

**ADAMS COUNTY PUBLIC WORKS COMMITTEE**

**MONDAY, APRIL 6, 2009, AT 9:00 A.M.  
HIGHWAY DEPARTMENT CONFERENCE ROOM  
1342 COUNTY ROAD "F", ADAMS, WI**

**MEMBERS PRESENT:** Larry Babcock, Chairperson  
Dean Morgan, Vice-Chairperson  
David Renner, Secretary  
Florence Johnson  
Michael Keckeisen

**OTHERS PRESENT:** Ronald Chamberlain ~ Highway Commissioner & Fred Nickel  
~ Adams County Parks Department

**CALL MEETING TO ORDER:** The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Monday, April 6, 2009.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL:** BABCOCK, MORGAN, RENNER, JOHNSON AND KECKEISEN.  
ALL MEMBERS PRESENT.

**APPROVAL OF AGENDA:** *Motion by Renner to approve the Agenda as presented, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**APPROVAL OF MINUTES OF LAST MEETING (MARCH 16, 2009 REGULAR MONTHLY MEETING):** *Motion by Keckeisen to approve the Minutes as printed of the Adams County Public Works Committee Meeting for March 16, 2009, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** Public Participation was requested for the following Agenda item:

- CTH Z & Bighorn Dr. ATV Crossing – Review and act on permit application

**CTH Z & BIGHORN DR. ATV CROSSING – REVIEW AND ACT ON PERMIT APPLICATION:** Fred Nickel ~ Adams County Parks Department presented to the Public Works Committee an ATV Permit Application that would allow an ATV Crossing at County Road "Z" and Bighorn Drive. Certified Letters were sent out to the four property owners that this ATV Crossing would affect and a letter was sent to the Town of Monroe. Highway Commissioner relayed Allan Rettler's concerns regarding safety issues with the ATV Crossing. *Motion by Renner to approve the ATV Crossing at County Road Z & Bighorn Drive, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**CTH G – (CTH C TO STH 73) DISCUSS AND ACT ON PROJECT PLANNING AND STAGING:** *Motion by Keckeisen, second by Renner to approve the proposed CTH G (CTH C TO STH 73) schedule:*

- a. 2009 – Replacement of CTH G over Big Roche a Cri Bridge.*
- b. 2009 – Replacement of cross culverts and driveway culverts.*

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- c. 2009 – Design peat removal project.*
- d. 2009/2010 – Brushing grubbing and grading of ditches.*
- e. 2010 – Removal of peat areas, then “patch those areas.*
- f. 2011 – Addition of Base gravel and new hot mix.*

**VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.**

**CTH E – (6<sup>TH</sup> AVE. TO CTH G) EXCESS RIGHT OF WAY – DISCUSS AND ACT ON SETTING SALE PRICES:** *Motion by Morgan to use the most current Right-of-Way Sales Study to set the per acre price for excess right-of-way on County Road “E” between 6<sup>th</sup> Ave. & County Road G, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**CTH Z – (CTH F TO STH 21) – REVIEW AND APPROVE OFFERING PRICES & JURISDICTIONAL OFFERS:** *Motion by Keckeisen, second by Babcock to approve offering prices as presented for the CTH Z (CTH F TO STH 21 Project: Edward W. & Barbara J. Volkening, Parcel #174, \$40,800.00 / Jay T. Page & Gisela R. Page, Trustees of the Page Living Trust U/D December 14, 1994 and Gerd Grafenstein and Gisela R. Page, as tenants in common, Parcel #22, \$250.00 / Frank & Cindy Steinke, Parcel #61, \$1,850.00 / Frank A. Steinke, Parcel #59, \$800.00 / Richard & Sandra Prete, Parcel #68, \$1,850.00 / Kazimiera Ingerski & Wojciech Kowalski, Parcel #76, \$100.00 / Richard & Donna Buhalog, Parcel #96, \$600.00 / Larry & Doneta Quinnell, Parcel #124, \$700.00 / CitiMortgage Inc., Parcel #131, \$600.00 / Ron & Donna Hurta, Parcel #147, \$100.00 / Larry D. Quinnell, Parcel #161, \$1,100.00 / Christopher D. Quinnell & Kamela M. Quinnell, Parcel 166, \$3,000.00. ROLL CALL VOTE: Morgan – YES, Babcock – YES, Johnson – YES, Keckeisen – YES, Renner – Abstained. MOTION CARRIED. Motion by Johnson, second by Morgan to approve Jurisdictional Offers as presented for the CTH Z (CTH F TO STH 21 Project: Jeffery D. Waller, Parcel #158, \$905.00 / Donald Scott Waller and Jeffery Dean Waller, Parcel #168, \$7,550.00 / Donald S. Waller and Elizabeth A. Waller, Parcel #177, \$6,625.00. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**CTH Z – (CTH F TO STH 21) RAILROAD CROSSING:** The Public Works Committee reviewed two drawings: existing parking & proposed parking at Railroad Crossing on CTH Z. *Motion by Keckeisen to proceed forward with the attached parking proposal for the Railroad Crossing at the County Road Z (CTH F to STH 21) Project, which would consist of a No Parking Zone 150’ North and South and to create a 12 vehicle parking lot per the attached drawing, this is in order to avoid the cost of railroad crossing upgrade, with the county expense to be only gravel, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**CTH Z (CTH F TO STH 82) – REVIEW AND ACT ON STATE/MUNICIPAL AGREEMENTS FOR REVIEW:** *Motion by Renner to approve the cost of \$25,000.00 for Wisconsin Department of Transportation (D.O.T.) to review project plans and documents for the County Road Z (CTH F to STH 82) Project to qualify the project for Federal Aid, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**CTH Z – (18<sup>TH</sup> LANE TO WOOD COUNTY LINE) – REVIEW AND ACT ON STATE/MUNICIPAL AGREEMENTS FOR REVIEW:** *Motion by Keckeisen to approve the cost of \$25,000.00 for Wisconsin Department of Transportation (D.O.T.) to review project*

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*plans and documents for the County Road Z (18<sup>th</sup> Lane to Wood County Line) Project to qualify the project for Federal Aid, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**STIMULUS PROJECTS – REVIEW, UPDATE AND ACTION ON STIMULUS PROJECTS AND ASSOCIATED FUNDING REQUIREMENTS:** Discussed County Road Z Projects, alternative fueled vehicle program and broadband possibilities.

**REPORT ON HIGHWAY DEPARTMENT OPERATIONS:**

- ✓ Snow fence is in the process of being removed, and a check for Bob Grabarski is in the system for payment for long stubble per the snow barrier policy.
- ✓ Commissioners Training is April 8 & 9.
- ✓ We are registering 2 participants for the state wide rodeo.
- ✓ Brushing on CTH J from 10<sup>th</sup> to 6<sup>th</sup> is complete, and the contractor plans on starting April 20, 2009. CTH J will be closed local traffic only.
- ✓ Seasonal weight limits have been removed.

**FINANCIAL REPORT:** *Motion by Morgan to approve the March 2009 Financial Report as audited, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**VOUCHERS:** The Highway Department check summary report was presented to the Committee for review. Committee members reviewed the April 2, 2009 Check Summary Report that is provided to the Public Works Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Renner to approve the check summary report / vouchers as presented, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** NONE

**ADJOURN AND NEXT MEETING DATE:** *Motion by Morgan, second by Keckeisen, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, May 14, 2009 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 11:07 A.M..

Respectfully submitted,

Ronald Chamberlain, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**

