

PUBLIC SAFETY & JUDICIARY MINUTES

June 9, 2010

9:00 a.m. - Conference Room A260

1. Call the Meeting to Order. Meeting called to order at 9:00 am. **Motion by Ward/Sumpter, MC/UN.**
2. Was the meeting properly announced? Yes
3. Roll Call: Members present: Al Sebastiani, Beverly Ward, Mike Keckeisen, Joanne Sumpter, Terry James
Others present: Sheriff Renner, David July, Sandra Green, Deb Barnes, Dee Helmrick, Terry Reynolds-Warner, Jane Gervais, Janis Cada, and Mike Scott.
4. Approve the Agenda. Approved. **Motion by Ward/Sumpter. MC/UN.**
5. Approve minutes of prior meeting. Approved. **Motion by Ward/James. MC/UN.**
6. Public participation (*If requested by the Committee Chair*). None.
7. Correspondence. None.

8. Dawn McGhee, MIS
Discuss/Act and/or appoint a designee to the Technology Steering Committee. This meeting is held every month. Sheriff Renner suggested Les Beckman to be the member of this committee.
Motion by Sumpter/Sebastiani MC/UN.

9. Coroner – Not Present
Approval of Vouchers and Monthly Expense Report.

10. Family Court Commissioner – Dennis McFarlin – Not Present
Approval of Vouchers and Monthly Expense Report.

11. Child Support – Deb Barnes
Approval of Vouchers and Monthly Expense Report.

Review Performance Measures for May 2010;

Review Check Summary;

Discuss Office Activities; she is scheduled for the 10th in the AM to do the Policy & Procedure Manual Training. Tory will be out on medical leave for a while.

Discuss and act on CSA Non-IV-D fee ordinance; Discussion was held. Committee will act on this and will then go to county Board next month. She would like to offset the impact of any loss of funding with this ordinance. Deb will make a correction to the ordinance suggested by Bev Ward and will then have the committee sign it. Motion to approve ordinance with corrections and forward to County Board. **Motion by Ward/Sumpter, MC/UN.**

12. Clerk of Circuit Court – Dee Helmrick - Dee had to be in court so all papers were left with the committee.
Approval of Vouchers and Monthly Expense Report.

Approve conference/training, if any

Discuss General Operations of Department

Community Service Coordinator's Monthly report

13. Register in Probate – Terry Reynolds Warner
Approval of Vouchers and Monthly Expense Report.

Teen Court: She is not receiving very good feedback. Terry was told by UW Extension's Department Head that Teen Court was being held up by the DA's office. She asked for some materials and information. Made some suggestions starting with the City and Village. They are more than willing to go forward with the Teen Court. They will need kids to sit on this board and the kids that came from Student Government Day would be an excellent place to start. It is suggested by Supervisor Ward to invite Jennifer Swenson in the extension office to the next PS&J meeting to give us an update on Teen Court. Jennifer Swenson will be notified by Sandra Green.

14. District Attorney – Janis Cada
Approval of Vouchers and Monthly Expense Report submitted.

15. Emergency Management – Jane Gervais
Approval of Vouchers and Monthly Expense Report.

Discuss and/or act on Resolution to authorize utilization of excess communication system capital project bond funds. Question was asked if there was any type of tracking on the monies spent so far. Jane informed Supervisor Ward there is and provided a copy of these expenditures. More discussion was held regarding the expenditures. The skyward fund balance says we have \$577,487. Supervisor James said, in reality there is \$562,029. It appears that \$15,000 was taken from EM budget and maybe should have come the communication system project. The committee said to take it to Admin. & Finance to discuss. Resolution may need to be changed to reflect Finance Committee's decision, next month.

Grant status report. Radio replacement Grant that had Jane applied for had been closed out at the end of February. She did receive the check for this grant and applied a portion to the EM budget and reimbursed the City of Adams \$2,798.00 for their purchase. She will also be applying for the WISCOM Mobile Radio Grant, after having much discussion with the Sheriff, Chief Deputy and a representative from Office of Justice Assistance. There is no match for this grant. This is a WISCOM mobile radio that includes 16 frequencies, an antenna and \$1,100 for installation costs. One concern is this is through EF Johnson and we weren't sure if this was compatible with Motorola. After much discussion OJA sees no reason it wouldn't be compatible. The best spot for the antenna would be on the Community Center but will need to go to property for this request, if approved for the grant. She will be working on this grant with Kathy, EM Director from Dane County.

Office Activities. She attended an EM planning for special needs communities Training. This training was a very good training. The preparedness committee is trying to set up some sort of database for the special needs population throughout the county so she will provide the preparedness committee with info. from the training. She assessed her first spill that occurred on Hwy. 21 on May 28. Next week she is attending a New Director's Training, which is required in her Plan of Work. Next Sat. is a Hazmat table top exercise with Juneau County. She is still in need of four Hazmat Technicians. Supervisor Ward asked if Jane felt she had received the training she was promised when she came into this position. Jane mentioned some areas that would be good to receive training. Motion to have Jane contact Lenora Borchardt to see her availability to provide training and dollar figure to do this and report back to the committee next month. **Motion by Ward/Sumpter MC/UN.**

16. Sheriff's Department – Sheriff Renner and Chief July

Sheriff Renner – Communications
Animal Shelter/Animal Control Officer Report.

Department Operations. Sheriff Renner welcomed the new committee. He attended the Badger Sheriff's meeting last month and they provided a lot of new information. The Sheriff shared with the committee what he had learned at this meeting. Sheriff Renner has been appointed as a member to the Ad Hoc Committee for Medical Examiner. He met with several people when they toured the Columbia County Medical Examiner's Office.

There was an accident on Hwy 13 in front of the Dells Club Condos. Discussion was held.

Sheriff Peterson from Waushara County is heading a group of local Sheriff's regarding the farmer wire thefts. It is costing the farmers thousands of dollars. Sheriff Peterson sent a letter to the salvage yards since these are the kinds of places the stolen wire would be taken in hopes they would contact the Sheriff's office.

Email in regard to the tower extension for the tower out by County F. There was a sign on this tower requesting an extension on the permit from the Sheriff. Discussion was held. They are working on a 25' extension on this permit. The FAA says it's a hazard to navigation and it is a problem and Mike Scott, the airport manager is not in favor of this extension. If issues are not resolved it will be the County's responsibility to discuss this with Communication Services. Adams County complaint of violation from the neighbor of the ACHS – the noise has been escalating for no apparent consideration for the neighbors and no consistent quiet time on a day to day basis from AM to PM. Received by Planning and Zoning. This is being looked into and more of an informational note.

Animal Shelter / Animal Control Officer Report – was not submitted.

Chief July

Approval of Vouchers and Monthly Expense Report.

Discuss/Act on transfer of Sheriff's Department squad to the airport. Chief July selected a squad car that is keyed separately and agreed that would be the vehicle to transfer over to the airport. This will be stripped at some point in the future. The insurance/liability issues were discussed. The forms each driver would need to complete were discussed as well. They were given a copy of the courtesy car policy which was handed out to the committee. The question was asked by Supervisor Sebastiani "who would be liable if there was an accident with the vehicle?" They are hoping these pilots would be responsible for their own actions while using the Courtesy Car. Authorize the Sheriff's Department to transfer a squad to the airport for use as a courtesy car. **Motion by Ward/Keckeisen, MC/UN.**

Update on annual membership fees with M&I Credit Card Co. - Informed the committee a letter was sent out requesting a waiver of the membership fees charged in April. The committee recommended the person who is on the account call and have the fees waived, this would be a much faster approach rather than a letter.

2010 Committee Jail Tour/Luncheon. Will complete agenda and then attend the luncheon and jail tour.

Sale of Squads. Sold two squads and were able to get \$1000 more than usual because of the taxi cab market in Chicago.

Discussion on leasing vs. purchasing of Sheriff's Dept. squads for the 2011 budget process. Chief July explained the difference in savings of maintenance on leasing vs. purchase of squads. More discussion was held regarding the squads in the Sheriff's Department. **Motion to budget in 2011 to stay with leasing Sheriff's Department vehicles. Ward/James, MC/UN.** Sumpter has a recommendation in the leasing process to purchase no more Ford Expeditions.

Discussion on hiring of jail officer and interview process. Up to 75 applicants for this one position. The position is vacant at this time. The testing is being administered to all applicants and will be given at all testing locations throughout the state and will take place on the 24th of June. It will take approximately 2-3 weeks to receive the results back. Interviews will require a chair or the chair and a designee.

Discussion/Action on reapplication of COPS Grant. Copy placed in the packets to all committee members. Sheriff and Chief were being contacted regarding this grant. This is the grant where they pay for the wages and benefits for three years and is incumbent on the County to keep the position for one additional year (expenses paid by the County). If they are going to apply, they must update the grant application in order to be considered for this next year. Is something we want to pursue for an investigator position? Discussion was held. Sheriff Renner states he didn't plan on pursuing this grant because of the economy and it was agreed by the committee this is not the time. No action shall be taken at this time.

17. Action items for next meeting.

Terry James: Medical Examiner's Agenda

Sandra Green: Notify Jennifer Swenson in extension office to attend meeting next month regarding Teen Court.

Jane Gervais:

1. Update on the tower extension out by County F. (Mike Scott).
2. Jane will contact Lenora to see her availability to provide training (and dollar figure to do this) and will report back to the committee next month.

Sheriff's Department:

1. Update on the Jail Officer testing and interview process.
2. Chief July will provide a copy of the completed COPS Grant Application to Supervisor Ward.
3. A complete expenditure listing regarding the Kolb Case will be provided to each committee member.

18. Set next meeting date. July 14th, 2010 at 9:00 am in Conference Room A260.

19. Approval of all vouchers and expense reports: **Motion by Sumpter/Ward, MC/UN.**

20. Adjournment. Adjournment: Recess to Jail for tour at 11:18 am. The committee toured the jail which included sampling the food served to the inmate population. Meeting adjourned at 12:30 pm. **Motion by Ward/James, MC/UN.**

Submitted by Sandra M. Green, Fiscal and Support Services Manager, Sheriff's Department.

These minutes are not yet approved by Public Safety & Judiciary Committee.

Cc: Sebastiani / James / Keckeisen / Sumpter / Ward / Renner / July / Beckman / McFarlin / Cada / Scheel/ Gervais / Helmrick / Warner / Barnes / County Clerk Dept / McGhee / Green