

Administrative & Finance Meeting Minutes
December 17, 2007

Meeting called to order at 8:10 a.m. Present Sebastiani, West, Keckiesen. Excused, Davis, Grabarski.

Motion by Keckiesen, West to take to full County Board for discussion and/or action remodeling cost of Corp Counsel Office. Motion carried by unanimous voice vote.

Motioned by West, Keckiesen to go ahead with AC Log on server project, cost not to exceed \$11,000.00. Motion carried by unanimous voice vote.

Discussion regarding cost of counter for county clerk office. Forward to next months agenda. Call Dean's one more time, if no response, look for another cabinet company.

Eric Furtkamp Health and Human Service Director, present to explain bookkeeping plus costs. The client manages their own services. We must pre pay each month to pay employees for services rendered to prevent a lapse in payment. This company is an intermediary for us. The costs are 100% recouped.

Committee approve vouchers

Motion by West, Keckiesen to adjourn at 11:42 am until January 4th at 8:00 am. Motion carried by unanimous voice vote.

Respectfully Submitted

Cindy Phillippi, Recording Secretary

These minutes have not been approved by the Administrative Finance Committee