

**ADAMS COUNTY SOLID WASTE COMMITTEE**  
**Monday, February 11, 2013, 6:00 PM**  
**Landfill Office, 1420 Hwy 21, Friendship, WI 53934**

**MEMBERS PRESENT:** Larry Babcock, Chair  
Florence Johnson, Vice-Chair  
Dean Morgan  
Patrick Gatterman

**ABSENT/EXCUSED:** James Bays

**OTHERS PRESENT:** Myrna Diemert, Solid Waste Director  
Barb Morgan

**CALL MEETING TO ORDER:** The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:07 P.M.

**WAS THE MEETING PROPERLY ANNOUNCED? YES ROLL CALL:** BABCOCK, JOHNSON, MORGAN, GATTERMAN. EXCUSED-BAYS.

**APPROVAL OF AGENDA:** *Motion by Gatterman, second by Johnson, to approve the Agenda as presented. All in favor. Motion carried.*

**APPROVAL OF OPEN SESSION MINUTES FROM JANUARY 9, 2013:** *Motion by Morgan, second by Johnson, to approve the Open Session minutes as presented for the January 9, 2013 meeting. All in favor. Motion carried.*

Ms. Diemert also presented a corrected version of the December 12, 2012 minutes. *Motion by Gatterman, second by Johnson, to approve the December 12, 2012 minutes as amended. All in favor. Motion carried.*

**PARTICIPATION ON AGENDA ITEMS:** There was no public participation.

**COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS:** There was no other business to present.

**FINANCIAL REPORT:** Ms. Diemert presented the YE 2012 Financial Report, the January 2013 Financial Report and the Monthly Check Summary Report and discussion was held. *Motion by Morgan, second by Gatterman, to approve the financial reports as presented. All in favor. Motion carried.*

**SITE REPORT:** Ms. Diemert handed out and reviewed copies of the Site Report dated February 11, 2013 (see attached copy). Discussion was held. *Motion by Johnson, second by Gatterman, to approve the Site Report as presented. All in favor. Motion carried.*

**UPDATE IROW PROJECT:** Ms. Diemert updated the Committee on the progress of the recycling building. Several options are currently being investigated for reducing labor and expenses, and

increasing efficiency. She explained that she has met with Marcia and Trena regarding creating a position in the recycling building to operate it. Two other laborers will be subcontracted through IROW until a temp agency can be found who will carry these employees. Huber workers are once again being utilized in the building. She will meet with Executive Committee on February 12<sup>th</sup> to approve creating the position, approving the job description, and taking the position to County Board.

Ms. Diemert further explained that the County will have to continue to operate the recycling building as part of WI Recycling Law as we are the Responsible Unit for the entire County other than the City of Adams. She explained that, by law, we have certain recycling volumes to meet based on population and if we do not have an “approved recycling program” our landfill will not be able to accept any waste. She explained that they are trying to find markets and trucking options for the single stream materials as our facility needs extensive updating to continue to process the materials. She explained that we are working with Pelliteri Waste Systems in Madison to try to work out something with them that involves a backhaul of garbage to offset shipping costs. Further study will take place, however, in the meantime, we will continue to process and market the materials that we can, and ship the single stream materials.

**DISCUSSION ON REQUEST TO WAIVE IN-COUNTY DISPOSAL:** We received a request from the Wisconsin Trapshooter Association asking that we waive the in-county disposal requirement in Ordinance #15-2010 that all waste & recyclables generated in Adams County come to the county-owned facility. Considerable discussion was held and it was the consensus of the Committee that taking this material out of Adams County is a violation of the Ordinance, does not benefit the taxpayers of Adams County, and will set a precedent for any future requests. Since being made an Enterprise Fund, the Solid Waste Department can no longer donate to charitable organizations as in the past. It was suggested that perhaps the Town of Rome offer to offset these costs as this will benefit the Town and it’s businesses. It was also suggested that the offer of “free” disposal by a private waste hauler was misunderstood and that the Association must have funds set aside for waste disposal as part of their annual event.

**JUNEAU/MONROE COUNTY AGREEMENT UPDATE:** Ms. Diemert stated that the resolution and agreement have been reviewed by Corporation Counsel. Motion by Gatterman, second by Babcock, to approve and sign the resolution and forward to County Board. All in favor. Motion carried. Ms. Diemert will send this to County Clerk’s office for the February 19<sup>th</sup> County Board meeting.

**APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS:** There were no new vehicle requests.

**EMPLOYEE UPDATE:** Ms. Diemert reported that the full-time scale clerk took another job within the county and the part-time scale clerk has moved to her position. She then presented the Recruitment for Vacancy Form for the PT Scale Secretary position. To speed this process, the chair has previously signed the form and it is currently in the newspaper. *Motion by Johnson, second by Gatterman to approve and sign the form to begin the hiring process. All in favor. Motion carried.*

Ms. Diemert next presented the Approval of Recruitment, Job Description, and Resolution for Recycling Building Operator. *Motion by Morgan, second by Johnson to approve and sign the Approval for Recruitment, Job Description, and Resolution for Recycling Building Operator. All in favor. Motion carried.*

**APPROVAL OF ANY TRAININGS OR CONFERENCES:** There were no new trainings or conferences to approve.

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** The following items may be placed on the next agenda: LTE hiring for Spring Construction, Incentive Rates for Out-of-County waste, and any other updates needed.

**NEXT MEETING DATE AND ADJOURN:** The next regular monthly meeting will be held Thursday, March 7, 2013 at 6:30 PM at the Landfill. *Motion by Johnson, second by Gatterman, to adjourn until the next meeting. All in favor. Motion carried.* Meeting adjourned at 7:50 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

**THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE**

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**SITE REPORT  
February 11, 2013  
SOLID WASTE DEPARTMENT**

**TIPPAGE REPORT:** 1,638,840 lbs of garbage were brought in which is the **3<sup>rd</sup> highest** amount ever brought into the landfill for this month. Year-to-date we are **down 7.88%** compared to 2012.

There were 17 new customers bringing in \$246 in revenue for the month (\$2,952 annually). There were no lost customers for the month. The price increase effective 1-1-13 shows a \$4,050 increase in charges for the month.

**OUT-OF-COUNTY TIPPAGE: Jan 2013:**

Village of Coloma –	9.53 tons = \$	571.80
Columbia County –	8.15 tons = \$	489.00
Juneau County -	75.84 tons =	\$4,550.40
Marquette County	4.31 tons = \$	258.60
Village of Oxford –	14.0 tons = \$	840.00
Sauk County –	6.12 tons = \$	367.20
Waushara County	1.11 tons = \$	66.60
Wood County	1.59 tons = \$	95.40

3 - 10yd container haul fees - **\$525.00.** 2 - 30yd container haul fee = **\$450.00.**

Comingled-Recyclables brought in **31.54 tons = \$870.70.**

All Out-of-County container haul fees, garbage & recyclables for the month = **\$9,084.70.**

**MEETINGS/SEMINARS/TRAININGS:** Attended WIRMC teleconference on January 15<sup>th</sup>.

Was on vacation from January 18<sup>th</sup> through January 29<sup>th</sup>. Several meetings were cancelled through the month due to snow and ice storms and have been rescheduled.

Met with Personnel Director and Admin & Finance Director to review the processes for hiring staff for the recycling building and other expenses. Will need approval from Finance Committee and Executive Committees for approvals. Will meet with Executive Committee on 2/12 to ask for approval of Recycling Operator position.

Will meet with DNR staff on February 15<sup>th</sup> in Black River Falls to discuss the baled recyclables that were stockpiled and disposed because they were deteriorated to the point of no longer being marketable.

Will meet with Executive Committee on February 18<sup>th</sup> to as to increase the recycling budget to cover the interim costs of labor until a study is done on the recycling operations. Revenues from the sale of recyclables should cover the cost of additional staff.

Plan to attend the Wellness Committee meeting on February 26<sup>th</sup>.

Will attend the Regional Landfill meeting to be held in Monroe County on March 6<sup>th</sup>.

Attended other various meetings through the month.

***SITE/EQUIPMENT IMPROVEMENTS:*** Normal maintenance/repairs were performed.

***INSPECTIONS:*** No inspections were performed during the month.

***LOSS CONTROL/SAFETY/STAFF ISSUES:*** Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

The annual Fuel System Inspection was performed on January 16<sup>th</sup> with no violations noted. All inspection and certifications have been completed by the Loss Control Officer. All new required signage and break-a-way nozzles have been installed.

Received the Quarterly Gas Probe monitoring report which shows no methane gas.

***INDUSTRIAL PARK:*** Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections. The building diesel engine was not working properly and a mechanic from Cummins came out to look at it.

Monona Plumbing did the quarterly testing and maintenance on 1/11/13.

Also met with Master Gardeners to plan for the spring clean-up of the planted areas in the Highway Median. Additional funding will be requested from Property Committee for work that needs to be done on the planted areas.

***ADMINISTRATIVE PROJECTS:*** During the month of Jan/Feb the Director performed the following duties: Arranged shipments of tires, computers, fluorescent light bulbs, electronics,

appliances, and scrap metals as needed. Worked with IROW the transition of the recycling building back to County operations. Continued to work with Dave Pelliteri regarding markets for single stream (comingled) recyclables. Hank, Myrna and Brenda toured his facility in Madison on January 10<sup>th</sup> to see if the automated single stream processing facility will work with our materials and to discuss trucking options. One load of loose comingled was shipped and further discuss is being held on other options. Have also been discussion personnel options and budget issues with Marcia and Trena. A meeting was held on Feb. 7<sup>th</sup> to further discuss options and how to meet our short term and long term needs. A Position Authorization Form and Resolution to create the Recycling Building Operator position will be presented to the SW Committee and Executive Committee for Approval, and then will have to go to County Board. If passed this will have to go through the official hiring process which will take about 2 months to fill the position.

Met with John Traxler, Gasser Construction, on February 7<sup>th</sup> to discuss the possibility of asphalt shingle recycling.

Provided Village of Friendship with an updated proposal for curbside collection. This proposal incorporates price increases and administrative fees.

Contacted Bruce Company regarding tire shredding and was referred to Purple-Cow Organics. No response has been received from my inquiry.

Continued working with Monroe and Juneau Counties to meet regarding a 3-county Agreement to take Juneau County waste. Recommended changes were made and sent back to Corporation Counsels for a second review. A Resolution was also drafted.

third review along with a resolution. Also received word from Juneau County that they will be closing their landfill 7/1/13 and bring the material to our landfill.

Submitted the RU recycling volumes by the due date, for other counties and COA as required by DNR. Also Submitted the annual Compliance Certification letter to the DNR as required.

Arranged for 6 employees to have random drug and/or alcohol testing.

Submitted the monthly fuel report and Journal Entry as required. Also arranged for the annual leak testing on the diesel fuel automated system, as well as the annual cathodic protection.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

**LANDFILL CONSTRUCTION:** The Plan Modification for the Active Gas System that has been prepared by Ayres and submitted to the DNR. This is a redesign of the gas extraction system piping, change in location of the landfill gas blower, flare, and associated condensate management structures. This plan modification will allow Adams County to incorporate up-to-date gas system design techniques such as energy recovery in the future.

The pre-ordered liner and piping materials have been tested and documented for the capping project. All test results have been forwarded to Ayres for review and approval.