

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE**

**THURSDAY, JANUARY 8, 2015 AT 9:00 A.M.  
HIGHWAY DEPARTMENT CONFERENCE ROOM  
1342 COUNTY ROAD "F", ADAMS, WI**

**MEMBERS PRESENT:** Larry Babcock ~ Chairperson  
Florence Johnson ~ Vice-Chairperson  
Dan Wysocky

**OTHERS PRESENT:** Patrick Kotlowski ~ Highway Commissioner, Bob Buerger and  
Everett Johnson

**MEMBERS ABSENT:** Jake Roseberry – Excused & Mark Hamburg - Excused

**CALL MEETING TO ORDER:** The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, January 8, 2015.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL:** BABCOCK, JOHNSON AND WYSOCKY. **MEMBERS ABSENT:** ROSEBERRY AND HAMBURG – BOTH EXCUSED.

**APPROVAL OF AGENDA:** *Motion by Johnson to approve the Agenda as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**APPROVAL OF MINUTES OF LAST MEETING (DECEMBER 11, 2014):** *Motion by Wysocky to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for December 11, 2014 Regular Monthly Meeting, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE**

**REVIEW & APPROVE GENERAL ENGINEERING AGREEMENT**

**EXTENSION:** The Highway Committee reviewed the General Engineering Agreement with AECOM which extends the prior year agreement into the year 2015 with no increase in service fees. *Motion by Wysocky to extend the General Engineering Agreement with AECOM for the year 2015, with no increase in service charges, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REQUEST APPROVAL TO ADVERTISE FOR ASSET REPLACEMENTS:**

**TRUCK & EQUIPMENT:** Highway Commissioner discussed with the Highway Committee, asset replacements as identified in the Budget for the year 2015: plow truck with attachments and a mower deck. *Motion by Johnson to approve advertising for bids, one plow truck with attachments and a mower deck, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING  
JANUARY 8, 2015 ~ 9:00 A.M.**

**REQUEST APPROVAL TO DISPOSE OF TRUCK, EQUIPMENT AND MATERIALS:** Highway Commissioner discussed with the Highway Committee items for disposal: paint truck, broken sign posts, boulders and beam guard posts. *Motion by Wysocky to dispose by Online Auction a paint truck with a minimum bid of \$25,000, broken sign posts, boulders and beam guard posts, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REPORT ON HIGHWAY DEPARTMENT OPERATIONS:**

- Brushing Right of Way CTH Z, CTH G & CTH EE
- Winter Maintenance
- Employee Update on Injuries
- STH 82 Snow / Construction

**FINANCIAL REPORT:** *Motion by Johnson to approve the Prior to Vouchers Payable & Audit December 2014 Financial Report as audited, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**VOUCHERS:** The Highway Department monthly check summary report was presented to the Committee for review. *Motion by Johnson to approve the Monthly Check Summary report as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** NONE

**SET NEXT MEETING DATE AND ADJOURN:** *Motion by Johnson, second by Wysocky, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, February 12, 2015 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 10:10 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**