

ADAMS COUNTY SOLID WASTE COMMITTEE
January 12, 2011, 6:00 PM
COURTHOUSE, ROOM A160, FRIENDSHIP, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Dean Morgan, Vice-Chair
Florence Johnson, Secretary
Mike Keckeisen
Patrick Gatterman

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Barbara Morgan

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock, at 6:02 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL & APPROVAL OF AGENDA: BABCOCK, MORGAN, KECKEISEN, GATTERMAN, JOHNSON. *Motion by Keckeisen, second by Gatterman, to approve the Agenda as amended. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM DECEMBER 8, 2010: *Motion by Morgan, second by Johnson, to approve the Open Session minutes as corrected for the December 8, 2010 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There was no correspondence or other business to present.

FINANCIAL REPORT: Ms. Diemert presented the Financial Report for December 2010 and discussion was held. *Motion by Gatterman, second by Babcock, to approve the Financial Report for December 2010. All in favor. Motion carried.*

Ms. Diemert next presented the Monthly Check Summary Report for December 2010 and discussion was held. *Motion by Keckeisen, second by Johnson, to approve the Monthly Check Summary Report for December 2010. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated January 12, 2011 (see attached copy) and discussion was held. *Motion by Gatterman, second by Johnson, to approve the Site Report as presented. All in favor. Motion carried.*

UPDATE ON AGREEMENT WITH IROW FOR CONTRACTED LABOR: Ms. Diemert updated the Committee on the contract and it was recommended by Corporation Counsel that we wait until Union negotiations are done before we enter into this agreement.

MIKE KECKEISEN LEFT THE MEETING AT 6:55 PM..

EMPLOYEE UPDATE: Ms. Diemert presented a resolution honoring retired employee, Robert Challoner for his service to the County. *Motion by Gatterman, second by Johnson, to approve the resolution. All in favor. Motion carried.* Ms. Diemert also updated them on the FTE and LTE hired.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert had no new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items will be placed on the next agenda: IROW contract update.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, February 9, 2011 at 6:00 PM at the Courthouse. *Motion by Johnson, second by Gatterman, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 7:05 P.M.

Respectfully submitted,
Myrna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

**SITE REPORT
January 12, 2011
SOLID WASTE DEPARTMENT**

TIPPAGE REPORT: 1,634,220 lbs of garbage were brought in which is the 4th highest amount ever brought into the landfill for December. Year-to-date we are up 7.145% in tonnage compared to 2009.

There were 3 new over-the-scale customers during the month which is typical for this time of year. (Minimum of \$180.00 in annual revenues if these new customers use the facility one time per month with minimum weight). Since April 1, 1998 we have had 4,425 new customers over the scale.

OUT-OF-COUNTY TIPPAGE: DEC. 2010- Juneau County – 61.41 tons = \$3,684.60; Marquette County – 5.72 tons = \$344.80.

Comingled-Recyclables brought in 16.48 tons = \$494.40. Glass 117.13 tons @ \$585.65.

Out-of-County Container Delivery fees total \$350.00 for 2 containers delivered.

All Out-of-County container haul fees, garbage & recyclables for the month = **\$5,459.45**.

MEETINGS/SEMINARS/TRAININGS: Remind Committee of upcoming meetings & conferences: WIRMC Annual Conference in Green Bay, February 23 – 25th, 2011. Room confirmations were sent to members.

Attend Department Head Meeting on December 9th.

Attended a conference call between AROW/SWANA/WCSWMA to arrange a Legislator visit in Madison in early February to discuss recycling and solid waste issues.

Attended WCSWMA Executive Board meeting on January 7th.

Attended Union Negotiations on January 10th and 11th.

Will meet with Finance Committee regarding how the Cell #4 Construction expenditures will be reported.

Attended other various meetings through the month.

ORDINANCE/PERMIT REQUIRED: Haulers continue to apply for hauling permits.

The contract for Dell Prairie was given to Clark Disposal. Because of the new requirement to bring it to the Adams County Landfill this will bring in an additional \$26,000 to the Solid Waste Department that was previously being taken out of county.

Town of Rome representatives has asked us to continue to provide the service on a month to month basis until they decide what they want to do.

Town of Big Flats asked for another proposal for curbside collection.

Town of Jackson extended their contract with the Solid Waste Department for another year.

Veolia/Cranberry Creek has brought in loads for customers in Adams County in the amount of \$496.20 for December.

Veolia from Baraboo/Madison has asked for a copy of our Ordinance and Permit Application.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: DNR Inspector made an inspection during the month and there were no violations, warnings, or corrections. There were no other inspections performed for the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

Older radios are being replaced with new radios and larger antennas with the Emergency Government funds. Eight trucks received new radios, 2 handhelds were also replaced. Longer antennas will be put on all trucks to get better reception.

Emergency Govt. and Maintenance came out to look at the 30 KW Generator that is stored at the landfill. Landfill staff noticed that mice had nested in the wiring and chewed much of the wiring. Work was done to repair the damage and more needs to be done. Discussion with Emergency Govt. where to store the generator and how payment would be made. More discussion will be held.

Noise Dosimetry testing was done on December 14th and there were no areas that were above the allowed threshold.

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections.

Annual Wellhouse pumping report was completed.

ADMINISTRATIVE PROJECTS: During the month of Dec/Jan the Director performed the following duties: Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, electronics, appliances, and scrap metals as needed. Tin, aluminum, cardboard and plastics have come up this past month. Some of the comingled bales were shipped through IROW.

Continued to coordinate new curbside and residential route customer orders. We had 11 new residential/business account customers and additions to existing accounts since the last report which increases our annual revenues by \$6,096.00. We also had 4 customers who cancelled service because they are moving, lack of payment, or couldn't afford, creating an annual loss of \$819.00. We had no new roll-off container customers during the month. We are currently billing \$544,146.00 annually for this service.

Diesel Fuel contract for 2011 was signed following approval of Chair Babcock. 50,000 gallons of fuel were contracted to include construction of Cell #4. Price is \$2.92 per gallon with .05 for premium upgrade. State tax of .309 will be refunded on off-road and waste truck gallons when we apply for a refund.

RouteOptix conversion took place on December 30th at the end of the day. Numerous glitches are being worked on and staff has been working extremely hard to correct these issues. Discussions were held with MIS regarding getting a better computer with more memory as this may be the problem with the glitches.

Year end inventories were taken and sent to Admin/Finance Dept. Odometer readings were all taken for the Annual Vehicle Maintenance Reporting. Also updated all 2011 calendars for customers, employees, prison route, Jackson route, and Saturday schedule. These were furnished for the County Website.

Met the three candidates for Administrative Coordinator/Dir. of Finance and gave tours of the solid waste facilities on January 10th and 12th.

Continued work with Strategic Materials about serving as a temporary storage facility for 3 mix glass from Central WI. Information on potential glass volumes from other counties was forwarded to Strategic. Getting prices for installed a 20' X 60' X 6" concrete pad and bunkers for spring 2011. This will cost approximately \$8,000 with grading & labor. Recycling grant funds can be used to pay for this expense as well as revenues from the sale of the sorted glass.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: Some work has been done on Cell #4. Clay is being hauled and stockpiled in Cell #4 as staffing allows. The Terex Haul Truck has been fitted with a heater so that work can continue on hauling clay through the winter since we are behind on the construction schedule due to funding option discussions. This will save us time in the spring. LTE's and possibly contracted help will be needed to finish construction on time.