department Operations Report as presented, second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

APPROVAL OF ANY TRAININGS OR CONFERENCES: *Motion by Dixon, second by Babcock to approve the following training requests:*

- 1) ***CATCO ~ Steering & Suspension Systems / Kenneth Winegarden, Paul Craddock, Randy Petersen /January 24, 2007 ~ Wisconsin Rapids, WI / FEE: Registration \$10.00 each = \$30.00***
- 2) ***ASE Certifications / Kenneth Winegarden, Mark Crump, Paul Craddock, Randy Petersen /Calendar year 2007 / FEE: Registration Fees: \$2,056.00 ~ Meals: (TBD)***
- 3) ***Karner Blue Butterfly HCP Meeting / Ronald Chamberlain / February 21, 2007 ~ Wausau, WI / Costs: Lodging (TBD) ~ Meals (TBD)***

VOICE VOTE, ALL IN FAVOR, MOTION CARRIED.

FINANCIAL REPORT: *Motion by Johnson to approve the November 2006 Financial Report as audited, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PAYROLL & VOUCHERS: The Highway Department payroll and vouchers were presented to the Committee for signatures. ***Motion by Johnson to approve all payrolls and***

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
DECEMBER 14, 2006 ~ 9:00 A.M.**

vouchers as audited, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

SOLID WASTE

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: *There was no other business to present to the Committee.*

FINANCIAL REPORT: Ms. Diemert presented and reviewed the November 2006 Financial Report for approval. ***Motion by Johnson, second by Renner, to approve the October 2006 Financial Report as presented. All in favor. Motion carried.*** Ms. Diemert next presented one Friday check for approval. ***Motion by Dixon, second by Renner, to approve the Friday check as presented. All in favor. Motion carried.***

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report for Nov/Dec 2006 (see attached copy) and discussion was held. ***Motion by Renner, second by Morgan, to approve the Site Report as presented. All in favor. Motion carried.***

APPROVAL OF ANY TRAININGS OR CONFERENCES: *Ms. Diemert presented a conference registration form for the 2007 AROW/SWANA/WCSWMA Winter Conference in Appleton on February 21, 22 & 23, 2007. Motion by Johnson, second by Babcock, to allow the Committee and Director to attend the conference. All in favor. Motion carried. Committee members then signed the authorization form for the Director.*

REI GRANT PARTNER AGREEMENT(S): Ms. Diemert stated that she had no new REI Grant Agreements to bring before the Committee.

VOUCHERS: The vouchers were presented to the Committee and signed. Motion by Johnson, second by Dixon, to approve the vouchers and send on to the Administrative & Finance Committee. All in favor. Motion carried.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: Ms. Diemert stated she has no new items to place on the next agenda at this time.

NEXT MEETING DATE AND ADJOURN: The next meeting will be held on Thursday, January 11, 2007, at 9:00 A.M. at the Highway Department. *Motion by Johnson, second by Renner, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 1:50 P.M.

Respectfully submitted,

David Renner, Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

SITE REPORT

December 14, 2006

SOLID WASTE DEPARTMENT

TIPPAGE REPORT: 2,324,780 lbs of garbage were brought in which is the second highest amount ever brought into the landfill for November.

There were 12 new over-the-scale customers during the month and is typical for this time of year. (Minimum of \$720 annual revenues if these new customers use the facility one time per month with minimum weight). Since April 1, 1998 we have had 3,581 new customers over the scale.

MEETINGS/SEMINARS/TRAININGS/CONFERENCES: Remind the Committee that the AROW/SWANA/WCSWMA Winter Conference will be on W-F, February 21-23, 2007 in Appleton at the Radisson Paper Valley Hotel. Will need motion for Director and Committee members to attend.

Remind the Committee that the Landfill Advisory Committee meeting is December 18, 2006 at the Strongs Prairie Town Hall at 7:00 PM. (Agenda and minutes enclosed in packet).

Attended Department Head meeting on November 30, 2006.

Attended the Health Insurance Study Committee meeting on Tuesday, November 28, 2006. Will attend the next meeting scheduled for January 8th & 23rd.

Gave a presentation on school recycling, discussed problems and options with the school administration and custodial staff on Friday, December 8th. Brenda also gave a training on MSDS and USSRA following the recycling discussions.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance and repairs were performed during the month.

INSPECTIONS: No inspections were performed during the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

Attended the Unity Worker's Comp meeting at the courthouse on December 5th.

Semi-Annual monitoring was done at the landfill. No COD's or heavy metals were detected. Other chemicals consistent with road maintenance salts were again detected but are also detected in areas outside the landfill flow areas and could be caused from normal groundwater fluctuations.

Prior to this meeting, Alpha Terra toured and inspected the landfill facilities to discuss the county safety program.

SITE REPORT
December 14, 2006

SOLID WASTE DEPARTMENT

Attended the Loss Control Committee meeting on December 7th to review past claims for the year. Quarterly meetings were scheduled for 2007.

Arranged for one employee to have random drug screening for CDL licensing.

The annual fire inspection was performed on December 1, 2006. No violations were noted.

The semi-annual Letter of Credit for the Landfill closure account was paid to Grand Marsh Back.

A staff meeting and luncheon was held on Friday, November 17th. Agenda items included: Winter Safety Tips, Snow Removal Assignments, Notice to Customers and Holiday Schedules for 2006, 2007 Schedules, No Hunting on County Property, Wood Cutting, and Computer/Electronics Policy.

Met with the School-To-Work Coordinator to discuss the youth apprentice program and other student opportunities as a worksite.

Met with Corp. Counsel regarding inter and intra-state commerce regulations regarding Strong's Prairie Township and out-of-county.

No other significant loss control/safety issues were seen this month.

***See Site Improvements section for more Loss Control/Safety Issues**

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections. Monona Plumbing conducted the quarterly testing of the wellhouse pumping system on Thursday, November 16th.

Quarterly sprinkler system inspection and testing was performed on November 16, 2006. The signal to the Sheriff's Department was not working properly. Todd was instructed to have this checked and repaired.

ADMINISTRATIVE PROJECTS: During the month of Nov/Dec the Director performed the following duties: Arranged shipments of tires, baled recyclables, tin, fluorescent light bulbs, corrugated, appliances, and scrap metals as needed.

Continued to coordinate new curbside and residential route customer orders. We had 9 new customers since the last report that adds \$2,160 in annual revenues to the department. Many other inquiries and order changes have been received. Ordered containers, dumpsters, signs & labels for business/residential customers as new customers sign up for the program. After September's customers were added to the billing we are currently bringing in \$325,848 in revenues from this program.

SITE REPORT
December 14, 2006

SOLID WASTE DEPARTMENT

Juneau County Highway/Solid Waste Department came and toured our facility on December 6th.

Put a notice in the paper for our days off at the landfill. Our schedule does not coordinate with the official County holidays. The staff voted to keep the landfill open on Friday, December 22nd as well as Tuesday, December 26th to cover the routes and be open for the general public. This will be done by splitting the staff so that half will work on each day. We will be closed on Saturday, December 23rd. Huber people were coordinated with the taxi for one day.

Met with marketing vendors, placed ads regarding various advertisements around the county.

Submitted monthly recycling report to the City of Adams as required.

Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: No new construction was performed.

Resource & Recreation Committee
Minutes of Meeting
December 7, 2006 @ 10:00 AM
Adams County Community Center
569 N. Cedar Street, Room 103
Adams, WI 53910

1. **Call to order:** Meeting was called to order by Chairman Repinski at 10:10 AM, in Room 103, Adams County Community Center.
2. **Properly Announced:** Edie Felts-Podoll indicated that the meeting was properly noticed. Felts-Podoll explained the proper locations for notification.
3. **Roll Call Committee:** Roll call taken by Felts-Podoll; Neuenfeldt, Licitar, Dehmlow and Repinski present. Staff present Don Genrich, Agriculture Agent, Edie Felts-Podoll Department Head/Family Living Agent. Bev Ward and Jennifer Swensen excused due to illness.
4. **Agenda Approval:** Motion by Licitar and Second by Neuenfeldt to approve the agenda as presented. Motion carried.
5. **Approve Minutes:** Motion by Neuenfeldt Second by Dehmlow to accept minutes of the Resource & Recreation Committee of November 1, 2006 as presented. Motion carried.
6. **Public Participation:** None.
7. **Communications:** None
8. **Items for Action or Discussion:**
 - a) Vouchers/Expenditures - Motion by Dehmlow and Second by Neuenfeldt to approve the vouchers and financial statement for November 2006 as presented and send to Finance Committee. Motion carried. Motion by Dehmlow and Second by Neuenfeldt to purchase a dubbing machine to transfer VHS tapes to DVD, up to \$200.00. Motion Carried.
 - b) Review and Place on File Monthly Reports of Jennifer Swensen, Donald Genrich and Edie Felts-Podoll– Motion by Licitar Second by Neuenfeldt to place monthly staff reports on file as written. Motion carried.
 - c) Approve Calendars of Jennifer Swensen, Donald Genrich and Edie Felts-Podoll – Motion by Licitar Second by Neuenfeldt to approve monthly calendars as presented for Felts-Podoll, Swensen and Genrich. Motion carried.
 - d) WACEC January 5th Elizabeth Inn, Plover – Registration/Car Pooling– Discussed car pooling. Repinski and Neuenfeldt will ride together and Dehmlow and Felts-Podoll will ride together.
 - e) Annual Administrative Appointment of County Extension Department Head – Motion by Neuenfeldt Second by Licitar to appoint Edie Felts-Podoll County Extension Department Head for January 2007 to December 31, 2007. Motion Carried. Paperwork was signed and returned to Sue Buck, Central District Director.
 - f) Community Center – Responsibilities – Request from Executive Committee – Felts-Podoll will draft a policy for securing rooms at the Community Center with assistance from Extension staff. It will be reviewed at the January Committee meeting and then sent on to the Executive Committee.
9. **Resources/Extension Report of Departments** - Felts-Podoll presented two activities that she uses when teaching financial management programs for Adams County clients. The committee members discussed “What Are Your Money Values?”.
10. **Resources/Extension Report of Committee Members** – No Report.
11. **Set Next Meeting Date** – January 4, 2007, 10:00 AM at the Community Center, Room 103.
12. **Agenda Items for Next Meeting** –
 - Security at Community Center
 - Executive Committee Policy for Community Center Room Rentals
13. **Adjourn:** Motion by Neuenfeldt and Second by Licitar to adjourn. Motion carried. Meeting adjourned at 12:15 PM.

UW-Extension, Adams County

Glenn Licitar, Committee Secretary

These minutes have not been approved by the Resource & Recreation Committee.

Resources and Recreation Committee Meeting
December 12, 2006
10:00 a.m.
Adams County Courthouse Conference Room A260

Call to Order: Meeting was called to order at 10:05 a.m., by Chairman Repinski.

The meeting was properly announced.

Roll Call: Committee Members: Dave Repinski, Bob Neuenfeldt, Fran Dehmlow, and Glenn Licitar, Bev Ward - excused. Others present: Fred Nickel – Parks Director, Rita Kolstad – Parks Admin. Clerk/ Bookkeeper, Bruce Baumgartner – Castle Rock Park Assistant Manager, Kevin Knies – Corporation Counsel, Cheri Nachreiner and Sharon Trzesniak – Concerned Citizens.

Approve Agenda: Motion by Licitar/Neuenfeldt to approve the agenda as printed. Motion carried.

Previous Minutes: Motion by Neuenfeldt/Dehmlow to approve the November 9, 2006, minutes as presented. Motion carried.

Agenda Items:

1. Mrs. Trzesniak and Mrs. Nachreiner expressed their concerns regarding Castle Rock Park and presented photos to the Committee for review. After much discussion it was determined the Director would meet with the Castle Rock Park Manager to review the situation. The Director and Park Managers will then meet with Corporation Counsel to review the current “Administrative Directive on Campground Operations/Management” for possible revisions. The Director will also contact Mrs. Trzesniak and Mrs. Nachreiner in reference to their concerns and what will be done to rectify the situation. Corporation Counsel and Mrs. Trzesniak and Mrs. Nachreiner left meeting at this time.
2. No special user requests.
3. No recreation report by committee member(s).
4. Campground management objectives will be reviewed at the January committee meeting.
5. Snowmobile trails opened December 11 and remain open, regardless of conditions, to April 1. Plum Creek is still reviewing the three year lease agreement for the ATV and snowmobile trails.
6. The master plans for Castle Rock and Petenwell Parks compiled by MSA is incorporated into the County-wide Outdoor Recreation Plan developed by NCRPC.
7. Director distributed copies of the County-wide Outdoor Recreation Plan for Committee’s review and will be reviewed at the January committee meeting.
8. Motion by Neuenfeldt/Licitar to set the summer camper rate dates to be effective April 15 to October 15 annually. Motion carried.
9. Motion by Neuenfeldt/Dehmlow to approve CLK Promotions receive 70% and Adams County Parks Department receive 30% as in previous years for the 2007 Harbor Fest. The percentage will be reviewed again for 2008. Motion carried. Harbor Fest will be a 3-day event vs. a 2-day event for 2007. Mr. Neuenfeldt was excused from the meeting at this time.
10. Director updated Committee on Outlying Parks. Motion by Licitar/Dehmlow to approve the Parks Director’s account transfer request to be used for necessary Public Access improvements. Director will take request to Finance Committee for approval. If Finance Committee can not approve the request Director will draft a resolution for the account transfer request to take to County Board for approval in January. Motion carried.

11. Motion by Licitar/Dehmlow to approve all larger equipment purchased or acquired by the Parks Department by January 1, 2006, be inspected by a certified dealer once yearly with the exception of department vehicles. Motion carried.
12. Director distributed revenue report to Committee.
13. Motion by Licitar/Dehmlow to approve the bills as presented and forward to Finance Committee. Motion carried.
14. January agenda items will include the following: Campground Management Objectives, County-wide Outdoor Recreation Plan, and Equipment Maintenance Update.
15. Committee set the next regular Resource and Recreation Committee meeting date for January 9, 10:00 a.m., Courthouse Conference Room A231.
16. Motion by Ward/Neuenfeldt to adjourn at 12:30 p.m. Motion carried.

Submitted by,

Glenn Licitar
Committee Secretary

These minutes have not been approved by the Resource and Recreation Committee

MINUTES

SCLS BOARD OF TRUSTEES December 11, 2006 -12:15 p.m.
SCLS Administration

Present: R. Barden, T. Brown, F. Cherney, L. Davis-Brown, J. Hanson, J. Healy- Plotkin, M. Howe, T. Iaccarino, R. Keen, N. Nelson, H. O'Donnell, P. Townsend, G. Poulson, K. Williams

Also Present: P. Davis, H. Moe, S. Morrill, B. Dimick

Absent: E. DeSchmidt E. Krszjzaniek, J. Pugh

Excused: R. Curtis, J. Kreten, C. McGuire, P. Westby, J. Wheeler

Call to Order: Pres. F. Cherney called the meeting to order at 12: 15 pm.

A. Introduction of guests/visitors and new board members: None

B. Changes/additions to the agenda: None

C. Requests to address the board: None

Minutes: M. Howe moved approval of the November 13, 2006 minutes. N. Nelson seconded. Motion carried.

Bills for Payment/Financial Statements: J. Hanson moved approval of the bills for payment in the amount of \$141,063.39. G. Poulson seconded. Motion carried. .

President's Report: F. Cherney noted Tom Brown and Kristi Williams' term has expired, therefore this will be their last SCLS Board meeting.

Committee Reports:

Advocacy - The committee distributed the application form for National Legislative Day, which will take place May 1-2 in Washington D.C. Those interested in attending should complete the form and submit it to Mark Ibach prior to the Jan. 8th SCLS Board meeting. Advocacy members will meet following that board meeting to review and select two SCLS Board representatives. The Board will approve the individuals selected at the February meeting.

SCLS Foundation Report: L. Davis-Brown noted Phyllis and Bob Blitzke will be visiting member libraries from January through March to speak to board members in hopes of setting up endowments with the Foundation. The McFarland Friends have decided to participate in the Foundation. A board member is needed to replace Jack Taft on the Foundation Board. **Circulation and ILL Statistics:** No discussion.

System Director's Report:

Phyllis noted the 2007 budget and plan were approved and we received our first State aids payment. Automation has been having issues with Charter email addresses. When the overdue/hold notices are sent, Charter considers those notices to be spam, therefore, the patrons are not receiving the notices. Automation has been in contact with Charter to attempt to resolve the problem.

LSTA grants may be delayed. Congress has not passed appropriation, only continuing resolution.

Columbia County has passed a resolution asking for the Act 420 funds to be exempt from the levy limit. The State of Wisconsin recently passed Act 420, which requires counties to reimburse libraries in adjacent counties for services provided to county residents without a library (cross border payments). The Act, effective in 2008, is expected to cost Columbia County an additional \$93,000. The Columbia County resolution states that Wisconsin Act 420 is not only an unfunded mandate, but is a mandate that counties may not be capable of taxing for under current levy limits. Columbia County's total allowable levy increase was \$565,196, and this increase is not sufficient to fund existing county obligations. The requested exemption from levy limits for Act 420 will be part of the legislative agenda for the Wisconsin Library Association. Madison has inquired whether a board member replacing Jack Taft, could attend the SCLS Board meetings via conference call. G. Poulson checked the bylaws and found them silent on this matter. The consensus of the board was to wait until after the April elections to make a decision, in hopes that there will be a member willing to attend in person.

Kristi Williams and Tom Brown were presented with an SCLS chair and thanked for their service on the board. Theresa McIlroy and Luella Schmidt have been recommended to the Dane County Board as replacements on the SCLS Board. John Thompson, former director of the Prairie du Sac Public Library, accepted the position of Director for the Indianhead Federated Library System. Dan Zack (interviewed for the SCLS director position) is now director for the Beloit Public Library and Dan Siebersma, who also interviewed for SCLS, was Director for Brown County, but has recently resigned.

Ste noted WPLC met and decided to go ahead with a statewide survey of library users/non-users in 2007. They also decided to go ahead with OverDrive Video which will be available to the public February 1, 2007. WPLC is going to

split the cost of a Sony Ebook Reader, which will allow SCLS and other systems an opportunity to play with it without having to purchase one. From September to December SCLS had 2353 OverDrive checkouts, which is more than Milwaukee and also more than 10 of the other smaller systems combined. Now that the collection is of a reasonable size, the service will be advertised. No one was hired for the Library Technology Coordinator position - it is being restructured with the intent to hire someone who is more technical and less managerial. Dan and Nichole will be promoted to Library Consultant I, with no change to their salary. The new position will also be hired at this level. Stef will continue to manage the technology team when someone is hired.

The CE coordinator interviews are the week of Dec. 11 and there is an excellent group of candidates to choose from. A new database, Novelist, will be available the beginning of January. The Board will receive materials on this database and also receive a brief demonstration of the product at the January meeting.

Information Sharing:

Jamie Healy-Plotkin stated she is very happy that SCLS is NOT using WISCAT based on her experience in using both products.

G. Poulson noted the public campaign will begin in late January to raise the remaining money needed for the Sequoya Branch expansion - a goal of \$500,000.

K. Williams has served nineteen years on the SCLS board. She thanked everyone. **Public Library Advisory**

Committee (PLAC) Report:

Multitype Advisory Committee (MALC) Report:

LINK Report: Agenda and Minutes for the above committees can be found on the web

at: <http://www.scls.info/committees/index.html>

Other Business: Francis noted the Nomination Committee will meet following this meeting. The committee consists of

B. Keen (chair), J. Hanson, J. Wheeler, and C. McGuire.

Meeting adjourned at 1 :00 p.m.

H. Moe, Recorder

System Director's Report

December, 2006

It is hard to believe the year is almost over, but this is my twelfth report. One of the best things about 2006 for me has been the opportunity I've had to work more closely with the SCLS Board and to meet local library trustees throughout the system. Bob Blitzke and I have met with more than a quarter of our member library boards in 2006 and hope to meet with the rest in 2007.

The past year has given me a deeper appreciation for how essential library trustees are to all of us. Our member library boards are diverse groups that share a deep dedication to service and to improving libraries. We have seen trustees hurrying into meetings after work or over their lunch breaks, taking time out of their busy lives to serve their communities. Whether planning for a new building, fighting budget cuts, doing strategic planning, hiring a new director or dealing with routine issues, their plates are very full. The breadth of trustee responsibilities is illustrated by the fact that there are library "trustee essentials," each covering an issue of importance to library board members, in *Trustee Essentials: A Handbook for Wisconsin Public Library Trustees*. Thanks to all of you for taking on this responsibility. In 2006 we have had to say goodbye to some long time members of the SCLS Board. Bill Zimdars, Jack Taft, Tom Brown, Tony Patton and Kristi Williams deserve our thanks for their service to SCLS and to our member libraries. We've been very fortunate all these years to have them.

New Staff

I am very pleased to announce that Jean Anderson, currently at the Sun Prairie Public Library, will become the Continuing Education and Multitype Coordinator for SCLS on February 1, 2007. That leaves us with one vacancy in the Automation office, one in Administration and some part-time openings in Delivery.

Charter Update

As we discussed at our last meeting, when SCLS first contacted Charter.net about our problem with email notice delivery, they assumed we were being blocked for exceeding their messaging cap. After several rounds of tests and much discussion with SCLS, Charter engineers have determined that LINKcat notices were being blocked based on the inclusion of LINKcat Web's URL within the notices. The www.linkcat.info URL had somehow found its way onto their list of banned message content. This resulted in the automatic blacklisting of all senders of messages containing that URL.

SOUTH CENTRAL LIBRARY SYSTEM

Circulation and ILL Statistics

November 2006

	*2005 Population	2005 Circulation	**2005 Collection	2005 Annual Expenditures	Same Mo. Circ. 2005	Current Mo. Circ.	Mo. ILL Borrowed	Mo. ILL Loaned	YTD Circ. 2006
ADAMS									
Adams Cty	18,263	89,633	30,503	307,102	8,008	7,258	2,720	2,866	86,981
Rome	2,944	23,070	16,772	102,563	1,819	1,981	87	-	22,582
TOTAL	21,207	112,703	47,275	409,665	9,827	9,239	2,807	2,866	109,563
COLUMBIA									
Cambria	779	24,812	8,857	80,976	2,050	1,844	797	475	22,852
Columbus	4,748	87,533	36,691	289,568	6,839	7,479	2,094	4,023	89,813
Lodi	2,968	94,660	28,718	234,801	7,357	7,878	2,669	2,591	92,480
Pardeeville	2,074	46,662	22,521	150,905	3,740	3,381	1,292	1,799	40,274
Portage	9,981	222,196	68,553	520,483	19,093	18,351	5,620	4,608	211,980
Poynette	2,496	53,579	20,035	102,390	4,316	4,163	1,410	1,820	52,202
Rio	987	34,425	25,335	117,710	3,252				29,913
Wis. Dells	2,465	75,461	39,470	306,156	5,363	6,316	2,863	2,146	75,897
Wycocena		1,737	4,317	56,544	201				2,542
Other City	28,065								
TOTAL	54,563	641,065	254,497	1,859,533	52,211	49,412	16,745	17,462	617,953
DANE									
Belleville	2,089	62,365	26,642	175,095	5,112	5,546	2,150	3,011	65,067
Black Earth	1,321	39,524	19,615	97,179	2,863	3,410	1,197	2,039	38,646
Cambridge	1,219	51,134	23,084	126,512	4,303	4,275	1,631	1,945	51,812
Cross Plains	3,452	81,215	38,383	283,471	6,861	7,252	2,003	3,250	79,001
Deerfield	2,109	49,352	20,176	139,147	4,247	4,292	1,948	2,032	46,820
DeForest	8,288	337,528	72,854	625,597	29,563	29,089	6,190	9,714	333,084
Marshall	3,613	55,687	26,865	161,497	4,446	4,070	1,476	2,870	51,323
Mazomanie	1,558	34,234	18,131	106,876	2,864	3,241	1,391	1,900	34,122
McFarland	7,179	144,347	47,966	341,214	11,339	14,400	4,032	6,194	170,440
Middleton	16,760	612,406	94,182	1,304,240	50,895	54,416	14,511	14,978	623,031
Monona	8,061	253,410	70,155	552,534	21,150	20,959	5,855	7,956	233,360
Mt. Horeb	6,378	203,277	46,740	555,414	15,967	16,248	6,411	5,119	189,539
Oregon	8,279	238,506	62,565	447,439	18,850	19,243	6,032	5,021	228,787
Stoughton	12,753	254,746	70,235	650,902	21,582	20,982	6,815	6,567	246,325
Sun Prairie	24,219	443,183	106,886	1,337,031	37,747	39,135	9,129	9,626	448,993
Verona	9,103	271,383	55,342	628,994	23,436	34,495	9,173	9,343	350,636
Waunakee	10,361	234,252	68,798	526,210	18,711	19,498	5,004	7,172	225,413
Madison	221,735	4,480,044	910,122	11,611,905	373,146	375,754	63,809	38,449	4,248,925
DCLS	110,097	167,252	45,031	3,615,848	12,714	14,368	2,255	6,238	158,122
TOTAL	458,574	8,013,845	1,823,772	23,287,105	665,796	690,673	151,012	143,424	7,823,446
SUB TOTAL	534,344	8,767,613	2,125,544	25,556,303	727,834	749,324	170,564	163,752	8,550,962

	*2005 Population	2005 Circulation	**2005 Collection	2005 Annual Expenditures	Same Mo. Circ. 2005	Current Mo. Circ.	Mo. ILL Borrowed	Mo. ILL Loaned	YTD Circ. 2006
GREEN									
Albany	2,133	36,281	14,962	45,458	2,740	2,957	187	3	35,468
Brodhead	3,154	74,370	44,838	163,314	no report	5,109	98	22	66,418
Monroe	15,290	212,076	91,877	563,957	17,820	17,879	5,116	5,763	205,766
Monticello	1,166	73,441	32,925	114,816	5,542	6,601	2,375	3,816	56,816
New Glarus	2,101	71,243	28,095	239,270	5,444				71,215
Other Cty	11,534								
TOTAL	35,378	467,411	212,697	1,126,815	31,546	32,546	7,776	9,604	435,683
PORTAGE									
Amherst	1,037	24,022	17,874	31,616		1,337	35	4	21,083
Portage Cty	68,328	480,229	199,189	1,619,012	41,019	37,417	511	17	437,119
TOTAL	69,365	504,251	217,063	1,650,628	41,019	38,754	546	21	458,202
SAUK									
Baraboo	11,248	236,551	67,265	741,237	18,989	20,221	6,208	4,740	226,537
LaValle	326	4,657	5,374	18,288	485	410	155	258	3,915
N. Freedom	634	9,069	5,016	22,477	465	1,164	283	649	8,545
Plain	788	28,532	11,487	90,734	2,692	2,646	1,219	1,096	30,108
Prairie du Sac	3,546	122,069	43,850	275,414	9,774	11,131	4,183	4,009	122,620
Reedsburg	8,704	228,085	73,768	532,178	19,814	20,210	5,280	6,981	231,556
Rock Springs	418	9,516	7,562	31,391	1,178	551	252	487	9,122
Sauk City	3,229	119,016	41,416	273,384	10,235	10,094	2,845	3,191	115,963
Spring Green	1,464	72,919	27,202	179,296	6,081	6,843	2,338	2,247	72,723
Other Cty	28,796								
TOTAL	59,153	830,414	282,940	2,164,399	69,713	73,270	22,763	23,658	821,089
WOOD									
Arpin	813	8,707	12,440	32,728	no report				
Marshfield	21,154	407,278	138,221	1,220,776		33,044	66	18	379,040
Nekoosa	2,615	47,708	37,312	147,770	3,628	3,848	76	12	39,073
Pittsville	889	32,118	17,202	55,362	844	2,247	21	-	26,847
Vesper	544	11,586	24,012	21,250	31,799	521	37	-	5,178
Wis. Rapids	18,522	405,993	117,125	1,326,824		31,505	7,247	6,746	384,611
Other Cty	34,559								
TOTAL	79,096	913,390	346,312	2,804,710	36,271	71,165	7,447	6,776	834,749
SUB TOTAL	242,992	2,715,466	1,059,012	7,746,552	178,549	215,735	38,532	40,059	2,549,723
GRAND TOTAL	777,336	11,483,079	3,184,556	33,302,855	906,383	965,059	209,096	203,811	11,100,685

*Based on DOA Official Population Estimates 1/01/05 and includes all those individuals who pay library taxes directly to the indicated community

**Collection includes books, audio, film, video, and other materials such as software, art prints, and toys. It does not include serial volumes owned

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934

ADAMS COUNTY SURVEYOR'S REPORT # 399
January 3, 2007
Report for the month of December, 2006

Phil McLaughlin and I are working toward revising the Land Division Ordinance to correct some problem areas and inconsistencies with statutes or codes we are aware of. I have reviewed land division ordinances from other counties and communities to get ideas and determine how issues are handled in other jurisdictions.

public and county personnel.

I am continuing with the duties of my office and responding to inquiries from the

Respectfully Submitted;

Gregory P. Rhinehart
Adams County Surveyor

ADAMS COUNTY SURVEYOR'S OFFICE
 GREGORY P. RHINEHART, COUNTY SURVEYOR
 P.O. BOX 187, FRIENDSHIP, WI 53934
 (608) 339-4226

SUMMARY OF ACCOUNTS 2006

<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>	
	\$20,000.00	\$ 400.00	
\$3,600.00			
JANUARY	300.00		
Balance	\$3,300.00	\$20,000.00	\$400.00
FEBRUARY	300.00	6,750.00	
Balance	\$3,000.00	\$13,250.00	\$400.00
MARCH	300.00		
Balance	\$2,700.00	\$13,250.00	\$400.00
APRIL	300.00	6,878.10	
Balance	\$2,400.00	\$6,371.90	\$400.00
MAY	300.00		
Balance	\$2,100.00	\$ 6,371.90	\$400.00
JUNE	300.00		
Balance	\$1,800.00	\$ 6.31.90	\$400.00
JULY	300.00		
Balance	\$1,500.00	\$ 6,371.90	\$400.00
AUGUST	300.00		
Balance	\$1,200.00	\$6,371.90	\$400.00
SEPTEMBER	300.00		
Balance	\$ 900.00	\$6,371.90	\$400.00
OCTOBER	300.00		
Balance	\$ 600.00	\$6,371.90	\$400.00
NOVEMBER	300.00	6,371.90	
Balance	\$ 300.00	\$ 0.00	\$400.00
DECEMBER	300.00		
Balance	\$ 00.00	\$ 0.00	\$400.00
Grand Total			

This is not the final balance. I am waiting for a final amount from the print shop.