

AMENDED ADAMS COUNTY BOARD OF SUPERVISORS MEETING

Adams County Board Room, August 19, 2014 6:00 p.m.

1. Call to Order by the Chairman
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve Agenda
7. Approval of July 15, 2014 minutes
8. Public Participation
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Repinski, Roekle, Roseberry, Johnson, Stuchlak and Wysocky.
10. **Claims:** None
11. **Correspondence:** None
12. **Appointments:** Appoint Stuchlak, Grabarski, Wysocky, Allen Roseberry and Djumadi to Ad Hoc Organizational Structure Committee
13. **Unfinished Business:** None
14. **New Business:** None
15. **Reports and Presentations:**
 - A. Miscellaneous:
 - Daric Smith, RIDC
 - Corp Counsel regarding committee meetings
 - **ACDF/County Clerk Report**

16. Review Committee Minutes

Admin & Finance 6/9, 7/10 Airport 7/14 BOA 7/16 County Board 7/15 Executive 7/8	H&HS/Vet. 7/25 Hwy 7/2, 7/10 Jt. Adm&Fin/Exec 7/28, 7/31 L&W 6/9, 6/17, 7/14	Library 6/23, 7/28 Parks 6/10 P&Z 7/2 Property 7/11, 7/29 P S & J 7/9	Solid Waste 7/9 Surveyor July 2014 Tech Strg 7/9, 7/23 Traffic Safety 5/14 UW Ext 7/8
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17. **Resolutions:**

Res. #103: To Sell County Advertised Property Parcel #30-3475

Res. #104: To Sell County Advertised Property Parcel #26-1065

Res. #105: To authorize Reesa Evans of the Land and Water Conservation Department to attend the 2014 Upper Midwest Invasive Species Conference in Duluth, Minnesota from October 19th 2014 to October 22nd 2014. Since many of her job duties include various lake management issues, this training will assist the Land & Water Conservation Department in offering services to the lake organizations in Adams County.

Res. #106: Support the regulation of electronic cigarettes by the United States Food and Drug Administration in order to protect the health and safety of Adams County citizens.

Res. #107: To approve, adopt and implement the WIPFLI Wage Structure and rescind the Carlson-Dettmann and previous expired union Wage Structures.
18. **Ordinances:** None
19. **Denials:** None
20. **Petition:** None
21. Approve Claims
22. Approve Per Diem and Mileage
23. Motion for County Clerk to correct errors
24. Set next meeting date
25. Adjournment

RESOLUTION 103 -2014

RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED PROPERTY

INTRODUCED BY: PROPERTY COMMITTEE

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED PROPERTY

FISCAL NOTE: \$1300.00 REVENUE TO ACCOUNT NO. 100 A 12400 -TAX PORTION;
\$200.00 REVENUE TO ACCOUNT NO. 100.10.46120 - TREASURER FEE; \$30.00
REVENUE TO ACCOUNT NO. 100.13.46130 - REGISTER OF DEEDS RECORDING FEES

WHEREAS: Adams County took title to the following described property on July 12, 2011 per judgment of foreclosure:

Lot Two Hundred Sixty-Eight (268) in Kingswood Addition to Lake Arrowhead located in Section Fourteen (14), Township Twenty (20) North, Range Five (5) East. Tax Parcel #30-3475; and

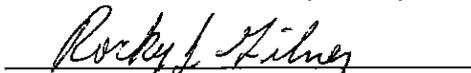
WHEREAS: William Zizzo and Kathleen Zizzo have submitted a bid of \$1,500.00 for the purchase of the above described property; and

WHEREAS: William Zizzo and Kathleen Zizzo have submitted full payment of \$1,500.00 plus \$30 recording fee which is on deposit with the County Treasurer.

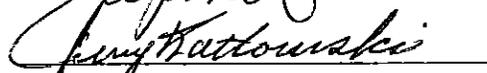
NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors, that the above described property is hereby approved for sale for the bid of \$1,500.00.

BE IT FURTHER RESOLVED: That the County Clerk issue a Deed to the above described property per Ordinance #09-2014.

Recommended for adoption by the Property Committee this 11th day of July, 2014.

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Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ th day of August, 2014.

County Board Chair County Clerk

- Reviewed by Corporation Counsel
- Reviewed by Administrative Coordinator/Director of Finance

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RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED PROPERTY

INTRODUCED BY: PROPERTY COMMITTEE

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED PROPERTY

FISCAL NOTE: \$5,766.22 REVENUE TO ACCOUNT NO. 100 A 12400 -TAX PORTION; \$12,038.78 REVENUE TO ACCOUNT NO. 100. 10.48350 - PROPERTY SALES; \$200.00 REVENUE TO ACCOUNT NO. 100.10.46120 - TREASURER FEE; \$30.00 REVENUE TO ACCOUNT NO. 100.13.46130 - REGISTER OF DEEDS RECORDING FEES

WHEREAS: John D. Lindaas has submitted a bid of \$18,005.00 for the parcel(s) of land described as follows: Lot One Hundred Twenty-Nine (129), Holiday Heights Subdivision, in the Town of Quincy, Adams County, Wisconsin. Tax Parcel #26-1065

WHEREAS: Adams County took title to this property on November 28, 2012 per judgment of foreclosure; and

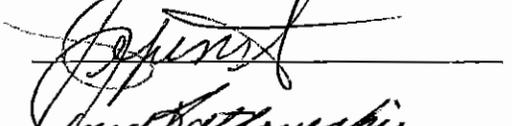
WHEREAS: John D. Lindaas has submitted full payment of \$18,005.00 plus \$30 recording fee, which is on deposit with the County Treasurer.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors, that the above described property is hereby approved for sale for the bid of \$18,005.00.

BE IT FURTHER RESOLVED: That the County Clerk issue to a Deed to the above described property per Ordinance #09-2014.

Recommended for adoption by the Property Committee this 8th day of August, 2014.









Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ th day of August, 2014.

County Board Chair

County Clerk

- Reviewed by Corporation Counsel
- Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION 105 -2014

RESOLUTION TO SUPPORT THE OUT OF STATE TRAVEL FOR REESA EVANS TO DULUTH MINNISOTA, OCTOBER 2014 FOR THE UPPER MIDWEST INVASIVE SPECIES CONFERENCE

INTRODUCED BY: Land and Water Conservation Committee

INTENT & SYNOPSIS: To authorize Reesa Evans of the Land and Water Conservation Department to attend the 2014 Upper Midwest Invasive Species Conference in Duluth, Minnesota from October 19th 2014 to October 22nd 2014. Since many of her job duties include various lake management issues, this training will assist the Land & Water Conservation Department in offering services to the lake organizations in Adams County.

FISCAL NOTE: The total cost will be \$700.00 for lodging and for conference registration which is allocated in the AIS budget for the year 2014. There will be no additional fiscal impact.

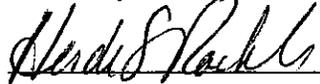
WHEREAS: Adams County lakes are an important resource used for recreation and enjoyment of natural beauty; and

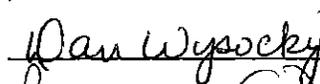
WHEREAS: the protection of lake watershed and the reasonable lake use activities are paramount in the protection of water quality and the natural ecosystems of the lakes in Adams County;

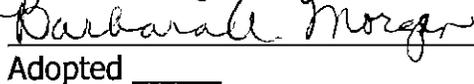
WHEREAS: Reesa's attendance at this conference will increase the qualifications of the Adams County Land & Water Conservation Department to assist the lakes in Adams County;

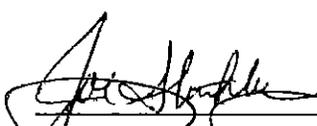
NOW THEREFORE, BE IT RESOLVED the Adams County Board of Supervisors, to authorize Reesa Evans of the Land & Water Conservation Department to attend the 2014 Upper Midwest Invasive Species Conference, Duluth Minnesota, on October 19th to October 22nd 2014.

Recommended for adoption by the Land and Water Conservation Committee this 14th day of July, 2014.

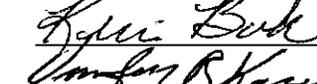












Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ day of August, 2014.

County Board Chair

County Clerk

- Reviewed by Corporation Counsel
- Reviewed by Administrative Coordinator/Director of Finance

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INTRODUCED BY: Health and Human Services Board

INTENT & SYNOPSIS: Support the regulation of electronic cigarettes by the United States Food and Drug Administration in order to protect the health and safety of Adams County citizens.

FISCAL NOTE: No fiscal impact.

WHEREAS, many electronic cigarette (e-cigarette) devices contain many chemicals, along with nicotine, including volatile organic compounds, such as benzene and toluene; heavy metals, such as nickel and arsenic; tobacco specific carcinogens; and carbon compounds such as formaldehyde and acrolein; and

WHEREAS, consumers are led to believe that electronic cigarettes are a safe alternative to traditional cigarettes, despite the fact that most electronic cigarettes contain nicotine and have the potential to be addictive; and

WHEREAS, the dangers posed by inhaling these products are unknown; and

WHEREAS, there is no federal regulatory oversight ensuring the safety of the ingredients in electronic cigarettes; and

WHEREAS, liquid nicotine products available for sale may pose a significant threat to public health, especially if ingested by children; and

WHEREAS, The Centers for Disease Control and Prevention has reported the percentage of high school students who reported ever using an e-cigarette more than doubled in one year, from 4.7% to 10% between 2011 and 2012; and

WHEREAS, recent studies have shown trying e-cigarettes increased the odds that a teenager would also try tobacco cigarettes and become regular smokers; and

WHEREAS, The Campaign for Tobacco-Free Kids is calling on the United States Food and Drug Administration (FDA) to regulate e-cigarettes to protect public health, including through further research on the contents, and through the setting of standards on said content, of e-cigarettes; and

WHEREAS, restricting the advertising, flavorings – including flavored cigars, which have replaced banned flavored cigarettes as a gateway for youth – and control the Internet sales, would also prevent youth access; and

WHEREAS, the U.S. Court of Appeals for the D.C. Circuit has determined that e-cigarettes can be regulated by the FDA as a tobacco product, and the FDA is undertaking a process of public review while considering such a potential assertion of authority; and

RESOLUTION TO SUPPORT REGULATION OF ELECTRONIC CIGARETTES

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WHEREAS, a municipality, county or state may take some actions and assert some authority, but the federal government and specifically the FDA is the appropriate jurisdiction for many matters pertaining to e-cigarettes and other nicotine delivery devices.

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NOW, THEREFORE, BE IT RESOLVED, the Adams County Board of Supervisors supports the United States Food and Drug Administration (FDA) efforts to assert authority over the ingredients in e-cigarettes and other nicotine delivery devices, and support for any federal legislation or action which would encourage and enable such an assertion of authority by the FDA.

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Recommended for adoption by the Adams County Health and Human Services Board this 25th day of July, 2014.

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<u>[Signature]</u>	<u>[Signature]</u>
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Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ day of _____, 20_____.

County Board Chair

County Clerk

- Reviewed by Corporation Counsel
- Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION 107 -2014
RESOLUTION TO ADOPT WIPFLI WAGE STRUCTURE

P7

1 **INTRODUCED BY:** Joint Administrative & Finance/Executive Committee

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3 **INTENT & SYNOPSIS:** To approve, adopt and implement the WIPFLI Wage
4 Structure and rescind the Carlson-Dettmann and previous expired union Wage
5 Structures.

6

7 **FISCAL NOTE:** 2014 estimated cost of \$280,062.35 payable from the
8 Contingency Fund as necessary and the Parks & Recreation budget, which
9 includes the \$244,275.93 cost of salary increases and \$35,786.42 related
10 mandatory retirement benefits and State and Federal tax.

11

12 **WHEREAS:** Carlson-Dettmann Wage Structures and union contract structures
13 were put into service when most county employees were union members and
14 before enactment of Act 10 in 2011, and therefore have become outdated and
15 should be rescinded; and

16

17 **WHEREAS:** resolutions were adopted to implement pay schedules under now
18 decertified Union Locals 139 (Solid Waste), 323 (Highway), 414 (Sheriff), 1168
19 (Courthouse), and 1168 (Professional); and to implement Carlson-Dettmann
20 wage scales for non-represented employees and to approve Social Security Cost
21 of Living adjustments; and

22

23 **WHEREAS:** the Joint Administrative & Finance/Executive Committee (the
24 "Committee"), after considerable debate and discussion, recommends as follows:

25

26 1. For approval, adoption and implementation of the attached WIPFLI Wage
27 Structure with pay retroactive to July 1, 2014.

28

29 2. That employee salaries be set at the following percentages of Midpoint
30 ("100% market") range in their respective grades of the WIPFLI Wage
31 Structure:

32

33 (a) Newly hired employees shall be placed at 85% of Midpoint.
34 (b) Existing employees who are transferred into a new position shall be
35 placed at 85% of Midpoint of the position into which they are
36 transferred, if not already there.

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38 (c) Those who have been employed in their current position for at least six
39 consecutive months shall be placed up to 87% of Midpoint if not
40 already there, with Department Head approval.

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42 (d) Those who have been employed in their current position for at least
43 one year shall be placed up to 93% of Midpoint if not already there,
44 with Department Head approval.

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46 (e) Those who have been satisfactorily employed in their current position
47 for a minimum of two (2) consecutive years shall be placed at Midpoint
48 (100%), if not already there, with Department Head approval.

49

50 (f) That no employee wages will be reduced by virtue of the above
51 described placement.

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53 3. That upon approval, adoption and implementation of the attached WIPFLI
54 Wage Structure, the Carlson-Dettmann Wage Structure be rescinded.

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RESOLUTION 107 -2014
RESOLUTION TO ADOPT WIPFLI WAGE STRUCTURE

49 **NOW THEREFORE, BE IT RESOLVED** by the Adams County Board of
50 **Supervisors** that the attached WIPFLI Wage Structure is approved, adopted
51 and implemented, with pay retroactive to July 1, 2014; and

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53 **BE IT FURTHER RESOLVED**, that all prior Resolutions related to wage
54 structure except pertaining to WPPA Local 355 are rescinded; and

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56 **BE IT FURTHER RESOLVED**, that employee wages be set at the following
57 percentages of Midpoint ("100% market") range in their respective grades of the
58 WIPFLI Wage Structure:

- 59 (a) Newly hired employees shall be placed at 85% of Midpoint.
- 60 (b) Existing employees who are transferred into a new position shall be
61 placed at 85% of Midpoint of the position into which they are
62 transferred, if not already there.
- 63 (c) Those who have been employed in their current position for at least six
64 consecutive months shall be placed at up to 87% of Midpoint, if not
65 already there, with Department Head approval.
- 66 (d) Those who have been employed in their current position for at least
67 one year shall be placed at up to 93% of Midpoint, if not already there,
68 with Department Head approval.
- 69 (e) Those who have been satisfactorily employed in their current position
70 for a minimum of two (2) consecutive years shall be placed at Midpoint
71 (100%), if not already there, with Department Head approval.
- 72 (f) That no employee wages will be reduced by virtue of the above
73 described placement.

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75 **BE IT FURTHER RESOLVED**, that the Carlson-Dettmann Wage Structures and
76 any prior wage structures are rescinded.

77
78 **Recommended for adoption** by the Joint Administrative & Finance/Executive
79 Committee this 31st day of July, 2014.

80
81 ADMINISTRATIVE & FINANCE
82 COMMITTEE

EXECUTIVE COMMITTEE

83 _____
 84 *Mary Flamburg*
 85 *John Nabholz*
 86 *Gary Babcock*
 87 *Justinowski*

Joe Stachul
Jack J. O'Leary
Darrell Baker
John D. Johnson
John Wolf

88 Adopted _____
89 Defeated _____ by the Adams County Board of Supervisors this
90 Tabled _____ day of August, 2014.

91
92 _____ County Board Chair _____ County Clerk

- 93 Reviewed by Corporation Counsel
- 94 Reviewed by Administrative Coordinator/Director of Finance

ADAMS COUNTY
2014 SALARY RANGES @ 50th PERCENTILE (07-2014)

Revised 7/31/14

Pay Group	Job Title	Dept	Annual			Hourly		
			Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
1	Administrative Coordinator/Director of Finance	AC/DOF	\$83,323	\$98,027	\$112,731	\$40.06	\$47.13	\$54.20
2	Corporation Counsel	CC	\$77,490	\$91,165	\$104,840	\$37.26	\$43.83	\$50.40
3	Health and Human Services Director	HHS	\$72,066	\$84,784	\$97,501	\$34.65	\$40.76	\$46.88
4	OPEN		\$67,021	\$78,849	\$90,676	\$32.22	\$37.91	\$43.59
5	Highway Commissioner	HWY	\$62,330	\$73,329	\$84,329	\$29.97	\$35.25	\$40.54
6	Chief Deputy Sheriff Personnel Director Solid Waste Director	SHF HR SW	\$57,967	\$68,196	\$78,426	\$27.87	\$32.79	\$37.70
7	County Conservationist Emergency Management Director Highway Patrol Superintendent Jail Administrator/Captain Parks Director Planning and Zoning Administrator Public Health Officer	LWC EMS HWY SHE PR PZ HHS	\$53,909	\$63,423	\$72,936	\$25.92	\$30.49	\$35.07
8	Clinical Services Manager Library Director Public Health Nurse Supervisor	HHS LIB HHS	\$50,136	\$58,983	\$67,830	\$24.10	\$28.36	\$32.61
9	ADRC Manager/Aging Manager Building and Grounds Supervisor Child Support Director Children and Family Services Manager Economic Support Manager Fiscal and Support Services Manager Fiscal and Support Services Manager Lieutenant (Road/Dispatch) Long Term Support Manager Mental Health/AODA Counselor Mental Health Therapist/Social Worker MIS Manager Personal Care Nurse RN Public Health Nurse RN School Nurse Veterans Services Officer	HHS MAINT CS HHS HHS HHS SHE SHF HHS HHS HHS MIS HHS HHS HHS VS	\$46,626	\$54,854	\$63,082	\$22.42	\$26.37	\$30.33

Pay Group	Job Title	Dept	Annual			Hourly		
			Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
10	Building Inspector/Code Enforcement Officer	PZ	\$43,362	\$51,014	\$58,667	\$20.85	\$24.53	\$28.21
	Foreman/Supervisor of Construction	SW						
	GIS Specialist/Assistant to Land Information Officer	AC/DOF						
	Lake Specialist	LWC						
	Mechanic Shop Foreman	HWY						
	Office Manager	HWY						
	Office Supervisor/Loss Control	SWL						
	Park Manager	PARK						
	Register in Probate	CIRCT						
	Resource Conservationist	LWC						
Support Services Coordinator	HHS							
11	Case Manager Adult Protective Services	HHS	\$40,327	\$47,443	\$54,560	\$19.39	\$22.81	\$26.23
	Child Welfare Specialist	HHS						
	Children Services Coordinator (Birth to Three)	HHS						
	Disability Benefits Specialist	HHS						
	Elder Benefit Specialist	HHS						
	Fiscal Support Specialist	AC/DOF						
	Information Assistance Specialist/Options Counselor	HHS						
	Intake Specialist	HHS						
	Jail Sergeant	SHE						
	Case Manager	HHS						
	Recycling Center Manager	SW						
	Service Coordinator (Mental Health Case Manager)	HHS						
	Social Worker/Case Manager	HHS						
Social Worker II	HHS							
12	AODA Counselor II	HHS	\$37,504	\$44,122	\$50,741	\$18.03	\$21.21	\$24.39
	Dispatch Sergeant	SHE						
	Equipment Operator/Truck Driver	SW						
	Heavy Equipment Operator/Truck Driver	HWY						
	Jail Deputy	SHE						
	Legal Assistant/Confidential Administrative Assistant	CC						
	Mechanic	HWY						
	Office Manager/Paralegal	DA						
	Operator/Truck Driver	HWY						
	Sign Shop Lead Worker	HWY						
Social Worker I	HHS							
13	Account Technician/Payroll Specialist	ACDOF	\$34,879	\$41,034	\$47,189	\$16.77	\$19.73	\$22.69
	Administrative Records Officer	SHE						
	Administrative Services Specialist	SHE						
	AODA Counselor I	HHS						
	Child Support Specialist	CS						
	Civil Processor	SHE						
	Clerk of Courts - Deputy	COC						
	Community Service Coordinator	DA						
	Deputy County Clerk	CC						
	Deputy Register in Probate	COC						
	Deputy Register of Deeds	ROD						
	Deputy Treasurer	TREA						
	Deputy Veteran Services Officer	VSO						
	Legal Secretary	DA						
Real Property Lister	TREA							
Store Manager - Practical Cents	HHS							
Victim/Witness Coordinator	DA							
14	Conservation Program Coordinator	LWC	\$32,437	\$38,161	\$43,886	\$15.59	\$18.35	\$21.10
	Coordinated Services Provider (Case Worker)	HHS						
	Dispatcher	SHE						
	Economic Support Specialist	HHS						
	Lead Library Assistant (Library Assistant II)	LIB						

Pay Group	Job Title	Dept	Annual			Hourly		
			Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
15	Assistant Park Manager	PARK	\$30,167	\$35,490	\$40,814	\$14.50	\$17.06	\$19.62
	Maintenance Technician	MAINT						
	Store Manager-Practical Cents	HHS						
	Account Clerk	HWY						
	Administrative Clerk/Bookkeeper	PARK						
	AODA Support Specialist	HHS						
	Billing Specialist/Accounts Receivable	HHS						
	Clerk/Bookkeeper/Lead Bookkeeper	HHS						
	Clerk/Bookkeeper/Administrative Administrative	UWX						
	Clerk/Typist/Administrative/Billing Support Specialist	HHS						
	Clinic Coordinator/Receptionist	HHS						
	Fiscal Support Specialist	HHS						
	Library Assistant I	LIB						
	Secretary/Bookkeeper	PZ						
	Secretary/Bookkeeper	TREA						
Secretary/Scale Clerk	SW							
16	Job Coach	HHS	\$28,055	\$33,006	\$37,957	\$13.49	\$15.87	\$18.25
	Training Specialist	HHS						
	Public Health Technician	HHS						
	Transportation Coordinator	HHS						
	Clerk/Receptionist	HHS						
	Clerk/Typist	UWX						
	Clerk/Typist	CC						
Records Technician	HHS							
17	Bus Driver	HHS	\$26,091	\$30,695	\$35,300	\$12.54	\$14.76	\$16.97
	Custodian	MAINT						
	General Laborer	SW						
	Nutrition Coordinator	HHS						
18	Groundskeeper II	PARK	\$24,265	\$28,547	\$32,829	\$11.67	\$13.72	\$15.78
	Park Aide III	PARK						
	Park Patrol	PARK						
	Swim Program Coordinator	PARK						
19	Assistant Swim Program Coordinator	PARK	\$22,566	\$26,548	\$30,531	\$10.85	\$12.76	\$14.68
	Cook	HHS						
20	Airport Groundskeeper/Maintenance	AIR	\$20,987	\$24,690	\$28,394	\$10.09	\$11.87	\$13.65
	Dam Operator	LWC						
	Groundskeeper I	PARK						
	Lifeguard	PARK						
	Park Aide II	PARK						
21	Library Aide	LIB	\$19,517	\$22,962	\$26,406	\$9.38	\$11.04	\$12.70
	Park Aide I	PARK						
BENCHMARK POSITIONS								

Approximate financial impact of implementing the WIPFLI wage study effective retroactive to 7/1/14 per 7/31/14 benchmark changes

		7% Retire	1.60% Ret	7.65% FICA	Total	Cost of Benefits
Current Annual Salaries	\$9,431,608.17	\$660,212.57	\$150,905.73	\$721,518.03	\$10,813,338.77	
Under Market (Mid point)	\$5,877,011.17	\$411,390.78	\$94,032.18	\$449,591.35	\$6,737,993.30	
Over Market (Mid point)	\$3,554,597.00	\$248,821.79	\$56,873.55	\$271,926.67	\$4,075,345.46	
Bring those under market up based on 6 mos, 1 yr, 2 yr						
Retro to 7/1/14	\$244,279.96	\$17,099.60	\$3,908.48	\$18,687.42	\$280,066.97	\$35,787.01
General	\$115,526.77	\$8,086.87	\$1,848.43	\$8,837.80	\$132,451.44	\$16,924.67
Highway	\$17,116.70	\$1,198.17	\$273.87	\$1,309.43	\$19,624.30	\$2,507.60
Health & Human Svc	\$62,643.47	\$4,385.04	\$1,002.30	\$4,792.23	\$71,820.74	\$9,177.27
Solid Waste	\$27,414.18	\$1,918.99	\$438.63	\$2,097.18	\$31,430.36	\$4,016.18
Parks	\$21,578.84	\$1,510.52	\$345.26	\$1,650.78	\$24,740.14	\$3,161.30
Total Salary with bringing up to Market						
	\$9,675,888.13	\$677,312.17	\$154,814.21	\$740,205.44	\$11,093,405.74	2.52%

Benchmarks New hire at 85% 6 mos. At 87%

*Does not include most vacant positions, Elected officials, protected services covered under CBA, or overtime. For those vacant positions included in calculation, they are added at minimum wage for the grade. This is an estimate based on available figures, retroactive to respective date

Revised 8/6/14

Prior to increase at 89% comparatio
After increase at 93% comparatio

ADMINISTRATIVE & FINANCE MEETING MINUTES

P13

Monday, June 9, 2014 4:00 p.m. Room A160

The meeting was called to order by Chairman West at 4:24 p.m. The meeting was properly noticed. Present: Babcock, Grabarski and West. Excused: Hamburg and Kotlowski. Also present: McGhee, Phillippi and Zander.

Motioned by Babcock/Grabarski to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Babcock/Grabarski to approve minutes from May 13, 2014. Motion carried by unanimous voice vote.

Public Participation: None

Correspondence: None

Item #8: Discuss Resolution #71-1984 Parks Carryover. Committee received draft resolution submitted by West. This will be placed on next month's agenda.

Item #9: MIS. Discussed the county's wireless internet, MIS office activities and financial report.

Item #10: Treasurer. Discussed the Treasurer's departments office activities and financial report.

Item #11: County Clerk/AC DoF. Discussed the County Clerk's office activities. Discussed the County Board Rule to change Resolution on NCWWDB. Discussed the Resolution to establish quorum numbers. Forward both Resolutions to Executive Committee, per West. Discussed policy coverage for non-employee passengers. Motioned by Grabarski/Babcock to not allow non-employee passengers in vehicles that are being used when county work is being performed. Motion carried by unanimous voice vote. Discussed rescinding Resolution 44-2014 and the transfer of funds non-lapsing account. Motioned by Babcock/Grabarski to rescind Resolution 44-2014. Motion carried by unanimous voice vote. Discussed 2015 budget parameters; committee at this point would like to hold levy without having new construction figures available, this would be most prudent. West will be in touch with Phillippi to provide instruction. West reported there is a projected 6% increase in health insurance. Intention is to work on budget in early August. Discussed implanting a fee for timber cutting notices; committee decided against a fee. There were no claims against the county. Discussed the county health insurance offered to retirees. Phillippi provided draft memo to committee. Suggestions were made to include additional information regarding single cost, etc., to the memo; otherwise memo was sufficient. Motioned by Grabarski/Babcock to move forward with termination of health insurance for retirees and sending out memo. This would be effective January 1, 2015. Motion carried by unanimous voice vote.

Items on next agenda:

Discuss Resolution #71-1984 Parks Carryover;

Discuss Resolution to change policy regarding health for retirees

Next meeting date set for July 10th at 2:00 p.m.

Motioned by Grabarski/Babcock to adjourn at 6:50 p.m. Motion to adjourn carried by unanimous voice vote.

Respectfully submitted,



Recording Secretary

These minutes have been approved by the committee.

ADMINISTRATIVE & FINANCE MEETING MINUTES

Thursday, July 10, 2014 2:00 p.m. Room A160

The meeting was called to order by Chairman West at 2:03 p.m. The meeting was properly noticed. Present: Babcock, Grabarski, Kotlowski and West. Excused: Hamburg. Also present: Nickel, Phillippi and Zander.

Motioned by Kotlowski/Grabarski to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Grabarski/Babcock to approve minutes from June 9, 2014. Motion carried by unanimous voice vote.

Public Participation: None

Correspondence: CWCA financial statement is available for review.

Present: Hamburg at 2:12 pm

Item #8 Discuss Resolution #71-1984 Parks Carryover. Discussion took place. Nickel stated that Parks will be bringing a presentation to county board in September. Nickel provided an overview of the history on the Parks budget.

Item #9 MIS. Discussed office activities. Overview was given on wireless issue. Financial report was handed out. Bug Tussel connection has been poor. Solarus is working with them to establish a fee for service options. DSL is currently being used at Castle Rock County Park. Changed from modem to antennae. Added new storage; 6 more terra bits and 2 more servers.

Item #10 Treasurer. Discussed office activities. Financial report was handed out.

Item #11 County Clerk/AC/DF. Discussed office activities. Bill Barnes was on speaker phone at 3:00 pm. Discussed the Nationwide Financial 457 deferred compensation plan. Motioned by Hamburg/Babcock to accept the 457 deferred compensation plan from Nationwide Financial. Motion carried by unanimous voice vote.

The 2015 budget parameters were discussed. Discussed claims against the county. Motioned by Babcock/Kotlowski to approve the resolution to discontinue offering health insurance to retirees. Motion carried by unanimous voice vote.

Items on next agenda:

Discuss 2015 Budget Parameters;

Claims against the county

Next meeting date set for August 7th at 4:00 p.m.

Motioned by Hamburg/Kotlowski to adjourn at 4:10 p.m. Motion to adjourn carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Recording Secretary

These minutes have not been approved by the committee.

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Adams County Airport Commission
Minutes for the July 14th, 2014 Meeting

Call to Order: Meeting was called to order by Chairman Dave Repinski at 7:00PM.

Roll Call: Present were Dave Repinski, J. Reuterskiold, M. Bourke, and Rocky Gilner. S. Pollina was absent.

Also in attendance was M. Scott, airport manager, and S. Sundsmo, grounds keeper.

Audience: Ron Jordi

Was the meeting properly announced? Yes

Approve Agenda: Motion by Bourke, Second by Gilner to approve the agenda. All voted aye, motion carried.

Approve the Minutes for June 9th, 2014: Motion by Gilner, Second by Reuterskiold, to approve the minutes. All voted aye, motion carried.

Airport Managers Report:

Review Correspondence:

Notice of upcoming seminar on airport operations seminar by Wisconsin Bureau of Aeronautics. QTPod billing was resolved, computer error on their part. Petition of 5 year plan which was submitted in March has received approval by both Wisconsin Bureau of Aeronautics and the FAA. Review of 2013 survey of Wisconsin airports done by Wisconsin DOT. Review of Adams county Safety Policy.

Chairman Repinski asked that upcoming seminars be a permanent addition to the airport commission agenda. Chairman Repinski also recommended that commission members attend as many seminars as possible.

Financial/Review Monthly Check Summary:

Scott presented the monthly check summary and expenses for June. With 50% of the year having passed the expenses are at 36.3% of budget.

Fuel Quarterly report: Scott reported 2000 gal. sold in the second qtr. versus 1450 gal. for same period in 2013. Best second quarter was 2007 when 11,505 gal. were sold.

After review of procedure to transfer airport lot leases and assurance from Mr. Ron Jordi that he would use the hanger on lot F for aviation purposes a motion by Gilner and second by Reuterskiold to accept the transfer of lease on lot F to Jordi from Hult was made. All voted aye, motion carried.

Scott informed the commission that payment including late fees and penalties was received from the lessor of lot H-1. Motion by Bourke second by Repinski to

rescind the termination of lease acted on at Junes meeting. All voted aye, motion carried.

Motion by Reuterskiold and second by Repinski to approve the proposed 2015 budget. All voted aye, motion carried.

Motion by Bourke second by Gilner to send the FAA Requirement for 2014 Federal Funding-Certifications, Grant Assurances & Special Conditions to Corporate Council for completion. All voted aye, motion carried.

Compliance Inspection report – update: nothing new. Grounds Keeper will continue with periodic inspections.

Scott informed the commission that Reabe Flying service has paid for 2 year lease, and Agri-care has paid for 1 year of a 2 year lease. Stones Aerial Applicator Service has not signed lease but was expected to.

Scott informed the commission that the airport will be closed Tuesday July 15th, weather permitting, for finishing up the landscaping and painting from the 2013 runway project.

Motion made by Bourke, second by Reuterskiold, to accept the managers' report. All voted aye, motion carried.

Grounds Keeper Report:

Sundsmo reported that he had the mower blades sharpened and the newly planted grass is not growing yet. He also stated that two leaser's have not mowed their lots yet.

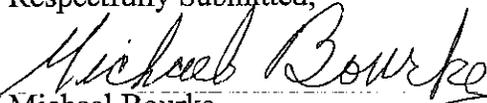
Motion by Gilner, Second by Reuterskiold to accept the groundskeepers report. All voted aye, motion carried.

Audience Comments: Ron Jordi asked if the airport would consider selling MoGas (a cheaper fuel that not all airplanes can use) Scott explained that the cost of installing an additional tank and pump would be prohibitive. Gilner added that according to AirNav. Com the Portage airport sells MoGas.

Next meeting set for August 11th , 2014 at 7PM at the Welcome Center.

There being no further business a motion was made by Reuterskiold to adjourn. Second by Gilner. All voted aye, motion carried. Meeting was adjourned at 8:12 PM.

Respectfully Submitted,



Michael Bourke,
Airport Commission Recording Secretary

ADAMS COUNTY
BOARD OF ADJUSTMENT
MONTHLY MINUTES:
July 16, 2014

Chairman Bob Beaver called the Adams County Board of Adjustment meeting to order at 9:30 A.M. with the following members present; Tom Feller, Vice-Chair; Cathy Croke, Secretary; Bob Krause and Bob Benkowski. Others present were: Phil McLaughlin, Zoning Administrator and Janene Harper, Recording Secretary. Was this meeting properly announced? Mr. McLaughlin stated that it was. Roll Call. Cathy Croke made a motion to approve the Agenda as noticed. Tom Feller seconded the motion. All in favor. Motion carried. Public Hearings: Lazaro & Bonnie J. Rodriguez – Variance Permit request under Section 5-6B.04 (F) of the Adams County Comprehensive Zoning Ordinance to allow the overhang for a replacement dwelling at 4'6" to the east lot line and 3'6" to the west lot line on property located in the SE ¼, SW ¼, Section 5, Township 18 North, Range 6 East, W ½ of Tract 18 at 1172 Chicago Lane, , Town of Preston, Adams County, Wisconsin. Lazaro & Bonnie Rodriguez were present to explain request. Mr. McLaughlin of Planning & Zoning office read the request. Discussion was held. Bob Krause made a motion to grant the request. Bob Benkowski seconded the motion. Roll Call. 5 – Yes. Motion carried. Daniel G. & Charla E. Zinke – Variance request to Section 5-6B.06 (A) of the Adams County Comprehensive Zoning Ordinance to exceed the 8000 sq.ft. total ground area allowed by any principal building with all its accessory buildings on the property located in the NW ¼, NE ¼, Section 33, Township 14 North, Range 7 East, Lot 1 of CSM 5066 at 4105 4th Drive, Town of New Haven, Adams County, Wisconsin. Daniel G. Zinke was present to explain request. He would like to remove all current accessory buildings and then build one large accessory building in their place. He explained that he was not asking for more square footage that what is presently there and would be reducing the amount now being taken. Mr. McLaughlin explained to the Board that the Ordinance in question was likely created for smaller parcels and not parcels of this size. Discussion held. Bob Krause made a motion to grant the request. Cathy Croke seconded the motion. Roll Call, 5 – Yes. Motion Carried. Bomkamp Holding, LLC – Variance request to Section 11-6.03 (A) & (B) and Section 11-6.01 (F) of the Adams County Shoreland, Wetland and Habitat Protection Ordinance to allow two parcels to be reconfigured, allowing the transfer of the dike and spillway area to the Lake Association, with the remaining acreage creating two parcels that will be less than the one acre minimum, and one of those lots to be less than the 150' required width on property located in the NW ¼, SE ¼, Section 15, Township 18 North, Range 5 East, Lots 1 and 2 of CSM 2959 at 1562 State Road 21, Town of Strongs Prairie, Adams County, Wisconsin. Greg Rhinehart was present to represent Bomkamp Holdings, LLC. The owners were also present. Mr. McLaughlin read the request and correspondence from Mike Wenzholz of the Wisconsin Department of Natural Resources stating that he was unsure if requirements for the variance request could be met. Greg Rhinehart then commented that he received a letter from the DNR stating that they did not have a problem with the request. It was noted that the letters came from two different individuals in the DNR and the letter regarded with more importance from the BOA was the letter that Greg Rhinehart had. Copies were presented to the Board members. Tim Meyer, Lake Association Member, was present and asked to give his concerns. He explained that once the Lake Association became a Lake District, they would be given part of the said dam. His concern was who was actually responsible for damage to and incurred by the dam/spillway. Mr. McLaughlin stated that that decision was not in the jurisdiction of the Board of Adjustment and that what they were there to settle was to 1.) Decide to allow the smaller parcel to be created 2.) Decide to allow zero lot line with the condition that maintenance recommendations from DNR letter are met. Bob Benkowski made a motion to grant the requests. Cathy Croke seconded the motion. Roll Call, 5 – Yes. Motion Carried.

Chairman Beaver closed the Public Hearing portion of the meeting.

Minutes: Janene Harper presented the Board with the minutes from the June 18, 2014 meeting for their review. Bob Beaver made a motion to approve the minutes as presented. Cathy Croke seconded the motion. All in favor. Motion carried.

ADAMS COUNTY
BOARD OF ADJUSTMENT
JULY 16, 2014
PAGE 2

Correspondence: None.

The next Board of Adjustment Meeting will be August 20, 2014 at 9:30 A.M.

Bob Benkowski made a motion to adjourn. Tom Feller seconded the motion. All in favor. Motion carried.

ADJOURNED: 10:45 A.M.

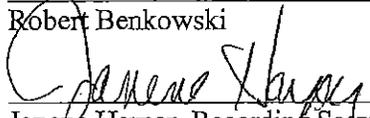
Bob Beaver, Chair

Tom Feller, Vice-Chair

Catherine Croke, Secretary

Bob Krause

Robert Benkowski



Janene Harper, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE BOARD.

Call to Order by the Chairman West at 6:01 p.m.

The meeting was properly announced.

There was a Moment of Silence followed by the Pledge of Allegiance.

Roll Call of Supervisors: Dist. #01-Mark Hamburg; Dist. #02 Rocky Gilner; Dist. #03-Larry Babcock; Dist. #04-Larry Borud; Dist. #05-Jerry Kotlowski; Dist. #06-Barb Morgan; Dist. #07-Joseph Stuchlak; Dist. #08-Robin Skala; Dist. #09-Dan Wysocky; Dist. #10-Jake Roseberry; Dist. #11-Robert Eggebrecht; Dist. #12-Heidi Roekle; Dist. #13-Florence Johnson; Dist. #15-Jack Allen; Dist. #16-Robert Grabarski; Dist. #17-Lori Djumadi; Dist. #18-John West; Dist. #19-Dave Repinski; Dist. #20-Paul Pisellini. Excused: Dist. #14-Marjorie Edwards.

Motioned by Roekle/Eggebrecht to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Repinski/Pisellini to approve the June 17, 2014 minutes. Motion carried by unanimous voice vote.

Public Participation: None

Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Repinski, Roekle, Roseberry, Skala, Stuchlak and Wysocky.

Present: Edwards present at 6:06 p.m.

Claims: Corp. Counsel gave an update regarding the O'Neil claim #018599914958 filing date of 4/10/14. Motioned by Allen/Stuchlak to deny O'Neil claim #018599914958. Motion carried by unanimous voice vote.

Correspondence: None

Appointments: None

Unfinished Business: None

New Business: None

Reports and Presentations: Daric Smith's report was included in board packet.

Petition: Motioned by Johnson/Repinski to approve the Town of Colburn Petition No. 2 for aid of culvert construction, per Sec. 82.08 Wis. Statutes for a period of 20 years. Motion carried by roll call vote, 20 yes.

Reports and Presentations continued: Mark O'Connell and Kyle Christianson gave a presentation on the 2013-2014 legislative updates.

Resolutions:

Res. #94: Motioned by Kotlowski/Johnson to adopt Res. #94-14 to recognize John Easterly's resignation effective June 19, 2014, and honor his 20 years of service to Adams County. Motion to adopt Res. #94-14 carried by roll call vote, 20 yes.

Res. #95: Motioned by Johnson/Eggebrecht to adopt Res. #95-14 to renew the contract with the City of Adams for disposal of liquid waste (leachate) accumulated at the Adams County Sanitary Landfill facility. Motion to adopt Res. #95-14 carried by roll call vote, 20 yes.

Motioned by Roekle/Grabarski to adopt Res. #96-14, #97-14 and #98-14.

Res. #96: To approve out-of-state travel and accommodations for Public Health Officer to Denver, CO on September 7th to 9th, 2014

Res. #97: To approve out-of-state travel and accommodations for Public Health Nurse Supervisor to Denver, CO on October 6th to 9th, 2014

Res. #98: To approve out-of-state travel and accommodations for the Public Health Officer, the Public Health Nurse Supervisor and one Public Health Nurse to Chicago, IL on September 18th to November 12th, 2014

Motion to amend Res. #98-14, line 11, striking *to* and inserting *and*. Motion to amend Res. #98-14 carried by roll call vote, 19 yes, 1 no. Voting no, Djumadi. Motion to adopt Res. #96-14 and #97-14 and amended Res. #98-14 carried by roll call vote. 17 yes, 3 no, Voting no, Eggebrecht, Djumadi and Repinski.

Res. #99: Motioned by Repinski/Stuchlak to adopt Res. #99-14 to amend Adams County Board Rule Thirty One (31), Subsection F., Page 26. Motion to adopt Res. #99-14 carried by roll call vote, 20 yes.

Res. #100: Motioned by Babcock/Stuchlak to adopt Res. #100-14 to establish a quorum for the Health Insurance Advisory Committee. Motioned to adopt Res. #100-14 carried by roll call vote, 20 yes.

Res. #101: Motioned by Eggebrecht/Grabarski to adopt Res. #101-14 to revise Chapter 5, §2.01 of the Adams County Employee Handbook striking subparagraphs D. and E. as of January 1, 2015. Motion to adopt Res. #101-14 carried by roll call vote, 20 yes.

Res. #102: Motioned by Edwards/Hamburg to adopt Res. #102-14 to approve, adopt and implement the WIPFLI Wage Structure and rescind the Carlson-Dettmann Wage Structure. Motioned by Djumadi/Eggebrecht to table and form an Ad Hoc Committee made up of the County Board of Supervisors to be no less than 5 members consisting of: Stuchlak, Pisellini, Roseberry, Djumadi and Wysocky to use the WIPFLI Wage Study as a basis of developing an Adams County wage structure compensation for our employees. Motion failed by roll call vote, 14 no, 6 yes. Voting yes, Allen, Djumadi, Eggebrecht, Johnson, Repinski and Roseberry. Motioned by Roekle/Morgan to amend Fiscal Note striking \$587,008.26 and inserting \$578,929.01, striking \$82,054.91 and inserting \$73,975.66 and striking *employed* in lines 24, 26, 28, 49, 51, and 53 and inserting *in their current position*. Motion to amend Res. #102-14 carried by roll call vote, 19 yes, 1 no. Voting no, Djumadi.

Motioned by Grabarski/Roseberry to send Res. #102-14 back to Administrative and Finance/Executive Committees and bring back next month. Motion carried by roll call vote, 11 yes, 9 no. Voting no, Babcock, Borud, Edwards, Gilner, Hamburg, Pisellini, Roekle, Stuchlak and Wysocky.

Ordinances: None

Denials: None

Motioned by Repinski/Roekle to approve claims. Motion carried by unanimous voice vote.

Motioned by Eggebrecht/Hamburg to approve Per Diem and Mileage. Motion carried by unanimous voice vote. Motioned by Johnson/Roekle to have the County Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Set next meeting date: August 12th, 2014 at 6:00 p.m. (Committee as a whole - special speaker from public instruction out of Oshkosh to provide information on organizational structures) and August 19th, 2014 at 6:00 p.m.

Motioned by Roekle/Grabarski to adjourn at 8:01 p.m. Motion carried by unanimous voice vote.

Respectfully submitted;



Cindy Phillippi

Adams County Clerk

These minutes have not been approved by the committee.

**Executive Committee Meeting
July 8, 2014 – 9:00 a.m.
Adams County Courthouse, Conference Room A-260**

Minutes

Joe Stuchlak, Chair, called the meeting to order at 9:00.m. The meeting was properly announced.

Pledge of allegiance.

Committee members present: Joe Stuchlak, John West, Larry Babcock, Florence Johnson, and Jack Allen.

Others present: Supervisor Bob Grabarski; Supervisor Heidi Roekle; Attorney Mindy Dale; Wally Sedlar, Land & Water Conservationist; Kenneth M. Wagner, Corporation Counsel; Marcia Kaye, Personnel Director; and Diane M. Heider, Recording Secretary.

Motion by West, seconded by Allen, to approve the Agenda. Motion carried by unanimous vote.

Motion by Allen, seconded by Babcock, to approve Minutes of the June 10, 2014 Executive Committee meeting. Motion carried by unanimous vote.

There was no public participation.

New Correspondence was received from WPPA Union Local 355 with notice of intent to commence bargaining.

Motion by West, seconded by Allen, to approve Resolution to Amend County Board Rule Thirty-one (31), Subsection F., Page 26 and forward to the County Board. Discussion. Motion carried by unanimous vote.

Motion by West, seconded by Allen, to approve Resolution to Establish a Number for a Quorum for Health Insurance Advisory Committee and to forward to the County Board. Discussion. Motion carried by unanimous vote.

Motion by West, seconded by Allen, to convene in closed session pursuant to Wis. Stats. §§19.85(1)(c) and (f) to discuss and/or act on performance issue involving department head. Motion carried by unanimous vote. The meeting convened in closed session at 9:12 a.m.

The meeting reconvened in open session at 9:45 a.m. No motions were made post-closed session.

These minutes have been approved

Corporation Counsel gave a verbal report of department activities including department representation, court actions, case load and office management.

The Personnel Director distributed a handout and presented her monthly report.

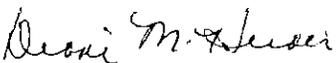
Motion by Allen, seconded by West to approve Vouchers. **Motion carried by unanimous vote.**

Action items for next meeting: None.

The next meeting is scheduled for **August 12, 2014 at 9:00 a.m.**

Motion by Allen, seconded by Johnson to adjourn the meeting at 10:05 a.m. **Motion carried by unanimous vote.**

Respectfully submitted,



Diane M. Heider
Recording Secretary

**Adams County Health & Human Services and
Veterans Service Board Meeting Minutes
Health & Human Services Building – July 25, 2014**

The Adams County Health & Human Services and Veterans Service Board meeting was called to order by Chairperson Heidi Roekle at 10:01 a.m.

Roll Call of Board Members: Present- Lori Djumadi, Robert Grabarski, Fran Dehmlow, Heidi Roekle, Deb Johnson-Shuh, Teresa Harvey-Beversdorf, Jack Allen, Rocky Gilner. Excused absent –Dr. Mark Hatton

Health & Human Services Staff: Present – Diane Cable, Cindi Flynn, Donna Richards, Diane Osborn, Sarah Grosshuesch, Tom Charles, Wendy Pierce and Ruth Horndasch. Excused absent – Kelly Oleson and Sherrie Manning.

Veterans Services Staff: Present – Steve Dykes

Others Present: Cindy Phillippi and Tracy Hamman.

Approval of Agenda & Compliance with Open Meetings Law

Motion made by Grabarski/Dehmlow to approve the Agenda in compliance with the Open Meetings Law. Motion carried by UVV.

Approval of Minutes of June 27, 2014

Motion made by Allen/Harvey-Beversdorf to approve minutes of June 27, 2014 as submitted. Motion carried by UVV.

Public Comment – No public comments.

Correspondence – Health & Human Services Director, Cable announced that the Department was notified of Dr. Hatton's resignation from the HHS Committee. Cable announced that another physician has been approached and is interested in filling this vacant place on the HHS committee. Moundview Hospital has indicated that they are not able to provide a physician for the committee at this time. If HHS Committee members know of any possible physicians to contact to sit on the committee, please contact Sarah or Diane.

Announcements – The Veteran's Fair will take place on July 31 from 10am – 3pm with lunch being served from 11am-1pm. 40 vendors and several Veterans Service Officers will be in attendance. Additionally, there will be a drug take back program offered.

~~HHS Director Cable announced that Tom Charles is the new Behavioral Clinic Manager. The program audit review will take place for Crisis and CCS on Tuesday, July 30th.~~

Veterans Service

1. *Review and approval of June 2014 Veterans Service vouchers and financial report.* No discussion was held and a motion was made to approve the June 2014 Veterans Services Vouchers and Financial Report by Gilner /Johnson-Shuh. Motion carried by UVV.
2. *Veterans Service Officer Report* – A written report was submitted to the HHS Board at the meeting. Veterans Officer Dykes summarized his report for the Board. Committee Member Djumadi thanked Veteran Officer Dykes for his report and service.

Health & Human Services

1. *Review and approval of June 2014 Health & Human Services vouchers and financial report* – Committee Member Grabarski requested clarification concerning three line items in the financial report. A motion was made to approve the June 2014 Health & Human Services vouchers and financial report by Grabarski/Harvey-Beversdorf. Motion carried by UVV.
2. *Director's Report and Manager Narratives* – A written report was submitted to the HHS Board prior to the meeting by HHS Director Cable. Cable added that the HHS Department will be working with Mendota Hospital to roll out a tele-health pilot program for psychiatric services. Cable will have more information at the next committee meeting. Additionally, the University of Wisconsin Oshkosh will begin working with our school district and other rural areas to expand and provide a Human Services curriculum program.

At 10:40am, Veterans Officer Dykes requested to be excused and left the meeting.

3. *Administration* – Discuss and/or act on consideration of evening/late afternoon meeting time for the monthly HHS Committee meeting. After a lengthy discussion by the board a motion was made to change the monthly HHS Committee meeting to the 1st Friday of the month at 9am beginning on September 5, 2014 by Allen/Grabarski. Motion carried by UVV.
4. *Administration* – HHS Director Cable provided the HHS Board with a draft copy of the 2010/2011 and 2012/2013 HHS Annual Reports. These reports will be bound and distributed to each committee member, the county board and the State.

5. *Fiscal* –Fiscal Service Manager Pierce provided the HHS Board with an update on the 2013 final year end statement. Pierce reported that the HHS Department was under budget in the amount of \$68,370.10. Committee Member Djumadi requested an updated summary be sent to all board members.
6. *Administration* – HHS Director Cable provided the HHS Board with the proposed budget for 2015 along with an organizational chart. Not all Committee Members received the 2015 proposed budget. Motion made to defer to agenda item #8 until all committee members receive a copy of the proposed 2015 budget by Djumadi/Allen. Motion carried by UVV.
8. *Administration* – HHS Director Cable indicated that a request was made by the Property Committee to provide an update and discussion regarding the grass area surrounding the parking lot at the HHS building. Maintenance Department Head Tracy Hamman was called up to provide the board with an explanation of the proposed plans to mitigate the flooding problem in the HHS building parking lot. Hamman would like to begin the project this fall if funding is available. Committee Member Allen thanked Hamman for his presentation. The discussion included the inquiry by the Property Committee if the 2014 HHS Budget could cover a portion of the cost of the project (estimated at \$5,000 of the \$9,000). HHS will assess and discuss at the next Property Committee Meeting.
6. Fiscal Services Manager Pierce and HHS Director Cable continued the 2015 proposed budget presentation to the board. Board members were given hard copies of the proposed Budget. Cable and Pierce gave a general review of the Budget. The board will meet in mid-August for discussion and action on the proposed budget. Committee members were invited to contact Cable or Pierce with any questions.
7. *Administration* – Set date for Public Hearing. Motion to hold the HHS Board Meeting at 3pm and Public Hearing at 4pm on August 11, 2014 at the Community Center by Allen/Grabarski. Motion carried by UVV.
9. HHS Director Cable asked that the request for the HHS department to pursue a credit card for the department be tabled until the next meeting. Motion to table the request for an HHS department credit card by Allen/Djumadi. Motion carried by UVV.
10. *Administration* – Discussion and/or action on Budgeted Out-of-State Travel Request Process. HHS Director Cable explained that travel that has been budgeted for should not have to go through the process of approval since the board already approved the budget. Cable stated that out-of-state training opportunities come up at the last minute and the process to get approval from the County Board can be lengthy and involved. This process

does not take into account the need for a quick turnaround. The Board briefly discussed the issue. Interim Administrative Coordinator/Director of Finance Phillippi explained that the matter can be discussed further at the County level. Cable and Roekle will prepare to bring as an item for discussion to the Executive Committee.

11. *Administration* – Update on Security System for HHS. Committee Member Djumadi who also serves on the County Property Committee stated that the Property Committee is working to have a decision on the security system by this Fall.
12. *Legislative Update* – HHS Director Cable provided a further update to the information given by WCA at the last County Board meeting regarding the proposed legislative action of the 17 year olds returning to the juvenile system. WCA is actively working on presenting data and analysis of the needs for the Counties to operate if this change occurs. WCA views that this change in law is highly likely to occur, once the fiscal note is determined. At this time the estimate is a cost of 10 million dollars to the entire state. Highlighting the need for an allocation of funding the Counties.
13. *Public Health* – Public Health Officer Grosshuesch stated that the 140 Review is scheduled Tuesday, July 29, 2014 from 10am – 12:30pm. Grosshuesch submitted all required documents and all were approved. HHS Chair Roeke will be attending the review along with John West from Adams County.
14. *Public Health* – Public Health Officer Grosshuesch provided an overview of the Public Health policies before the board for approval. Motion to approval the Public Health Nurse Employment Policy, Prenatal Care Coordination-Public Health Policy, and Tuberculosis-Ensuring Accurate Skin Test Result Policy by Djumadi/Johnson-Shuh. Motion carries by UVV.
15. *Public Health* – Review and/or approval of Resolution to Support Regulation of Electronic Cigarettes. Public Health Officer Grosshuesch provided an overview of the resolution to the Board. Motion to approve the Resolution to Support Regulation of Electronic Cigarettes by Djumadi/Allen. Motion carries by UVV.
16. *ADRC – Personnel*: Request to recruit and fill vacated cook position. Motion to recruit and fill vacated cook position by Allen/Gilner. Motion carries by UVV.
17. *Long Term Health – Personnel*: HHS Director Cable updated the board in regards to the LTE position and need for continuation.

18. *Long Term Support – Family Care Adhoc Committee.* HHS Director Cable stated that this will be a standing item on the agenda. The first meeting is scheduled for August 20, 2014 at 11am in the RCH Room to discuss family care.

19. *New Business* – Items to review at an upcoming HHS Board meeting are as follows; sharing of information from Long Term Support regarding recent Alzheimer training, request to pursue a credit card for HHS Department, update on the implementation of TCM, presentation of FSET trend summary by Tom Prete, FSET Case Manger, land drainage issue, 2015 budget proposal, security, physician appointment to the board.

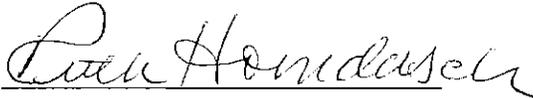
20. *Next HHS & Veterans Committee Meeting* – August 11, 2014 at 3:00pm at the Community Center. *Public Hearing Date* –August 11, 2014 at 4:00pm at the Community Center. *September Committee Meeting* – September 5, 2014 @ 9:00a.m at RCH Room at the Health & Human Services Department.

Motion to adjourn at 12:13p.m. by Johnson-Shuh/ Grabarski. Motion carried by UVV.

These minutes have not yet been approved by the committee.

Minutes respectfully submitted by Ruth Horndasch.

Heidi Roekle – Chairperson


Ruth Horndasch

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**WEDNESDAY, JULY 2, 2014 AT 12:30 P.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock ~ Chairperson
Florence Johnson ~ Vice-Chairperson
Jake Roseberry
Dan Wysocky
Mark Hamburg

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner and Al Sebastiani

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 12:30 P.M., on Wednesday, July 2, 2014.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, ROSEBERRY, WYSOCKY AND HAMBURG. ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Johnson to approve the Agenda as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

REVIEW & APPROVE PERFORMANCE BASED MAINTENANCE (PBM) AGREEMENT WITH STATE OF WISCONSIN DEPARTMENT OF TRANSPORTATION FOR RUBBER CRACK FILLING ON STATE ROAD 13: The Highway Committee reviewed the Performance Based Maintenance Agreement with the State of Wisconsin Department of Transportation for Rubber Crack Filling on State Road 13 for the amount of \$134,564.00. *Motion by Hamburg to approve and sign the Performance Base Maintenance Agreement with the State of Wisconsin Department of Transportation for Rubber Crack Filling on State Road 13 for the amount of \$134,564.00, second by Roseberry. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

ADJOURNMENT: *Motion by Wysocky, second by Hamburg, to adjourn until the next scheduled meeting for the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 12:41 P.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

P29

**THURSDAY, JULY 10, 2014 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock ~ Chairperson
Florence Johnson ~ Vice-Chairperson
Dan Wysocky
Mark Hamburg

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner, Kendal Nichols,
Dan Herzberg, Bob Buerger, Bill Betzig and Everett Johnson

MEMBER ABSENT: Jake Roseberry ~ Excused

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, July 10, 2014.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, WYSOCKY AND HAMBURG. MEMBER ABSENT: ROSEBERRY ~ EXCUSED.

APPROVAL OF AGENDA: *Motion by Johnson to approve the Agenda as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (JUNE 12, 2014): *Motion by Wysocky to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for June 12, 2014 Regular Monthly Meeting, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS:

- Discuss and Act on Nichols Driveway Access ~ County Road I
- Graef Engineers

DISCUSS AND ACT ON NICHOLS DRIVEWAY ACCESS ~ COUNTY ROAD I:

Kendal Nichols was present to discuss a request for a driveway access on County Road "I". Driveway access was denied by the Highway Department as two driveways already exist on this parcel of land and in the County Driveway Ordinance, section 5.2 only one access is allowed per tax parcel. A video was viewed by all that were present. *Motion by Hamburg to approve the Nichols driveway access on County Road "I", property owner will remove the unused access west of 6th Drive and will comply with ordinance parameters in reference to the new access, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

GRAEF ENGINEERS: Dan Herzberg and Bob Buerger representatives from Graef Engineers were present and briefly explained their company history and services that they offer.

WISCONSIN ACT 377: Discussed Wisconsin Act 377, Implements of Husbandry, Highway Commissioner will continue to forward any information received to Committee. Commissioner will seek a Public Information Meeting with UW Extension.

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
JULY 10, 2014 ~ 9:00 A.M.**

SALE OF MATERIALS: Discussed what and to who the Highway Department sells materials to as stated in the Wisconsin Statutes.

FIVE YEAR PLAN: Discussed the Highway Department Five Year Plan and the Highway Commissioner was instructed to attach the Construction, Maintenance and Asset schedules to the draft plan presented and bring back in August to Highway Committee for review and consideration.

2015 HIGHWAY BUDGET: Briefly discussed the 2015 Highway Budget that is due to the County by 7/18/14. No documents were available for the Highway Committee to review, the budget documents will be available at the August 14, 2014 Highway Committee Meeting.

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- STH 13 Concrete Repairs
- Mowing
- Patching
- Painting
- Shouldering / starting on CTH P
- Seal Coat Surfacing
- Hiring process / filling vacant position

FINANCIAL REPORT: *Motion by Hamburg to approve the June 2014 Financial Report as audited, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department June monthly check summary report was presented to the Committee and reviewed. *Motion by Hamburg to approve the Monthly Check Summary report as presented, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- FIVE YEAR PLAN
- SALE OF MATERIALS
- CTH I / DITCH RESHAPING

SET NEXT MEETING DATE AND ADJOURN: *Motion by Johnson, second by Hamburg, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, August 14, 2014 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 11:10 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

Joint Administrative & Finance/Executive Committee Meeting
July 28, 2014 – 2:00 p.m.
Adams County Courthouse - Conference Room A-260

The meeting was called to order by Supervisor John West who chaired the meeting.

Committee members present: Allen, Hamburg, Babcock, Johnson, Kotlowski, Stuchlak, West, and Grabarski.

Others present: Edwards, Kaye, Phillippi, Djumadi, Pisillini, Sedlar, Pat Kotlowski, Helgeson, Wollin, Fahrenkrug, Cable, Zander, Wagner, and Heider.

The meeting was properly noticed per Cindy Phillippi, who generated the Agenda.

Motion by Kotlowski/Hamburg to approve the Agenda. Unanimously carried.

Item 5. Discuss and or act on Resolution to Adopt WIPFLI Wage Structure as was presented to County Board July 15, 2014. West invited discussion regarding funding. Kotlowski inquired where the money will come from, and how much? Kaye indicated that she had given the committee a summary last time, and the committee looked at it. Kaye went on to discuss scenarios of Min-Mid-Max and placement of an employee at the time of hire. Kaye discussed compa ratio and informed the committee that the most recent spreadsheet she prepared brought most employees up to 97% of market. Stuchlak inquired, and Kaye confirmed, that the figures include the 2% increase as of the first of 2014. West asked Phillippi what the Contingency Fund balance is as of today - money for wages was put in Contingency in 2013. Phillippi stated that the Contingency fund has over \$2 Million; however, 3 transfers have not been deducted, so perhaps \$1.5 Million? West stated that funding for wages comes from Contingency, Parks, and Solid Waste. Phillippi inquired whether the funds could be transferred at year-end when the County knows its shortages of wages. West confirmed that the projected amount does not include the 1.8% increase as proposed in the Resolution. Stuchlak suggested that increases should be effective January 2015 without retroactive pay. Phillippi suggested that we implement the study structure for new positions with benchmarks. Kaye cautioned that there is a potential for new hires making more money than existing employees. Grabarski wanted to address those employees who have been maxed out. Helgeson suggested that new employees wait until July 15th. Hamburg questioned the purpose and/or intent of waiting. Stuchlak said it will result in \$.5Million in savings. If the levy doesn't increase, department heads may have to cut staff. Johnson stated that that some positions are mandated by law; that the employees cannot fulfill their duties with lack of funds; and suggested that we take this one step at a time. Don't tie departments so tight that they can't work. We need to build off WIPFLI. The study doesn't mandate a process. Get the employees to midpoint, then go further. Kaye stated that those who are not up to market are not only new employees. Phillippi indicated that the spreadsheet has been aged by 2%, and we already have a motion from December 2013 that gives Kaye authority to rate the pay for new employees. Kaye confirmed that implementing this policy will result in new hires receiving more pay than existing. West said, look at the wage structure. It's sound. We can discuss that separately. Are there questions or comments? Kotlowski questioned

whether those employees at max will receive a 1.8% increase? West will bring that up for discussion later - they are discussing the structure at this time. Hamburg commented that we spent money for this study – it’s professional and should be honored. Those 13 people above market and 8 approaching max – address them. The 44 below – raise them to where they should be. Treat employees with honesty and integrity per our County Mission Statement. Kaye commented that we started this project in 2012 with the intent to be finished in June 2013. Then we agreed to 2014. There was no charge by WIPFLI for aging figures to 2014. We paid extra to WIPFLI for placement of positions into the scale. The consortium had 14 benchmark positions. WIPFLI placed our other non-benchmark positions for additional money. We paid for non-partiality. Grabarski questioned whether we would have pay for performance? – Are we paying comparatively, or overpaying? We must have something to go on. Djumadi suggested that on October 24, 2013 the committee voted 6-1 to approve WIPFLI as presented. Let’s implement now so new hires have a basis. Have the new committee members received a copy of the study? Kaye confirmed that they have, as well as all minutes of the joint meetings. Kaye distributed a chart of Motions made by the joint committee compiled by Heider and Kaye for the committee’s information. West, finding no objection, moved on to New Hire language.

New Hire Language. West stated that a question arose regarding placement of new employees at 85%-95%-100% - it’s not stated and we need to clean up the language. When does new hire date take effect for an existing employee taking a new position? Kaye stressed that an employee needs to be proficient in their new position in order to be placed at market. What if they fall short? Should we use the 6 mo/1 yr/ 2yr = market approach? Johnson wants to clarify “new hire.” Is that new hire to the County, or new hire of an existing into a different position? We should define them as “new hires” and “transferred” employees. Grabarski thought transferring employees should not receive a cut in pay; however, if employees are transferred to a lower grade, will their wages still stand? Discussion was held regarding transferring, voluntary demotion, and county policy manual. Hamburg suggested that transferees can be placed at 85% of their new position. West asked that this be worked into the resolution. Next item.

Should those employees with less than 2 years of employment be advanced to Midpoint, or a lower percentage? 97%? 98%? West asked Kaye to prepare a breakdown of savings at those amounts.

West proceeded to discuss a proposed 1.8% increase for those employees earning over max. Grabarski questioned how the County can sustain? Stuchlak indicated that longevity cannot count; the County can’t afford it. In his opinion, 100% is the dead end. West reminded the committee that the County needs to reset the market every 3-5 years. Kaye indicated that WIPFLI will review/adjust the scale on industry standards for benchmark positions only. Hamburg suggested that each should have a pay scale max. We have 24 employees at the top of the pay scale. Kaye informed the committee that other counties give increases each year until the employee hits market rate; then every other year up to maximum. West indicated that these are issues for future discussion. We don’t have to muddy up the resolution. Djumadi indicated that WIPFLI authorizes use of Pay for Performance. Other counties use merit based pay for those over 110%. Allen suggested that Resolution Lines 30-31 and 55-56 be struck. West asked Wagner if we need to bring back the old resolution to County Board. Wagner indicated we can

come back with a clean one. West stated, just include midpoint. Receiving no objection, West moved on.

The committee reviewed the summary sheet provided by Kaye. Phillippi discussed a one-time impact against Contingency Fund versus the cost being built into our levy base. Wollin is concerned that he will have to cut positions. West reminded everyone that wages are set aside in the Contingency Fund, and was concerned that perhaps next year we won't be able to fund. There is money in the contingency fund earmarked for pay increases from two years ago. We should have it built into the base. Grabarski asked about the sustainability of the Contingency fund. If we use it this year, it will be an expense next year and will have to come out of the levy. West said that there is no new construction and the County is constrained. He suggested looking at the budget numbers and reviewing at our meeting on Thursday. Health insurance costs may go down. Kaye stated that the employees are sacrificing by agreeing to increased out-of-pocket insurance costs to reduce premium costs.

West indicated that at the meeting this Thursday, they will discuss at what percentage of midpoint to set pay, as well as re-slotting positions and grouping. Also report on if current employees are overpaid according to the wage study. The Executive Committee will handle re-classes on a case-by-case basis. Stuchlak would like a definite date set by policy for re-classes, for budgeting purposes

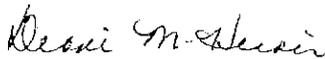
Discussion was held regarding the Zander/Phillippi report coded in pink and blue (attached to minutes). Kaye agrees that a Highway department position and MIS manager position are way out of line. West received no objections to placing pink/blue positions in grades 15-16 of the WIPFLI study. Kaye will provide figures on the cost to reconsider the Highway position and MIS position and provide figures from a couple more counties. Having received no other questions, West moved on.

West indicated that the Resolution would be drafted at the Thursday meeting. As to the "upcoming items" listed on today's agenda, the Executive Committee will look at.

Kaye indicated that WIPFLI will provide information as to the history of upgrades. We will annualize. West indicated that HHS job descriptions can come before the executive committee next month.

Next joint meeting is Thursday at 8:30 a.m. Motion by Allen/Kotlowski to adjourn at 3:50 p.m. Unanimously carried.

Respectfully submitted,



Diane Heider
Recording Secretary

**Joint Executive/Administrative & Finance Committee Meeting
July 31, 2014 – 8:30 a.m.
Adams County Courthouse, Conference Room A 260**

Minutes

The meeting was called to order at 8:32 by Supervisor Stuchlak who chaired the meeting.

Pledge of Allegiance.

The meeting was properly announced. There was no new correspondence.

Roll call: Grabarski; Allen; Babcock; Stuchlak; Hamburg; Johnson; West present. Kotlowski was excused.

Also present: Cable; Djumadi; McLaughlin; Edwards; Pat Kotlowski; Fahrenkrug; Wagner; Kaye; Nickel; Gervais; Sedlak; Phillippi; Heider.

Motion by Grabarski, seconded by Johnson to approve the agenda. Motion carried by unanimous vote.

Motion by West, seconded by Babcock to approve joint minutes of June 10, 2014. Discussion. Motion defeated. Bring back next month.

Public participation: Fred Nickel was granted 3 minutes to address the committee. He discussed the history of previous wage studies. Nickel distributed a copy of Kolstad's correspondence dated October 31, 2013. Supervisor Stuchlak halted Nickel's participation after 3 minutes.

Discussion regarding Item 9: re-slotting/grouping of positions. Kaye referred to the salary structure handout. Positions marked in green were re-slotted per the Phillippi/Zander recommendations. Motion by Allen, seconded by Grabarski to adopt re-slotting of positions marked in green. Discussion. Motion by West, seconded by Allen to amend motion, to adopt re-slotting of positions marked in green but hold off on re-slotting the MIS position until more information is gathered. Motion unanimously carried.

Discussion regarding Item 10: Discussion regarding approving resolution to adopt the WIPFLI Wage Structure and send to County Board. Motion by West, seconded by Johnson to approve the Resolution to Adopt WIPFLI Wage Study Structure. Discussion. Motion by Grabarski, seconded by West to amend the Resolution to include changes to the percentages at which employee wages are set, as follows:

Employees in their current position for at least 6 consecutive months may be placed at 87% of Midpoint with approval of department head; employees who have been employed in their current position for at least one year may be placed at 93% of Midpoint with approval of department head; employees who have been employed in their current

position for at least two years may be placed at Midpoint, if not already there, with approval of department head.

Discussion. Motion by Grabarski, seconded by Johnson to amend the motion to state:

Employees in their current position for at least 6 consecutive months shall be placed at 87% of Midpoint with approval of department head; employees who have been employed in their current position for at least one year shall be placed at 93% of Midpoint with approval of department head; employees who have been employed in their current position for at least two years shall be placed at Midpoint, if not already there, with approval of department head.

Motion unanimously carried.

Motion to amend the Resolution at Lines 23 and 46 to read, “. . . with pay retroactive to July 1, 2014.” Vote polled: Allen, yes; Stuchlach, no; Grabarski, no; West, yes; Babcock, yes; Johnson, yes; Hamburg, yes. Motion carried, 5-2.

Motion by West, seconded by Grabarski to amend the Fiscal Note of the Resolution to read that funds will be paid by the General Fund and other department funds. Discussion. Motion by Grabarski to have the fiscal note worked and determined by Corporation Counsel and the Interim AC/DOF. Discussion. Motion by Johnson, seconded by Grabarski, to fund 2014 wages by the Contingency Fund, except for Parks Department wages. Motion unanimously carried.

Motion by West, seconded by Grabarski to approve the Resolution as amended and forward to County Board on August 19, 2014. Vote polled: Allen, yes; Stuchlach, no; Grabarski, yes; West, yes; Babcock, yes; Johnson, yes; Hamburg, yes. Motion carried, 6-1.

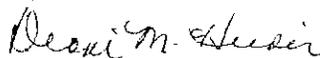
Item 11. Discuss percentage of WIPFLI range to set employee pay. Lines 35-36 of the draft Resolution designate “midpoint” as 100% of the market. No motion required.

Discussion was held regarding addressing some jobs not placed in the study. West indicated once the study is approved, department heads can come before the Executive Committee for consideration.

No future action items. No future meeting date was set.

Motion by Grabarski, seconded by Allen to adjourn the meeting at 10:09 a.m. Motion carried by unanimous vote.

Respectfully submitted,



Diane M. Heider
Recording Secretary

LAND & WATER CONSERVATION COMMITTEE MEETING
June 9, 2014 – 1:00 P.M.
CONFERENCE ROOM A-231

Minutes

The meeting was called to order by Chair Stuchlak at 1:00pm.

Harrison stated that the meeting was properly announced.

Present: Joe Stuchlak; Heidi Roekle; Barb Morgan; Dan Wysocky; Onie Karch; Paul Pisellini; Wally Sedlar; Chuck Sibilsky; Reesa Evans and Michelle Harrison, Kevin Bork were all present. Concerned citizens Bill Euclide, Duck Creek Advisory Group President, Richard Matzke, Big Roche a Cri Lake Association President, Kay Olson-Martz, Farm Bureau. Carl Dostal and Daric Smith were there to present to the committee.

Motion by Roekle/Morgan to approve the agenda. Passed unanimously.

Motion by Wysocky/Bork to approve the minutes of May 12, 2014. Motion carried by unanimous vote.

Public participation as we go.

Wildlife Abatement and Claims- None

Report on NRCS – Michelle Komiskey showed a powerpoint presentation to the committee explaining what NRCS does and how they work with the Land and Water Department.

Report on WNDR- none

Report on L&WC department activities- report in packet. Stuchlak asked Sibilsky why one of the landowners on Little Roche a cri was not eligible for cost share. Sibilsky stated that there was not enough erosion taking place to consider the project.

Report on Central Wisconsin Windshed Partners- The meeting has been rescheduled. No report.

Report on Golden Sands Resource Conservation and Development- Stuchlak gave a report. There were five resource projects discussed. Some other counties are using sales tax to help support AIS in their county.

Report on USDA Farm Services Agency- None

Report on Duck Creek Activities- Bill Euclide gave a report. He shared that at their last meeting Wally Sedlar gave a presentation on how the 590 plan worked. Sarah G, the public health nurse gave a report on wells and high nitrates.

Financial report- Discussion took place. Motion made by Bork/Karch to approve the financial report. Motion carried by unanimous vote.

Discuss and/or act on the responsibilities of the Animal Waste Management Advisory Group

Sedlar stated that nutrient management should be top priority for the discussions. July 8th is the next meeting.

Discussion took place. The recommendation from the committee was to have the group go through page by page of Section 4 of the ordinance and report back to the committee with any updates or changes. It was asked to have this as a reoccurring agenda notice each month.

THESE MINUTES HAVE NOT BEEN APPROVED

Discuss and/or act on cost share agreement. Sedlar explained in detail the Wolf Lake Boat Ramp project. He explained that there was only one bid not three, he stated that the contract was not filled out with any amounts. He also stated that the finished project is not compliant. The request is for 75% of cost share. The cost share was never approved by the committee as well. *Discussion took place. Karch stated that he was at the Town of Jackson meeting when the bids were opened and there were 2 bids.* Motion made by Morgan/Pisellini to deny the cost share due to the Wolf Lake Boat Ramp project not being compliant. Motion carried by unanimous vote.

Communications: Sedlar reported that he is currently working on the LWRMP – the deadline to complete the plan is December 2015. A handout given to the committee showed the paperwork that was sent in to request the extension for the LWRMP. Dam Inspections were completed last week on Lake Arrowhead and Sherwood by Sedlar and Pete from Ayres – this inspection showed there were many more items in needed repair. The meeting on June 17th is for the bid opening of the Gate Seals. The DATCP regional training at Westfield was well attended. Sedlar stated that he is now CCA certified. Evans reported that Mason Lake Association has contracted to have the inventory completed on two tributaries flowing into Lake Mason. They are paying for this inventory themselves.

Discuss and/or act on Americorp volunteer program. Evans reported that the Americorp team will arrive on July 12th for 3 weeks. The team consists of 8-12 people. This team will be doing work for the Parks Dept as well as the Land and Water Department. Evans will be the point of contact for Adams County. Discussion took place. Motion made by Roekle/Karch to approve the Americorp volunteer group. Motion carried by unanimous vote.

Discuss Adams County high capacity commercial or industrial water wells resolution of 2000

Daric Smith, Executive Director of Adams County Rural Development presents this topic to open dialogue. Dostal owns a clay pit in the Town of Adams, since opening the clay pits he has exposed springs. He is looking into the possibility of bottling 25% of this water. In order to look into this possibility the resolution 89-2000 would need to be amended. The committee was in favor of having the topic put on for next month's meeting as an action item.

Items for next meeting: Animal Waste Management Advisory Group updates. Priority list and schedule for the Americorp group. Discuss and/or act on amending the 89-2000 resolution, Adams County high capacity commercial or industrial water wells.

The next meeting is July 14, 2014 at 1pm

Motion by Roekle/Morgan to adjourn at 2:43pm. Motion carried by unanimous vote.

Respectfully submitted,

Michelle Harrison
Recording Secretary

LAND & WATER CONSERVATION COMMITTEE MEETING

**June 17, 2014 – 5:00 P.M.
CONFERENCE ROOM A-231**

Minutes

The meeting was called to order by Chair Stuchlak at 5:02p.m.
Harrison stated that the meeting was properly announced.

Present: Joe Stuchlak; Barb Morgan(arrived at 5:05pm) Dan Wysocky; Onie Karch; Paul Pisellini; Wally Sedlar and Michelle Harrison. Not present but excused; Kevin Bork, Heidi Roekle.

Motion by Karch/Wysocky to approve the agenda. Passed unanimously.

Public participation as we go.

Discuss and/or act on opening bids for the gate seals to be replaced/repared on Lake Sherwood and Lake Arrowhead.

No bids to be opened.

Motion by Pisellini/Wysocky to adjourn at 5:10p.m. Motion carried by unanimous vote.

Respectfully submitted,

Michelle Harrison
Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED

LAND & WATER CONSERVATION COMMITTEE MEETING

July 14, 2014 – 1:00 P.M.
CONFERENCE ROOM A-231

Minutes

The meeting was called to order by Chair Stuchlak at 1:00pm.

Evans stated that the meeting was properly announced.

Present: Joe Stuchlak; Heidi Roekle (arrived 1:25pm); Barb Morgan; Dan Wysocky; Onie Karch; Paul Pisellini; Kevin Bork (arrived 1:05pm) Wally Sedlar; Reesa Evans were all present.

Concerned citizens present: Bill Euclide, Richard Matzke, Kay Olson-Martz, Carl Dostal, Sarah Babcock, John Endrizzi, Jim Kocinski, David and Robin Skala.

Motion by Morgan/Wysocky to approve the agenda. Passed unanimously.

Motion by Karch/Pisellini to approve the minutes of June 9, 2014 and June 17, 2014. Motion carried by unanimous vote.

Public participation as we go.

Wildlife Abatement and Claims- None

Report on NRCS – Michelle Komiskey of the NRCS reported that applications for EQUIP & CSP funding has been made; several EQUIP contracts have been awarded, although some are still out. No extra funding for CSP was obtained. Applications for the Wetland Reserve program have come in; one large restoration will occur in Adams County. The end result will be a permanent conservation easement for the wetland owned by the federal government. This site is within 5 miles of the Adams County airport. Signup for the Cover Crop program closed last Friday. A multi-county workshop for the surrounding counties workgroup will be held on July 30 at the Hancock Research Station from 1 to 4 p.m. New equipment for checking uniform application rates for irrigation pivots is now available for free through the NRCS. It is hoped the new equipment will be more useful to farmers than the older clunky one.

Report on WNDR- none

Report on L&WC department activities- Reesa reported that the Americorps crew will only be in the county for 2 weeks, starting August 1, 2014. 20 hours for county work are available the first week; 30 are available the second. There will be a welcome dinner on August 1 at Petenwell Park; committee members will be notified later of the time. Wally reported that recent rain events have caused levels for the county-owned dams to “fluctuate significantly”. A question regarding Easton Lake’s operating range was brought up, it is still within its operating range as per on site inspections.

Report on Central Wisconsin Windshed Partners- Wally reported that the next meeting is 8/21/2014 at 9 a.m. at the Hancock Research Station.

Report on Golden Sands Resource Conservation and Development- Joe Stuchlak will be attending the meeting on Thursday of this week at the Boston School Forest.

Report on USDA Farm Services Agency- Kevin Bork reported there was a meeting last Tuesday. Most of the meeting involved discussing the new Farm Program and its likely effects. Cost-sharing for dried-up pasture

THESE MINUTES HAVE BEEN APPROVED

P40

caused by the drought in 2012 has started; signup will continue until later this year. Adams County had the highest number of acres that dried up; Marquette and Waushara also had high numbers.

Report on Duck Creek Activities- Bill Euclide indicated that the group is looking into gaining non-profit 501(c)(3) status, which will make them eligible for some grants. They are interested in enhancing the wetlands along the creek, hoping to gain continuous flow in the creek. They are also interested in well-testing. They are hoping that a recent contact with the director of the Wisconsin Wetlands Association will gain them more information on wetland restoration and enhancement.

Financial report- Wally explained some of the items in the financial report; especially those connected to the dams and needed repairs. There is also a negative for unemployment being claimed. He has to turn in some information about next year's budget by this Friday. Motion made by Morgan, seconded by Pisellini, to approve the financial report. Motion carried unanimously.

Discuss with Mr. Endrizzi the environmental concerns about the Enbridge pipeline expansion.

John Endrizzi, a resident of Rome, provided written and oral information to the committee about the Enbridge Pipeline, which carries tar sands through Adams County from Canada. There is a proposal to triple the amount of tar sands moving through the pipe. He is concerned about possible negative effects in Adams County (which contains one of the pumping stations scheduled to be remodeled to handle the higher amounts). Several chemicals are used to make the tar sands move through the pipes, including some known carcinogens. There have been numerous spills costing billions of dollars already. Dane and Jefferson Counties have passed resolutions asking for a procedure where the public can present its concerns. Wood County Board will be voting on a similar resolution tomorrow.

Discuss and/or act on amending resolution 89-2000 Adams County high capacity commercial or industrial water wells. Motion made by Roekle, seconded by Wysocky, to amend this resolution. Motion carried unanimously. As it stands, it is very general and also contradictory. Considerable discussion was had by committee members and others present at the meeting. It was determined that more facts were needed, especially some scientific facts, before recommendations about re-wording the resolution could be made. This matter will be placed on the agenda for August.

Discuss and/or act on resignation of Animal Waste Advisory Committee member and replacement with recommended replacement. Richard Matzke has resigned from the Animal Waste Advisory Group and has recommended that Norm Erickson of the Town of Jackson take his place. Norm attended the most recent meeting of the advisory group. Motion made by Pisellini, seconded by Bork, to appoint Norm Erickson to the Animal Waste Advisory Group. Motion carried unanimously.

Discuss and/or act on pursuing cooperation with other agencies for water quality related issues. Wally asked for the Committee's support in working with other agencies, departments, and groups in water quality issues. It is hoped that a more collaborative effort would result in achievements and consensus on such issues. Motion made by Morgan, seconded by Pisellini, to encourage Wally to pursue connections with other agencies and groups in working on water quality issues. Motion carried unanimously. Consideration will be given for a resolution before the County Board in August to encourage county-wide cooperation.

Discuss and/or act on out of state travel for Reesa Evans to attend the Midwest Invasive Species Conference in Minnesota in October 2014. A resolution allowing Reesa Evans to attend the Midwest Invasive Species Conference in October 2014 in Duluth, Minnesota, was presented to the Committee. Motion made by Roekle, seconded by Pisellini, to approve the resolution and forward it to the County Board. Motion carried unanimously.

THESE MINUTES HAVE BEEN APPROVED

Communications: Wally reported that soil borings on the Cottonville Dam are occurring to prepare for the needed repairs on the earthen structure for next year. Borings on other dams may also occur. The Animal Waste Advisory Group nominated Wally to review the current Animal Waste Ordinance for needed updates.

Enbridge resolution: Among the materials Mr. Endrizzi provided to Joe Stuchlak were copies of the resolutions passed in Dane and Jefferson counties about the tar sands pipe. Joe will provide copies to other Committee members, so that a resolution for Adams County can be considered at next month's meeting.

Items for next meeting: Discuss and/or act on amending the 89-2000 resolution, Adams County high capacity commercial or industrial water wells. Expansion of the Enbridge pipeline.

The next meeting is August 11, 2014 at 1pm

~~Motion by Bork/Karch to adjourn at 2:23pm. Motion carried by unanimous vote.~~

Respectfully submitted,



Reesa Evans
Temporary Recording Secretary

**Adams County Library
Board Minutes
06/23/2014**

The meeting was called to order by President Mary Nelson at 1:00 p.m. Present were Challoner, Heideman, Nelson, Peterson, Edwards, Townsend, Kreten and Director Wavrunek.

President Nelson verified that the meeting was properly announced.

Motion to approve the agenda was made by Townsend, 2nd by Heideman. **Motion carried.**

Public input was invited. No one from the public was present.

Recommended Actions: minutes, bills and financial report:

Motion to approve the May minutes was made. Motion made by Heideman, 2nd by Kreten to approve. **Motion carried.**

Motion to approve the April 2014 financial report was made by Challoner and 2nd by Heideman. **Motion carried.**

Recent bills were distributed for initialing & reviewing. There was no discussion.

Communications and Reports:

Dan Downing, John Downing's son has donated a significant amount of books to the library. He has no means of transporting them so volunteers will be picking them up. We are grateful for this donation.

Jeff reported that the current Community Service Worker's time has expired, so the library will be looking for another person to fill that slot.

South Central Library System report:

Most of the SCLS meeting was taken up with a report regarding their audit. The audit turned out fine. The SCLS foundation, which is their money collecting branch is requesting names of donors, friends and colleagues to be added to their Foundation list. Anyone wanting their personal names added, please let Mary know.

Director's Report:

- Director Wavrunek reported that library circulation year to date is down about 7%. Other libraries are also experiencing a drop in circulation. About 77% of the total circulation was books checked out from our library, not interlibrary loans.
- Amazon book sales have been going well. It has been difficult getting the personnel needed to maintain the sales.
- Will learn about cost increases at the All Directors Meeting in July. Technology costs seem to go up each year. Costs are split between the school district, library and the county. Department Head meeting is on Thursday and budget talks will begin.

- No definite plans for the Poetry boxes yet. There might be boxes already made up by the students at the high school that can be used.
- Heideman reported that the Friends of the Library brat fry held on June 7th made a \$340.00 profit this July. There were no matching funds applied for from Thrivent this year.

Book and Bake Sale:

The library's annual Book and Bake sale will be held on August 1st and 2nd in the large meeting room this year. Mary will check on room availability. Friends of the Library will help with baked goods for the sale.

Library Policy Bi-law Review:

The Adams County Library policy was reviewed by the Board. It is the Board consensus that no changes need to be made at this time. Motion to approve the current policy was made by Heideman and 2nd by Kreten. **Motion carried.**

Director's Annual Evaluation:

President Nelson reported that the Director's Evaluation will have to be done in July, 2014.

Identify possible upcoming items for future meetings:

- A. Finalize volunteer schedule for Book Sale
- B. Amazon Book Sales
- C. Circulation Report
- D. Budget

The next Adams County Library Board meeting will be on July 28, 2014 at 1:00 p.m.

Meeting was adjourned at 1:25 p.m.

Respectfully submitted:



Kathleen Challoner
Secretary

**Adams County Library
Board Minutes
07/28/2014**

The meeting was called to order by President Mary Nelson at 1:00 p.m. Present were Challoner, Heideman, Nelson, Peterson, Edwards, Townsend, Kreten and Director Wavrunek was an excused absence. Marilu Silka attended the meeting in Wavrunek's absence.

President Nelson verified that the meeting was properly announced.

Motion to approve the agenda was made by Edwards, 2nd by Kreten. **Motion carried.**

Public input was invited. No one from the public was present.

Recommended Actions: minutes, bills and financial report:

Motion to approve the June minutes was made. Motion made by Challoner, 2nd by Heideman to approve. **Motion carried.**

Motion to approve the June 2014 financial report was made by Townsend and 2nd by Kreten. **Motion carried.**

Recent bills were distributed for initialing & reviewing. There was no discussion.

Communications and Reports:

There were no communications or reports.

South Central Library System report:

SCLS is concerned with their Mid-Year budget review, but they reported that they coming in well at budget. Not having to draw on their rainy day fund. They have covered expenses by downsizing and not replacing personnel as they move on and reorganizing their whole system. They have reviewed their Strategic Plan, trying to stay ahead of the budget squeeze. They anticipate there will be no increase nor decrease for the budget and are looking to further consolidation of systems.

Director's Report:

- Silka reported that library circulation is down about 8% for June. Other libraries are also experiencing a drop in circulation. About 78% of the total circulation was books checked out from our own library, not interlibrary loans.
- Amazon book sales have been going well. Silka indicated that we may be getting another intern for the library. Summer Reading program went very well this year.
- Discussion was held on revising our DVD loan policy. This topic will be put on next month's agenda for further discussion or action.
- Book Sale and Bake Sale: Schedules were set for workers at the sale for Friday, August 1st and Saturday, August 2nd.

Director's Annual Evaluation:

The Board of Trustees convened into closed session per Sec. 19.85 (1)(c) Wis Stats., at 1:30 p.m. to evaluate Director Wavrunek. Motion was made by Townsend and 2nd by Heideman. **Motion carried.** Written evaluations were done and the Board of Trustees then convened into open session at 1:45 p.m. Motion to convene to open session was made by Heideman and 2nd by Kreten. **Motion carried.**

Identify possible upcoming items for future meetings:

- A. DVD checkout policy and procedure
- B. Amazon book sales
- C. Circulation Report
- D. Budget
- E. Book sale report

The next Adams County Library Board meeting will be on August 25, 2014 at 1:00 p.m.

Meeting was adjourned at 1:50 p.m. Motion was made by Townsend and 2nd by Kreten. **Motion carried.**

Respectfully submitted:



Kathleen Challoner
Secretary

**Parks Committee Meeting
June 10, 2014 9:00 a.m.
Castle Rock Park**

Call to Order: Chairman called the meeting to order at 9:02 a.m.

The meeting was properly announced.

Roll Call: Committee Members: Bob Eggebrecht, Marge Edwards, Lori Djumadi, Robin Skala, and Jake Roseberry. Others present: Fred Nickel – Director Parks/Recreation, Darren Tolley – Petenwell Park Manager, and Mark Miller – Castle Rock Park Manager.

Approve Agenda: Motion by Edwards/Djumadi to approve the agenda as presented. Motion carried by unanimous vote.

Previous Minutes: Motion by Eggebrecht/Djumadi to approve the May 13, 2014, minutes as presented. Motion carried by unanimous vote.

Agenda Items:

Correspondences /Special User Requests: None.

Public Participation on Agenda Items: Public input as agenda items arise.

Committee Reports: Eggebrecht visited the parks over the holiday weekend and reported they were very busy. There were many ATV's around Petenwell Park area including parked in the designated ATV parking area at Petenwell , as well as the area businesses, and on trailers. This is the future of things to come and we as a Department need to keep making effort to utilize this type of public recreation. Djumadi asked where the designated ATV parking area is located at Petenwell Park.

State Aid Request Status for Petenwell and Castle Rock Parks' Capital Improvements: Director thanked the Committee for the support that has been given to the projects and explained that Adams County's chances are very good with the point process on the stewardship grant which will be awarded within a month. The land acquisition and ATV camping grant has been revised slightly by WI DNR. Decision(s) will then be made and the Department should know something by mid – August.

Petenwell Harbor of Refuge Retaining Wall Issues, Possible Site Visit by Committee: Petenwell Park Manager updated Committee. No action was taken.

Petenwell Park Tractor Lease: Motion by Skala/Roseberry to purchase tractor and implements from R&S for a price of \$37,400.00, utilizing John Deere 0 % financing option making three annual payments. The first payment will consist of budgeted money for vehicle/mower replacement and income from the sale of the 1995 truck and the John Deere 2305 tractor/mower, with remaining amount being budgeted as capital improvement in two equal amounts for 2015 and 2016. Motion carried by unanimous vote.

Patrick Lake Park: Director reported the new open air shelter has been completed; however, all the bills have not been received by the Department yet.

Free Camping Weekend: Park Managers reported on the free camping weekend. Both parks had locals that utilized the free camping weekend for residents. More refreshments were served than in past years as well.

Aquatic Playground Purchase(s): Castle Rock Park Manager presented a proposal on building a splash pad by park personnel for approximately \$7800.00. Motion by Edwards/Djumadi to move forward with this project utilizing surplus 2013 revenues if possible. A line item adjustment will be made to use capital improvement funds for the project. Motion carried by unanimous vote.

Employee Status: Department has had some employee changes as is typical with LTE summer help. AmeriCorps workers will be assisting with some park improvement projects in the near future.

Outlying Parks: There was some vandalism at Arrowhead; however, the suspects were apprehended and restitution will be pursued for the damages. A new dock will be installed at Arrowhead in the near future and new posts were installed around the parking lot area.

There was much discussion on outlying parks and public accesses and funding for them. After a lengthy debate Director proposed he would make a presentation the beginning of September for all County Board members who are interested in attending to explain how the Parks Department works with grants, budgets, etc. A report on the above will be distributed to County Board prior to the presentation.

Trails Report: Coordinator updated Committee on the ATV trails and the seemingly daily changes in regards to land sale(s) and the new owner(s), and ATV trail use by the public. Handmade maps are currently being distributed with trail changes. Motion by Djumadi/Edwards to approve Coordinator sign the land use agreement with the company that is purchasing land from Plum Creek Timber Co., as to not disrupt trail use during the transition. Motion carried by unanimous vote.

Revenue Report, Expense Check Summary Report, and Expense Report: Reports were reviewed that were available.

Future Agenda Items: State Aid Request Status for Petenwell and Castle Rock Parks' Capital Improvements, Petenwell Harbor of Refuge Retaining Wall Issues, Aquatic Playground Purchases, and Patrick Lake Park.

Set Next Meeting Date: July 8, 2014, 9:00 a.m., at Petenwell Park.

Adjourn: Motion by Edwards/Skala to adjourn at 10:10 a.m. Motion carried by unanimous vote.

Submitted by,



Marge Edwards
Secretary

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES: July 2, 2014

Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee meeting to order at 1:00 P.M. with the following members present: Barb Morgan, Mark Hamburg, Rocky Gilner, Larry Babcock, Al Sebastiani and Randy Theisen. Others present were: Phil McLaughlin, Zoning Administrator; Cathy Allen, Recording Secretary and Greg Rhinehart, County Surveyor. Pledge of Allegiance. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll call. Barb Morgan made a motion to approve the agenda as noticed. Mark Hamburg seconded the motion. All in favor. Motion carried.

Public Hearings: Timothy J. & Joann E. Medema – Conditional Use Permit request under Section 5-3.03(A) (1) of the Adams County Comprehensive Zoning Ordinance to allow a non-retail, on-line and UPS based laser cutting/marking business on property located in the NE ¼, SW ¼, Section 12, Township 17 North, Range 6 East, lot 1 of CSM 3464 at 2053 7th Drive, Town of Adams, Adams County, Wisconsin. Mr. Medema explained that the laser cutting and marking would be performed by himself and his wife. They would be using an existing building with new machines and working with plastics, wood and fabrics. There would be limited waste, most of it being in the form of a vapor for which they have a vapor filter machine with the air returning to the work area. Discussion followed. Mark Hamburg made a motion to grant the Conditional Use as submitted. Rocky Gilner seconded the motion. Roll Call Vote: 7 – Yes. Motion carried.

Chairman Stuchlak closed the Public Hearing portion of the meeting and stated that Public Participation would be taken as needed.

Randy Theisen made a motion to approve the minutes from the June 4, 2014 meeting as presented. Barb Morgan seconded the motion. All in favor. Motion carried.

Greg Rhinehart presented the surveyor's report for the month of June to the Committee for review. Larry Babcock made a motion to approve the Surveyor's report. Randy Theisen seconded the motion. All in favor. Motion carried.

Randy Theisen made a motion to deviate to item #13 Planning & Zoning Department updates. Barb Morgan seconded the motion. All in favor. Motion carried. Phil McLaughlin informed the Committee that inspector Joe Jackson's vehicle needs work on his vehicle to the brakes (rotors and pads), tie rods and a tire.

Jody Helgeson informed the Committee that the Technology Steering Committee meets on July 9 to finalize any concerns they may have with the document indexing project, then it will go to the Admin/Finance Committee. Discussion was held on Plum Creek Timberland sales. Ms. Helgeson also noted that she has a meeting scheduled, as do all Departments individually, with Cindy Phillippi regarding the budget process before going to Admin/Finance. A separate meeting has also been scheduled for Land Information. Barb Morgan made a motion to accept the Register of Deed and Land Information reports as presented. Al Sebastiani seconded the motion. All in favor. Motion carried.

Farmland Preservation Updates: Mr. McLaughlin explained that he has been successful in obtaining a grant to update the Farmland Preservation Plan with a cost of only \$2,000.00 to the County, which would be in the 2015 budget.

Financial Report for May 2014 was presented to the Committee for review. Discussion was held regarding individual department supply accounts vs. central purchasing. Mark Hamburg made a motion to approve the Financial Report as submitted. Randy Theisen seconded the motion. All in favor. Motion carried.

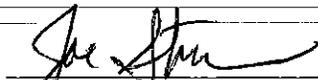
ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MINUTES
JULY 2, 2014
PAGE #2

Correspondence: None.

The next meeting was scheduled for August 6, 2014 at 1:00 P.M.

Barb Morgan made a motion to adjourn. Randy Theisen seconded the motion. All in favor. Motion carried.

Adjourned: 1:45 P.M.



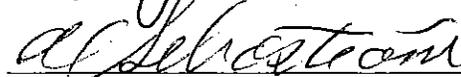
Joe Stuchlak, Chair



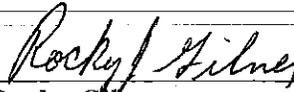
Barb Morgan, Vice-Chair



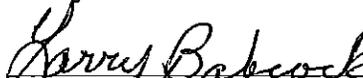
Randy Theisen



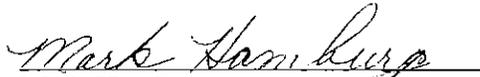
Al Sebastiani



Rocky Gilner



Larry Babcock



Mark Hamburg



Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Property Committee Minutes
Friday, July 11, 2014

Meeting was called to order at 10:00 a.m. by Chairman Repinski. The meeting was properly announced. Motioned by Kotlowski/Gilner to approve the Agenda. Motion carried by unanimous voice vote.

Motioned by Gilner/Djumadi to approve the June 13, 2014 minutes with change of adding Joseph LeBreck to others present. Motion carried by unanimous voice vote.

Item #6 Open and/or act on bids for tax foreclosure property. Pisellini opens bids, Djumadi reads as follows:

Parcel #30-2608 already sold, \$165.00 refund will be made to Memmel.

Parcel #30-3475 for \$1,500.00 with \$150.00 down. Motioned by Kotlowski/Pisellini to accept Zizzo bid and move to County Board. Motion carried by unanimous voice vote.

Parcel with trailer, owned by bank, bid of \$28,000.00 was refused, minimum is \$35,000; bank will take trailer off.

Item #7 Discuss and/or act on Pierce St. property razing. Motioned by Djumadi/Kotlowski to proceed with transfer of property to go to adjoining property owners for only \$30.00 transfer fee to Register of Deeds. Motion carried by unanimous voice vote.

Item #8 Discuss/update/act on Dakota Ct. property. Motioned by Kotlowski/Pisellini to allow to get bids for cleanup. Motion carried by unanimous voice vote.

Item #9 Update on Health & Human Services funding money available. Same as previously.

Item #10 Update on warranty items for Health & Human Services project. Altmann was back to replace eave vents.

Item #11 Update on Courthouse Security meeting. Djumadi updated the committee.

Item #12 Discuss Health & Human Services different security systems options. Walk thru was done. Sent drawings to vendor and waiting on final documentation.

Item #13 Discuss and/or act on extra insulation/costs and work at Health & Human Services. Need to get costs.

Item #14 Update on maintenance items. Dairy barn roof is done, top caps are done, doors on south garage will be replaced and parking lot striping will be completed. Discussed 2015 budget.

Item #15 Property financial report. May reports handed out in June. Plan review handout for Health & Human Services storm-water runoff. Projected costs anywhere from \$5,000 to \$8,000.

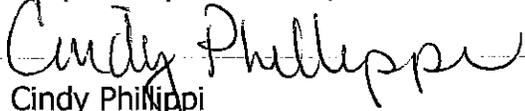
Next meeting date will be July 29th at 8:30 a.m. for tour and August 8th at 9:00 a.m. for the regular meeting. P51

Items for next agenda:

Health & Human Services parking lot water issues

Motioned by Djumadi/Pisellini to adjourn at 11:55 a.m. Motion carried by uananimous voice vote.

Respectfully submitted,



Cindy Philippi
Recording Secretary

These minutes have been approved by the committee.

Property Committee Meeting Minutes
July 29, 2014 8:30 a.m. Room A160

The meeting was called to order by Chairman Repinski, at 8:30 a.m. The meeting was properly announced. Roll Call: Djumadi, Gilner, Kotlowski, Pisellini and Repinski. Also present: Hamman and Phillippi.

Motioned by Gilner/Djumadi to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Djumadi/Kotlowski to recess at 8:32 a.m. Motion carried by unanimous voice vote.

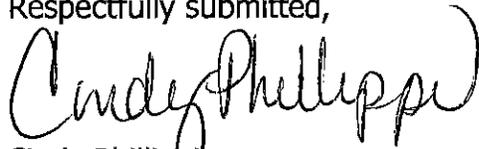
The Property Committee toured the following properties:

- Fairgrounds
 - Also present: Grabarski, Olson and Cichacki
- Community Center
- Health & Human Services
- Patrick's Lake
- Castle Rock Park
- Solid Waste

Motioned by Djumadi/Kotlowski to reconvene at 3:21 p.m. Motion carried by unanimous voice vote.

Motioned by Djumadi/Pisellini to adjourn at 3:25 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Recording Secretary

These minutes have not been approved by the committee.

Public Safety & Judiciary Committee
Wednesday, July 9, 2014
9:00 a.m. – Conference Room A260

MINUTES

Chairman Allen called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Robert Eggebrecht, Marge Edwards, Jack Allen, Robert Grabarski, and Jerry Kotlowski

Others present: Carol Collins, Dennis McFarlin, Janet Leja, Kathie Dye, Terry Reynolds, Sam Wollin, and Terry Fahrenkrug

Motion by Kotlowski to approve the agenda, seconded by Edwards. Motion carried by unanimous vote.

Motion by Eggebrecht to approve the prior meeting minutes (June 11, 2014), seconded by Edwards. Motion carried by unanimous vote.

There was no public participation. There was no correspondence.

District Attorney – Tania Bonnett and/or Janis Cada – Not Present

The District Attorney's Office was not scheduled to attend the meeting. Committee was provided with a written report for June 2014 and the Community Service reports for May and June 2014 to review. There were no questions.

Eyes of Hope Shelter—Kris Steffens—Not Present

The Eyes of Hope Shelter was not scheduled to attend the meeting. Committee was provided with a written report for June 2014 to review. There were no questions.

Family Court Commissioner – Dennis McFarlin – Present

Committee was provided with a written report for June 2014. McFarlin discussed the report and answered the Committee's questions. McFarlin discussed the publications that he would like to purchase for the office. McFarlin explained that it is one set of books and not multiple sets. It was suggested that McFarlin budget for the books in the 2015 budget. McFarlin informed the Committee that there will be funds available through Child Support that will be allocated to his budget in the future.

Child Support – Janet Leja – Present

Committee was provided with the performance measures and financial report for June 2014. Leja discussed the performance measures and stated they are on track. Grabarski would like for Leja to report next month on what the success rate is for getting employment for individuals. Leja discussed her financial report and stated there is nothing unusual. Leja updated the Committee on the Call Center termination and stated they are ready to go without the Call Center on August 1st. Leja stated she is working on getting cooperative agreements with other departments for the 2015 budget.

Clerk of Circuit Court – Kathie Dye – Present

Committee was provided with the financial report for June 2014 and Informational Bulletin 14-01 from the Director of State Courts. Dye informed the Committee that she had to pay over \$10,000 for a court ordered attorney on an extremely difficult case. Otherwise, her budget is on track. Dye stated her office is running smoothly. Dye stated she will receive the July 2014 payments for the Circuit Court Support and Guardian Ad Litem programs, but is unsure how to budget for 2015 as she may not receive these payments next year. Dye explained to the Committee how these payments are calculated.

P54

Register in Probate – Terry Reynolds – Present

Committee was provided with a written report for June 2014. Reynolds discussed her report and there were no questions. Chairman Allen stated the concerns with having a more secure entrance to the judge's chamber should be forwarded to the Safety Committee. Reynolds provided the Committee with the budget worksheets and explained the increases to her budget. Committee will discuss the budget in more detail next month.

Emergency Management – Jane Gervais – Not Present

Emergency Management was not scheduled to attend the meeting. Committee was provided with a written report and financial report for June 2014 to review. There were no questions. Chairman Allen informed the Committee that they are in the process of putting in the concrete at the Highway tower site on County Road F.

Medical Examiner – Marilyn Rogers – Not Present

The Medical Examiner's Office was not scheduled to attend the meeting. Committee was provided with a written report and financial report for June 2014 to review. There were no questions.

Sheriff's Office – Sheriff Wollin and Chief Deputy Fahrenkrug – Present

Committee was provided with the monthly financial report and Animal Control report for June 2014. Wollin discussed the financial report and answered the Committee's questions. Wollin updated the Committee on the vacant patrol deputy and jail deputy positions due to resignations. There was a significant payout of accrued time off with one of the resignations and Wollin stated he would be advising the Admin & Finance Committee so they are informed. Wollin explained the Community Policing Officer is spending a majority of his time in court at this time, but is also used on patrol shifts to help with overtime. Wollin updated the Committee on a complicated juvenile runaway case and the associated costs. Chairman Allen stated he received two complaints regarding irrigation overspray and asked Wollin how that is handled. Wollin and Fahrenkrug explained the ordinance and stated they do stay on top of it when complaints come in.

Motion by Edwards to approve vouchers and monthly expense reports as presented, seconded by Grabarski. Motion carried by unanimous vote.

Identify upcoming agenda items: None

Set next monthly meeting date as August 13, 2014 at 9:00 a.m.

Motion by Grabarski to adjourn, seconded by Kotlowski. Motion carried by unanimous vote. Meeting adjourned at 10:21 a.m.

These minutes have not been approved by Public Safety & Judiciary Committee.

Respectfully Submitted,

Robert Grabarski
Secretary

ADAMS COUNTY SOLID WASTE COMMITTEE
Wednesday, July 9, 2014, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Florence Johnson, Chair
 Larry Babcock, Vice-Chair
 Mark Hamburg
 Paul Pisellini

ABSENT/EXCUSED: Barb Morgan

OTHERS PRESENT: Myna Diemert, SW Director
 Jake Duame-UWSP Intern
 Everett Johnson

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair Florence Johnson at 6:00 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL: JOHNSON, BABCOCK, HAMBURG AND PISELLINI. **ABSENT/EXCUSED:** MORGAN.

APPROVAL OF AGENDA: *Motion by Pisellini, second by Babcock, to approve the agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM JUNE 11 SPECIAL/ROME AND SOLID WASTE MEETINGS: *Motion by Babcock, second by Pisellini, to approve the Open Session minutes as presented for the June 11th Special/Rome and Solid Waste meetings. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There was no correspondence or other business to discuss.

FINANCIAL REPORT: Ms. Diemert presented the Financial Report and Monthly Check Summary for June, 2014. Discussion was held. *Motion by Babcock, second by Pisellini, to approve the Financial Report and Monthly Check Summary as presented. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated July 9, 2014 (see attached copy). Discussion was held. *Motion by Pisellini, second by Hamburg, to approve the Site Report as presented. All in favor. Motion carried.*

APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS: There were no other purchases or rentals to approve.

~~**APPROVAL OF CITY OF ADAMS LEACHATE RESOLUTION AND AGREEMENT:**~~ Ms. Diemert presented the reviewed and approved Resolution as well as the signed Agreement from the

City of Adams for the leachate treatment. *Motion by Hamburg, second by Pisellini, to approve and sign the Resolution and Agreement as presented. All in favor. Motion carried.* This will be presented at the July County Board meeting for approval.

APPROVAL OF LP PRE-PAY CONTRACT: Ms. Diemert presented information on the 2014-2015 LP prepay contract price quotes. She reminded the Committee that last winter when the contract ran out in February we had to pay \$4.20 per gallon. Per policy, the Chair has pre-approved this purchase to lock in prices quoted. *Motion by Hamburg, second by Pisellini, to approve the purchase of 14,000 gallons from Allied Cooperative for 1.559 per gallon. All in favor. Motion carried.*

UPDATE ON TOWN OF ROME MEETING: The Director reported that we could not coordinate the tour of the recycling facility.

EMPLOYEE UPDATE: Ms. Diemert stated that there were no new updates on the status of the employees. Committee members asked the Intern what his goals were for the future.

APPROVAL OF ANY TRAININGS OR CONFERENCES: There were no other new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: updates on pertinent items.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, Augst 13, 2014 at 6:00 PM at the Landfill.

Motion by Babcock, second by Morgan, to adjourn until the next meeting. All in favor. Motion carried. Meeting adjourned at 7:00 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934

ADAMS COUNTY SURVEYOR'S REPORT # 488

Report for the month of July, 2014

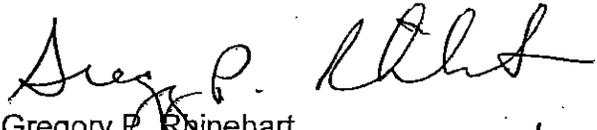
The 2014 Government Corner Maintenance Project

The 2014 project area is Rome (T20N, R5&6E), Leola (T20N, R7E), Monroe (T19N, R4 & 5E), and the part of Big Flats in T19 N, R5E. We worked on the project a couple of days in July.

Sue Theisen is continuing on the project to scan the Surveyor Files and prepare them for access through the County GIS Site.

I am continuing to respond to queries and perform the duties of my office.

Respectfully Submitted;


Gregory P. Rhinehart,
Adams County Surveyor

8/5/2014

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
P.O. BOX 187, FRIENDSHIP, WI 53934
(608) 339-4226

SUMMARY OF ACCOUNTS 2014

	<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
Budget	\$3,900.00	\$25,500.00	\$ 300.00
JANUARY	325.00		100.00
Balance	\$3,575.00	\$25,500.00	\$ 200.00
FEBRUARY	325.00	10,071.90	
Balance	\$3,250.00	\$15,128.10	\$ 200.00
MARCH	325.00		
Balance	\$2,925.00	\$15,128.10	\$ 200.00
APRIL	325.00		
Balance	\$2,600.00	\$15,128.10	\$ 200.00
MAY	325.00	3,385.47	
Balance	\$2,275.00	\$11,742.63	\$ 200.00
JUNE	325.00		
Balance	\$1,950.00	\$11,742.63	\$ 200.00
JULY	325.00		
Balance	\$1,625.00	\$11,742.63	\$ 200.00
AUGUST			
Balance			
SEPTEMBER			
Balance			
OCTOBER			
Balance			
NOVEMBER			
Balance			
DECEMBER			
Balance			
Grand Total \$	0.00	\$ 0.00	\$ 0.00

Technology Steering Committee Meeting
Minutes

July 9, 2014, 3:00pm Room A160 Courthouse

1. County Clerk called the meeting to order at 3:00pm.
2. Meeting was properly announced

3. Members Present: Dan Wysocky (County Board), Cindy Phillippi (Co Clerk/DOF), Cheryl Thompson (Sheriff's Office), Dawn McGhee (MIS), Jon Galloy (GIS) Others present: Jani Zander (Treasurer), Jodi Helgeson (ROD)

4. Dan Wysocky appointed Chair as the only County Board Member on committee. Chair Wysocky took over the meeting.
5. Cindy Phillippi appointed as Vice Chair.
6. Cheryl Thompson appointed as Recording Secretary
7. No minutes were presented to approve, tabled until next meeting, when all will have had a chance to review.
8. No public participation was presented.
9. Items for discussion and /or action:
 - a. **HHS Paperless Transition/ TCM/Imaging** - No updates
 - b. **State Link** – No updates
 - c. **Financial Software** – Phillippi advised that Trena Larson had been looking into this, but from what she has learned about the software package, it appears unnecessary. She explained that there are options within the underutilized software package that exists today, as well as options for incorporating a True Time system, which would be more comprehensive and a lesser fiscal impact. She advised this item can be dropped from the agenda until further information is obtained from the current pilot projects in the county investigating these options.
 - d. **Document Management** – McGhee advised that she has vendor information from a Wood County vendor; the system will be able manage documents on the server, including retention periods, document security and modification recording. Document/records retention, format and space needs were discussed. McGhee will obtain and distribute further information for consideration by the committee.
 - e. **Document Indexing Project** – Register of Deeds Jodi Helgeson explained to committee her current software system and it's limitations. She advised the system she is asking to purchase and implement will meet her needs, and explained some of the additional costs involved for the

ability to continue to export her data to Real Property & Treasurer's Office. Sue Theisen (Real Property) joined the meeting briefly to explain the data sharing and how it's used when she retrieves it. She then left the meeting.

Zander expressed concern over the fact that she was not notified earlier of the potential negative impact to her office's ability to utilize the data and the potential cost to her office. Jodi advised that Waushara County is currently using GCS and Fidlar (as the set-up would be if this were to happen here) and Jani will be able to contact them to ask questions of their Treasurer regarding the setup and costs, etc.

Costs were discussed, reviewing a sheet that Jodi had prepared for committee. If the project were to be realized, Jodi has locked the first 5 year maintenance fee in to \$16,500 (based on lowest document count) instead of the usual \$2.50 per document fee, which could result in significant savings over the 5 years. In addition, she believes the project will result in her online revenue stream increasing, potentially enough to cover the cost.

Jodi was asked to come back with a more comprehensive cost breakdown including the impact to other offices using the data (such as Treasurer's Office) for the next meeting.

10. Identify agenda items -- **ROD Project, Document Management, State Link**

11. Next meeting date: **July 23 3:00pm A160**

Motion by Cindy Phillippi to adjourn, seconded by Jon Galloy. No opposition, MCVV. Meeting adjourned at 4:45pm..

Respectfully Submitted 07/14/14,



Cheryl Thompson, Recording Secretary

*These minutes were approved by the Technology Steering Committee at the July 23 meeting.

Technology Steering Committee Meeting
Minutes

July 23, 2014, 3:00pm Room A160 Courthouse

1. Meeting to order at 3:04pm by Chair Wysocky.
2. Meeting was properly announced
3. Members Present: Dan Wysocky (County Board), Cheryl Thompson (Sheriff's Office), Dawn McGhee (MIS), Jon Galloy (GIS), Wendy Pierce (DHHS) *Others present:* Jodi Helgeson (ROD) Jason Lauby, (Rome PD Chief)
4. **Motion by McGhee/Wysocky to approve agenda and minutes as presented. MCUVV.**
5. No public participation was requested.
6. Items for discussion and /or action:
 - a. **HHS Paperless Transition/ TCM/Imaging** - No updates
 - b. **State Link** – No update. Chief Lauby then asked McGhee if there was a timeline on the project, and she stated there is not at this time, it is being worked on as funding permits. Funding is being used from the carryover account to complete necessary tasks in order to be compliant, but with a \$0 budget increase and other projects at hand, there is not funding to complete this project all at once.
*Sue Theisen and Jani Zander joined the meeting early during State Link discussion.
 - c. **Document Management** – no discussion except that we would need to start looking at options for this as a county-wide project rather than having multiple document management systems for greatest efficiency.
 - d. **Document Indexing Project** – Register of Deeds Jodi Helgeson had been asked to prepare a more detailed breakdown of costs and the effect this new software change would have on other offices using the data. McGhee reported that in her estimation, there would be an approximately \$76,200 start-up cost which includes hardware, and a recurring annual cost of approximately \$26,885 for this project.

***Member Cindy Phillippi joined the meeting at this point.**

Further discussion followed, including the fact that Fidlar's maintenance fee did include any future program updates and enhancements as well as the support. It was reported that there would be an extra cost to continue to have the link to share the data between offices (which is necessary to eliminate hand-entry of data), as well as a cost for data extraction/conversion from GCS to the new system.

Helgeson explained that she was not technically behind and she is currently meeting all of her statutory requirements, but her office would become more efficient with this new system and it would eliminate several steps that currently have to be taken when processing data.

Helgeson stated two other benefits of the Fidlar system are the online capabilities and e-recording of documents. She indicated that GCS is not providing these capabilities, and told Committee that they GCS didn't feel anyone was interested in e-recording. Further discussion revealed that ROD can receive electronic documents, but it still requires manual data entry to import into GCS.

Further discussion followed until a **Motion by Pierce to table this until next meeting, when Helgeson shall bring a comprehensive cost analysis, source of funding and effect on other offices report to committee. Seconded by Galloy. MCUVV.**

Sue Theisen left the meeting.

7. Identify agenda items – **ROD Project**
8. Next meeting date: **July 31 3:30pm A160**

Motion by Cindy Phillippi to adjourn, seconded by Wendy Pierce. MCUVV.
Meeting adjourned at 4:10pm..

Respectfully Submitted 07/24/14,

Cheryl Thompson, Recording Secretary

These minutes have not yet been approved by the Technology Steering Committee.

Adams County Traffic Safety Meeting Minutes

May, 14, 2014 10:00 A.M.

Adams County Highway Department

Present: Laurie Falash Sheriff's Office	Jen Latzig WI DOR- S.P.
Dennis Premo Highway Dept.	Mark Stashek Rome P.D.
Tony Kemnitz WI-DOT	Bob Bott WI DOT BOTS
Sarah Grosshuesch Public Health	Dan Brugman WI DOT
Jon Sonnenberg- Rome Public Works	Seth Tully Sheriff's Office

Meeting called to order at 10:01 A.M.

Meeting properly announced? Yes

Agenda approved? Elections of Officer moved to next agenda Motion to approve Tully/Sonnenberg

Minutes approved Motion Grosshuesch/Kemnitz

Public Participation: Jerry Allen from Sunset Condominiums addressed the group on his concerns of the traffic on 20th Ave between Czech and Dakota. Was advised by Strongs Prairie board to bring before TSC. Jerry brought copies of photos and e-mails concerning the traffic issue to an entry that is blind over a hill that is entry for over 200 condominiums with traffic of 600-1000 residents and guests in the summer months. Mr. Allen requested speed reduction, LED signage, solar lights or any possible solutions to his request to remedy the traffic speed in this area. Tony Kemnitz advised him of the proper channels to get a speed reduction. He also will drive the area after the meeting to view the area and will e-mail Mr. Allen recommendations for further action. He did advise that the township is responsible for any changes.

Construction/Detours: Dennis reports that Cth G from Apache La to Badger should be finished next week. Completion of entire project to Cth C will begin

sometime in June and will be local traffic only with a detour East of Cth KK to Cth O and back to G. Still waiting for Marquette County approval and the project not finalized yet.

Seal coating on Cth E from Cth G to Hwy 13 with delays to begin June 23 for a week.

Dennis reported that they turned to stop sign on 1st Ave that was a previous issue discussed before the TSC.

Tony reported that State projects start with mill and resurfacing on Hwy 21 on a 40 day working project to be hopefully finished by July 4th.

Hwy 82 from Hwy 13 to Co. line starting in August and to be finished in Nov.

New Business: Discussion on Wisconsin Act 316 regarding the ATV and bridge access. Sarah reported that it was brought to her attention by the Township of Preston regarding to ATV traffic and access to Mo's Bar and Restaurant located to the north of Cottonville bridge. Tony advised that it will take time before the State has written on how their involvement will be handled on these issues. The township can submit a request for a permit as a step. This will be added to the next agenda for any further information that the group may have to offer.

Round Table: Bob Bott advised that there is a training seminar being held to La Crosse on Monday May 19th and he hopes anyone from our group could attend. Some issues to be discussed is the ATV Act brought before us.

Reports that fatalities are down in Wisconsin and could be because of the hard winter we faced 2013/2014. Pedestrian fatalities were up but could be because of the road condition we faced during winter. Disabled vehicles with pedestrians entering traffic or visibility issues with other drivers.

Monday starts Click It or Ticket.

Discussion on different softwares available for traffic crash locations to benefit both State and Counties in mapping problem areas.

Hand outs included law of the months of May and June.

Tony Kemnitz reported that mapping of the annual safety scan shows that Hwy 13 and Grove St in Adams as one of the high crash areas in our County.

Treasurer report: \$216.62

Misc: Discussion on upcoming bike rodeos. Still have 40-50 bike helmets from previous rodeo. Sarah expressed concerns about them sitting and not being distributed. She will speak to Maureen Brice from the hospital as they were purchased through a grant. We do not have any bike safety projects planned. Might be something that the schools may want to run with. We do have the signage that could be utilized.

Meeting adjourned 11:15 Motion by Sonnenberg/Premo

Next meeting Aug 13, 2014 at 10:00 A.M.

Signed *Spencer Falash* TSC Secretary
Date 5-15-14

These minutes have not yet been approved.

Extension Committee
Minutes of Meeting
July 8, 2013 @ 1:00PM
Adams County Community Center
569 N. Cedar Street, Room 103
Adams, WI 53910

1. **Call to Order:** Meeting was called to order at 1:00 p.m. in Room 103, Adams County Community Center by Florence Johnson, Chair.

2. **Roll Call: Board Members:** Florence Johnson, Heidi Roekle, Robin Skala, Dan Wysocky and Larry Borud – Present.
Extension Staff: Donald Genrich, Jennifer Swensen, Leah Fuehrer, Theresa Wimann and Linda Arneson – Present.

3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Wysocky and Second by Roekle to approve agenda. Motion carried.
5. **Approve Minutes:** Motion by Roekle and Second by Borud to accept minutes of the June 10, 2014 Extension Committee Meeting. Motion carried.
6. **Public Participation:** None
7. **Communication:** None
8. **Items for Action or Discussion:**
 - a) Review and Place on File Monthly Reports of Donald Genrich, Jennifer Swensen, and WNEP: Committee discussed the monthly reports. Motion by Borud Second by Wysocky to place monthly Reports on file. Motion carried.
 - b) Review Calendars of Extension Education Staff: Committee reviewed current calendars for all education staff.
 - c) Review Check Summary and Financial Statements: Check Summary and Financial Statements for June 2014 were reviewed and discussed. Motion by Roekle Second by Wysocky to place June 2014 Check Summary and Financial Statements on File. Motion carried.
 - d) 2015 Budget: Genrich advised Committee that we are starting the 2015 Budget process.
 - e) Wisconsin Associated County Extension Committees (WACEC) 2014 State Conference Report - Genrich: Genrich reviewed meeting highlights and mentioned possible changes to next years meeting.

- f) WNEP (Wisconsin Nutrition Education Program) Presentation - Wimann: Wimann gave a brief presentation of what WNEP is and the services that are provided to Adams County.
- g) Community Center: The Maintenance Department did a great job of power washing and gum scrapping at the main entrance of the Community Center building. They also hung a large clock in Room 145B. The raised beds have been delivered and set up at the ADRC entrance of the building and the Adams County Master Gardeners planted the flower pots at the main entrance.
- h) Clean Sweep: Clean Sweep is scheduled for July 26th. Volunteers are needed to work at the event.
9. Set Next Meeting Date: Next regular meeting will be August 12, 2014 at 1:00 p.m. at the Adams County Community Center.
10. Agenda Items for Next Meeting:
- Clean Sweep Report
11. Adjourn: Motion by Roekle and Second by Skala to adjourn. Motion carried. Meeting adjourned at 2:17 p.m.

 Minutes taken by
 Linda Arneson
 Recording Secretary
 UW-Extension, Adams County

 Robin Skala, Committee Secretary

These Minutes have not yet been approved by the Extension Committee.

