

ADMINISTRATIVE & FINANCE MEETING MINUTES
Thursday, August 28, 2014 4:00 p.m. Room A231

The meeting was called to order by Chairman West at 4:05 p.m. The meeting was properly noticed. Present: Babcock, Grabarski, Kotlowski and West. Excused: Hamburg. Also present: Helgeson, Wollin, Fahrenkrug, Cable, Pierce, Grosshuesch and Phillippi.

Motioned by Kotlowski/Grabarski to approve the agenda. Motion carried by unanimous voice vote.

Item #5 Discuss and/or act on indigent (Potter's Field related). Some discussion took place. Will be brought back next month to discuss.

Item #6 Discuss and/or act on budget transfer options related to EO Johnson or set up of balance sheet. Motioned by Babcock/Kotlowski to set up a balance sheet. Motion carried by unanimous voice vote.

Item #7 Discuss and/or act on Health Insurance committee recommendations of renewal rates/alternate plan two, Health Insurance meeting on August 26th. Motioned by Grabarski/Kotlowski to approve of the recommendation of renewal rate alternate plan two from WEA Insurance. Motion carried by unanimous voice vote.

Item #8 Discuss and/or act on exploring refunding bonds and bonding. Motioned by Kotlowski/Grabarski to look at all options for the refunding of bonds and bonding. Motion carried by unanimous voice vote.

West will draft correspondence regarding bonding options; by 9:00 a.m. submit to Barb to distribute to department heads.

Item #9 Discuss and/or act on 2015 budget. Some discussion took place. Will discuss at future meetings.

Item #10 Discuss and/or act on time-line. Timeline for 2015 budget meetings is as follows:

September 8th @ 4:00 p.m.

September 9th @ 4:00 p.m. or 2:00 p.m. West will contact Hamburg for time confirmation.

September 19th @ 9:00 a.m.

September 29th @ 9:00 a.m.

October 1st @ 4:00 p.m.

October 2nd @ 4:00 p.m.

October 9th @ 4:00 p.m.

October 13th @ 4:00 p.m.

Grabarski suggested creating a new account number to set up \$100 for County Board coffee. Change #100.19.52504.326 to 0; and #100.19.52504.432 to 2116; and #100.19.52504.905 to 0. Fund balance #100.19.49300 for Hazmat/Sarah Grosshuesch.

Items on next agenda:

Discuss and/or act on indigent (Potter's Field related)

Next meeting date set for September 8th at 4:00 p.m.

Motioned by Kotlowski/Babcock to adjourn at 6:51 p.m. Motion to adjourn carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have been approved by the committee.

CP\ck