

**ADAMS COUNTY SOLID WASTE COMMITTEE**  
**Wednesday, December 11, 2013, 6:00 PM**  
**Landfill Office, 1420 Hwy 21, Friendship, WI 53934**

**MEMBERS PRESENT:** Larry Babcock, Chair  
Florence Johnson, Vice-Chair  
Patrick Gatterman  
James Bays

**ABSENT/EXCUSED:** Dean Morgan

**OTHERS PRESENT:** Myrna Diemert, SW Director  
Hank Strohmeier, Foreman  
Neil Carney, Ayres Associates  
Trena Larson, Admin & Fin. Director  
Ken Wagner, Corp. Counsel  
Bob Eggebrecht

**CALL MEETING TO ORDER:** The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:03 P.M.

**WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL:** BABCOCK, JOHNSON, GATTERMAN, AND BAYS. MORGAN ABSENT/EXCUSED.

**APPROVAL OF AGENDA:** *Motion by Johnson, second by Bays, to approve the agenda as presented. All in favor. Motion carried.*

**APPROVAL OF OPEN SESSION MINUTES FROM NOVEMBER 13, 2013:** *Motion by Bays, second by Gatterman, to approve the Open Session minutes as presented for the November 13, 2013 meeting. All in favor. Motion carried.*

**PARTICIPATION ON AGENDA ITEMS:** There was no public participation.

**COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS:** There was no other communications, correspondence, or other business to present.

**DISCUSSION ON GEITS/CITY OF ADAMS PROJECT:** Lengthy discussion was held on the meeting held earlier in the day with the City of Adams and representatives from GEITS. Several questions were answered, however, several others were raised such as: how would this facility affect the County Landfill operations; what is the proposed tip fee charged to the County at their processing facility; whether the waste from their processing facility would be considered hazardous or not, and if so, could we accept the material at our landfill without costly upgrades; could existing landfill waste be utilized in their gasification plant and if so, what pre-processing would be needed; what liabilities and assurances would be in place for the 100,000 tons of stored baled waste feedstock; emissions from the gasification plant; whether they will be putting in a full recycling processing facility and how this will affect our recycling operations; etc.

The Director, Engineer, Admin/Finance Director and Corporation Counsel will work together to develop different scenarios/options for the County Landfill operations. Some funds were allocated to the GEITS study in the 2014 budget.

**FINANCIAL REPORT:** Ms. Diemert handed out and reviewed copies of the Financial Report and Monthly Check Summary for November, 2013. *Motion by Bays, second by Johnson, to approve the Financial Reports and Check Summary as presented. All in favor; motion carried.*

**SITE REPORT:** Ms. Diemert handed out and reviewed copies of the Site Report dated December 11, 2013 (see attached copy). Discussion was held. *Motion by Bays, second by Johnson, to approve the Site Report as presented. All in favor. Motion carried.*

**APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS:** Ms. Diemert presented information on the landfill compactor and financing options for a replacement. During recent annual maintenance it was determined that approximately \$90,000 in repairs need to be made to the wheel teeth and engine. Since this piece of equipment is integral to the landfill operation we cannot have it down for repairs without a replacement available. A used 2010 Bomag BC772RB2 Landfill Compactor from the City of Janesville is available. This machine is heavier than our existing compactor which will allow for better compaction. The teeth on the wheels are in very good condition.

Since no money was budgeted for this purchase a financing option with zero down and the 1<sup>st</sup> payment due 2015 has been arranged if needed. The Committee instructed the Director to meet with Trena to see what other options may be available. There were no other purchase requests.

**EMPLOYEE UPDATE:** Ms. Diemert updated the Committee on the status of the employees as well as the Summer Intern from UWSP.

**APPROVAL OF ANY TRAININGS OR CONFERENCES:** Ms. Diemert presented information on the 2014 WIRMC Conference in Green Bay on February 26-28, 2014. *Motion by Johnson, second by Bays, to approve Committee members to attend. All in favor. Motion carried.* There were no other new trainings or conferences to approve.

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** The following items may be placed on the next agenda: updates on pertinent items.

**NEXT MEETING DATE AND ADJOURN:** The next regular monthly meeting will be held on Wednesday, January 8, 2014 at 6:00 PM at the Landfill.

*Motion by Johnson, second by Bays, to adjourn until the next meeting. All in favor. Motion carried.* Meeting adjourned at 8:05 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

**THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE**

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**SITE REPORT - - SOLID WASTE DEPARTMENT**  
**December 11, 2013**

**TIPPAGE REPORT: 3,993,130 lbs** of garbage were brought in which is the **highest** for the month.

**Nov 01, 2013 - Nov 30, 2013**

Garbage - Coloma Village Contract	17,660.00	LB	8.83	TN	\$ 529.80
Garbage - Columbia County	13,460.00	LB	6.73	TN	\$ 403.80
Garbage - Contracted Out of County	1,941,150.00	LB	970.58	TN	\$58,234.50
Garbage - Juneau County	120,620.00	LB	60.31	TN	\$ 3,618.60
Garbage - Marquette County	23,160.00	LB	11.58	TN	\$ 694.80
Garbage - Oxford Village Contract	24,720.00	LB	12.36	TN	\$ 741.60
Garbage - Sauk County	39,980.00	LB	19.99	TN	\$ 1,199.40
Garbage - Waushara County	19,740.00	LB	9.87	TN	\$ 592.20
Cont Deliver/Switch 10 yd Out of County	4.00	LB	0.00	EA	\$ 800.00
Cont Deliver/Switch 20 yd Out of County	3.00	LB	0.00	EA	\$ 675.00
Cont Deliver/Switch 30 yd Out of County	9.00	LB	0.00	EA	\$ 2,025.00
Rec Comingled - Coloma Village Contract	2,020.00	LB	1.01	TN	\$ 30.30
Rec Comingled - Hauler Pay Out of Co.	46,100.00	LB	23.05	TN	\$ 691.50
Rec Comingled - Oxford Village Contract	4,040.00	LB	2.02	TN	\$ 60.60
Rec Glass In - PAY Out of County	6,900.00	LB	3.45	TN	\$ 103.50
<b>TOTALS</b>					<b>\$ 70,400.60</b>

**MEETINGS/SEMINARS/TRAININGS:** Attended Admin & Exec meeting on November 14<sup>th</sup>.

Attended County Board Budget meeting on November 19<sup>th</sup>.

Met with Experience Works representative and new Older Worker on November 20<sup>th</sup>. Attended staff/safety meeting on same day.

Was on vacation from November 22<sup>nd</sup> thru December 1<sup>st</sup>.

Met with City of Adams staff regarding the GEITS gasification plant on Dec. 3<sup>rd</sup>. Plan another information meeting with the Solid Waste Committee on December 11<sup>th</sup>.

Attended MRA Regional Recycling quarterly and annual business meeting in Black River Falls on December 4<sup>th</sup>.

Met with the auditors on December 5<sup>th</sup>.

Attended Admin & Finance Departments Year End Training on December 6<sup>th</sup>.

Will attend WCSWMA Executive Board on December 13<sup>th</sup> in Stevens Point.

Plan to attend the Landfill Advisory Committee meeting on December 16<sup>th</sup> at 7:00 PM at the Strongs Prairie Town Hall.

Plan to attend County Board on December 17<sup>th</sup> regarding Resolution to Support AB308. Also, will have an employee present to get his 25 year Certificate.

Will attend Dept. Head meeting on December 19<sup>th</sup>.

Attended other various meetings through the month.

***SITE/EQUIPMENT IMPROVEMENTS:*** Normal maintenance/repairs were performed.

***INSPECTIONS:*** Received Landfill Facility Inspection Report for 10/23/13 inspection by the DNR. No issues of non-compliance were detected. Windblown paper was noted but can be picked up in the spring when snow melts. No inspections were performed during the month.

***LOSS CONTROL/SAFETY/STAFF ISSUES:*** Worked with Loss Control/Safety Officer to perform various daily office management duties on personnel issues including accident reports for minor injuries. There were no major injuries reported.

Received groundwater monitoring results from MSA for the September 2013 monitoring. The results continue to be the same as previous monitoring results.

Fire Extinguishers were inspected and tagged.

Scheduling the 2014 Clean Sweep and Pharmaceutical Collection for July 26<sup>th</sup>. The only other date available was May 31<sup>st</sup> which is High School graduation.

A representative from MEUW will conduct a safety audit of our facilities on December 12<sup>th</sup>.

***INDUSTRIAL PARK:*** Regular weekly maintenance continues on the well-house pumping system and no problems or defects were identified during these weekly inspections. Arranged for quarterly sprinkler system inspection on October 10<sup>th</sup>.

***ADMINISTRATIVE PROJECTS:*** During the month of Oct/Nov the Director and Office Manager/Loss Control Officer performed the following duties: Arranged shipments of tires, computers, fluorescent light bulbs, electronics, appliances, and scrap metals as needed.

Met with Miller-Brad representative regarding a replacement landfill compactor and finance options.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

***SITE REPORT: LANDFILL CONSTRUCTION:*** Hank and the crew are continuing to mine and place clay as weather allows. The geomembrane cap completion will be postponed until next year. The installation of the gas flare will be moved to 2015 pending the Air Permit Approval. Construction of the South ½ of Cell #4 will begin in 2014.