

Public Safety & Judiciary Committee
Wednesday, March 9, 2016
9:00 a.m. – Conference Room A260

MINUTES

Vice-Chairman Eggebrecht called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Robert Eggebrecht, Robert Grabarski, and Jerry Kotlowski – Jack Allen and Orin Nigh were excused.

Others present: Carol Collins, Janet Leja, Kathie Dye, Chris Langer, and Terry Fahrenkrug

Motion by Kotlowski to approve the agenda, seconded by Grabarski. Motion carried by unanimous vote. Allen and Nigh – Excused

Motion by Grabarski to approve the February 10, 2016 minutes, seconded by Kotlowski. Motion carried by unanimous vote. Allen and Nigh – Excused

There was no public participation. There was no correspondence.

District Attorney – Tania Bonnett and/or Jonathan Barnett – Not Present

The District Attorney's Office was not schedule to attend the meeting. Committee was provided with a financial report for February. There were no questions.

Eyes of Hope Shelter—Kris Steffens — Not Present

Steffens was not scheduled to attend the meeting. There was no written report for February to review.

Family Court Commissioner – Dennis McFarlin – Not Present

McFarlin was unable to attend the meeting. Committee was provided with a written report for February. There were no questions.

Child Support – Janet Leja – Present

Committee was provided with a written and financial report for February. Leja discussed the performance measures and stated they are doing well. There was nothing unusual to report on the financial report and there were no questions. Leja explained that the CSA staff presented the teenage pregnancy prevention program to almost all the 8th grade health classes in February. Leja stated it is a good program and working well as the teen pregnancy rate is decreasing. Committee was provided with the Lead Child Support Specialist job description for review. Leja explained the current Child Support Specialist job description needs to be updated to reflect the increased job duties that the employee is doing at this time. It was recommended by the Personnel Office that the updated job description be reclassified to Lead Child Support Specialist and moved up a grade. Leja explained that the committee only needs to approve the updated job description at this time as the Admin & Finance and Executive Committees would need to approve the reclassification. **Motion by Grabarski to not approve the Lead Child Support Specialist job description at this time, seconded by Kotlowski. Motion carried by unanimous vote. Allen and Nigh – Excused.** Supervisor Grabarski stated he will be bringing up the issue of reclassifications at the next Admin & Finance Committee meeting as this issue needs to be resolved.

Clerk of Circuit Court – Kathie Dye – Present

Committee was provided with a written and financial report for February. There were no questions. Dye stated that February was not a busy month for her office. Dye informed the committee that she attended the 2016 Clerk of Circuit Court Institute in February and discussed what was covered at the conference. Dye stated out-of-county judges were here 5 days in February dealing with 6 cases and explained that the clerks in her office clerk for our judge, visiting judges, and the court commissioners. Dye stated that e-filing will become mandatory in July 2016 for the pilot counties and anticipates that Adams County will be required to have mandatory e-filing around January 2017.

Register in Probate – Chris Langer – Present

Committee was provided with a written and financial report for February. There were no questions. Langer stated she will not be able to attend the juvenile conference next month due to staffing issues, but is planning to attend the probate conference in May. Langer explained that she is in the process of reorganizing the office and stated it will most likely take a year before everything is completely organized. The changes she is making will be beneficial for her office in the future.

Emergency Management – Jane Gervais – Not Present

Emergency Management was not scheduled to attend the meeting. Committee was provided with a written and financial report for February. There were no questions.

Medical Examiner – Marilyn Rogers – Not Present

The Medical Examiner's Office was not scheduled to attend the meeting. Committee was provided with a written and financial report for February. There were no questions.

Sheriff's Office – Chief Deputy Fahrenkrug – Present

Committee was provided with the financial report and the animal control report for February. There were no questions. Committee was informed of the Adams County Citizens Academy that will be starting in April which is being funded by a donation from Milk Source. The academy will be held one night a week from 6 – 9 p.m. for six weeks. Fahrenkrug explained the academy is a way for the community to gain an overall understanding of how the Adams County Sheriff's Office works. Committee was given an update on the food services in the jail and was informed there is currently a five year agreement with Serve Right to provide these services. Committee was provided with the social hosting ordinance and discussion was held. Fahrenkrug answered the committee's questions and addressed their concerns. **Motion by Eggebrecht to approve the social hosting ordinance as presented, seconded by Kotlowski. Motion carried by unanimous vote. Allen and Nigh – Excused.**

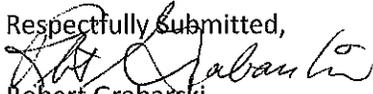
Motion by Grabarski to approve vouchers and monthly expense reports as presented, seconded by Kotlowski. Motion carried by unanimous vote. Allen and Nigh – Excused

Identify upcoming agenda items: None at this time

Set next monthly meeting date as April 13, 2016 at 9:00 a.m.

Motion by Grabarski to adjourn, seconded by Kotlowski. Motion carried by unanimous vote. Allen and Nigh – Excused. Meeting adjourned at 10:04 a.m.

These minutes have been approved by Public Safety & Judiciary Committee on April 13, 2016.

Respectfully Submitted,

 Robert Grabarski
 Secretary