

ADAMS COUNTY PUBLIC WORKS COMMITTEE

**THURSDAY, APRIL 12, 2007, AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Dean Morgan, Vice-Chairperson
David Renner, Secretary
Florence Johnson

OTHERS PRESENT: Ronald Chamberlain ~ Highway Commissioner
Myrna Diemert ~ Solid Waste Director
Darren Tolley & Fran Dehmlow ~ Adams County Parks Dept.
Joe Kaminski, Kathleen Gerdes, Pat Grover, Gloria Hays,
Harry Hays, Harold Stewart. Ron Lyman, Jerry Olson, Lester
York and Alice York.

MEMBER ABSENT: Robert Dixon

CALL MEETING TO ORDER: The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, April 12, 2007.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, MORGAN, RENNER, AND JOHNSON. MEMBER ABSENT: DIXON ~ EXCUSED.

APPROVAL OF AGENDA: *Motion by Renner to approve the Agenda as presented, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (MARCH 8, 2007 & MARCH 20, 2007): *Motion by Johnson to approve the Minutes as printed of the Adams County Public Works Committee Meeting for March 8, 2007 & March 20, 2007, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Public Participation was requested for the following Agenda item:

- ATV Route CTH "C" (BETWEEN CTH "Z" & 18TH AVE.)

HIGHWAY

ATV ROUTE CTH "C" (BETWEEN CTH "Z" & 18TH AVE.): A video was viewed showing the proposed ATV Route. Public Participation allowed people to voice their opinions in favor of and against the ATV Route. *Motion by Johnson, second by Babcock to approve the ATV Route on CTH "C" between CTH "Z" and 18th Avenue contingent on an alternative route by September 1, 2007 being acquired and at time of alternative route or September 1, 2007, which ever comes first this route would be closed, additionally:*

- *If Adams County Parks Department grant fails, trail to be closed*
- *This route is not to be signed or officially opened for use*

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ROLL CALL VOTE: *Babcock-YES, Morgan-YES, Renner-YES, Johnson-YES, 1-ABSENT.*
MOTION CARRIED. (LETTER FROM PROPERTY OWNER ATTACHED TO MINUTES)

CTH “J” COOPERATIVE AGREEMENT: *Motion by Morgan to forward final document for Intergovernmental Agreement to the Village of Friendship for the County Road “J” Project, and to present the Intergovernmental Agreement back to the Adams County Public Works Committee for action at the May 2007 Meeting, second by Renner.* **VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.**

REVIEW & AWARD LIMESTONE BID: The followings limestone bids were received:

Vendor	Price/ton	Price 7500 tons
Kraemer	\$10.35	\$77,625.00
Midstate Trucking	\$13.60	\$102,000.00
Dehmlow Trucking	\$11.95	\$89,587.50
Fenner	\$10.45	\$78,375.00
Milestone	\$10.45	\$78,375.00

Motion by Renner to award the limestone bid to Kraemer for \$10.35 ton, 7,500 ton for an amount of \$77,625.00, second by Johnson. **VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.**

CTH “Z” (CTH “F” TO STH 82) DESIGN CHANGE ORDER: *Motion by Johnson to approve the Design Change Order for the CTH “Z” Project, between CTH “F” to STH 82, for a cost not to exceed \$41,385.93, second by Babcock.* **VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.**

CTH “J” PRIVATE UTILITY: *Motion by Johnson to approve a County Road “J” Private Utility Permit for Mr. Schliepp to move an irrigation system within the county right-of-way and to waive fees because moving the irrigation system would accommodate the highway construction operations, second by Renner.* **VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.**

CTH “M” & CTH “G” RIGHT-OF-WAY BRUSHING: *Motion by Renner to adhere to the Adams County Brushing policy reference CTH “M” & CTH “G” brushing in the right-of-way and to grant the property owner an extension concerning the fence removal, second by Babcock.* **VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.**

INDIAN RESERVATION ROADS: *Motion by Renner, second by Morgan to table until the May 2007 Public Works Meeting, pending legal opinion, concerning the Indian Reservation Roads, which are:*

- *CTH “Z” ~ 17.1 Miles*
- *CTH “N” ~ 3.5 Miles*
- *CTH “J” ~ 4.2 Miles*

VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

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WETLAND BANK: *Motion by Renner to continue with the Wetland Bank for the Seven Sisters Site and to compile a cost analysis of the STH 21 Site for further Committee consideration, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

COUNTY CONSTRUCTION INSPECTION FOR SURFACE TRANSPORTATION PROGRAM (STP): *Motion by Morgan for future STP Construction Projects, construction inspection and oversight consultants be paid for by the Adams County Highway Department and selected by the Adams County Public Works Committee, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

BRIDGE LOAD RATING CONTRACT: *Motion by Renner to hire SEH (Short Elliott Hendrickson) to perform bridge load ratings for all bridges in Adams County at a cost of \$14,093.60, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

UNDER WATER BRIDGE INSPECTION CONTRACT: *Motion by Morgan to hire Ayres Associates to perform underwater bridge inspections for five bridges in Adams County that are required to have this type of inspection, for a total cost of \$3,925.00, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

CTH VIDEO INVENTORY: *Motion by Morgan, second by Babcock to approve a contract with Mandli Communications for \$5,000.00 to video record the following County Roads:*

- *CTH "T" (CTH "B" TO COUNTY LINE)*
- *CTH "A" (STH 13 TO COUNTY ROAD "EE")*
- *CTH "O" (STH 13 TO COUNTY LINE)*
- *CTH "W" (STH 13 TO COUNTY ROAD "O")*
- *CTH "D" (STH 13 TO STH 73)*
-

VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

LIVING SNOW FENCE: The next section of County Roads that the Highway Department is considering for Living Snow Fence is on County Road "B", between Elk Avenue and Elk Drive. Highway Commissioner will compile estimated costs for Living Snow Fence on this section of County Road "B" and report back to the Public Works Committee at the May 2007 Meeting.

LEAVE OF ABSENCE: *Motion by Johnson to grant a Leave of Absence to a Highway Department Employee for Union Business, being a Union Officer, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPRENTICESHIP: *Motion by Johnson to approve a request from the Adams-Friendship Area Schools to sponsor a Shop Apprenticeship, this request was also brought before the Highway Department Union Members and was approved by their organization, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PLOW TRUCKS: *Motion by Renner to consider a tandem truck for the 2008 plow truck purchase, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

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DISTRIBUTOR OPERATIONS: *Motion by Renner to dispose of Distributor and the Hot Oil Tank as directed by the Public Works Committee through Internet Sale, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

EQUIPMENT DISPOSAL: *Motion by Johnson to approve of the disposal of the following equipment by Internet Sale: CONCRETE SAWS, PLOW TRUCK, PICKUP TRUCK, BENDER, BLADE SHARPENER, DISTRIBUTOR, HOT OIL TANK, AIR COMPRESSOR, SPREADER, PARTS WASHER AND WHEEL BALANCER, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON UNION POSTINGS: *Motion by Renner to approve the Union Postings: SWEEPER #185 ~ no signatures and TRI-AXLE TRUCK #159 ~ no signatures, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- ✓ April 30, 2007 Craddock, Winegarden and Petersen are attending a Manual Transmission Clinic at CATCO in Wisconsin Rapids; cost is \$10.00 each for a total of \$30.00.
- ✓ April 10 & 11 Craddock and Petersen are attending an Etnyre School in Oregon Illinois.
- ✓ Pat Kotlowski will be attending WisDOT sponsored Bicycle/Pedestrian Accommodation courses on April 16 and 18.
- ✓ The 10-hour day work schedule will be commencing on April 23, 2007.
- ✓ Crack filling on STH 82 will commence on April 23, 2007, weather permitting.
- ✓ Pat Kotlowski will attending a WDNR/WisDOT sponsored culvert class on April 24, 25 and 26 April 2007.
- ✓ The new pickups are delivered and are in the process of being equipped.
- ✓ Brushing along CTH E from CTH G to the Marquette County line is nearing completion.
- ✓ The overlay projects on CTH N, F & J will be bid out later in April for consideration and possible award at the May Public Works meeting.

FINANCIAL REPORT: *Motion by Morgan to approve the March 2007 Financial Report as audited, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PAYROLL & VOUCHERS: The Highway Department payroll and vouchers were presented to the Committee for signatures. *Motion by Johnson to approve all payrolls and vouchers as audited, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

SOLID WASTE

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: Ms. Diemert presented a letter from Jane Grabarski, Emergency Government, asking for support of the Communication System Improvement Resolution. Ms. Diemert asked that the Public Works Committee support the resolution since our Department does use the radio system.

Ms. Diemert next presented a letter from the DNR announcing the Recycling Grant Award for 2007 in the amount of \$118,583.48 to be paid in June of 2007.

Ms. Diemert presented the application form for the fair booth and explained that she was considering not having a booth this year because of the cost of having personnel at the booth.

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Discussion was held. It was decided that we should set up a booth and have materials available to take but that it does not need to be manned during all hours. This way our materials will be taken by those interested and we will not have the cost of paying labor to sit there.

Ms. Diemert next pointed out a section in the County Board packet from the March 15 Admin & Finance Committee meeting stating that only two County Board members can attend the same conference. It was questioned whether this was that Committee or all Committees. Discussion was held and more discussion will take place when this is clarified.

There were no other communications, correspondence, or other business to bring before the Committee.

FINANCIAL REPORT: Ms. Diemert presented and reviewed the March 2007 Financial Report, the 2006 Year End Report, and three Friday Checks for discussion and approval. *Motion by Johnson, second by Renner, to approve the March 2007 Financial Report, the 2006 Year End Report, and three Friday checks as presented. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report for dated April 12, 2007 (see attached copy) and discussion was held. *Motion by Morgan, second by Babcock, to approve the Site Report as presented. All in favor. Motion carried.*

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert had no new training requests to present.

REI GRANT PARTNER AGREEMENT(S): Ms. Diemert stated that she had one REI Grant Agreement between MRA, Adams County, Jackson County, Monroe County, Vernon County, and Juneau County to coordinate educational programs for schools and special events, as well as the purchase of Clear Stream Recycling bins for special events and the coordination to share the bins between Counties. *Motion by Renner, second by Johnson, to approve the REI Agreement and to authorize Myrna Diemert to sign any documents necessary to implement the Agreement. All in favor. Motion carried.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: Ms. Diemert stated that she had no new items to place on the next agenda at this time. Ron Chamberlain asked that discussion on the Oxford Pit be added to their meeting.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Thursday, May 3, 2007 at 9:00 A.M. at the Highway Department and Wednesday, May 9, 2007 at 7:00 P.M. at the Solid Waste Department. *Motion by Johnson, second by Renner, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 3:27 P.M.

Respectfully submitted,

David Renner, Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE