

## Property Committee Minutes

December 3, 2013 8:00 A.M.

Call to order by Chairman Allen at 8:04 a.m. The meeting was properly noticed.

Roll Call: Allen, Djumadi, James and Miller. Excused: Kotlowski. Also present: Hamman, Larson, Wagner, Zander and Phillippi.

Motioned by James/Miller to approve the agenda. Motion carried by unanimous voice vote.  
Motioned by James/Miller to approve November 1, 2013 minutes. Motion carried by unanimous voice vote.

Present: Kotlowski at 8:09 a.m.

*Item #6 Open and/or act on bids for tax foreclosure property.* Miller opened bids. Djumadi read the bids.

- Parcel #10 Lot 1 CSM #1782 for \$3,105, received 10% check for \$310.50 from G. Johnson; Parcel #10 Lot 1 CSM #1782 for \$3,051, received 10% check for \$305.10 from Olson. Motioned by Djumadi/Miller to deny bid from Olson for Parcel #10. Motion carried by unanimous voice vote. Motioned by Djumadi/Miller to accept bid from G. Johnson for Parcel #10. Motion carried by unanimous voice vote.
- Parcel #6 Lot 44, 1165 Gale Co, Doe Addition of Fawn Lake, for \$3,009.50, received 10% check for \$300.95 from Olson. Motioned by Djumadi to use the bid of \$3,009.50 to apply towards back taxes on personal property. Djumadi withdrew her motion. Motioned by James/Miller to accept bid from Olson for Parcel #6. Motion carried by roll call vote, 4 yes, 1 no. Voting yes, Allen, James Kotlowski and Miller. Voting no, Djumadi.
- Parcel #4, 1106 Beaver Ave, for \$10,500, received check for \$9,301.60 to be added to previous deposit amount of \$1,198.40 from Wayne Hummer Trust. Motioned by Djumadi/Miller to accept bid from Wayne Hummer Trust for Parcel #4. Motion carried by unanimous voice vote.

A handout was provided on the updated tax deed properties. Parcel #42, tax #30-6259, \$3,000 bid from Shawn Freeland, Parcel #43, tax #32-563, \$3,000 bid from Raymond Groom, and Parcel #46, tax #32-1938, \$2,500 bid from Tony Tantillo have not paid. Treasurer needs response/payment by tomorrow. If no response, the parcels will be put out for bid again.

*Item #7 Discuss and/or act on tax deed parcels #30-152-35.* Parcel in the Town of Rome, split by road offer to adjoining owners, declined due to extra fees with extra parcel #, lake district and water. In future, as owners, County will be required to pay fees. Discussion held regarding possible intent to turn over to Town of Rome to be used as green space. Motioned by James/Djumadi to take Parcel #30-152-35, in question, to Rome and offer it back to them (giving it); if they are not interested, then

to authorize Djumadi to go to Lake Arrowhead. Motion carried by unanimous voice vote.

Parcel #54, tax #201-730, in the City of Adams, listed as condemned, to be put out for bids in the spring.

Offer to adjoining owner declined for fees reason on parcel #24-5. At one time, Town of Preston had fees per parcel. Motioned by James/Kotlowski to offer parcel #24-5 to the Town of Preston. Motion carried by unanimous voice vote.

*Item #8 Discuss and/or act on Voboril cleaning contract language for 2014.* Motioned by Djumadi/James to approve G. Voboril cleaning contract for 2014 as presented, pending signatures of Voboril, Building/Grounds Director, Larson and Property Committee. To be signed in the County Clerk's Office. Motion carried by unanimous voice vote. At the next Property meeting, Voboril will answer questions.

*Item #9 Discuss Health & Human Services different security systems options.* Simplex and electrician were present on November 21<sup>st</sup>. The security fire alarm system is in a , F9 trouble, TECC said it must be a battery – Health and Human Services have a bill for replacing the battery, however replacement has not happened. Alarm system still in alarm and is still alerting. The zone is in distress.

*Item #10 Discuss and/or on (fairgrounds) Roof repair quotes.* No quotes were received.

*Item #11 Update on warranty items for Health & Human Services project.* Hamman stated that we are still experiencing overheating issues. Hamman has contacted all parties involved and forwarded the pictures that were taken of the control boards and thermostats. 3 out of the 10 furnaces are acting up, don't understand the issue. Infrared imaging update. The general contractor is responsible for some issues. Consulting report will be coming. Report/recommendations should be coming from the company.

*Item #12 Discuss and/or act on change order and/or invoices related to Health & Human Services/Community Center project.* There were no change orders or invoices.

*Item #13 Update on Safety Security meeting (Miller).* Miller stated that the security action plan Less Beckman put together was not approved by the Sheriff. In March, Kathy Dye will be attending a training regarding security in Appleton. 5 people will be able to attend at the cost of \$225 a person. A county board supervisor will attend also. The Sheriff has a list of people that will also be attending.

Federal Marshall's work is already done. Request court report to move. Installation of window in door and preparing office set up was discussed. Storage room next to the law library is the room in question. Djumadi will be attending in place of Miller at the January 16<sup>th</sup> meeting.

*Item #14 Update on Easton property.* On November 5<sup>th</sup>, we received a letter from the DNR indicating we own the property. A brief explanation was provided. This is a Brownfield site and needs to be followed up on. James suggested contacting Ayres as they did an environmental study when we did the reconstruct of the Easton Dam. The study may provide information related to natural remediation that may be taking place.

*Item #15 Update on maintenance items.* Follow-up on infrared system. Carpet in Law Enforcement Administration will take place by the end of this year. Working with WE Energies they are checking for gas leak at the Community Center. We have a 3 year contract for lawn care and snowplowing.

Larson MEUW update – In December a sight visit will take place. Hoping to prove safety routes for each of the facilities; and/or emergency evacuation plans where they didn't exist.

Items on next agenda:

- Open and/or act on bids for tax foreclosure property;
- Open and/or act on bids regarding razing of tax deed property #201-730;
- Town of Preston property;
- Discuss and/or act on tax deed parcels in Rome;
- Discuss Health & Human Services different security systems options;
- Discuss and/or act on (fairgrounds) Roof repair quotes;
- Update on warranty items for Health & Human Services project;
- Discuss and/or act on change order and/or invoices related to Health & Human Services/Community Center project;
- Update on Safety Security meeting (Miller);
- Update on Easton property;
- Update on maintenance items;
- Discuss and/or act on infrared scan by consultant.

Next meeting date: January 6, 2014 at 8:30 a.m.

Motioned by James/Djumadi to adjourn at 9:45 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,

  
Cindy Phillippi

Recording Secretary

These minutes have been approved.