

# Health & Human Services Board

Meeting Minutes of November 13, 2009

**Call to Order** – The meeting was called to order at 9:00 am by Chairperson Pat Townsend.

**Roll Call** – Board members present: Diane England, Cindy Loken, Pat Townsend, Jack Allen, Maureen Bruce, Joanne Sumpter, Dr. Hatton, Teresa Harvey-Beversdorf and Karl Klingforth.

Staff present: Chuck Price, Wendy Pierce, Carol Johnson (left at 10:55am), Diane Osborn (arrived at 9:10am), Sandy Wormet and Dave Guerin.

**Approval of Agenda and Compliance with Open Meetings Law** – The meeting was properly noticed. Motion to approve the agenda by Cindy Loken, 2<sup>nd</sup> by Karl Klingforth. Motion carried by UVV (unanimous voice vote).

**Approval of Minutes from October 9, 2009, HHSB meeting** – Motion to approve minutes by Karl Klingforth, 2<sup>nd</sup> by Cindy Loken. Motion carried by UVV.

**Public Participation** - none

**Correspondence** – none

**Veterans Service** – Review of VSO vouchers and financial report.

## **HHSB**

**Financial Report** – Motion to approve the vouchers and financial report by Cindy Loken, 2<sup>nd</sup> by Maureen Bruce. Motion carried by UVV.

Thrift Store financial report – report was provided.

**Conference & Workshop Requests** – the committee was informed of upcoming conferences and/or workshops that had been approved in the 2009 budget.

**Public Health** – Joe Lally presented on the Hutchinson property in the town of Springfield. Motion to approve written order to vacate the property until habitable made by Karl Klingforth, 2<sup>nd</sup> by Joanne Sumpter. Motion carried by UVV.

**Amended Item** - Joe Lally initiated discussion requesting approval to move forward with a Brownfields Grant. Motion to approve moving forward with Brownfields Grant made by Joanne Sumpter, 2<sup>nd</sup> by Karl Klingforth. Motion carried by UVV.

## **Reports**

Staff – written reports were provided and explained by each manager.

**Resolution** – Discussion on submitting an application for the 5310 Transportation Grant for vehicle purchases. Motion to submit application for Transportation Grant made by Dr. Hatton, 2<sup>nd</sup> by Joanne Sumpter. Motion carried by UVV.

**Discussion** of changes to the Economic Support Manager job description. Motion to approve changes to Economic Support Manager job description made by Dr. Hatten, 2<sup>nd</sup> by Cindy Loken. Motion carried by UVV.

**Discussion** of recruitment of an Economic Support Manager. Motion to recruit Economic Support Manager made by Dr. Hatten, 2<sup>nd</sup> by Diane England. Motion carried by UVV.

**Discussion** of recruitment of a Long Term Support Case Manager – contingent on Full County Board Approval of 2010 budget. Motion to recruit Long Term Support Case Manager made by Karl Klingforth, 2<sup>nd</sup> by Jack Allen. Motion carried by UVV.

**Discussion** of the part time Economic Support job position. Motion to approve part time Economic Support job description made by Joanne Sumpter, 2<sup>nd</sup> by Karl Klingforth. Motion carried by UVV.

**Discussion** of recruitment of a part time Economic Support position. Motion to recruit part time Economic Support person made by Dr. Hatten, 2<sup>nd</sup> by Cindy Loken. Motion carried by UVV.

**Board Education Presentation** – Economic Support Unit.

**Director's Report** – Chuck Price gave the Board an update of what he has been working on in various areas of Health and Human Services, meetings and conferences he has attended as well as upcoming meetings that he plans to attend.

**Confirm Next Meeting Date** – Friday, December 12<sup>th</sup> at 9:00am.

**Adjournment** – Chairperson Townsend asked if there was any further business to consider. Hearing none, she declared the meeting adjourned at 11:15am.

Minutes respectfully submitted by Beth Czerwinski

THESE MINUTES HAVE NOT YET BEEN APPROVED BY THE COMMITTEE