

**Parks Committee Meeting Minutes**  
**January 12, 2016**  
**9:00 a.m. Courthouse Conference Room A231**

**Call to Order:** Meeting was called to order at 9:00 a.m., by Chairperson Eggebrecht.

**The meeting was properly announced.**

**Roll Call:** Committee Members: Bob Eggebrecht– Chairperson, Jake Roseberry and Orin Nigh. Robin Skala and Lori Djumadi – unexcused. Others Present: Darren Tolley – Petenwell Park Manager, Mark Miller – Castle Rock Park Manager, Rita Kolstad – Administrative Clerk, and Thad Kubisiak – County Manager/Administrative Coordinator.

**Approve the Agenda:** Motion by Roseberry/Nigh to approve the agenda as presented. Motion carried by unanimous vote.

**Approve Previous Meeting(s) Minutes:** Motion by Nigh/Roseberry to approve the 12-8-15 Committee meeting minutes. Motion carried by unanimous vote.

**Public Participation on Agenda Items:** None.

**Committee to Discuss and/or Take Action on the Following Agenda Items:**

Motion by Eggebrecht/Roseberry to deviate from the agenda to agenda item #7. Motion carried by unanimous vote.

- 7. Update on Current Department Grants and Grant Resolution(s):** Motion by Roseberry/Nigh to adopt the proposed Resolution to Participate in Snowmobile and ATV/UTV Aids Programs as written. Motion carried by unanimous vote. Resolution will be presented to County Board for final approval.
- 1. Correspondence/Park Special User Requests:** Castle Rock Park Manager reported getting a call from the Crooked Lake area requesting the public access be plowed. The Parks Department has not plowed this landing in past years. Manager will contact the Township of Jackson and will request this of the Township.
- 2. 2016 Budget Revision(s):** None made.
- 3. Park Staff Job Duty Revisions in Absence of Park Director's Position:** Department is working together with Mr. Kubisiak to identify and address any Departmental needs.
- 4. Strategic Planning:** The current Outdoor Rec Plan doesn't expire till 2018. Mr. Kubisiak suggested surveying campers on what improvements they would like to see at the parks for future planning. Eggebrecht requested Castle Rock Park spend approximately \$7000 for gravel to get the additional campsites completed and available for the 2016 season.
- 5. County Tourism Program:** The Chamber of Commerce has proposed to attend four Tourism shows which is within the approved 2016 budget. Eggebrecht recommended stopping the Tourism shows altogether. Discussion followed. Motion by Roseberry/Nigh to proceed with the four Tourism shows for 2016 as planned. Motion carried by unanimous vote.
- 6. Petenwell Park Retaining Wall Update:** No update.

- 8. Resolution to Appoint Trails Coordinator:** Resolved with the Resolution under agenda item # 7.
- 9. Trail Reports, Improvements, & Grants:** Interim Trails Coordinator, Darren Tolley, stated the trails opened January 1<sup>st</sup> and closed on the 9<sup>th</sup>. Mr. Kubisiak stated the Dellwood bridge project will be put out on bids soon.
- 10. Revenue Report, Expense Check Summary Report, & Expenditure Report:** Discussion on tax levy monies. Mr. Kubisiak to review budgets and report at next Committee meeting.
- 11. Future Agenda Items:** Contact Rita if you have a specific item(s) for the agenda.
- 12. Set Next Meeting Date:** February 9, 2016, 9:00 a.m., Courthouse Conference Room A231.
- 13. Adjournment:** Motion by Nigh/Roseberry to adjourn at 10:45 a.m. Motion carried by unanimous vote.

Submitted by,

Lori Djumadi  
Secretary

*Minutes prepared by Rita Kolstad, Parks Administrative Clerk.  
These minutes have not been approved by the Parks Committee.*