

**PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING
MINUTES - JULY 16, 2008**

DATE: July 16, 2008
Adams County Courthouse

TIME: 12:00 p.m.
400 Main Street

PLACE: A260
Friendship, WI 53934

MEMBERS PRESENT: Al Sebastiani, Florence Johnson, Cynthia Loken, Jerry Kotlowski, Terry James

OTHERS PRESENT: Sheriff Renner, Chief Deputy July, Captain Beckman, Dennis McFarlin, Deb Barnes, Dee Helmrick, Terry Warner, Jane Grabarski, Craig Gaetzke, Laurie Lindell, Shirli Suchomel

1. Call to Order – At 11:58 a.m. Chair Sebastiani called the meeting to order in Conference Room A231.

Committee convened at the Sheriff's Department for the jail tour and lunch.

At 1:20 Committee convened in Conference Room A260.

2. Was the meeting properly announced? – Yes.
3. Roll call: Sebastiani, Johnson, Loken, Kotlowski, James present.
4. Approve the Agenda – **MOTION** by Kotlowski/James to approve the July 16, 2008, meeting agenda. MC/Unan.
5. Approve minutes of the June 11, 2008, meeting – **MOTION** by Loken/Johnson to approve the minutes from June 11, 2008, Public Safety & Judiciary Committee meeting. MC/Unan.

Family Court Commissioner – Dennis McFarlin advised Committee to consider adding more courtroom space in the future. He reported that his Family Court Commissioner public counseling service is well received with a significant number of people coming to the Community Center for advice. He has been helping Judge Pollex in reviewing cases.

Child Support – Deb Barnes had her June Performance Measures report in the Committee's packet along with the Check Summary report. She explained that some line items in her expenses may go over budget, but overall revenue exceeds expenses. The expenses incurred in blood tests, paper service, and paternity acknowledgement filing fees are reimbursed by clients into revenue. The Fall Conference in September is being held in Door County and Barnes will be taking her whole office there, with a phone message person staffing the desk during that time. She reported that her employees are encouraged to do community service-type activities. She stated that she is working with other stakeholders within the community to raise awareness of Domestic Violence in Adams County. They are also hoping to develop an educational program about child support to take into the local school.

Clerk of Circuit Court – Dee Helmrick gave the Community Service Coordinator's report to Committee. The paid vouchers report was included in Committee's packet previously submitted. She reported that CCAP installed a new printer today. She had the District Attorney's packet and gave it to Committee. Helmrick fielded questions about Community Service.

Register in Probate – Terry Warner submitted her Check Summary report in her packet. She reported that Digital Audio Recording will be put into Courtroom B and CCAP covers the cost to run, install, and maintain it. Videoconferencing is still in the works; Warner has not yet heard back from the bidding vendors. The cost is between \$5,500 and \$7,000 for changes in sound cards and microphones, and Warner has the money budgeted. **MOTION** by Loken/Kotlowski to approve the Digital Audio

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Recording system be put into use. MC/Unan. Warner is to present this to the Finance Committee. There is no cost for cable installation yet.

District Attorney – Check Summary Report was submitted by Dee Helmrick.

Emergency Management – Grabarski presented the Emergency Communications Project report at County Board. She had handouts on the FEMA 1768 Disaster Report. Individual assistance money is available for storm damage and so far 33 applications have been received. No dollar amount is available yet from FEMA. Community Disaster Resource Center handouts were given to Committee. The Disaster Resource Center will be open July 30 and 31, and August 1, at the Community Center. People must be registered for individual assistance by August 13. The floor was given to Craig Gaetzke and Laurie Lindell of the Central Wisconsin Community Action Council to explain housing repairs grants. Applicants have 60 days from the disaster to apply and the Department of Commerce declared July 1, 2008, as the start date. CWCAC offered to screen applicants and administer the grant at no cost to the county, as the grant covers the administrative fees. **MOTION** by James/Kotlowski to have Jane Grabarski provide the applicants' names to be followed up with screening by CWCAC, with that information brought back to Chair Al Sebastiani, and to proceed with obtaining the grant funds. MC/Unan. Grabarski has had no response from Juneau County concerning their Level B Hazmat Team, and whether they will contract their services to Adams County. Adams County had no suitable candidates for a Team Captain and no team was assembled here. Terry James offered to put Grabarski in contact with a person who has 12 years experience in Hazmat as a resource. Grabarski reported receiving payment of the first half of the EMPG grant of \$13,746.93 and the EPCRA grant of \$2,899.00. She reported on the storm damages. Two trailers and all the sandbags have to be moved out of the old Highway garage. The DNR person who works with dams recommended applying for FEMA Disaster 1786 Public Assistance grant money to cover Sherwood Dam's concrete issues from fast water release. With a Presidential Declaration of Disaster, Federal will cover 75%, State will cover 12.5%, and local 12.5% which includes manpower and staff time.

Sheriff's Department – Sheriff Renner reported hiring Jeremiah Ballew as a new Road Officer, and the department should be fully staffed once he is finished with training. Project Life Saver reportedly has \$9,000.00 and a grant is in progress to obtain another \$5,000.00, which puts the project close to its \$15,000.00 goal to begin. Equipment could be ordered by next week. The Chief of Avoca Police Department wrote a letter in appreciation for mutual aid for the flooding in Iowa County and requested that we bill them for cost of wages and other expenses. The local newspaper printed the story of the dispatch center renovations and Deputy Nichole Harrington's life saving award for administering CPR on a 3-year-old found unresponsive in the pool at a local campground. Committee will ask Corp Counsel to draft a Resolution to go to County Board in recognition of Deputy Harrington's actions. Animal Control Officer Ed Baron is back to full duty and is bringing in animals. No contact has been established between Ed and the Humane Society/Shelter management. Chief Deputy July suggested finding someone to shadow Ed in his duties and train to do the job should the need arise. Ed is getting an investigator's truck and his old van is being sold. Chief Deputy July reported that the Administrator asked if she should put the soundproofing project on Finance Committee's agenda. Chief needs the six-month actual budget figures which will be available soon, and he will come to the next meeting prepared with the fiscal impact of the project. This will be on the August Committee agenda. A Resolution for County Board to appeal to the Wisconsin State Legislature to continue funding Wireless 911 was reviewed and approved by the Corp Counsel. This Resolution was circulated to all Wisconsin counties. **MOTION** by Loken/Johnson to approve the resolution concerning Wireless 911 funding and take it to County Board. MC/Unan. Committee then signed the Resolution. Corp Counsel is reviewing the

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legality of surcharging fines to offset the cost of gasoline. A Resolution for an adjusted fee schedule will be presented in an upcoming Committee meeting. Captain Beckman reported that Chief July is looking into a Resolution concerning transport fees for bringing warrant prisoners from one county to another. The Safekeeper Report and Electronic Monitoring revenues were in Committee's packet. Jail inspection went well overall and inmates all report things are okay except for food. A more comprehensive Administrative Segregation policy is needed. The jail kitchen oven/stove was in need of repair. Captain Beckman expressed appreciation and thanks for the Committee doing the walk-through of the jail today. Accident reports were of deer damage and a turkey damaging a windshield and a mirror. Social Security awards \$400.00 for reporting recipients that are incarcerated, which is deposited in General Revenue.

MOTION by Kotlowski/Loken to convene in closed session per Wis Stats 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Discuss personnel matters; and Wis Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Discuss contract negotiations for Local 355 and 414. **ROLL CALL VOTE:** Loken: Yes. Johnson: Yes. James: Yes. Sebastiani: Yes. Kotlowski: Yes. Unanimous. The meeting closed at 2:46 p.m. and all non-committee and non-management persons left the room.

MOTION by Loken/James to convene in open session per Wis. Stat 19.85(2) to consider and vote on appropriate matters. **ROLL CALL VOTE:** Loken: Yes. Johnson: Yes. James: Yes. Sebastiani: Yes. Kotlowski: Yes. Unanimous. The meeting opened at 3:09 p.m.

Coroner's Report – not present.

The next meeting date is Wednesday, August 13, 2008, 9:00 a.m. in Conference Room A260

MOTION by Kotlowski/Loken to adjourn. MC/Unan. Meeting ended at 3:10 p.m.

Submitted by Deputy Sheriff Shirli Suchomel, Acting Secretary

These minutes are not yet approved by Public Safety & Judiciary Committee (07/21/08)