

**Executive Committee Meeting
March 1, 2016 – 9:00 a.m.
Adams County Courthouse, Conference Room A-260**

Minutes

Agenda Item 1. Joe Stuchlak, Chair, called the meeting to order at 9:00 a.m.

Agenda Item 2. Pledge of Allegiance.

Agenda Item 3. The meeting was properly announced.

Agenda Item 4. Committee members present: Allen, Stuchlak, Johnson, West and Babcock.

Others present: Ken Wagner, Corporation Counsel; Marcia Kaye, Personnel Director; Diane Heider, Recording Secretary; Thaddeus Kubisiak, County Manager/Administrative Coordinator; Janine Zander, Treasurer; Cindy Phillippi, County Clerk; and Jodi Helgeson, Register of Deeds.

Agenda Item 5. Motion by West, seconded by Allen, to approve the Agenda. Motion carried by unanimous vote.

Agenda Item 6. Motion by Allen, seconded by Babcock, to approve the Executive Committee Minutes of February 2, 2016. Motion carried by unanimous vote.

Agenda Item 7. Public participation will be taken as needed.

Agenda Item 8. There was no new correspondence.

Agenda Item 9. Discuss and/or act on County-sponsored blood drives, and/or promoting employee participation in community blood drives. Marcia Kaye led the discussion as to employee interest, space needs and county policy. Helgeson, Zander and Phillippi commented on how their respective departments would be affected if the employees were allowed to take personal time off for blood donation. Stuchlak requested Kaye to survey employee interest, and bring the matter back for consideration in April. No action was taken.

Agenda Item #10. Discuss and/or act on Resolution to Establish Elected Official Compensation for the 2017-2020 Term for County Clerk, Register of Deeds, and County Treasurer which was approved by the Administrative & Finance Committee on February 5, 2016. Kaye provided handouts showing the history of wages and calculation of proposed wages for 2017-2020. Discussion. Motion by Allen, seconded by West to approve the Resolution and present to the County Board at its next meeting. Voting yes: Allen, Babcock, Johnson and West. Voting no: Stuchlak. Motion carried by a 4-1 vote.

These Minutes have been approved

Specifics of meetings are provided pursuant to 3/18/14 County Board Rules, Appendix Three.

Agenda Item #11. Discuss and/or act on adding a Health & Human Services Deputy Director position. Per Stuchlak, this is an ongoing item and will be included in the April agenda. No action was taken.

Agenda Item 12. Corporation Counsel reported caseload and department activities since the last meeting. Discussion regarding truancy; comments about jail food service agreements.

9:30 a.m. John West is excused.

Agenda Item 13. Personnel Director. Handout: monthly report. Discussion regarding turnover at HHS; Sheriff Office testing/hiring process.

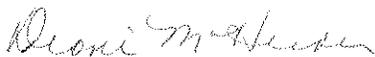
Agenda Item 14. Motion by Allen, seconded by Johnson, to accept February voucher reports. Motion carried by unanimous vote.

Agenda Item 15. The next meeting date is set for: April 5, 2016 at 9:00 a.m.

Agenda Item 16. Action items for next meeting: (1) Discuss and/or act on adding an HHS Deputy Director position and placement into the WIPFLI Wage Structure; (2) Discuss and/or act on County-sponsored blood drives, and/or promoting employee participation in community blood drives.

Agenda Item 17. Motion at 9:42 a.m. by Babcock, seconded by Allen, to adjourn the meeting. Motion carried by unanimous vote.

Respectfully submitted,



Diane M. Heider
Recording Secretary

These Minutes have been approved

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