

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, JULY 8, 2010 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Florence Johnson, Vice-Chairperson
Patrick Gatterman, Secretary
Dean Morgan
Michael Keckeisen

OTHERS PRESENT: Ronald Chamberlain ~ Highway Commissioner,
Larry Koopman, Jim Grabarski and Roger Nelson

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, July 8, 2010.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, GATTERMAN, MORGAN AND KECKEISEN. ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Keckeisen to approve the Agenda as presented, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (JUNE 10, 2010 REGULAR MONTHLY MEETING): *Motion by Gatterman to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for JUNE 10, 2010 Regular Monthly Meeting, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Public Participation was requested for the following Agenda items:

- County Road "G" ~ Driveway Access ~ JJW Cranberries LLC
- Adams County Personnel & General Administrative Policies and County Fair Cooperation

COUNTY ROAD "G" ~ DRIVEWAY ACCESS ~ JJW CRANBERRIES LLC:
The Highway Department Committee is reviewing the driveway access for JJW Cranberries LLC as the permit was denied due to more than one entrance per parcel. *Motion by Johnson to approve Driveway Permit #10-006 for JJW Cranberries LLC on County Road "G", as there are no safety concerns involving this*

access, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

STATE DEPT OF TRANSPORTATION TRAFFIC MAINTENANCE AGREEMENTS ~ PAINTING: Highway Commissioner Chamberlain updated the Highway Committee on the painting status; some paint has arrived and the Highway Department has started the State Painting Traffic Maintenance Agreement Contracts.

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
July 8, 2010 ~ 9:00 A.M.**

ADAMS COUNTY PERSONNEL & GENERAL ADMINISTRATIVE POLICIES AND COUNTY FAIR COOPERATION: *Motion by Keckeisen to approve continuing support of Adams County Fair with Highway Department Equipment utilized by volunteers from the Highway Department for 2010, additionally in the future funds should be requested through the budget process by the Adams County Fair Board to pay Highway Department for this service, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

RESOLUTION TO APPLY FOR STP RURAL FUNDS ~ COUNTY ROAD "Z" (18TH LANE TO WOOD COUNTY LINE): *Motion by Morgan to approve and forward to County Board for action a Resolution to Authorize the Highway Commissioner to apply for a \$7,286,097.34 grant from the Wisconsin Department of Transportation to fund the reconstruction of CTH Z from 18th Lane to the Wood County Line, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

RESOLUTION TO APPLY FOR STP RURAL FUNDS ~ RIVER ROAD:
Motion by Gatterman to approve and forward to County Board for action a Resolution to Authorize the Highway Commissioner to apply for a \$463,200.00 grant from the Wisconsin Department of Transportation to fund the design for the reconstruction of River Road from STH 13 to the Columbia County Line, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

**COUNTY ROAD "G" (COUNTY ROAD "C" TO STATE ROAD 73)
FUNDING**
SOURCES: Highway Commissioner Chamberlain discussed funding possibilities, due to lack of grant availability (bonding and levy) for County Road "G" from County Road "C" to State Road 73.

UPDATE ON REAL ESTATE ACQUISITIONS COUNTY ROAD "Z" (18TH LANE

TO WOOD COUNTY LINE & STATE ROAD 21 TO COUNTY ROAD “F”):

Highway Commissioner Chamberlain updated the Highway Committee on the status of land acquisitions on County Road “Z” from 18th Lane to Wood County Line and State Road 21 to County Road F, at the present time it is approximately 50% completed.

DISCUSS AND ACT ON 2010 COUNTY ROAD “G” SEAL COAT PROJECT:

Motion by Keckeisen to delay remaining seal coat project on County Road “G” due to budget constraints, as the cost increased because of the weather on the first section that was completed, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

ACCOUNTING CHANGES FOR 2011 REFERENCE SPECIAL REVENUE FUNDS: *Motion by Keckeisen to accept the County Auditor’s Recommendations to create a Special Revenue Account for the County Road and Bridge Funds, effective 1/1/2011, second by Babcock. ROLL CALL VOTE: BABCOCK ~ YES, KECKEISEN ~ YES, MORGAN ~ NO, JOHNSON ~ YES AND GATTERMAN ~ YES. MOTION CARRIED.*

2011 BUDGET & BUDGET PRIORITIES: *Motion by Gatterman to accept and continue with budget priorities as presented, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*
(2011 BUDGET PRIORITIES DOCUMENT ATTACHED)

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
July 8, 2010 ~ 9:00 A.M.**

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- County Road “G” from State Road 23 to State Road 82 has been Seal Coated
- County Road “J” from 6th to County Road “G” ~ Paving
- County Road “Z” from State Road 21 to 18th Lane ~ Finishing Reconstruction
- County Road “G” ~ Contech Structure
- Mowing State & County right-of-ways

FINANCIAL REPORT: *Motion by Keckeisen to approve the June 2010 Financial Report as audited, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department check summary report was presented to the Committee for review. Committee members reviewed the July 1 2010, Check Summary Report that is provided to the Highway Committee by the Administrator Coordinator / Director of Finance Department. ***Motion by Johnson to***

approve the check summary report / vouchers as presented, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE

ADJOURN AND NEXT MEETING DATE: Motion by Gatterman, second by Keckeisen, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, July 22, 2010 at 4:30 P.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

Meeting adjourned at 12:35 P.M..

Respectfully submitted,

Ronald Chamberlain, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

County Budget Priorities

- 1) Road emergencies – natural disasters, down trees, crashes, etc.
- 2) Winter road maintenance.
 - a) Plowing operations
 - b) Salt-Sand
 - c) Drift control
 - d) Drainage
 - e) Anti-Icing
 - f) Salt
- 3) Winter maintenance Equipment
 - a) Plow trucks
 - b) Plows/wings/under bodies/spreaders
 - c) Loaders
 - d) Anti-icing Equipment
 - e) Graders
- 4) Shop operations
 - a) Maintenance/Small repairs
 - b) Large repairs/rebuilds
- 5) Shop Operation Equipment
 - a) Shop truck
 - b) Fork lift
 - c) Lowboy
- 6) Road Maintenance
 - a) Pothole filling
 - b) Shoulder maintenance
 - c) Signing
 - d) Painting
 - e) Bridge/culvert/Guardrail Maintenance
 - f) Crack filling
 - g) Overlays/Sealcoats
 - h) Mowing
 - i) Street Lighting
- 7) Road Maintenance Equipment
 - a) Patch trailer
 - b) Shoulder Maintainer
 - c) Sign Making Equipment
 - d) Signing truck
 - e) Painting trucks
 - f) Tar Kettle/Routers/Air Compressor
 - g) Quad Axles
 - h) Mowers
 - i) Street Sweeper
 - j) Portable Message Boards
 - k) Chip spreader
 - l) Rubber tired rollers

- m) Skid Steer
- 8) Road Construction
 - a) Bridge replacement
 - b) Culvert replacement
 - c) Pavement/Base course upgrades
 - d) Brushing/Grubbing
 - e) ROW/ditch grading
 - f) Bicycle/Pedestrian facilities
- 9) Road Construction Equipment
 - a) Rubber tired excavator
 - b) Water Wagon
 - c) Landscape tractor/seeder/rake
 - d) Mulcher
 - e) Crawler/Dozer
- 10) Facility Maintenance
- 11) Crew Transport Equipment
- 12) Adopt a Highway