

**Parks Committee Meeting
February 9, 2016 9:00 a.m.
Courthouse Conference Room A231**

Call to Order: Chairman called the meeting to order at 9:00 a.m.

The meeting was properly announced.

Roll Call: Committee Members: Bob Eggebrecht, Lori Djumadi, and Robin Skala. Jake Roseberry, excused. Orin Nigh, absent. Others present: Thad Kubisiak – County Manager/Administrative Coordinator, Rita Kolstad – Parks Administrative Clerk, Darren Tolley – Petenwell Park Manager, and Mark Miller – Castle Rock Park Manager.

Approve Agenda: Motion by Djumadi/Skala to approve the agenda as presented. Motion carried by unanimous vote.

Approve Minutes: Motion by Skala/Eggebrecht to approve the January 12, 2016, minutes as presented. Motion carried by unanimous vote.

Public Participation on Agenda Items: None.

Discuss and/or Act on the Following Agenda Items:

- 1. Correspondences/Park Special User Request(s):** Motion by Djumadi/Skala to approve the Castle Rock Lions Club request to hold fireworks at Castle Rock Park July 2, 2016, and to hold a pancake breakfast in the Castle Rock Shelter building July 3, 2016, per Adams County Park Ordinance #3-2015. Motion carried by unanimous vote.
- 2. Ordinance Revisions Recommended to the Parks Department Code, Offered by General Code, for the Adams County Ordinance Codification Project:** Motion by Djumadi/Skala to approve Mr. Kubisiak work with Corporation Counsel to update the Parks Department General Codes. Motion carried by unanimous vote.
- 3. Petenwell Park Manager Report:** Mr. Tolley updated Committee.
- 4. Petenwell Park Retaining Wall Update:** Engineers will visit the site and make recommendations once the weather improves. The project will be budgeted for in 2017 to include possible grant monies available.
- 5. Castle Rock Park Manager Report:** Mr. Miller updated Committee.
- 6. Strategic Planning:** Mr. Kubisiak updated Committee on the Dellwood snowmobile bridge project. Project completion will be prior to next snowmobile season.
- 7. County Tourism Program:** Park personnel will setup for the first tourism show and Mr. Kubisiak will assist Sunday at the show and taking down the booth. Discussion followed. Mr. Eggebrecht stated tourism promotion should be cancelled if the raffle is being discontinued. Discussion followed. Mr. Kubisiak stated he is working with the Chamber of Commerce on new ideas for tourism promotion to include tracking mechanisms.

- 8. Trail Reports:** Mr. Tolley reviewed the history of snowmobile trails openings and closings with Committee. He will be meeting with the Snowmobile Association to discuss the use of GPS for the snowmobile trails before new maps are developed. Snowmobile maps are funded by the snowmobile clubs with business advertisements. ATV/UTV maps are funded by the State/DNR.
- 9. Revenue Report, Expense Check Summary Report, and Expenditure Report:** Committee reviewed, discussion followed. Motion by Djumadi/Skala to approve the Revenue, Expense Check Summary and Expenditure Reports as presented. Motion carried by unanimous vote.
- 10.Future Agenda Items:** Petenwell Park ATV Campgrounds and Roadways.
- 11.Set Next Meeting Date:** Motion by Djumadi/Skala to meet March 7, 2016, 9:00 a.m. Courthouse Conference Room A231. Motion carried by unanimous vote.
- 12.Adjournment:** Motion by Djumadi/Skala to adjourn at 9:50 a.m. Motion carried by unanimous vote.

Submitted by,

Lori Djumadi
Secretary

Minutes prepared by Rita Kolstad, Parks Administrative Clerk.
These minutes have not been approved by the Parks Committee.