

**Parks Committee Meeting  
January 13, 2015 9:00 a.m.  
Courthouse Conference Room A231**

**Call to Order:** Chairman Eggebrecht called the meeting to order at 9:00 a.m.

**The meeting was properly announced per Chairman.**

**Roll Call:** Committee members: Bob Eggebrecht, Lori Djumadi, Jake Roseberry, Marge Edwards, Robin Skala – excused. Others present: Fred Nickel – Director Parks/Recreation, Darren Tolley – Petenwell Park Manager, Mark Miller – Castle Rock Park Manager, Rita Kolstad – Parks Administrative Clerk, Tim Hodkiewicz and Nick Segina – Concerned Citizens.

**Approve Agenda:** Motion by Djumadi/Roseberry to approve the agenda as presented. Motion carried by unanimous vote.

**Approve Minutes:** Motion by Djumadi/Roseberry to approve the December 9, 2014, minutes as presented. Motion carried by unanimous vote.

**Agenda Items:**

- 1. Public Participation on Agenda Items:** Jake Roseberry spoke as a citizen thanking staff for their years of dedicated service to the Parks Department. Mr. Roseberry distributed a copy of a draft plan of Parks operations without utilizing taxpayers dollars he had written for the Committee's review.
- 2. Parks Department General Operations, Vehicle Use, Seasonal Employee Unemployment, Hiring Practices and Procedures:** Djumadi asked the Park Managers what their knowledge of the trails program involved? Park Managers responded.  
Castle Rock Park Manager is responsible for parks south of Hwy 21 and Petenwell Park Manager is responsible for parks north of Hwy 21.  
Parks Department has no set policy on Parks vehicle use, only the County policy. Roseberry suggested a policy be developed for the Parks Department. Committee agreed and item will be placed on February agenda.  
General operations: Motion by Roseberry/Djumadi to set the 2015 park user fees as presented. Motion carried by unanimous voice vote.  
Plans and intentions of Outlying Parks operations to be placed on February agenda.
- 3. Resolution 71-1984:** Motion by Djumadi/Roseberry to rescind Resolution 71-1984 as of July 1, 2015. Committee to move forward with implementing a new Resolution by March 1, 2015. Motion carried by unanimous voice vote.

Motion by Roseberry/Edwards to take a 5 minute break at 10:00 a.m. Motion carried by unanimous vote.

Marcia Kaye, Personnel Director, joined meeting at this time.

4. **Establish/designate Committee members as part of the interview process:** Mrs. Kaye reviewed LTE and seasonal unemployment rules for Committee as they have changed in WI. Motion by Edwards/Djumadi that future job ads, return to work notices, and job offer letters will include the following: Position may not be eligible for unemployment based on WI law. Motion carried by unanimous vote.
5. **Confirm Vice Chair appointment and Recording Secretary appointment:** Motion by Djumadi/Edwards to amend the May 13, 2014, Parks Committee meeting minutes to reflect appointment of Jake Roseberry as Vice Chairman, Marge Edwards as Secretary, and Rita Kolstad as Recording Secretary. Motion carried by unanimous vote.
6. **Future Agenda Items:** Establish vehicle use policy for Park employees, Review Citizen Roseberry's park operations proposal, Plans and intentions of Outlying Parks operations for 2015 and 2016, Training Park Managers on Snowmobile/ATV grants with the State of WI.

Motion by Roseberry/Edwards to return to agenda item #2. Motion carried by unanimous vote. Mr. Tolley requested clarification from the Personnel Director on the hiring process and was answered.

7. **Tentative Special Parks Committee Meeting January 27, 2015:** Motion by Edwards/Roseberry that the tentative special parks meeting planned for January 27, 2015, not be held. Motion carried by unanimous vote.
8. **Set Next Regular Committee Meeting Date:** January 20, 2015, 3:00 p.m. Courthouse Conference Room A231 and January 27, 2015, 9:00 a.m. Room A231 to develop a new Resolution to replace rescinded Resolution 71-1984. February 10, 2015, 9:00 a.m. Courthouse Conference Room A231 for the regular Parks Committee meeting.
9. **Adjourn:** Motion by Edwards/Djumadi to adjourn at 10:40 a.m. Motion carried by unanimous vote.

Submitted by,

Marge Edwards  
Secretary

Minutes prepared by Rita Kolstad, Parks Administrative Clerk.  
These minutes have not been approved by the Parks Committee.