

ADMINISTRATIVE & FINANCE MINUTES
JANUARY 12, 2007
8:00 a.m.

Meeting was called to order at 8:08 a.m. Present Grabarski/Keckeisen/Davis/West. Excused Sebastiani. Cindy Loken present

Treasurer- 2002-2003 Tax Deed Parcels were discussed. Motion by West to approve financial report second by Keckeisen. Motion carried by UVV.

Motion by Keckeisen second by Davis to purchase 5 blackberries to be used by Law Enforcement providing no additional work by MIS for 1 year and no training be required. Money is in Law Enforcement budget. Motion carried by UVV.

Motion by Keckeisen to approve subscription the Wis. Dells Events for Extension Dept. Second by West motion carried by UVV.

Motion by West to approve membership to ESP for Extension Dept. Second by Davis. Motion carried by UVV.

Motion by Keckeisen not to allow transfer of Park Dept. money. Second by Davis. Motion carried by UVV.

Motion by Loken to approve MIS vouchers. Second by Keckeisen. Motion carried by UVV.

Real Property Lister job description was discussed. No action taken.

Motion by Keckeisen to adjourn until February 15, 2007 at 8 a.m. Second by Davis. Motion carried by UVV. Adjourned at 4:15 p.m.

Respectfully submitted,

David Grabarski

THESE MINUTES HAVE NOT BEEN APPROVED BY ADMINISTRATIVE & FINANCE COMMITTEE