

**ADAMS COUNTY SOLID WASTE COMMITTEE
AUGUST 11, 2010, 6:00 PM
LANDFILL OFFICE, 1420 HWY 21, FRIENDSHIP, WI 53934**

MEMBERS PRESENT: Larry Babcock, Chair
Dean Morgan, Vice-Chair
Florence Johnson, Secretary
Mike Keckeisen
Patrick Gatterman

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Hank Strohmeyer, Foreman
Barbara Morgan

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock, at 6:05 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL & APPROVAL OF AGENDA: BABCOCK, MORGAN, KECKEISEN, GATTERMAN, JOHNSON. *Motion by Johnson, second by Gatterman, to approve the Agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM JULY 14, 2010: *Motion by Keckeisen, second by Morgan, to approve the Open Session minutes as printed for the July 14, 2010 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There was no correspondence or other business to present.

FINANCIAL REPORT: Ms. Diemert presented the Financial Report and Monthly Check Summary for July 2010 and discussion was held. *Motion by Morgan, second by Gatterman, to approve the Financial Report for July 2010. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated August 11, 2010 (see attached copy) and discussion was held. *Motion by Morgan, second by Gatterman, to approve the Site Report as presented. All in favor. Motion carried.*

APPROVE BOND RESOLUTION FOR CELL #4 CONSTRUCTION: Ms. Diemert presented the Initial Resolution for Bonding \$1,025,000 for landfill construction projects and reminded the Committee that construction of Cell #4 is mandatory and needed to be completed in 2011 because of landfill space needs. Ms. Diemert also presented information showing several Bond Notes that are being paid off in the next few years. This shows that we can bond for money now while rates are very low and not add to the tax levy. Discussion was held. **Motion by Johnson, second by Gatterman, to approved sending the Bond Resolution to Finance Committee and County Board. All in favor. Motion carried.** There will be a joint meeting of SW/HWY & Finance Committees on August 19th at 9:00 AM.

UPDATE LANDFILL OPERATIONAL ORDINANCE #16-1989: Ms. Diemert stated that the permit application process had been finalized and forwarded to Corporation Counsel for final review.

EMPLOYEE UPDATE: Ms. Diemert reported that the new Scale Clerk/Secretary is doing very well and has allowed the Director and Office Manger/Loss Control Officer to go back to their regular duties.

She next presented information on the Truck Driver/Equipment Operator/Mechanic vacancy. She stated that 7 applicants have been selected to testing and interview. Larry Babcock appointed himself, the Director and Foreman to interview the applicants after the testing has been performed. Interview dates will be August 24th or 25th.

DISCUSS “RE-USE” POLICY AT THE LANDFILL: Ms. Diemert presented a Re-Use/Reduce/Recycle Policy for the landfill. Committee members felt that this was a good policy and made suggestions. They asked the Director to make the suggested changes and present the policy at the next meeting for approval.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert presented information on the NEWCMG Conference in Waupaca and Committee members will let her know if they plan to attend. There were no other trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items will be placed on the next agenda: Updates on items.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, September 8, 2010 at 6:00 PM at the Landfill. *Motion by Morgan, second by Gatterman, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 8:37 P.M.

Respectfully submitted,
Myrna Diemert, Recording Secretary

THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE

SITE REPORT
August 11, 2010
SOLID WASTE DEPARTMENT

TIPPAGE REPORT: 3,075,980 lbs of garbage were brought in which is the 2nd highest amount ever brought into the landfill for July. Year to date we are down 1.2% in tonnage compared to 2009. The State average is 15% down in 2009 from 2008. We were down 10.5% in 2009 compared to 2008. The fall in volumes statewide is due to the slow economy and higher surcharge fees, especially near the State borders where it is cheaper to take waste out-of-state or not bring into Wisconsin.

There were 31 new over-the-scale customers during the month which is typical for this time of year. (Minimum of \$1,860.00 in annual revenues if these new customers use the facility one time per month with minimum weight). Since April 1, 1998 we have had 4,347 new customers over the scale.

OUT-OF-COUNTY TIPPAGE: JULY 2010-Clark Disposal (Acct #10031) brought in 71.14 tons of garbage, (\$4,268.40 revenues), and 24.93 tons of recyclables (\$681.00 revenue).

Other out-of-county waste brought in was 5.96 tons from Juneau County private citizens (\$374.40), Marquette County .25 tons (\$15), Sauk County 16.2 tons (\$1013.88), Waushara County 28.23 tons (1753.8), and Wood County .04 tons (\$10).

All Out-of-County garbage tippage totals 122.82 tons (\$7,433.28).

Out-of-County Container Delivery fees total \$1,350.00 for 8 containers delivered.

HUTHINSON PROPERTY CLEAN-UP: 5 container lease rentals by Hintz Trucking & Excavating (\$750.00) and 3 loads weighing 15.68 tons (\$470.40) has come in from 8/1 – 8/4/10 for this clean-up. The contractor's equipment broke down after the first 3 loads and no further loads have been brought in since August 4th.

MEETINGS/SEMINARS/TRAININGS: Remind Committee of upcoming meetings & conferences: NEWCMG Conference in Waupaca Sept. 29 & 30th; Budget Meeting with Finance October 4th 9:00 AM (Chair & Director); Landfill Advisory Meeting Monday, December 6th, 2010 at 7:00 PM (changed from December 20th & December 13th per Director request); WIRMC Annual Conference in Green Bay, February 23 – 25th, 2011.

Met with Finance Director and Hwy Commissioner on July 15th regarding bonding for cell #4, road projects, and building repair projects throughout the County system.

Attended County Board on July 20th. Attended Dept. Head meeting on July 22nd. Also attended a joint Property/SW/Hwy Committee meeting to discuss bonding for 2011 projects. A resolution will be prepared for the September County Board meeting.

Met with IROW on July 28th for our annual review regarding recycling shipments.

Gave a tour of the landfill operations to County Board and Dept. Heads on July 29th.

Attended a meeting in Waupaca on August 5th with regional NEWCMG partners regarding the fall conference. Also attended the WIRMC Conference meeting on August 6th.

Will attend the Easton Town Hall meeting on August 16th to give information on new programs and answer questions.

Will attend County Board on August 17th.
Will attend Dept. Head on August 26th.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: There were no inspections performed for the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

Quarterly Gas Probe Monitoring was performed by MSA Professionals. No Methane Gas was detected.

Completed the Electric Equipment Request forms for several pieces of “personal appliances” in the Solid Waste Department. These have to be inspected and approved by Maintenance Department for proper electrical cords.

Arranged for 1 employee to have random drug testing.

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections. The Director responded to 2 alarms at the wellhouse.

The quarterly testing was done on the pumping system by Monona Plumbing.

ADMINISTRATIVE PROJECTS: During the month of July/August the Director performed the following duties: Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, appliances, and scrap metals as needed. Tin, aluminum, cardboard and plastics have come up this past month. Some of the comingled bales were shipped to Portage County MRF and we probably be shipping more in the future to IROW. Discussing contracted services with IROW for the operation of the MRF. Receiving sample contracts from other Counties. This is necessary because it is impossible to fill the vacancies in the recycling building under the current policy.

Continued to coordinate new curbside and residential route customer orders. We had 8 new residential/business account customers since the last report which increases our annual revenues by \$2,550.00. We also had 27 customers who cancelled service because they are moving, lack of payment, or couldn't afford, creating an annual loss of \$8,970.00. We also had 41 new roll-off container customers. We are currently billing \$603,267.96 annually for this service. Brenda has also been working on the new large customer accounts and we have a commitment from Dells Condos for \$7500 annual contract effective September 24th. We are still waiting for a commitment from Chula Vista.

Continued to work with City of Adams for garbage and recycling collection. Attended the August 2nd City Council meeting. The City chose Clark Disposal for their curbside collection and all materials will come to the Adams County Landfill. We will continue to service their dumpsters at the Public Works Building, Administrative Office, and the Wastewater treatment plant. This allows our drivers to concentrate on the new out-of-County customers that we are getting.

Provided a price increase proposal for the Village of Friendship for recycling collection.

Worked with AC Rural & Industrial Development and Strategic Recycling regarding locating a glass processing facility in Adams County.

Continued to work on the RouteOptix scale program. Conversion of our customer and products lists into the new system.

Arranged for the Winnebago County tub grinder to chip our brush pile and yard waste pile the week of July 26th.

Arranged with Highway Dept. employees to train us on the CHEMS accounting system on August 18th.

Will hold Health Risk Assessments at the landfill on August 19th. Will also attend Finance Committee meeting at 9:00 AM that same day to discuss bonding for Cell #4 construction.

Worked on Budget and supporting documents for 2011.

Arranged for the Master Gardeners to get compost and wood chips on Saturday, August 28th.

Arranged for Dynamic Recycling to dispose of 2 loads of electronics on August 4th.

Prepared a letter to Dell Prairie regarding Ordinance amendments and hauling permit requirement to bring waste here. Corporation Counsel is reviewing the letter.

Completed and submitted the 2011 Basic Recycling Grant which is due October 1, 2010.

Received the Performance Report from FCI and Quality of Goods & Services, Timeliness of Deliveries/Performance, Business Relations, and Customer Satisfaction were all Excellent.

Will set up the fair booth on Thursday, August 12th. Prime hours will be manned by staff. Will take down on Sunday, August 15th after 4:00 PM.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and submitted paperwork as necessary. Met with Case Manager on July 21st to discuss progress of clients. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: No further work has been done on Cell #4 other than remarking the grade stakes. Waiting for bonding to continue landfill construction which needs to begin this fall and be done by next fall.