

ADAMS COUNTY BOARD OF SUPERVISORS MEETING
Adams County Board Room, March 18, 2014 6:00 p.m.

Call to Order by the Chairman West at 6:04 p.m.

The meeting was properly announced.

There was a Moment of Silence followed by the Pledge of Allegiance.

Roll Call of Supervisors: Dist. #01-Glenn Licitar; Dist. #02 Rocky Gilner; Dist. #03-Larry Babcock; Dist. #04-Al Sebastiani; Dist. #05-Jerry Kotlowski; Dist. #07-Joseph Stuchlak; Dist. #08-James Bays; Dist. #09-Patrick Gatterman; Dist. #10-Jake Roseberry; Dist. #11-Robert Eggebrecht; Dist. #12-Heidi Roekle; Dist. #13-Florence Johnson; Dist. #14-Marjorie Edwards; Dist. #15-Jack Allen; Dist. #16-Bill Miller; Dist. #17-Lori Djumadi; Dist. #18-John West; Dist. #20-Paul Pisellini. **Excused:** Dist. #06-Dean Morgan; Dist. #19-Terry James.

Motioned by Djumadi/Bays to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Licitar/Pisellini to approve the February 18th, 2014 minutes. Motion carried by unanimous voice vote.

Public Participation: None

Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Bays, Djumadi, Edwards, Eggebrecht, Gatterman and Gilner.

Claims: None

Correspondence: Letter from Joan and Myron Byers concerning Conditional Use Permit to Rand Atkinson, Town of New Haven was provided to the Board.

Appointments: None

Unfinished Business: Res. #16: Motioned by Djumadi/Roekle to adopt Res. #16 to establish the annual compensation for the positions of Clerk of Circuit Court and Sheriff; and establish the employee contribution portion of the health insurance and Wisconsin Retirement System (WRS) contribution for eligible elected officials. Motion to adopt Res. #16 carried by roll call vote, 18 yes, 2 excused. Excused, Morgan and James.

Res. #18: Motioned by Roekle/Gilner to adopt Res. #18 a resolution to request dollars from the Health and Human Services fund balance to purchase furniture for new Department staff and replacement furniture. Motion to adopt Res. #18 carried by roll call vote, 11 yes, 7 no, 2 excused. Voting no, Bays, Eggebrecht, Gatterman, Miller, Roseberry, Sebastiani and Stuchlak. Excused, Morgan and James.

New Business: Discuss and/or act on Administrative Coordinator/Director of Finance recruitment for position/job description/interim plan. Motioned by Allen/Sebastiani to assume the responsibilities of the Administrative Coordinator/Director of Finance in addition to the position of County Clerk for at least ten months not to exceed eighteen, and the Executive and Finance Committee will review administrative and finance needs. Motion carried by roll call vote, 13 yes, 5 no, 2 excused. Voting no, Bays, Edwards, Gatterman, Roekle and West. Excused, James and Morgan.

Motioned by Johnson/Sebastiani to allow staff a minimum of three days of on sight training to be provided by Skyward not to exceed 5 if needed. Motion carried by roll call vote, 18 yes 2 excused. Excused, James and Morgan.

Motioned by Allen/Johnson to allow Phillippi at her discretion without any restriction be allowed to use LTE's, on-call's and to also retain current staffing levels in the County Clerk and Administrative Coordinator/Director of Finance Office. Motion carried by roll call vote, 18 yes, 2 excused. Excused, James and Morgan.

Motioned by Djumadi/Babcock to pay Phillippi \$3,600 a month for the additional responsibilities of the Administrative Coordinator/Director of Finance. The amount is gross and separate from the Clerk wages. Motion carried by roll call vote, 17 yes, 1 no, 2 excused. Voting no, West. Excused, James and Morgan.

Resolutions:

Res. #20: Motioned by Sebastiani/Eggebrecht to adopt Res. #20 to approve CarteGraph 3 year Software and Services Contract. Motion to adopt Res. #20 carried by roll call vote, 18 yes, 2 excused. Excused, Morgan and James.

Res. #21: Motioned by Stuchlak/Licitar to adopt Res. #21 to authorize the Administrative Coordinator/Director of Finance to act on behalf of Adams County to apply for a grant from the Wisconsin Department of Natural Resources Aquatic Invasive Grant Program for two years, 2015 and 2016 for the purposes of funding a staff person to provide educational and technical assistance for prevention and control of aquatic invasive species. Motion to adopt Res. #21 carried by roll call vote, 17 yes, 1 no, 2 excused. Voting no, Roseberry. Excused, Morgan and James.

Res. #22: Motioned by Sebastiani/Roekle to adopt Res. #22 to support the proclamation of celebration of grasslands month, April 2014. Motion to adopt Res. #22 carried by roll call vote, 18 yes, 2 excused. Excused, Morgan and James.

Res. #23: To Sell County Advertised Property Parcel #14-681

Res. #24: To Sell County Advertised Property Parcel #30-2608

Motioned by Djumadi/Kotlowski to adopt Res. #23 and #24 to sell county advertised property. Motion to adopt Res. #23 and #24 carried by roll call vote, 18 yes, 2 excused. Excused, Morgan and James.

Res. #25: Motioned by Kotlowski/Allen to adopt Res. #25 to Approve Transfer of County Owned Property To The Town Of Rome #30-152-35. Motion to adopt Res. #25 carried by roll call vote, 17 yes, 1 abstaining, 2 excused. Abstaining, Djumadi. Excused, Morgan and James.

Res. #26: Motioned by Miller/Djumadi to adopt Res. #26 to Petition an airport development project with Federal and/or State Aid only, in accordance with the applicable State and Federal laws. Motioned by Miller/Kotlowski to amend line 11 after years insert 2014, and on line 12 comma after 2017 moving "and" behind 2018 and inserting 2019. Motion to amend Res. #26 carried by roll call vote, 18 yes, 2 excused. Excused, Morgan and James. Motion to adopt amended Res. #26 carried by roll call vote 16 yes, 2 no, 2 excused. Voting no, Eggebrecht and Stuchlak. Excused, Morgan and James.

Res. #27: Motioned by Kotlowski/Pisellini to adopt Res. #27 for Development and maintenance of State funded and/or County sponsored snowmobile and ATV/UTV trails. Motion to adopt Res. #27 carried by roll call vote 17 yes, 1 no, 2 excused. Voting no, Bays. Excused, Morgan and James.

Motioned by Bays/Stuchlak to adopt Res. #28-14 through Res. #40-14.

Res. #28: To rescind Chapter 10, Section 1, 3, 5, 6 & 7 and Chapter 11 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #29: To put into effect Discipline Policy Document Number Five and rescind corresponding Chapter 7, Sections 1 thru 4 of the Personnel and General Administrative Policy adopted by Res. #51-2011

Motioned by Edwards/Miller to insert under Discipline and Discharge Section 2.01 a, b, c, and d on lines 22, 29, 35 and 43 copies of letters will be in the employees file for (1) one year. Motion failed by roll call vote, 17 no, 1 yes, 2 excused. Voting yes, Edwards. Excused, Morgan and James.

Motioned by Roekle/Djumadi to amend line 54 of Section 2.04 Notification of Termination/Resignation inserting after office "and Home Committee Chair." Motion to insert carried by roll call vote 15 yes, 3 no, 2 excused. Voting no, Bays, Stuchlak and West. Excused, Morgan and James.

Res. #30: To put into effect Reclassification Document Number Six and rescind corresponding Chapter 4, Section 5 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #31: To adopt Key Control Policy Document Number Seven and rescind Resolution No. 30-1997.

Res. #32: To put into effect Notice of Injury Policy Document Number Nine and rescind corresponding Chapter 11, Section 2 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #33: To put into effect Claims Policy Document Number Ten and rescind corresponding Chapter 10, Section 4 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #34: To put into effect Raffle Ticket Policy Document Number Twelve and rescind corresponding Chapter 8, Section 24 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #35: To put into effect Accounting Principles Policy Document Number Thirteen and rescind corresponding Chapter 8, Section 1 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #36: To put into effect Accounting Policy Document Number Fourteen and rescind corresponding Chapter 8, Section 2 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Motioned by Roekle/Djumadi to strike and on line 11 under section 1.02 Method of Performing Review. Motion to strike "and" carried by roll call vote 17 yes, 1 no, 2 excused. Voting no, Bays.

Res. #37: To put into effect Chart of Accounts Policy Document Number Fifteen and rescind corresponding Chapter 8, Section 5 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #38: To put into effect Expense versus Capitalization Policy Document Number Sixteen and rescind corresponding Chapter 8, Section 6 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #39: To put into effect Depreciation Policy Document Number Seventeen and rescind corresponding Chapter 8, Section 7 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #40: To put into effect Investment Policy Document Number Eighteen and rescind corresponding Chapter 8, Section 13 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Motion to adopt Res. #28-14 through Res. #40-14 as amended, carried by roll call vote, 18 yes, 2 excused. Excused, Morgan and James.

Res. #41: Motioned by Djumadi/Pisellini to adopt Res. #41 to adopt rules to govern the County Board consistent with the requirements of seating a new County Board. Motioned by Gatterman/Allen to table Res. #41. Motion to table Res. #41 carried by roll call vote, 12 yes, 6 no, 2 excused. Voting no, Djumadi, Eggebrecht, Roekle, Roseberry, Sebastiani and Stuchlak. Excused, Morgan and James.

Res. #42: Motioned by Eggebrecht/Edwards to adopt Res. #42 to approve the Tower Space Lease Agreement (attached) between Adams County and Bug Tussel Wireless, LLC, to install and operate its wireless communications equipment on the Adams County Communications Tower Site located at 1342 County F (next to the Highway Shop). Motion to adopt Res. #42 carried by roll call vote, 16 yes, 1 no, 1 abstaining, 2 excused. Voting no, Roseberry. Abstaining, Sebastiani. Excused, Morgan and James.

Ordinances:

Ord. #04: Motioned by Miller/Eggebrecht to enact Ord. #04 to Rescind Twice Amended Ordinance 26-2001 Establishing a Residency Requirement. Motion to enact Ord. #04 carried by roll call vote, 17 yes, 1 no, 2 excused. Voting no, Stuchlak. Excused, Morgan and James.

Ord. #05: Motioned by Stuchlak/Licitar to enact Ord. #05 to rezone property located Pt. of the SW ¼, SW ¼, Section 6 (4.88) and Pt. of the NE ¼, NW ¼ Outlot 5663(.28 acres), & NW ¼, NW ¼ (approx 5.9 acres), of Section 7, all in Township 18 North, Range 6 East, at 1401 13th Lane, Town of Preston, owned by Scott Kotlowski, from A1-15 Exclusive Agriculture District, an R1 Single Family Residential District and A1 Exclusive Agriculture District to an A3 Secondary Agriculture District. Motion to enact Ord. #05 carried by roll call vote 18 yes, 2 excused. Excused, Morgan and James.

Ord. #06: Motioned by Bays/Stuchlak to enact Ord. #06 to rescind Ordinance 14-2000, to adhere to standards based on Disorderly Conduct as depicted within States Statutes. Motion to enact Ord. #06 carried by roll call vote 18 yes, 2 excused. Excused, Morgan and James.

RECESS: Motioned by Allen/Stuchlak to recess at 7:43 p.m. Motion carried by unanimous voice vote.

RECONVENE: Meeting called back to order by Chairman West at 7:53 p.m. 18 present, 2 excused. Excused, Morgan and James.

Reports and Presentations:

Judge Pollex provided an update on future funding effects on the courts along with a handout.

Administrative Coordinator/Director of Finance report was submitted in the Board Packet.

RIDC report was submitted in the board packet.

Mike Long from Hilbert Communications provided a project update.

Motioned by Johnson/Bays to approve the 2013 Annual Fairgrounds Report. Motion carried by unanimous voice vote.

Motioned by Djumadi/Pisellini to approve the Town of Rome Ordinance #14-02, 10.11, (2), (B)5.B & 10.11(2), (B)8 an Ordinance to revise and consolidate, amend, supplement and Code of Ordinances and Bylaws of the Town of Rome and the Town of Rome Ordinance #14-02, 10.02(1)(B) an Ordinance to revise and consolidate, amend, supplement and Code of Ordinances and Bylaws of the Town of Rome. Motion carried by unanimous voice vote.

Dennis McFarlin, representative of the Historical Society, provided a tour after adjournment of the county board meeting.

Denials: None

Petition: None

Motioned by Bays/Allen to approve claims. Motion carried by unanimous voice vote.

Motioned by Edwards/Sebastiani to approve Per Diem and Mileage. Motion carried by unanimous voice vote.

Motioned by Johnson/Roekle to have the County Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Set next meeting date: April 15 at 9:30 a.m.

Motioned by Roekle/Djumadi to adjourn at 8:25 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippe

Adams County Clerk

These minutes have been approved.