

CLOSED SESSION

Property Committee Meeting Minutes

July 2, 2013 1:00 PM

The meeting was called to order by Chairman Allen at 1:00 p.m. The meeting was properly announced.

Present: Allen, Djumadi, James, Kotlowski and Miller. Also present: Mindy Dale, Gary Voboril, Hamman and Phillippi.

Motioned by James/Kotlowski to approve the agenda. Motion carried by unanimous voice vote.

Motioned by James/Miller to convene in closed session at 1:02 p.m. Motion carried by unanimous roll call vote.

Motioned by Miller/Djumadi to reconvene in open session at 2:48 p.m. Motion carried by unanimous voice vote.

Motioned by Djumadi/Miller to continue contract with Gary's Cleaning Services with review in up to 90 days and to execute a contract addendum to:

1. Eliminate reference to "other duties (paragraph Eii) so focus of contract is on cleaning and general maintenance only;
2. Clarify that the days of the week to perform specific duties in section I, paragraph's A through D are set forth for guidance only;
3. Clarify that any employees or subcontractors must adhere to the confidentiality provisions of the contract; the contractor is responsible to provide worker's compensation and any benefits for any of its employees and no visitors are allowed in the facility;
4. State that if contractor is not available to provide daily cleaning services, contractor must notify Diane Cable in writing.

and the committee shall review the addendum prior to executing it at its July 11th meeting.

Motioned by Kotlowski/Djumadi to adjourn at 3:00 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Recording Secretary

These minutes have been approved.