

**Public Safety & Judiciary Committee**

Wednesday, April 13, 2011

9:00 a.m. – Conference Room A260**MINUTES**

1. Call the meeting to order. Meeting called to order at 9:00 am.
2. Was the meeting properly announced? Yes
3. Roll call. Excused: Al Sebastiani. Present: Beverly Ward, Bill Miller, Mike Keckeisen, Terry James. Also present: Sandra Green, Dee Helmrick, Dennis McFarlin, Terry Warner, Janis Cada, Becky Kirslenlohr, Deb Barnes
4. Approve the agenda. Motion to approve the agenda. James/Miller. MC/UN
5. Approve minutes of prior meeting. Motion to approve the minutes. Keckeisen/Miller. MC/UN
6. Public participation (*If requested by the Committee Chair*). None.
7. Correspondence. None.
  
8. Family Court Commissioner – Dennis McFarlin – Present.  
Discuss/Act on request of committee for approval of FCC Assoc dues in the amount of \$200. Will not need approval on this expenditure because it is already in the budget as a line item and did not realize this before.  
Review monthly expenditure report and check summary. Reviewed.
  
9. Child Support – Deb Barnes – Present.  
Review Performance Measures for March 2011. BCS has a report that shows the unproductive case load quarterly. The department is meeting or exceeding the goals set by BCS. Deb will provide some solid numbers next month. Reviewed monthly expenditure report and check summary. Discussed office activities. Deb went down to the Capital last week during the Health and Services Day at the Capitol and met with the four Representatives for Adams Co. She was able to speak to the Representatives or their aids and was able to explain the reduction in funding and the budgets. They were all very receptive. There are some funds that may be available to correct the error that was made when the base was set for the child support program in the next biennial budget. More discussion took place regarding this subject. The Emergency Operations Center went really well during the Tornado this past weekend and thinks Jane did a wonderful job. Dawn McGhee has done a great job keeping the website up to date as well.
  
10. Clerk of Circuit Court – Dee Helmrick. Present.  
Review monthly expenditure report and check summary. Reviewed.  
Approve conference/training (District Meeting in Clark Co.). This meeting has been changed to May 19, 2011. She will keep them informed on the status of this meeting.  
Discuss/act on general operations of the department. Discussion was held on the upgrade to the DVR system. This will be discussed more when Terry Reynolds Warner, Register in Probate arrives.
  - a. Community service coordinator's monthly report. She is working with some of the clean-up out there. It has been running well. She has a community service person working in the office right now doing scanning which is coming along well.
  - b. Status of office staff. Recognition of employee service. Resolution for recognition was signed. The Resolution (noticed under the Sheriff's Dept.) recognizing Mark Thibodeau was signed as well. This was discussed. Would like pre-approval to fill this position. Dee will get this together and acquire signatures.

11. Register in Probate – Terry Reynolds Warner - Present.

Review monthly expenditure report and check summary.

Discuss office activities. Things are going as well in her office. Cases are opening and closing. We are at 51 a level for emergency commitments. Has had 22 new cases filed this year and five juveniles. Juveniles are down quite a bit so far this year. Additional discussion was held regarding a few of the cases. The overtime is already in the red because when one of her employees stays for jury trials and is paid overtime and not comp time for this as this was the agreement. They are doing well in their recoupments and are at 32% reimbursement.

Discuss/Act required upgrade to DVR system. The DVR system in the courtroom needs to be upgraded. In accordance to their costs it is \$1121.25. Last year they rolled over \$4800 from last year's Video Conferencing money and they also bought two years of the maintenance agreement so next year is already paid for. This year they have about \$790 to put toward this upgrade. Motion to send this to the Finance Committee which is May 9, 2011. Keckeisen/Miller. MC/UN. She is continuing her work on Teen Court as well and will bring them an update soon. She did talk to Jennifer in the 4-H. She has been advised that on Wednesday, April 27, 2011 there will be a Teen Court in Columbia County. There will be three cases heard that night and they would have room for 4-6 people for visitors. Terry will find out who is interested and let her know and will let everyone know what time this will be held.

12. District Attorney – Janis Cada – Present.

Review monthly expenditure report and check summary. Reviewed.

Update on appointment of district attorney. Has not heard anything in regard to a hire and start date. The committee was asking if there is a way they can help to expedite this process. Janis suggested calling them directly and will provide the committee with names and phone numbers. Interviews were conducted end of March sometime and she thought she would have heard something by now.

13. Emergency Management – Jane Gervais – Was not able to attend.

Tabled until April 19, 2011 at 4:00 pm for special PS&J meeting:

Review monthly expenditure report and check summary.

Local Emergency Planning Committee (LEPC) appointments.

Discuss and/or act on purchase of NOAA Weather Radios.

Round 6 radio replacement Grant award.

Discuss and/or act on training/conferences, if any.

Office Activities.

14. Sheriff's Department - Sheriff Wollin – Was not able to attend.

Tabled until April 19, 2011 at 4:00 pm for special PS&J meeting:

Animal Shelter/Animal Control Officer Report (reports in packet).

Department operations.

Approve conference/training if any.

Update/Discussion/Action on researching cost for 3 Patrol Sergeants working within current budget.

Workmen's Comp and WI State Statutes.

Internet Crimes against Children (ICAC).

Update on hiring of patrol position.

Discuss/Act on Resolution recognizing Mark Thibodeau for his years of service to Adams County. This Resolution was signed by the Committee and forwarded to Marcia Kaye.

Captain Beckman – Was not able to attend.

Tabled until April 19, 2011 at 4:00 pm for special PS&J meeting:

Review monthly expenditure report and check summary.

Discuss/Act on Ford Motor Company lease for new squads. The F&SS Manager researched a lower rate through several institutions and finally negotiated a 1% decrease with Ford Credit resulting in a savings of \$1,053.33 over the life of the lease.

Asset Forfeiture and other county accounts information/explanation.

Water sample tests by maintenance.

Annual committee jail tour and lunch. This is rescheduled until the May PS&J meeting.

15. Medical Examiner, Angela Hinze – Deputy Coroner, Marilyn Rogers. Did not attend.

Review monthly expenditure report and check summary. These items were dropped off after the meeting and placed in the Supervisor's mailboxes.

Department operations.

Approve conference/training if any.

16. Approval of all vouchers and monthly expense reports. Motion to approve vouchers. James/Miller. MC/UN.

17. Set next meeting date. Next meeting scheduled for April 19, 2011 at 4:00 pm in conference room A260 for tabled agenda items for Emergency Management and Sheriff's Department. Next regular PS&J meeting scheduled for May 11, 2011 at 9:00 am in Conference Room A260.

18. Action items for next meeting. Schedule jail tour for next meeting with approval of Captain Beckman.

19. Adjourn. Meeting adjourned at 10:15 am. Miller/Keckeisen. MC/UN.