

**ADAMS COUNTY PUBLIC WORKS COMMITTEE**

**FRIDAY, MARCH 12, 2010 AT 9:00 A.M.  
HIGHWAY DEPARTMENT CONFERENCE ROOM  
1342 COUNTY ROAD "F", ADAMS, WI**

**MEMBERS PRESENT:** Larry Babcock, Chairperson  
David Renner, Secretary  
Florence Johnson  
Michael Keckeisen

**OTHERS PRESENT:** Ronald Chamberlain ~ Highway Commissioner, Bill Lawton,  
Gene Kussart and Everett Johnson

**MEMBER ABSENT:** Dean Morgan ~ Excused

**CALL MEETING TO ORDER:** The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Friday, March 12, 2010.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL:** BABCOCK, RENNER, JOHNSON AND KECKEISEN. MEMBER ABSENT: MORGAN ~ EXCUSED

**APPROVAL OF AGENDA:** *Motion by Johnson to approve the Agenda as presented, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**APPROVAL OF MINUTES OF LAST MEETINGS (FEBRUARY 11, 2010 REGULAR MONTHLY MEETING):** *Motion by Keckeisen to approve the Minutes as printed of the Adams County Public Works Committee Meeting for February 11, 2010 Regular Monthly Meeting, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** Public Participation was requested for the following Agenda item:

- Review and Act on Oil Quotes

**SURFACE TRANSPORTATION PROGRAM ~ RURAL ~ PROJECT SELECTION:** *Motion by Keckeisen, second by Renner to prioritize the County Road "Z" Project for Surface Transportation Program as follows:*

- 1) County Road "Z" (18<sup>th</sup> Lane to Wood County Line)
- 2) County Road "Z" (State Road 21 to County Road "F")
- 3) County Road "Z" (County Road "F" to State Road 82)

*VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Motion by Renner to support an application for design for River Road under the Surface Transportation Program ~ Rural, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING

March 12, 2010 ~ 9:00 A.M.

**ACEC DRIVEWAY CONCERNS COUNTY ROAD Z (CTH "F" TO STH 82):**

*Motion by Johnson to approve a request from Adams-Columbia Electric Cooperative to provide existing width access at construction time for their driveway located on County Road "Z", second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**RIGHT-OF-WAY OBSTRUCTION ~ 642 COUNTY ROAD "E":**

*Motion by Keckeisen to send a letter to the property owner at 642 County Road "E" requesting that stored vehicles be removed from the right-of-way, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**COUNTY ROAD "Z" (18<sup>TH</sup> LANE TO WOOD COUNTY LINE) OFFERING PRICES: NONE**

**COUNTY ROAD "Z" (STH 82 TO CTH "F") OFFERING PRICES AND JURISDICTIONAL OFFERS:** *Motion by Johnson to approve the County Road "Z" (State Road 82 to County Road "F") Jurisdictional Offer as prepared by Timber-Selissen Land Specialists for parcel #21, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Motion by Renner to approve offering prices as prepared by Timber-Selissen Land Specialists for parcels: 30, 75, 93, 99, 103, 124, 135, 137 and 166 for the County Road "Z"(State Road 82 to County Road "F") Project, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**COUNTY ROAD "N" LIVING SNOW FENCE ~ RELOCATION ORDER:** *Motion by Keckeisen to approve the Relocation Order as prepared by Timber-Selissen Land Specialists for the County Road "N" Living Snow Fence, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW AND ACT ON OIL QUOTES:** Oil quotes were opened and following quotes were received:

<u>MATERIALS</u>	<u>HENRY MEIGS</u>	<u>FLINT HILLS</u>
CRS	\$1.8779 / GAL`	\$1.8971 / GAL
CRS-2P	NO QUOTE	\$2.1971 / GAL
HFRS	\$1.8779 / GAL	\$1.8971 / GAL
HFRS-2P	\$2.1779 / GAL	\$2.1971 / GAL
<u>APPLICATION CHG</u>	<u>HENRY MEIGS</u>	<u>PEARSON BROS</u>
CRS	\$.1200 / GAL`	\$.2500 / GAL
CRS-2P	NO QUOTE	\$.2500 / GAL
HFRS	\$.1200 / GAL	\$.2500 / GAL
HFRS-2P	\$.1200 / GAL	\$.2500 / GAL

*Motion by Keckeisen to accept the oil quote from Henry G. Meigs LLC, as it is in the best interest of the County, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING**

**March 12, 2010 ~ 9:00 A.M.**

**PETENWELL PARK TOWN ACCESS ROADS:** Committee and Commissioner briefly discussed the situation with the Adams County Parks Operations and how they impact the Town of Monroe roads.

**CONSIDER OWNERSHIP OF WISCONSIN RIVER BRIDGE WAYSIDE:** The State of Wisconsin is currently asking if the county has any interest to assume ownership of the Wisconsin River Bridge Wayside. Improvements will be made by the State of Wisconsin in the amount of approximately \$180,000.00 prior to the County assuming ownership. *Motion by Keckeisen to pursue County ownership of the Wisconsin River Bridge Wayside, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**COUNTY ROAD "Z" ~ CONSIDER REDUCING SPEED LIMIT BY DEVILS ELBOW:** *Motion by Keckeisen to draft an Ordinance and bring back to Public Works Committee to act on that will reduce the speed limit on County Road "Z" to 45 MPH by Devils Elbow, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW AND ACT ON REVISED RESOLUTION TO APPROVE THE SALE OF EXCESS RIGHT-OF-WAY DEDICATED FOR HIGHWAY PURPOSED CTH "E" WOODEN NICKEL FRONTAGE:** PUBLIC WORKS COMMITTEE DID NOT RECEIVE THE REVISED RESOLUTION TO ACT ON.

**REVIEW AND ACT ON REVISED RESOLUTION TO RESCIND RESOLUTION 1-1999:** PUBLIC WORKS COMMITTEE DID NOT RECEIVE THE REVISED RESOLUTION TO ACT ON.

**REVIEW & ACT ON STATE D.O.T. TRAFFIC MAINTENANCE AGREEMENTS (TMA):** *Motion by Renner to approve the State D.O.T. Traffic Maintenance Agreements for 2010 in the amount of \$388,244.00, which consists of the following projects: North Central Pavement Marking \$150,000.00 / South West Pavement Marking \$230,800.00 / Traffic Signing \$7,444.00, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**TOWN WORK AGREEMENTS:** Highway Commissioner presented the Committee with letters to review, reference a work agreement that was previously discussed with Towns that the County provides snow removal for. *Motion by Keckeisen to revise the letters to include a signature block for the Public Works Committee to sign and then send the letters to the Towns that the County provides snow removal for, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**HIGHWAY SHOP BUILDING REPAIRS:** *Motion by Keckeisen to proceed forward with highway shop building repairs as submitted by Altmann Construction Company Inc. for the amount of \$10,560.00, excluding items: 3A, 4 and 5 which will be placed in next years budget, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.* (PROPOSAL BY ALTMANN CONSTRUCTION COMPANY INC. ATTACHED TO MINUTES)

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING**

**March 12, 2010 ~ 9:00 A.M.**

**UNION JOB POSTING:** *Motion by Renner to approve the Union Postings: Grader #397 ~ no signatures and Street Sweeper #185 ~ no signatures, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REPORT ON HIGHWAY DEPARTMENT OPERATIONS:**

- Brushing on County Road "J" complete
- Currently brushing on County Road "Z" (State 21 to County Road "F")
- All County Roads posted Class B for spring breakup
- New tandem plow truck arrived

**2009 ANNUAL HIGHWAY FINANCIAL REPORT:** The Public Works Committee and Commissioner reviewed the 2009 Annual Highway Financial Report. *Motion by Johnson to approve the 2009 Annual Highway Financial Report and to forward to County Board, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**FINANCIAL REPORT:** *Motion by Keckeisen to approve the February 2010 Financial Report as audited, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**VOUCHERS:** The Highway Department check summary report was presented to the Committee for review. Committee members reviewed the March 5, 2010, Check Summary Report that is provided to the Public Works Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Johnson to approve the check summary report / vouchers as presented, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE**

**ADJOURN AND NEXT MEETING DATE:** *Motion by Renner, second by Johnson, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, April 15, 2010 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 12:30 P.M.

Respectfully submitted,

Ronald Chamberlain, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**

# PROPOSAL



**ALTMANN  
CONSTRUCTION  
COMPANY, INC.**

TO: Adams County  
1342 County Road "F"  
Adams, WI 53910

DATE: February 24, 2010  
PHONE: 608-339-3355  
PROJECT: Multiple Projects  
LOCATION: Adams  
Page 2

ATTN: Ron Chamberlain

Subject to all terms and conditions contained herein, we thank you for the opportunity to submit the following proposal:  
Provide labor, material, equipment and supervision as required to complete the following work:

~~Price #3A - Install new walk doors in wash bay:  
Remove two (2) existing hollow metal doors and frames  
Furnish and install two (2) new FRP doors and frames, doors to have half lites to match existing layout. Both doors will have thresholds, weather-stripping, stainless steel closures and locksets  
Select color from manufactures standard choices~~

~~TOTAL PRICE: .....\$5,875.00~~

~~Price #3B - Wash bay tuckpointing:  
Grind and clean approx. 200 LF of existing masonry joints that are visibly compromised  
Furnish and install mortar and/or sealant as needed to tuckpoint the joints cleaned~~

~~TOTAL PRICE: .....\$1,945.00~~

~~Price #4 - Wash bay drain modification:  
Saw-cut approx. 100 LF of existing concrete slab and remove approx. 200 SF of existing floor  
Excavate around existing catch basin in order to adjust cover height  
Pump out existing catch basin in order to adjust cover height  
Form new concrete "trough" wide enough for Adams County skid-steer bucket  
Furnish and install #5 rebar in new slab and dowel into existing at 16" oc  
Furnish and install a metal cover grate with angle iron supports over "trough" when it is not be cleaned~~

~~TOTAL PRICE: .....\$9,450.00~~

This proposal shall remain in effect for a period of 30 days from the date hereof and will become a binding contract upon acceptance by the purchaser. Work will not proceed until the attached acceptance copy of this proposal is received by Altmann Construction Co., Inc.

TERMS OF PAYMENT: NET 15 Days from date of invoice

DOWN PAYMENT: \_\_\_\_\_

THIS AGREEMENT INCLUDES ALL PROVISIONS AS DETAILED ON THE REVERSE SIDE. EACH OF THE UNDERSIGNED ACKNOWLEDGE RECEIPT OF AN EXACT COPY OF THIS AGREEMENT.

ALTMANN CONSTRUCTION CO., INC.

ACCEPTED THIS 15<sup>th</sup> day of MARCH, 2010

By: \_\_\_\_\_

By: [Signature]

P.O. Box 65, 5921 Plover Road, Wisconsin Rapids, WI 54495-0065 Tel: 715-421-2550 Fax: 715-423-2310  
Toll Free WI only: 800-828-3249 e-mail: altmann@wctc.net www.altmannconstruction.com

White: Original Copy



Canary: Acknowledgement Copy

Rev. 10/09

PROPOSAL



ALTMANN  
CONSTRUCTION  
COMPANY, INC.

TO: Adams County  
1342 County Road "F"  
Adams, WI 53910

DATE: February 24, 2010  
608-339-3355  
PHONE: Multiple Projects  
PROJECT: Adams  
LOCATION: Page 1

ATTN: Ron Chamberlain

Subject to all terms and conditions contained herein, we thank you for the opportunity to submit the following proposal:  
Provide labor, material, equipment and supervision as required to complete the following work:

**Price #1 - Remove metal wall panels (located by Ron's Office):**

Remove up to four (4) existing exterior metal wall panels  
Inspect insulation, window trims/flashings/ roof overhang/ base flashing  
Reinstall metal wall panels using self tapping screws with rubber gaskets

TOTAL PRICE: .....\$1,990.00

**Price #2A - Inject insulation in wall cavity of west wall of sign shop:**

Drill holes into existing metal liner panel and inject foam insulation between the existing metal liner panel and the existing metal building insulation. Approx. space to be filled is 6" thick x 16' x 34'  
Holes drilled will be plug with grommet to match metal panel as close as possible

TOTAL PRICE: .....\$2,010.00

**Price #2B - Install new vinyl windows:**

Remove two (2) existing vinyl windows and dispose  
Furnish and install two (2) new Alliance sliding vinyl windows  
Caulk and seal as necessary

TOTAL PRICE: .....\$1,840.00

This proposal shall remain in effect for a period of 30 days from the date hereof and will become a binding contract upon acceptance by the purchaser. Work will not proceed until the attached acceptance copy of this proposal is received by Altmann Construction Co., Inc.

TERMS OF PAYMENT: NET 15 Days from date of invoice

DOWN PAYMENT: \_\_\_\_\_

THIS AGREEMENT INCLUDES ALL PROVISIONS AS DETAILED ON THE REVERSE SIDE. EACH OF THE UNDERSIGNED ACKNOWLEDGE RECEIPT OF AN EXACT COPY OF THIS AGREEMENT.

ALTMANN CONSTRUCTION CO., INC.

By: \_\_\_\_\_

ACCEPTED THIS 15<sup>th</sup> day of MARCH, 2010  
By: 

P.O. Box 65, 5921 Plover Road, Wisconsin Rapids, WI 54495-0065 Tel: 715-421-2550 Fax: 715-423-2310  
Toll Free WI only: 800-828-3249 e-mail: altmann@wctc.net www.altmannconstruction.com

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Rev. 10/09

# PROPOSAL



## ALTMANN CONSTRUCTION COMPANY, INC.

TO: Adams County  
1342 County Road "F"  
Adams, WI 53910

DATE: February 24, 2010  
608-339-3355  
PHONE: Multiple Projects  
PROJECT: Adams  
LOCATION: Page 3

ATTN: Ron Chamberlain

Subject to all terms and conditions contained herein, we thank you for the opportunity to submit the following proposal:  
Provide labor, material, equipment and supervision as required to complete the following work:

~~Price #5 - Paint wash bay:  
Degrease and pressure wash walls  
Needle gun steel column, pipe ballards and piping  
Furnish and install two (2) coats of Sherwin Williams tile clad epoxy paint on above items and existing roof girts exposed on ceiling~~

~~TOTAL PRICE: \$8,620.00~~

Price #6 - Remove metal wall panels:  
Remove up to four (4) existing exterior metal wall panels  
Inspect insulation, window trims/flashings/ roof overhang/ base flashing  
Reinstall metal wall panels using self tapping screws with rubber gaskets  
(Same scope of work as Ron's office)

TOTAL PRICE: \$1,990.00

Price #7 - Compressor Room:  
Grind out existing caulk at bottom of precast under compressor room and recaulk  
Drill a hole through existing block wall for new drain line  
Furnish and install in drain line from compressor tank drain valve through block wall to existing floor drain

TOTAL PRICE: \$785.00

### Exclusions:

- All Electrical, Plumbing, HVAC, Painting, Splash Blocks, Tie into drain tile, Wage Rate

This proposal shall remain in effect for a period of 30 days from the date hereof and will become a binding contract upon acceptance by the purchaser. Work will not proceed until the attached acceptance copy of this proposal is received by Altmann Construction Co., Inc.

TERMS OF PAYMENT: NET 15 Days from date of Invoice

DOWN PAYMENT:

THIS AGREEMENT INCLUDES ALL PROVISIONS AS DETAILED ON THE REVERSE SIDE. EACH OF THE UNDERSIGNED ACKNOWLEDGE RECEIPT OF AN EXACT COPY OF THIS AGREEMENT.

ALTMANN CONSTRUCTION CO., INC.

By:

Ronald J. Adamski

ACCEPTED THIS 15<sup>th</sup> day of MARCH, 2010

By:

P.O. Box 65, 5921 Plover Road, Wisconsin Rapids, WI 54495-0065 Tel: 715-421-2550 Fax: 715-423-2310  
Toll Free WI only: 800-828-3249 e-mail: altmann@wctc.net www.altmannconstruction.com

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Rev. 10/09

1. **Lien Law:** "AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, GENERAL CONTRACTOR HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS. IN ADDITION TO THE UNDERSIGNED CONTRACTOR, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OF THOSE WHO GIVE THE OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICE FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO HIS MORTGAGE LENDER, IF ANY. GENERAL CONTRACTOR AGREES TO COOPERATE WITH THE OWNER AND HIS LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID."
2. **Indemnify:** Contractor agrees to indemnify and save owner, its co-owners, joint ventures, agents, employees and insurance carriers harmless from any and all losses, claims, actions, costs, expenses, judgments, subrogation's, or other damages resulting from injury to any person (including injury resulting in death), or damage (including loss or destruction) to property of whatsoever nature of any person arising out of or incident to the performance of the terms of this contract by Contractor (including, but limited to, Contractor's employees, agents, subcontractors, and others designated by Contractor to perform work or services in, about, or attendant to, the work and services under the terms of this contract). Contractor shall not be held responsible for any losses, expenses, claims, subrogations, actions, costs, judgments, or other damages, directly, solely, and proximately caused by the negligence of the owner. Insurance covering this indemnity agreement shall be provided by the Contractor.
3. **Changes:** Any amendments, additions, changes, or modifications to this contract must be made by mutual consent of the parties and shall be in writing.
4. **Fuel and Material Costs:** If this proposal is based upon the estimated cost of materials and fuel, any increase in the costs of said materials and fuel at the time of purchase shall be added to the contract and shall become a part of the agreed upon cost of each item of construction.
5. **Past Due Accounts:** Accounts over thirty (30) days past due shall be charged interest at a rate of 1.0% per month, until paid in full. If collection is necessary, the person for whom work is performed agrees to pay all the costs of collection, including actual attorneys' fees, unless the transaction is a consumer credit transaction, at which time, attorneys fees will be as allowed by Section 422.411 of the Wisconsin Statutes, if any.
6. **Effect of Agreement:** Upon acceptance, this proposal supersedes and embodies any and all other agreements and negotiations, representations, inducements or promises between the parties with respect to the proposed construction, and constitutes the sole and entire agreement of the parties and shall change only by written agreement, except as otherwise provided herein.
7. **Insurance:** The owner shall be responsible for obtaining property insurance covering the structure or project, or portion of the project while under construction. Altmann Construction Co. will be responsible for their own materials used in connection with the work. Owner shall carry a comprehensible risk insurance policy on the project as well.
8. **Site Preparations:** A building site accessible for delivery of materials required by Altmann Construction Company, Inc. shall be provided and Altmann Construction Company, Inc. shall be reimbursed for the cost of removing any vehicles or equipment because of a failure to provide the same.
9. **Acceptance:** Upon request, there shall be written acceptance of each item of construction by owner. Failure to request the same shall in no way indicate or be evidence of failure of performance.
10. **Plans and Specifications:** Altmann Construction Company, Inc. shall be furnished such sets of plans and specifications as are necessary for Altmann Construction Company, Inc. to complete each item of the proposed construction.
11. **Quote is subject to engineer's approval.**
12. **Exclusions:** Permits by others, winter conditions, tenting, heating, rock excavation, dewatering, concrete pumping, unforeseen conditions, unless specifically included.
13. **Asbestos removal not included.**
14. **Cancellation:** In the event the order is cancelled by Owner prior to delivery, or the Owner otherwise defaults hereunder, Contractor shall be entitled to all damages incurred in connection with this order, including without limitation, restocking costs, material procurement costs, administrative costs, lost profits, and incidental and consequential damages.
15. **Back Charges/Damages:** Contractor will not permit or accept any back charges for any reason nor will it accept any assessment for damages due to delivery performance unless authorized in writing by Contractor prior to these charges being incurred.
16. **Clerical Errors:** Contractor reserves the right to correct clerical errors or similar errors relating to price or any other terms shown in this agreement.
17. **Concrete Products:** Variations in redi-mix and manufactured concrete products' color or shading as provided by the Contractor may occur between production runs. This variation is acceptable in the industry. Owner agrees that Contractor is in no way responsible for the suitability of the color for any particular use.