

**PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING
MINUTES - DECEMBER 10, 2008**

DATE: December 10, 2008 TIME: 9:00 a.m. PLACE: A260
 Adams County Courthouse 400 Main Street Friendship, WI 53934

MEMBERS PRESENT: Al Sebastiani, Florence Johnson, Jerry Kotlowski, Terry James

EXCUSED ABSENT: Cindy Loken

OTHERS PRESENT: Sheriff Renner, Chief July, Captain Beckman, Nick Segina, Deb Barnes, Terry Warner, Jane Grabarski, Dee Helmrick, Shirli Suchomel

1. Call to Order – At 9:00 a.m. Chair Sebastiani called the meeting to order.
2. Was the meeting properly announced? – Yes.
3. Roll call: Sebastiani, Johnson, Kotlowski, James present. Cindy Loken excused absent.
4. Approve the Agenda – **MOTION** by Kotlowski/James to approve the December 10, 2008 meeting agenda. MC/Unan.
5. **MOTION** by James/Kotlowski to approve the minutes from November 12, 2008, Public Safety & Judiciary Committee meeting. MC/Unan.

Coroner's Report – not present

Family Court Commissioner – not present

Child Support – not present

Clerk of Circuit Court – not present

Register in Probate – not present

District Attorney – not present

Emergency Management – Jane Grabarski distributed the monthly Communications Project progress report. The Highway tower site is near 100% completion, as is the Dell Prairie tower. Big Flats, Strongs Prairie, and Richfield contracts are ready for signature. US Cellular has to replace the Jackson tower in the industrial park for structural issues, and it will be a 2009 project. When it is constructed Grabarski will pursue obtaining a US Cellular contract. Negotiations continue for use of the WISDOT tower in Rome on Adams County land. Level B Hazmat team still has no contract; Juneau County's Corp Counsel has had the contract for six weeks now. Committee asked Grabarski to seek Corp Counsel Albert's help with this. The CDBG grant is taking applications for emergency house repairs. Pre-Disaster Mitigation's second meeting is December 15 on the vulnerabilities particular to Adams County. So far Adams County has received \$262,776.00 in FEMA Disaster grant money and \$94,400.00 is still coming. Projects yet to be reimbursed include Dell Prairie, Land and Water, Easton, Highway, and ACEC. Grabarski reported that her office is busy with all the paperwork. An increase in EPCRA fees is coming, which helps pay for Emergency Management salaries. **MOTION** by Kotlowski/James to approve the vouchers as presented. MC/Unan.

Coroner – Nick Segina arrived at the meeting reporting that Coroner Scheel was not present due to post surgery recovery. He stated there were six deaths in November, most of which required an autopsy and this exceeded the budget. Increases in the cremation and death certificate fees have been well received and there have been no issues over the increase. One deputy coroner will attend a conference at a cost of \$225.00. A voucher was submitted for Medical Examiner Association dues for 2009, and one for property bags to keep necessary equipment in the vehicles that transport bodies. **MOTION** by James/Johnson to approve the Coroner's vouchers. MC/Unan.

Clerk of Court – Dee Helmrick stated that the Community Service Report was submitted to Committee members in their mailboxes prior to the meeting along with the Summary Report of Expense Vouchers.

**PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING
MINUTES - DECEMBER 10, 2008**

She stated that the carpeting project in her office has been delayed to 2009. The cost of moving the furniture and files was too great, and now they are considering carpet tiles or rubber tiles instead.

Sheriff's Department – Sheriff Renner reported that interviews for the Road Officer eligibility list are being conducted December 15 and 16. The Lieutenant interview is December 30. Project Lifesaver forms and contracts for use by clients are now at Department of Health & Human Services. Several clients are interested in obtaining the Project Lifesaver devices. Lisa Etheridge received two devices with two extra to have on hand and more will be ordered. Sheriff met with Ed Baron to discuss trainees for Animal Control Officer. Sheriff has made contact with potential candidates; the main issue is the number of hours allowed. He may advertise for an on-call Animal Control Officer. The Wisconsin State Sheriffs and Deputy Sheriffs Association meeting will be at Chula Vista on the Monday after Superbowl. Sheriff invited committee members to attend any of the sessions they feel would be beneficial. The conference is two and a half days long and it fulfills the yearly mandatory 24-hour training criteria for officers. Supervisor Johnson requested to see the agenda. Sheriff Renner explained a situation where a large cat followed a citizen to his door and when he called the Sheriff's Department a DNR worker from the Wisconsin Dells area responded and stated it was a large bob-tailed cat. Ed Baron picked it up and delivered it to the Shelter where it was determined to be a lynx. The Shelter gave it to the State for genetic testing.

Chief July stated he sent out inquiries across the state about contracted animal pickup and found that no one statewide is aware of any private contractors that pick up animals. Methods of animal pickup vary widely from the subcontracting of other government agencies, hiring constables, leaving it to Townships, and referring pickups to the Health Department. Locally Animal License fees are divided equally among the Townships to handle strays. Johnson inquired where citation fees go and Chief responded that if found guilty, the fees go to Clerk of Court.

Nick Segina returned to the meeting to invite Committee members to attend autopsies, to ride along on Coroner's calls, and to attend any training they would like.

Register in Probate – Terry Warner reported a shortfall in her budgeted postage line item due to the juvenile cases doubling, but reported that her budgeted supplies line item will balance the postage. Videoconferencing project hit a snag when the T1 carrier stated we don't have enough band width to sustain videoconferencing. No cost estimate has been received as yet to get the system running. The money for the project will roll over into 2009, per the Finance Director. Warner stated the project is at a standstill until Marquette-Adams knows if it will work and then provide the figures for the upgrade and the monthly fee. Warner still wants to proceed with the digital audio recording system in Courtroom B at an estimated cost of \$7,000.00 to \$8,000.00. Al Sebastiani will make calls to pursue starting this project. Warner reported that because they can bill the County, Guardian ad Litem attorneys charge only \$70.00/hr, where the normal fees run between \$125.00 and \$150.00/hr.

Sheriff's Department (continued) - Captain Beckman stated Huber averaged 16 inmates for the month of November. Electronic Monitoring is doing well and disbursed \$46,654.22 in income so far. One of the monitors has a new real-time blood alcohol tester on it, where the person tested is on camera as they blow into the monitor. This is a new program and the Captain anticipates that the Judge and the District Attorney may request this on several Electronic Monitoring candidates. The cost for this system is \$140.00 per week, paid in advance by the applicant. November's medical billing was based upon a count of 56 inmates. Jail overtime report reflects two pay periods, regardless what month the weeks were in. Overtime from October 26 through November 22, was \$2,698.32 at \$26.00/hr. With shift

**PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING
MINUTES - DECEMBER 10, 2008**

differentials added, the final reported amount was \$2,722.00 and this was earned filling court appearances, vacation time, comp time, and floating holidays maintaining "3 per shift." Jail culinary vendor Consolidated Management's district coordinator met with Captain Beckman, and a pay-per-meal plan may be more beneficial to the County than the current stair-step fee method figured by population. Maintenance is getting parts for the sink problems. Safekeeper income is \$66,052.00 so far this year with no contracts; all Safekeepers are taken as they come. The original expected revenue of \$40,000.00 is now exceeded and the excess revenue goes into General Fund. The Commissary fund is made up of booking fees, inmate drug charges, electronic monitoring charges, Huber fees, and inmate medical co-pays. To date \$100,186.00 was collected and \$127,774.00 was disbursed. Unpaid inmate charges stay on jail records until they are paid. Six inmates graduated the MSTC GED program. Johnson asked if the Huber showers were repaired. Captain responded that the Huber showers were a project for 2009 that subsequently got removed from the budget. It may come up in the Space Needs study of all county facilities to go before County Board. There were no squad car accidents to report since the November meeting. Insurance Recovery is budget line item 100R18 48400 where the collected insurance money is kept when bills get paid out of the Sheriff's Department budget for squad car repairs. Captain reported that Shirli Suchomel pioneered this recovery line a few years ago and ensures that the reimbursements are placed back into the Departments budget. Captain will ask the Treasurer whether car/deer crashes are charged a deductible.

Deb Barnes joined the meeting and submitted her monthly report for the files.

Supervisor James inquired whether advertising has been done for the Sheriff's Department Administrative Assistant/Secretary position. Chief July stated it went to Carlton-Detman last week and there is a hold on advertising until it is back, maybe before the end of the year. Information will be forwarded to Corp Counsel for advertising.

MOTION by Kotlowski/James to convene in closed session per Wis Stats 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Discuss personnel matters; and Wis Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Discuss contract negotiations for Local 414. **ROLL CALL VOTE:** Johnson: Yes. James: Yes. Sebastiani: Yes. Kotlowski: Yes. Shirli Suchomel and Captain Beckman left the meeting which closed at 10:31 a.m.

Per Chair Sebastiani, **MOTION** by James/Kotlowski to reconvene in open session per Wis. Stat 19.85(2) to consider and vote on appropriate matters. **ROLL CALL VOTE:** Johnson: Yes. James: Yes. Sebastiani: Yes. Kotlowski: Yes. Meeting opened at 10:50 a.m.

Committee set the next Public Safety and Judiciary Meeting for January 14, 2009, 9:00 a.m.

MOTION by Kotlowski/Johnson to adjourn the meeting. MC/Unan. Meeting ended at 10:51 a.m.

Submitted by Deputy Sheriff Shirli Suchomel, Acting Secretary
These minutes are not yet approved by Public Safety & Judiciary Committee (12/16/08)