

## Property Committee Meeting Minutes

May 7, 2012, 1:00 P.M., Room A160

The meeting was called to order by County Clerk Cindy Phillippi. The meeting was properly announced. Present: Kotlowski, Allen, Djumadi, James, and Miller. Also present, Larson, McLaughlin, Osborn, Grosshuesch, Hamman, and McKinley.

Motioned by Kotlowski/James to approve the agenda. Allen requesting McKinley to speak under public participation. Motion carried by unanimous voice vote. Phillippi opened nominations for Chair. Kotlowski and James nominated Allen for chair. There were no other nominations. Nominations for chair were closed. Nomination for Allen as chair carried by unanimous voice vote.

Allen took over as Chair.

Allen opened nominations for Vice-Chair. Djumadi and Kotlowski nominated Miller. There were no other nominations. Nominations for Vice Chair were closed. Nomination for Miller as Vice Chair carried by unanimous voice vote.

Motioned by Djumadi/James to appoint Phillippi as the recording secretary. Motion carried by unanimous voice vote.

**Public Participation:** Bud McKinley spoke of the fenced in area on the West side of the garage. He'd like the area cleaned up. He suggested an alternate storage site. After the meeting the committee will look at the site.

Motioned by Djumadi/Kotlowski to approve the April 2, 2012 minutes. Motion carried by unanimous voice vote.

Discussed refrigerator for the basement. Hamman will get some prices on refrigerators. He will also check to make sure there are adequate electrical outlets. If not, he will obtain pricing for upgrade. Hamman will report back to the committee with prices and electrical update.

Discussion on Highway 21 Boat Launch State markers took place. Motioned by Djumadi/James that Allen work with the County Surveyor and Register of Deeds to verify markers and tell the committee what we own.

Discussion regarding the ownership and use of the County Cemetery took place. Quinnell was paid \$75 by Rollin Minter for infra imaging. Larson referenced state stat. 157.61 - we are not permitted to operate the cemetery. However, the Town of Jackson is able to own the cemetery and operate it. Motioned by Kotlowski/Djumadi that Allen contact the Town of Jackson to see if they are interested in taking over ownership of the poor cemetery. Motion carried by unanimous voice vote.

Discussion on transfer of Patrick's Lake ownership took place. The Parks Committee approved the Township of New Chester taking over and maintaining the Lake through November of 2012. Albert is to write a letter or agreement or memorandum of understanding. The intent is the town will be given ownership of the Lake.

Discussed and acted on invoices related to Health & Human Services/Community Center project. Motioned by Miller/Kotlowski to approve payment in the amount of \$24,325.46, application number 6. Motion carried by unanimous voice vote. Motioned by Miller/Kotlowski to approve invoice in the amount of \$1,627.50 and \$2,358.12 for laminate. Motion carried by unanimous voice vote.

Larson provided an update on inventory/asset list. This is still a work in progress.

Hamman provided an update on maintenance items. Mainly been dealing with leaks.

Tour of Health & Human Services building was postponed.  
Set next meeting date for June 12<sup>th</sup> at 9:00 a.m. to be held at the Health and Human Services Building in the Richard Holt room.

Items for next agenda: Refrigerator cost update/electrical update  
County Cemetery update  
Tour Health and Human Services Building  
Update on fenced area west of the garage  
Inventory list update

Motioned by Kotlowski/Djumadi to adjourn at 1:55 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi  
Recording Secretary