

AMENDED ADAMS COUNTY BOARD OF SUPERVISORS MEETING

Adams County Board Room, October 21, 2014 6:00 p.m.

1. Call to Order by the Chairman
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve Agenda
7. Approval of September 17th, 2014 minutes
8. Public Participation
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Allen, Babcock, Borud, Djumadi, Edwards & Eggebrecht.
10. **Claims:** Discuss and/or act on claims: (1) Robert Lawson/Adams County Health & Human Services and (2) Gruber request for payment in amount of \$891.00 for erection of fence.
11. **Correspondence:** Letters received 10/13/14 and 10/14/14 regarding aquatic invasive species position: Eric Edwards, President of Parker Lake Association; Mary Ann Damm, Chair of Parker Lake; Norman Erickson; Linda Moonan, Bob Berry, Larry Swaziak, Commissioners of Friendship Lake District; and Steve Zoulak-President, Nick Homan-Vice-President, Joe Mueller-Secretary/Treasurer of the Adams County Lake Alliance (ACLA).
12. **Appointments:** None
13. **Unfinished Business: Ord. #15-2014:** To rezone a portion of a 4.899 acre parcel located in the NW ¼, Section 7, Township 15 North, Range 6 East at 3126 State Road 13, Town of Springville, Adams County, Wisconsin, from an R2 Rural Residential District to an R1-LL Single Family Residential District and a portion to an A3 Secondary Agriculture District (1.3 acres), owned by Lonnie K. Kluesner.
14. **New Business:** None
15. **Reports and Presentations:**
 - A. Miscellaneous:
 - Clerk of Court – (Color Presentation separate)
 - ***Wisconsin Department of Health Services will present the Level II Health Department Certification defined by Administrative Rule DHS Chapter 140.07 by David Pluymers, the Southern Regional Officer Director***
 - Daric Smith, RIDC
 - ACDF/County Clerk Report

16. Review Committee Minutes			
Ad Hoc Organiz. 8/27, 9/10, 9/24 Admin & Finance 9/8, 9/9, 9/19, 9/29, 10/1 BOA 9/17	County Board 9/17 Executive 9/9 H&HS/Vet. 9/5 H&HS Board 9/23, 9/29 Hwy 9/11 L&W 9/8	Library 8/25 LEPC 8/18 Parks 8/12 P&Z 10/1 Property 8/8, 9/12	PS&J 9/10 Safety 9/2 Solid Waste 9/10, 10/8 Surveyor Sept. 2014 Tech Strg 9/18

17. **Resolutions:**
 - Res. #114:** Sale of Approximately \$3,550,000 General Obligation Refunding Bonds, Series 2014A
 - Res. #115:** To recognize Janis Cada's retirement on October 31, 2014, and honor her 39 years of service to Adams County and the Adams County District Attorney Office.
 - Res. #116:** To recognize Roland Jensen's retirement on October 1, 2014, and honor his 29 years of

service to Adams County and the Adams County Highway Department.

Res. #117: To appoint Stephen Dykes to the position of Adams County Veterans Service Officer at an annual starting salary of \$46,812.96.

Res. #118: To put into effect Building/Grounds Policy Document Number Forty-Six.

Res. #119: To create an exempt FTE for a Behavioral Health Services Supervisor position in the Behavioral Health Services Division of Health and Human Services.

Res. #120: To create an exempt FTE for a Children Family Services Supervisor position in the Children and Family Services Division of Health and Human Services.

Res. #121: To authorize application to the WDNR Conservation Aids Grant Fund for Petenwell Flowage musky stocking.

Res. #122: To Sell County Advertised Property Parcel #30-3069.

18. **Ordinances:**

Ord. #16: Rezone parcel of land owned by Jon Roerig from a R1 Single Family Residential District to an R3 Versatile Residential District to allow a 2007 14' x 70' manufactured home. Property located in the NW ¼, NW ¼, Section 11, Township 17 North, Range 6 East, Lot 1 of CSM 1648 at 2000 9th Avenue, Town of Adams, Adams County, Wisconsin.

Ord. #17: Rezone a parcel of land owned by Bobbie Jo Slife from an A1 Exclusive Agriculture District to an A1-15 Exclusive Agricultural District (33 acres) and an R1 Single Family Residential District (2 acres) to allow the property to be split. Property located in the NE ¼, SE ¼, Section 23, Township 19 North, Range 7 East at 1065 Cty Trk G, Town of Colburn, Adams County, Wisconsin.

19. **Denials:** None

20. **Petition:** None

21. Approve Claims

22. Approve Per Diem and Mileage

23. Motion for County Clerk to correct errors

24. Set next meeting date

25. Adjournment

ORDINANCE 15 - 2014
AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A-2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of the Town of Springville on January 12, 2012, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On August 12, 2014, Lonnie K. Kluesner, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a portion of a 4.899 acre parcel from an R2 Rural Residential District to an R1-LL Single Family Residential District and a portion to an A1-15 Exclusive Agriculture District(1.3 acres) for transfer to adjacent property, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on September 3, 2014, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 17A-2010, and the corresponding zoning maps are hereby amended to reflect that the following described portions of property be changed from an R2 Rural Residential District to an R1-LL Single Family Residential District and a portion to an A3 Secondary Agriculture District(1.3 acres);

NW ¼, Section 7, Township 15 North, Range 6 East at 3126 State Road 13, Town of Springville, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the 24th day of September, 2014

Recommended for enactment by the Adams County Planning and Zoning Committee on this 3rd day of September, 2014.

Joe Stuchlak
Joe Stuchlak, Chair

Rocky Gilher
Rocky Gilher

Barb Morgan
Barb Morgan, Vice Chair

Larry Babcock
Larry Babcock

Al Sebastiani
Al Sebastiani

Mark Hamburg

Randy Theisen
Randy Theisen

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this 17 day of September, 2014

John West
John West, Board Chair

Cindy Phillippi
Cindy Phillippi, County Clerk

State of Wisconsin
County of Adams
This document is a full, true and correct copy
of the original on file and of record in my
office and has been compared by me
Attest: Barb Morgan 20 14
County Clerk

Resolution No. 114-2014

RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY \$3,550,000
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2014A

WHEREAS, Adams County, Wisconsin (the "County") is presently in need of approximately \$3,550,000 for the public purpose of refunding obligations of the County, including interest on them; and

WHEREAS, it is desirable to borrow said funds through the issuance of general obligation refunding bonds pursuant to Section 67.04, Wis. Stats;

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Issuance of Bonds. The County shall issue general obligation refunding bonds in an approximate amount of \$3,550,000 ("Bonds") for the purpose above specified.

Section 2. Sale of Bonds. The County Board of Supervisors hereby authorizes and directs that the County (with the assistance of its financial advisor, Ehlers & Associates, Inc. ("Ehlers")) solicit proposals for the sale of the Bonds. At a subsequent meeting, the County Board of Supervisors shall consider such proposals for the Bonds as may have been received and take action thereon.

Section 3. Official Statement. The County Clerk shall cause an Official Statement concerning this issue to be prepared by Ehlers. The appropriate County officials shall determine when such Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Passed this 21st day of October, 2014.

Approved this 21st day of October, 2014.

John West, Chairperson

Attest:

Cindy Phillippi, County Clerk

Larry Babcock

**RESOLUTION RECOGNIZING JANIS CADA
FOR HER YEARS OF SERVICE TO ADAMS COUNTY**

INTRODUCED BY: Public Safety & Judiciary Committee

INTENT & SYNOPSIS: To recognize Janis Cada's retirement on October 31, 2014, and honor her 39 years of service to Adams County and the Adams County District Attorney Office.

FISCAL NOTE: NONE.

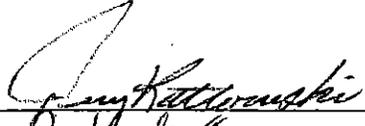
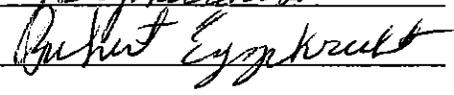
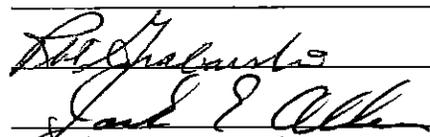
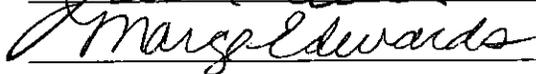
WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Janis Cada for 39 years of service and dedication to Adams County; and

WHEREAS: Acknowledgement is given to Janis Cada for her years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend Janis Cada for her 39 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Janis Cada for a long and enjoyable retirement.

Recommended for adoption by the Public Safety & Judiciary Committee this 8th day of October, 2014.

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this _____ day of
Tabled _____, 2014.

County Board Chair

County Clerk

- X Reviewed by Corporation Counsel
- X Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION 116 -2014

**RESOLUTION RECOGNIZING ROLAND JENSEN
FOR HIS YEARS OF SERVICE TO ADAMS COUNTY**

INTRODUCED BY: Highway Committee

INTENT & SYNOPSIS: To recognize Roland Jensen's retirement on October 1, 2014, and honor his 29 years of service to Adams County and the Adams County Highway Department.

FISCAL NOTE: NONE.

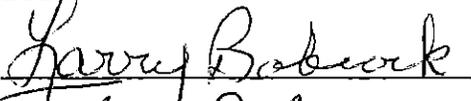
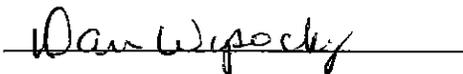
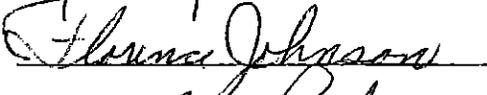
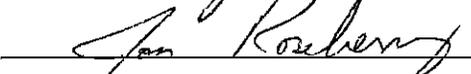
WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Roland Jensen for 29 years of service and dedication to Adams County; and

WHEREAS: Acknowledgement is given to Roland Jensen for his years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend Roland Jensen for his 29 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Roland Jensen for a long and enjoyable retirement.

Recommended for adoption by Highway Committee this 11th day of September, 2014.

	
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Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ day of October, 2014.

County Board Chair

County Clerk

- Reviewed by Corporation Counsel
- Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION 117-2014
RESOLUTION TO APPROVE
THE APPOINTMENT OF STEPHEN DYKES AS THE
ADAMS COUNTY VETERANS SERVICE OFFICER

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INTRODUCED BY: Health & Human Services Board

INTENT & SYNOPSIS: To appoint Stephen Dykes to the position of Adams County Veterans Service Officer at an annual starting salary of \$46,812.96.

FISCAL NOTE: None. Monies are budgeted for the position in the 2014 budget.

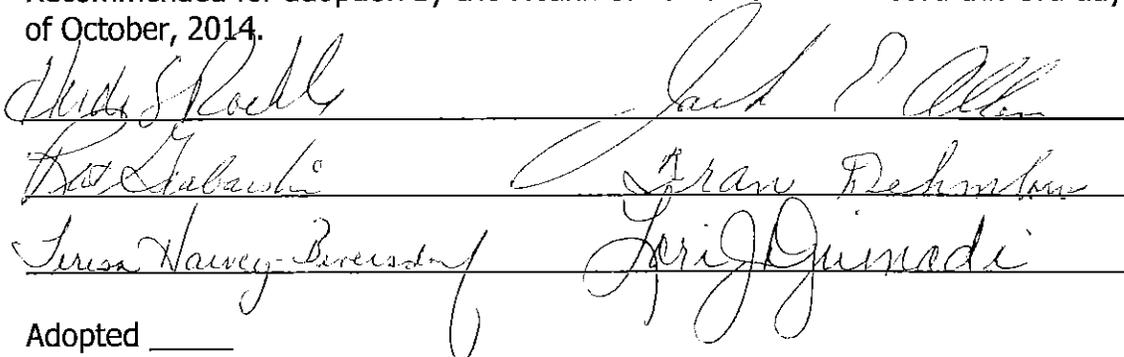
WHEREAS: On September 26 and 29, 2014 the Health & Human Services Board interviewed candidates for the position of County Veterans Service Officer. The Board selected a final candidate; and

WHEREAS: The Health & Human Services Board approved the terms of Stephen Dykes' employment offer and for the Personnel Director to make an offer.

WHEREAS: The Health & Human Services Board recommended adoption by the County Board for Stephen Dykes to start employment on October 26, 2014 with an annual starting salary of \$46,812.96.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that Stephen Dykes is hereby appointed to the position of Adams County Veterans Service Officer with an annual starting salary of \$46,812.96 and benefit package in accordance with Adams County Policy.

Recommended for adoption by the Health & Human Services Board this 3rd day of October, 2014.


The block contains six handwritten signatures, each on a horizontal line. The signatures are arranged in two columns of three. The names are difficult to read but appear to be: (left column) Mike S. Koehl, Bob Stubaugh, Teresa Harvey-Berensdorf; (right column) Jack P. Allen, Fran Dehnbach, Teri Guinardi.

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ 21st day of October, 2014.

County Board Chair County Clerk

Reviewed by Corporation Counsel
 Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION NO. 118-2014

**RESOLUTION TO ADOPT AND PUT INTO EFFECT BUILDING/GROUNDS
POLICY DOCUMENT NUMBER FORTY-SIX**

1 **INTRODUCED BY:** Property Committee

2

3 **INTENT & SYNOPSIS:** To put into effect Building/Grounds Policy Document
4 Number Forty-Six

5

6 **FISCAL NOTE:** None.

7

8 **WHEREAS:** the Property Committee in conjunction with the Building and
9 Grounds Director, reviewed, toured and took into consideration comments and
10 concerns regarding alterations, remodeling, painting, moving etc; and

11

12 **WHEREAS:** Language has been created to clarify the process department
13 heads need to follow

14

15 **NOW THEREFORE, BE IT RESOLVED** by the Adams County Board of
16 Supervisors to approve the attached hereto Building/Grounds Policy Document
17 Number Forty-Six to be put into effect immediately upon adoption.

18

19 Recommended for adoption by the Property Committee this 10th day of October,
20 2014.

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Leri Danadi
David Scullini
[Signature]
[Signature]

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ day of _____, 20____.

County Board Chair County Clerk

- Reviewed by Corporation Counsel
- Reviewed by Administrative Coordinator/Director of Finance

BUILDING/GROUNDS POLICY DOCUMENT NUMBER 46
SECTION 1 – BUILDING/GROUNDS CONTROL

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1.01 The Property Committee will maintain official authority and decision making body for all building and grounds under their jurisdiction. The (Maintenance Department) Buildings and Grounds Director is hereby designated as the contact person regarding any and all alterations, remodeling, painting, moving etc.

1.02 Department heads will contact the Buildings and Grounds Director with all requests whether interior or exterior. The Buildings and Grounds Director in conjunction with the Property Committee will determine the final outcome and/or recommendation.

1.03 The Building and Grounds Director will be the liaison between the Property Committee and the Departments.

RESOLUTION 119 -2014
RESOLUTION TO CREATE A HEALTH AND HUMAN SERVICES BEHAVIORAL HEALTH SERVICES SUPERVISOR POSITION

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INTRODUCED BY: Health and Human Services Committee

INTENT & SYNOPSIS: To create an exempt FTE for a Behavioral Health Services Supervisor position in the Behavioral Health Services Division of Health and Human Services.

FISCAL NOTE: The position will be fully funded through revenues of the Comprehensive Community Services Program (CCS), Coordinated Services Team funding, and other appropriate funding revenues. The estimated cost of the position will be \$80,437, including wage and benefits. No tax levy will be used for this position.

WHEREAS: The Behavioral Health Services Supervisor's primary responsibility will be to administer and supervise the (CCS) program, operations and staff; and

WHEREAS: Adams County Health and Human Service has been certified for the provision of (CCS) since 2008, a requirement is an Administrator of the program; and

WHEREAS: CCS Coordinating Committee has recommended the creation of a County Position to maintain stability of the CCS program operation and infrastructure; and

WHEREAS: Health and Human Services previously contracted for the CCS Administrator role at a cost of \$93,600, bringing the previously contracted role in-house, as a County position creates a savings of \$13,163; and

WHEREAS: Adams County is pursuing a regional model for provision of CCS services, which allows 100% reimbursement of direct CCS program services and indirect CCS program services.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors to approve creation of a Behavioral Health Services Supervisor position to be fully funded through revenues of the Comprehensive Community Services Program (CCS), Coordinated Services Team funding, and other appropriate funding revenues. This position will be reduced or eliminated if revenues decrease and will not support the position.

Recommended for adoption by the Health and Human Services Committee this 5th day of Sept, 2014

Heidi Koehler
Bob Anderson
Kirk Schneider
Debi Schick

Paul Allen
Goran Rehnberg
Taron Harvey - Beveridge

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ day of _____, 2014.

County Board Chair

County Clerk

- Reviewed by Corporation Counsel
- Reviewed by Interim Administrative Coordinator/Director of Finance

Resolution to Create a Children Family Services Supervisor in the Children and Family Services Division of Health and Human Services

1 **INTRODUCED BY:** Health and Human Services Board
2

3 **INTENT & SYNOPSIS:** To create an exempt FTE for a Children Family Services
4 Supervisor position in the Children and Family Services Division of Health and
5 Human Services.
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7 **FISCAL NOTE:** The rate of pay for the position is \$24.92. The estimated cost,
8 with benefits, is \$80,437. The position will have a fiscal impact on the 2015 tax
9 levy of \$6,956. The Post Reunification Program (PS Program) will divert tax levy
10 dollars in the anticipated amount of \$38,000; The Children & Family Services
11 Basic County Allocation (BCA) dollars have increased and will divert tax levy
12 dollars in the amount of \$20,481; Out of home placement collections have
13 increased and will offset the tax levy in the anticipated amount of \$15,000. This
14 position is anticipated to start November 1, 2014. The cost of the position, with
15 wage and benefits, for the remainder of 2014 is \$13,214 which will be paid from
16 the 2014 Health and Human Service Budget.
17

18 **WHEREAS:** Adams County Health and Human Services has experienced a
19 200% increase in child protective services referrals in the last 1.5 years; and
20

21 **WHEREAS:** Adams County Health and Human Services has experienced a
22 145% increase in the number of cases opened in the Children and Family
23 Services Division in the last 1.5 years; and
24

25 **WHEREAS:** Adams County Health and Human Services has experienced a 74%
26 increase in the number of children being served by the Children and Family
27 Services Division in the last 1.5 years; and
28

29 **WHEREAS:** Adams County Health and Human Services has experienced a 68%
30 increase in the number of child protective services assessments since 2011; and
31

32 **WHEREAS:** Adams County Health and Human Services has experienced a 41%
33 increase in the number of children entering out of home care since 2011; and
34

35 **WHEREAS:** Adams County Health and Human Service has not been adequately
36 staffed to meet practice standards for supervision of child welfare practice and
37 standards, as set by the Child Welfare League of America and has not been
38 adequately staffed to provide supervision of the mandated services per
39 Wisconsin Ongoing and Initial Access Standards; and
40

41 **WHEREAS:** Adams County Health and Human Services, to adequately handle
42 the mandates and statutory responsibility, requires a Children and Families
43 Services Supervisor whose primary function will be to supervise the mandated
44 ongoing child welfare and juvenile justice services, in accordance to the
45 Wisconsin Ongoing Standards and Wisconsin law; and
46

Resolution to Create a Children Family Services Supervisor in the Children and Family Services Division of Health and Human Services

47 **WHEREAS:** Adams County Health and Human Services is implementing
48 processes, programs and services to respond to the needs of the growing child
49 welfare system; and

50

51 **WHEREAS:** It is morally and fiscally responsible to operate a child welfare
52 system that is staffed to meet the needs of the families, children and juveniles
53 encountering the system and to provide the services according to law and
54 standards.

55

56 **NOW THEREFORE, BE IT RESOLVED by the Adams County Board of**
57 **Supervisors** that a Children Family Services Supervisor position be created and
58 hired to provide a standard of supervision to impact the provision of services for
59 the child welfare and juvenile justice system. The long-term outcome will have a
60 positive effect on those entering the child welfare and juvenile justice system,
61 and it is projected will reduce the tax levy used on out of home care costs,
62 correctional costs, the overall costs incurred in the child welfare system, and
63 costs incurred by other systems responding to child welfare, child protective
64 services and juvenile justice.

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66 Recommended for adoption by the Health and Human Services Board this 5th
67 day of Sept. 2014

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Hindi Kaella Jack P. Allen
Mike Stalinski Brian DeMunier
Rocky Gilmer Lissa Nancy-Borczyk
Deb Schuck

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ day of _____, 2014.

County Board Chair County Clerk

- Reviewed by Corporation Counsel
- Reviewed by Interim Administrative Coordinator/Director of Finance

**RESOLUTION TO AUTHORIZE
APPLICATION FOR WISCONSIN DEPARTMENT OF NATURAL RESOURCES
CONSERVATION AIDS FOR PETENWELL FLOWAGE MUSKY STOCKING**

INTRODUCED BY: Land and Water Conservation Committee

INTENT & SYNOPSIS: To authorize application to the WDNR Conservation Aids Grant Fund for Petenwell Flowage musky stocking.

FISCAL NOTE: None. Consolidated Musky Club will contribute the required 50% grantee contribution under the WDNR Conservation Aids Grant Fund.

WHEREAS: Adams County lakes are an important resource used by the public for recreation and enjoyment of natural beauty; and

WHEREAS: The protection of lake watersheds and the reasonable lake use activities are paramount for the protection of water quality and the natural ecosystems of the lakes; and

WHEREAS: Wisconsin has enacted legislation for funds to counties for fish and game projects; and

WHEREAS: Adams County wishes to participate in this fish project.

NOW THEREFORE, BE IT RESOLVED: That the Adams County Board of Supervisors approves and authorizes the application to the WDNR Conservation Aids Grant Fund for the purpose of stocking musky in the Petenwell Flowage.

Recommended for adoption by the Land and Water Conservation Committee this 13 day of Oct, 2014.

Deirdre Stueckel
Joe Stueckel
Kevin Bork

Barbara A. Morgan
Paul Brallin
Janet Brallin

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ 21 day of October, 2014.

County Board Chair
 Reviewed by Corporation Counsel

County Clerk
 Reviewed by Interim AC/DOF

RESOLUTION 122- 2014

RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED PROPERTY

1 INTRODUCTION: PROPERTY COMMITTEE

2

3 INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED PROPERTY

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5 FISCAL NOTE: \$2064.59 REVENUE TO ACCOUNT NO. 100 A 12400 -TAX PORTION;
6 \$7786.41 REVENUE TO ACCOUNT NO. 100. 10.48350 - PROPERTY SALES \$200.00
7 REVENUE TO ACCOUNT NO. 100.10.46120 - TREASURER FEE; \$30.00 REVENUE TO
8 ACCOUNT NO. 100.13.46130 - REGISTER OF DEEDS RECORDING FEES

9

10 WHEREAS: Robert Jahnke has submitted a bid of \$10,051.00 for the parcel(s) of land
11 described as follows: Lot Seventy Eight (78), Hampton Court Addition to Royal Crest nka
12 Lake Arrowhead, Town of Rome, Adams County, Wisconsin. Tax Parcel #30-3069

13

14 WHEREAS: Adams County took title to this property on September 23, 2013 per
15 judgment of foreclosure;

16

17 WHEREAS: Robert Jahnke has submitted full payment of \$10,051.00 plus \$30
18 recording fee, which is on deposit with the County Treasurer.

19

20 NOW THEREFORE, BE IT RESOLVED by the Adams County Board of
21 Supervisors, that the above described property is hereby approved for sale for the bid
22 of \$10,051.00.

23

24 BE IT FURTHER RESOLVED: That the County Clerk issues a Deed to the above
25 described property per Ordinance #09-2014.

26

27 Recommended for adoption by the Property Committee this 12th day of September,
28 2014.

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36 Adopted _____
37 Defeated _____ by the Adams County Board of Supervisors this
38 Tabled _____ th day of October, 2014.

39

40

41 _____ County Board Chair
42 _____ County Clerk

43

- 43 Reviewed by Corporation Counsel
- 44 Reviewed by Administrative Coordinator/Director of Finance

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A-2010 on December 28, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of the Town of Adams on November 10, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On August 27, 2014, Jon Roerig, owners, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a parcel of land in the Town of Adams, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on October 1, 2014, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 17A, 2010, and the corresponding zoning maps are hereby amended to reflect that the following described property is changed from an R1 Single Family Residential District to an R3 Versatile Residential District to allow a 2007 14' x 70' manufactured home.

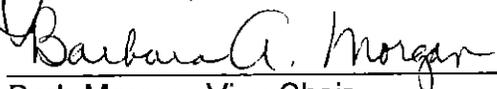
Property located in the NW ¼, NW ¼, Section 11, Township 17 North, Range 6 East, Lot 1 of CSM 1648 at 2000 9th Avenue, Town of Adams, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of October, 2014.

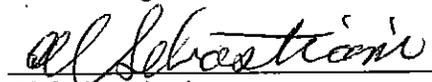
Recommended for enactment by the Adams County Planning and Zoning Committee on this 1st day of October, 2014.



Joe Stuchlak, Chair



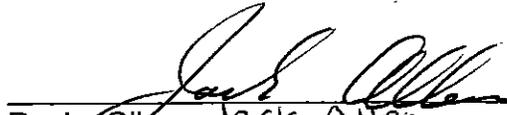
Barb Morgan, Vice Chair



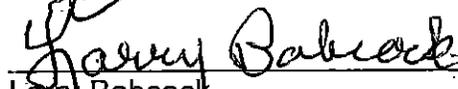
Al Sebastiani



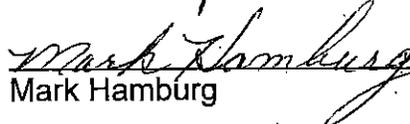
Randy Theisen



Recky Gilner Jack Allen



Larry Babcock



Mark Hamburg

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of October, 2014



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING AND ZONING COMMITTEE
October 1, 2014 – Room A260 -Courthouse
Friendship, WI 53934 – 1:00 P.M.

Jon Roerig – Rezoning request from an R1 Single Family Residential District to an R3 Versatile Residential District to allow a 2007 14' x 70' manufactured home on property located in the NW ¼, NW ¼, Section 11, Township 17 North, Range 6 East, Lot 1 of CSM 1648 at 2000 9th Avenue, Town of Adams, Adams County, Wisconsin.

Appearing for with testimony: Jon Roerig, Owner and Bill Parr, Realtor.

No one appearing against.

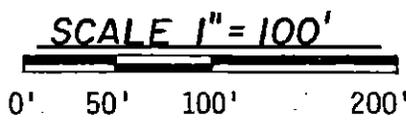
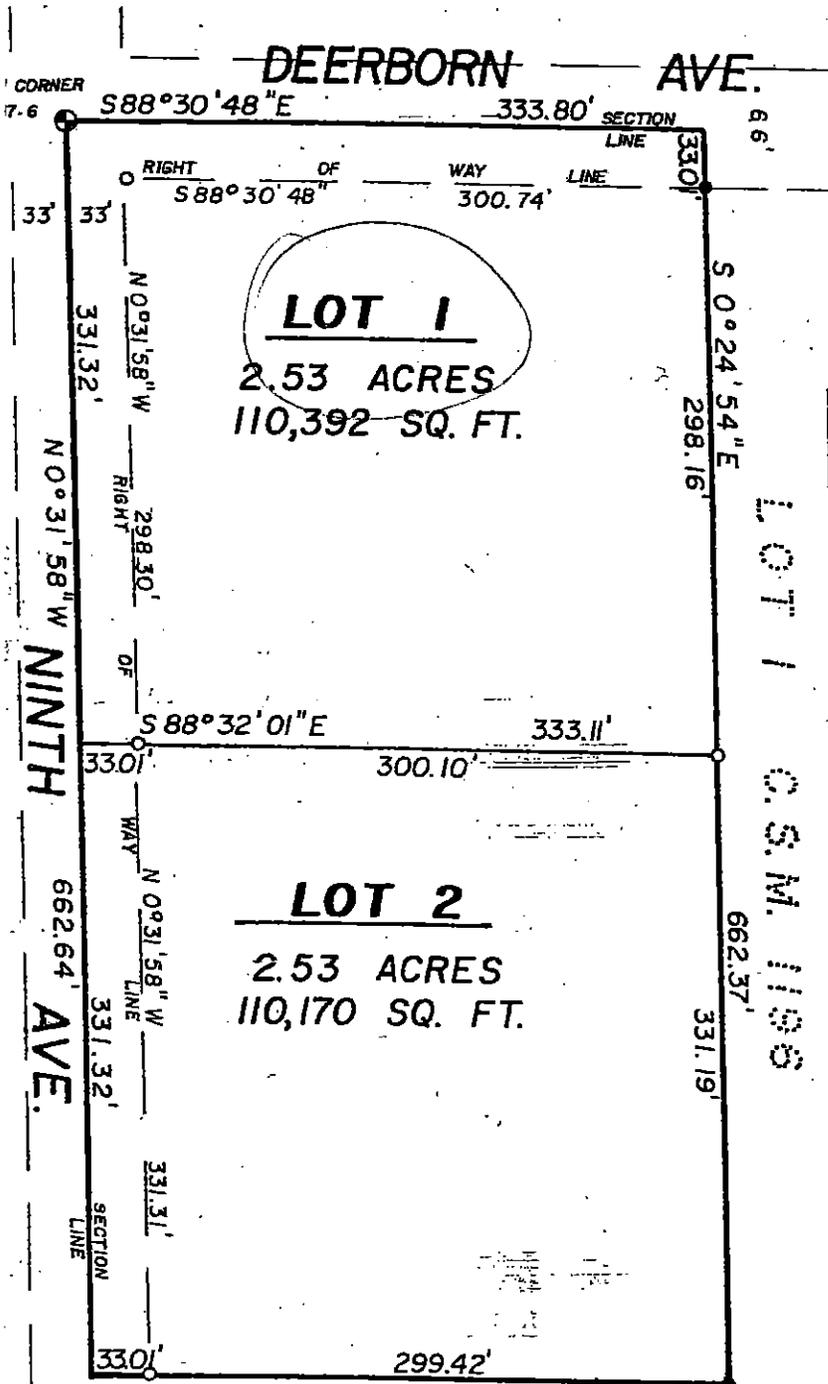
Correspondence: Adams Town Board met on August 26, 2014 and had no objections.

Disposition: Larry Babcock made a motion to recommend enactment the zoning change, on the above-described property, to the County Board for final action. Barb Morgan seconded the motion. Roll Call Vote: 7 -Yes. Motion carried.

MID-STATE ASSOCIATES INC. FRIENDSHIP, WISCONSIN 53934

ADAMS COUNTY CERTIFIED MAP NO. 1648

PART OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 11, TOWN 17 NORTH, RANGE 6 EAST, TOWN OF ADAMS, ADAMS COUNTY, WISCONSIN.



- LEGEND**
- Harrison Monument, fd.
 - 1" Iron Pipe, fd.
 - 3/4" x 24" Iron Rod, 1.50#/ft., set



NOTE: The bearings on this map are based on C.S.M. 1196.

SURVEYOR'S CERTIFICATE

I, GREGORY P. RHINEHART, Registered Land Surveyor, hereby certify;

That I have surveyed, divided and mapped part of the Northwest Quarter of the Northwest Quarter of Section 11, Town 17 North, Range 6 East, Town of Adams, Adams County, Wisconsin, bounded and described as follows;

Commencing at the northwest corner of said Section 11 and the point of beginning, thence S88°30'48"E 333.80 feet along the section line to the northwesterly corner of Lot 1, Certified Survey Map No. 1196, thence S0°24'54"E 662.37 feet along westerly line of said Lot 1 to the southwesterly corner of said Lot 1, thence N88°33'07"W 332.43 feet to the section line, thence N0°31'58"W 662.64 feet along the section line to the point of beginning;

That such map is a correct representation of the exterior boundaries of the land surveyed

That I have made such survey and division as map at the direction of Kenneth Bentley;

That I have fully complied with the provisions of Chapter 236 of the Wisconsin Statutes and Section A-E 5 of the Wisconsin Administrative Code and the Adams County Subdivision



AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

P18

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A-2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of the Town of Colburn on December 7, 2011, such approval having been filed with the Adams County Clerk pursuant to Section 59.69 of the Wisconsin Statutes; and

WHEREAS: On September 10, 2014, Bobbie Jo Slife, owner, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a parcel of land in the Town of Colburn, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on October 1, 2014, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

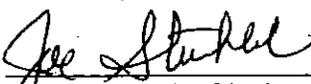
The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 17A, 2010, and the corresponding zoning maps are hereby amended to reflect that property is changed from an A1 Exclusive Agriculture District to an A1-15 Exclusive Agricultural District (33 acres) and an R1 Single Family Residential District (2 acres) to allow the property to be split;

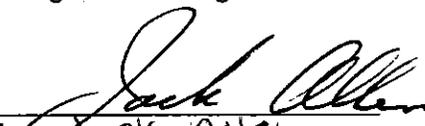
Property located in the NE ¼, SE ¼, Section 23, Township 19 North, Range 7 East at 1065 Cty Trk G, Town of Colburn, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of October, 2014.

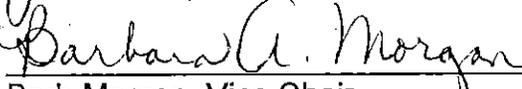
Recommended for enactment by the Adams County Planning and Zoning Committee on this 1st day of October, 2014.



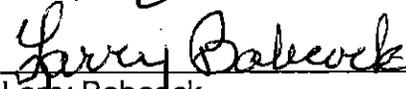
Joe Stuchlak, Chair



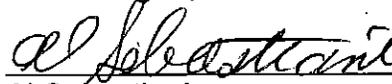
Rocky Gilner Jack Allen



Barb Morgan, Vice Chair



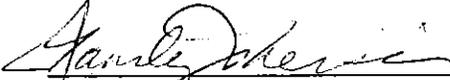
Larry Babcock



Al Sebastiani



Mark Hamburg



Randy Treisen

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of October, 2014

John West, Board Chair

Cindy Phillippi, County Clerk



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ADAMS CO PLANNING & ZONING COMMITTEE
October 1, 2014 – Room A260 -Courthouse
Friendship, WI 53934 – 1:00 P.M.

Bobbie Jo Slife – Rezoning request of a 35 acre parcel from an A1 Exclusive Agriculture District to an A1-15 Exclusive Agriculture (approx 33 acres) and an R1 Single Family Residential District (approx 2 acres) of the Adams County Comprehensive Zoning Ordinance to allow the property to be split and located in the NE ¼, SE ¼, Section 23, Township 19 North, Range 7 East at 1065 Cty Trk G, Town of Colburn, Adams County, Wisconsin.

Appearing for with testimony: Greg Rhinehart representing petitioner.

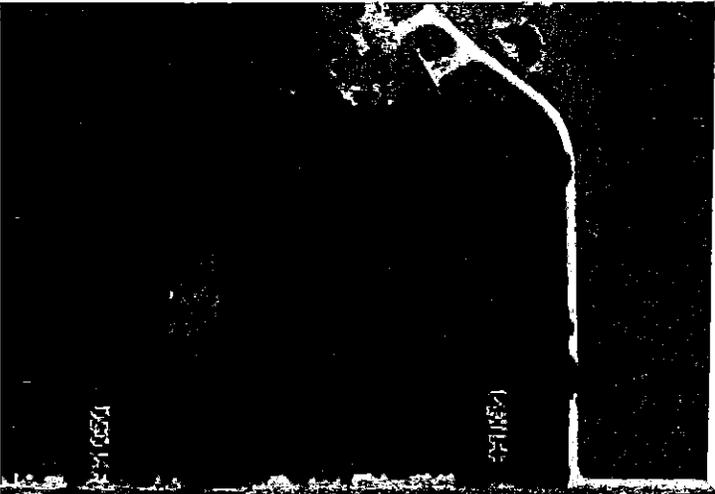
No one appearing against.

Correspondence: Notification from the Town of Colburn that they do no object to the request. Letter from Adams County Highway with no objections.

Disposition: Mark Hamburg made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Randy Theisen seconded the motion. Roll Call Vote: 7 -Yes. Motion carried.



SLIFE



6-414

40 EC

ZAC ± A-1
TO R-1
AROUND EXISTING
BUILDINGS

6-444
5 EC

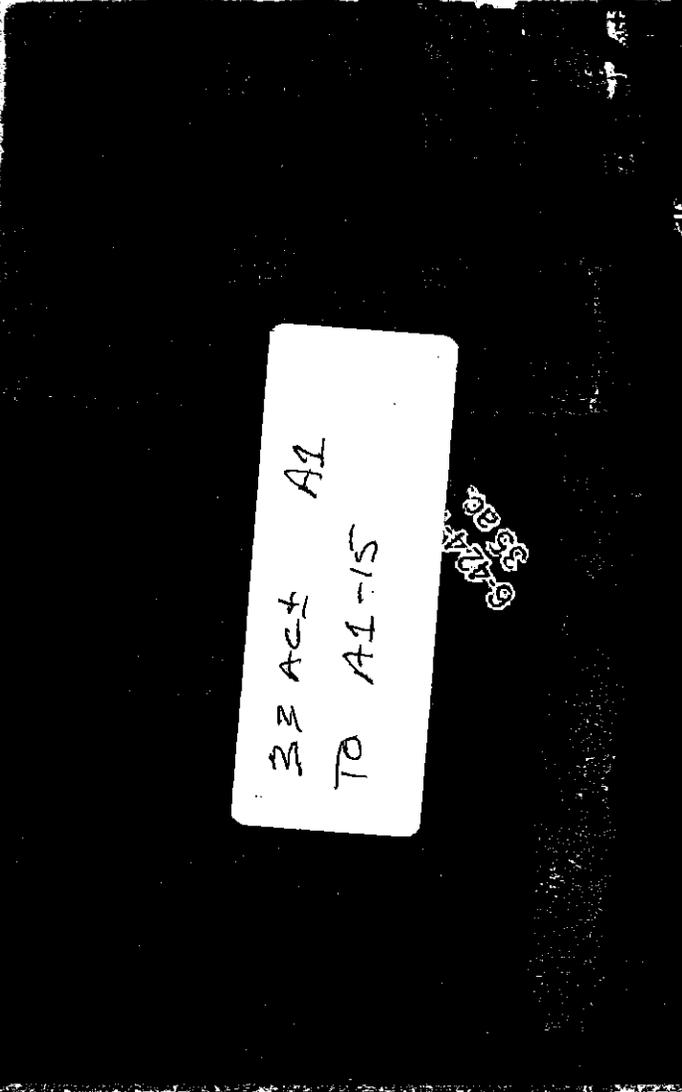
Blackhawk Ln



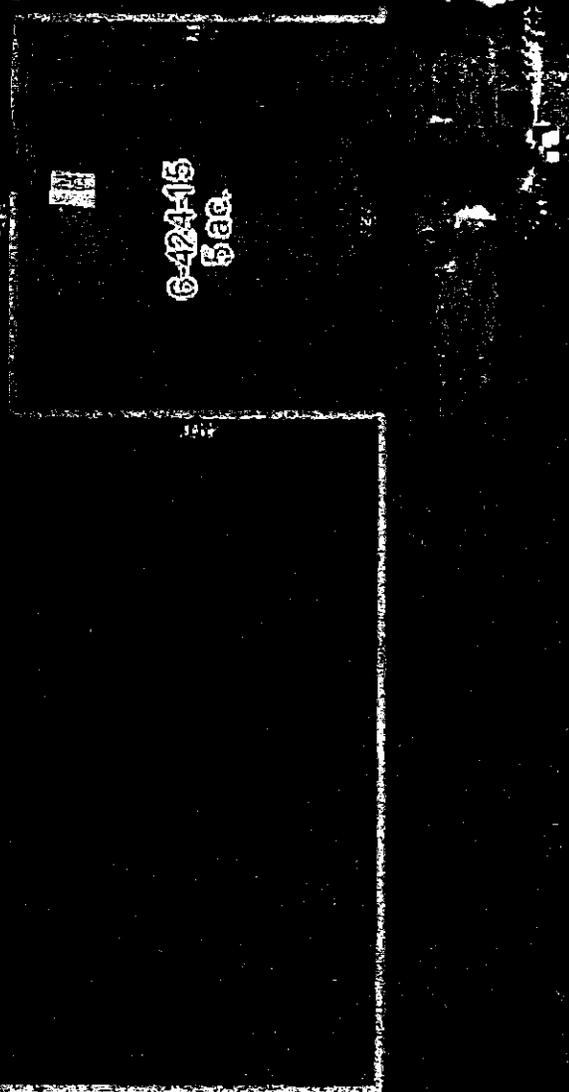
6-414
40 EC

ZAC ± A-1
TO A1-15

6-424-15
5 EC



6-424-15
5 EC



Blackhawk Ln

The meeting was called to order by the County Clerk at 1:00 p.m. The meeting was properly noticed. Present: Djumadi, Grabarski, Roseberry, Stuchlak and Wysocky. Also present: Edwards, Kaye and Phillippi.

Motioned by Wysocky/Djumadi to approve the agenda. Motion carried by unanimous voice vote.

Nominations were opened for Chair. Grabarski was nominated. Djumadi was nominated. Nominations were closed. Roll call vote was taken for Grabarski; 2 yes, 3 no. Voting yes, Grabarski and Wysocky. Voting no, Djumadi, Roseberry and Stuchlak. Roll call vote was taken for Djumadi; 3 yes, 2 no. Voting yes, Djumadi, Roseberry and Stuchlak. Voting no, Grabarski and Wysocky.

Djumadi took over as chair.

Nominations were opened for Vice Chair. Stuchlak was nominated. Grabarski was nominated. Nominations were closed. Roll call vote was taken for Grabarski; 3 yes, 2 no. Voting yes, Grabarski, Stuchlak and Wysocky. Voting no, Djumadi and Roseberry. There were no objections for Grabarski to be Vice Chair.

Discussion took place to try to determine an organizational structure within 3 months.

Stuchlak was appointed by the County Clerk to be the Recording Secretary.

Meetings should not last longer than 2 hours.

Future meeting dates set for:

September 10 @ 3:00 p.m.

September 24 @ 3:00 p.m.

October 8 @ 3:00 p.m.

October 22 @ 3:00 p.m.

Questionnaire was provided; committee members will complete and bring to the next meeting. Folders with job descriptions, alternate structures and previously collected information was distributed. Djumadi will provide a brief progress report to the County Board at monthly board meetings.

Motioned by Wysocky/Roseberry to adjourn at 2:47 p.m. Motion to adjourn carried by unanimous voice vote.

Next meeting date set for September 8th at 4:00 p.m.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have not been approved by the committee.

CP\ck

Ad Hoc Organizational Structure Committee Meeting Minutes
Wednesday September 10, 2014

Meeting called to order by Chair Djumadi at 3:04 pm.

Djumadi, Grabarski, Roseberry and Stuchlak present. Wysoki excused. Also present Cindy Phillippi and Nick Segina.

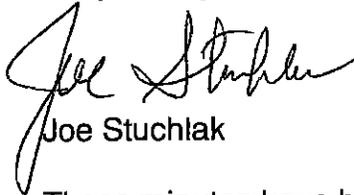
Motion by Roseberry and seconded by Stuchlak to approve agenda; motion carries

Discussion was held on Organizational Structure Timeline was held.

Motion by Roseberry and seconded by Grabarski to develop a questionnaire and send to County Board Supervisors and Department Heads; motion carried.

Motion by Grabarski and seconded by Roseberry to adjourn until September 24,2014 at 1:30 pm in room A231; motion carried. Meeting adjourned at 5:04 pm.

Respectfully submitted by Committee Secretary,



Joe Stuchlak

These minutes have been approved by the committee.

*Ad Hoc Organizational Structure Committee Meeting Minutes
Of September 24, 2014*

Meeting called to order by Chair Djumadi at 1:30 pm.

Djumadi, Grabarski, Roseberry, Stucklak and Wysocki present. Cindy Phillippi and Marcia Kaye were also present.

Motion by Stucklak and seconded by Wysocki to approve agenda; motion carried.

Motion by Grabarski and seconded by Wysocki to approve meeting minutes of 8/27 and 9/10; motion carried.

Motion made by Wysocki and seconded by Roseberry to send revised survey to Department Heads for input on Administration Structure. Survey will be due in the County Clerk's Office by October 6, 2014; motion carried

Motion by Wysocki and seconded by Grabarski to adjourn until October 8, 2014; motion carried.

Minutes respectfully submitted by Joe Stucklak Committee Secretary

ADMINISTRATIVE & FINANCE MEETING MINUTES

P24

September 8, 2014 4:00 p.m. Room A231

The meeting was called to order by Vice-Chairman Grabarski at 4:01 p.m. The meeting was properly noticed. Present: Babcock, Grabarski, Hamburg and Kotlowski. Excused: West. Also present: McGhee, Sedlar, Gervais, Rogers, Zander, Kaye and Phillippi.

Motioned by Kotlowski/Babcock to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Kotlowski/Hamburg to approve the minutes from August 7th & 28th, 2014. Motion carried by unanimous voice vote.

Public Participation: None

Correspondence: None

Item #8 Discuss and/or on Potter's Field: Discussion took place regarding Potter's Field; cemetery in the Town of Jackson. Question was raised whether the \$200 budget increase request included perpetual care. To be brought back at next meeting.

Item #9 Discuss and/or act on Conservation Program Coordinator position (LCD): Discussion took place regarding the Conservation Program Coordinator position. Sedlar gave a timeline of events: February 2013 – changed position, March 2013 – explanation for reclassification, April 2013 – explanation was accepted and passed LCD's home committee. Motioned by Kotlowski/Hamburg to forward to Executive and provide results back to committee. Motion carried by unanimous voice vote.

Item #10 MIS: Discussed TCM software update where we are with contracted position; will keep person in position thru the end of November to maintain the progress we have made. 3 units have not been rolled out: Child Family Services, ARCD and Public Health. We are in the red thru the end of the year; there is money budgeted for next year. This is not a 40 hours a week position; 1 day per week, possibly 1, maybe 2 days. Motioned by Hamburg/Babcock to allow cost overrun, no more than the projected amount of \$27,572.75 thru January 2, 2015, in addition to the monthly update on the progress of the project to be reported back each month. Motion carried by unanimous voice vote. Funding will come off of 2015 dollars.

Item #11 Treasurer: Zander will be providing a copy of the financial report; she stated she'll look into options regarding investments as rates are extremely low. Working on property clean-up. Court date is in September. Real Property Lister conference is coming up; then the Treasurer's conference.

Item #12 ACDoF: 2015 budget discussion: Typo "premits" – 100.05.46177; fixed spelling to "permits". Emergency Management; MABAS box alarm system is being looked into. Motioned by Kotlowski/Hamburg to table the vehicle purchase in Emergency Management prior to settling the Emergency Management budget. Motion carried by roll call vote, 3 yes, 1 no. Voting yes, Babcock, Kotlowski and Hamburg. Voting no, Grabarski. Distributed the draft levy resolution. Motioned by Babcock/Kotlowski to approve the check register. Motion carried by unanimous voice vote.

County Clerk: Discussed assessment of fiscal coordinator job duties. Will discuss future options on next meeting agenda.

Items on next agenda:

Discuss 2015 budget;

@ regular meeting, TCM software update

Next meeting date set for September 9th at 4:00 p.m.

Motioned by Hamburg/Babcock to adjourn at 6:26 p.m. Motion to adjourn carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have been approved by the committee.

CP\ck

ADMINISTRATIVE & FINANCE MEETING MINUTES

September 9, 2014 4:00 p.m. Room A231

The meeting was called to order by Vice-Chairman Grabarski at 4:01 p.m. The meeting was properly noticed. Present: Babcock, Grabarski, Hamburg, and Kotlowski. Excused: West. Also present: Phillippi.

Motioned by Kotlowski/Babcock to approve the agenda. Motion carried by unanimous voice vote.

Item #5: Discuss 2015 Budget. Reviewed and approved the following:

- County Board added \$100.00
- Circuit Court
- Family Court Commissioner
- Medical Examiner added \$200.00
- Corporation Counsel
- Child Support
- County Clerk
- Treasurer
- Maintenance
- Airport
- Drainage Board
- Highway

100.19.49300 should be \$33,271

100.19.52504.326 should be \$0

100.19.52504.432 should be \$2,116

100.19.52504.905 should be \$0

Items on next agenda:

Discuss 2015 Budget;

Discuss and/or act on refunding bonds and bonding;

Discuss and/or act on Conservation Program Coordinator position – LCD pay;

Discuss assessment of Fiscal Coordinator position.

Next meeting date set for September 19th, 2014.

Motioned by Kotlowski/Hamburg to adjourn at 6:40 p.m. Motion to adjourn carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have been approved by the committee.

CP\ck

ADMINISTRATIVE & FINANCE MEETING MINUTES

September 19, 2014 9:30 a.m. Room A231

The meeting was called to order by Vice-Chairman Grabarski at 9:31 a.m. The meeting was properly noticed. Present: Babcock, Grabarski, Hamburg and Kotlowski. Excused: West. Also present: Diemert and Phillippi.

Motioned by Kotlowski/Hamburg to approve the agenda. Motion carried by unanimous voice vote.

Item #5: Discuss 2015 Budget: Discuss and/or act on refunding bonds and bonding; Discuss and/or act on Conservation Program Coordinator position – LCD pay.

- Motioned by Kotlowski/Hamburg to pursue refunding previous debt. Motion carried by unanimous voice vote.
- Motioned by Babcock/Kotlowski to reject the Health & Human Services proposals. Motion carried by unanimous voice vote.
- Motioned by Hamburg/Babcock to consider the purchase of an auto tie-baler/extension of conveyor lines, estimated to cost \$250,000. Motion carried by unanimous voice vote.

Committee deviated to the Solid Waste budget, no one opposing deviation.

- 600.26.53611.455 should be \$1,500, not \$13,200
- 600.26.53612.326 should be \$55,000, not \$60,000
- 600.26.53613.326 should be \$155,000, not \$168,000

Recess: Motioned by Hamburg/Kotlowski to recess at 10:29 a.m. Motion carried by unanimous voice vote.

Reconvene: Committee was called back to order at 10:35 a.m. by Vice-Chairman Grabarski.

- Motioned by Kotlowski/Hamburg to reject the Emergency Management request to purchase a new generator. Motion carried by unanimous voice vote.
- Motioned by Kotlowski/Hamburg to reject the Sheriff's Department proposal for bonding. Motion carried by unanimous voice vote.
- Motioned by Kotlowski/Hamburg to approve the heating/insulation correction at Health & Human Services for the estimated cost of \$30,000. Motion carried by unanimous voice vote.
- Motioned by Hamburg/Babcock to approve the painting & repair of the historical roof at the fairgrounds for an approximate cost of \$20,000. Motion carried by unanimous voice vote.
- Motioned by Kotlowski/Hamburg to approve the repairs of the fairgrounds runway and grandstand for an approximate cost of \$80,000. Motion carried by unanimous voice vote.
- Motioned by Hamburg/Kotlowski to approve the consideration of bonding to complete CTH P entirely at a cost of \$8,350,000. Motion carried by unanimous voice vote.
- Motioned by Kotlowski/Babcock to deny/reject bonding for dams. Motion carried by unanimous voice vote.
- Motioned by Hamburg/Kotlowski to allow Grabarski to follow up regarding fairgrounds project, after discussion with Jim to determine to keep \$80,000 in as part of bond or not. Motion carried by unanimous voice vote.

- Motioned by Hamburg/Kotlowski to deny retro on the reclassification of the Conservation Program Coordinator position and to abide by the WIPFLI study pay scale, approved and implemented, as of January 1, 2015. Motion carried by unanimous voice vote.

Budget 2015

100.40.55110.120 should be \$0, not (\$2,500)

100.40.55110.141 should be \$0, not (\$1,995)

100.40.55110.420 should be \$2,000

100.40.55110.421 should be \$20,402

There should be a proactive goal in place for capital projects.

- Fairgrounds runway @ a cost of \$80,000
- Grandstands @ a cost of \$16,000
- Historical building roof @ a cost of \$11,000
- Painting @ a cost of \$5,000
- H&HS insulation without drywall @ a cost of \$11,000
- Foam seal ductwork, spray suspended ductwork @ a cost of \$20,000 - \$30,000
- Baler @ a cost of \$250,000

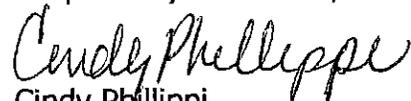
Item #6: Discuss and/or act on results and future options from the discussion of the fiscal coordinator job duties. Motioned by Kotlowski/Babcock to approve splitting the fiscal coordinator position into 2 new positions; 1 part-time employee to work in the County Clerk's office, under the direction of the County Clerk, not to exceed 1200 hours per year; and 1 part-time employee to work in the Administrative & Finance office, under the direction of the Administrative Coordinator/Director of Finance, not to exceed 800 hours per year. Motion carried by roll call vote, 3 yes, 1 no, 1 excused. Voting yes, Grabarski, Kotlowski and Babcock. Voting no, Hamburg. Excused, West.

District Attorney's account #100.06.51310.145 should be \$0, not (\$3,949)

Next meeting date set for September 29th at 9:00 a.m.

Motioned by Kotlowski/Babcock to adjourn at 1:32 p.m. Motion to adjourn carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have been approved by the committee.

CP\ck

ADMINISTRATIVE & FINANCE MEETING MINUTES

Monday, September 29, 2014 9:00 a.m. Room A231

The meeting was called to order by Chairman West at 9:02 a.m. The meeting was properly noticed. Present: Babcock, Grabarski, Hamburg and West. Excused: Kotlowski. Also present: Wollin, Zander, Helgeson, Pierce, Cable, Fahrenkrug, Nickel, Kotlowski(Pat), Gervais and Phillippi.

Motioned by Grabarski/Hamburg to approve the agenda. Motion carried by unanimous voice vote.

Item #5: Discuss and/or act on bonding/refinancing, etc. Place back on October 1st, 2014 agenda for further discussion.

Item #6: Discuss and/or act on Schenck extension/rollover. Motioned by Grabarski/Hamburg to approve Schenck's extension/rollover removing preparation of form A (state financial report) and to approve JC Consulting to prepare cost allocation and prepare form A (state financial report). Motion carried by unanimous voice vote.

Item #8: Discuss and/or act on options relating to vacancy in Treasurer's Office. Motioned by Hamburg/Babcock to fill Treasurer's vacant part-time position of 960 hours per year. Motion carried by unanimous voice vote.

Present: Pat Kotlowski at 9:39 a.m.

Road construction discussions took place regarding CTH C, G, M, P and Z.

Motioned by Hamburg to designate road construction funding to something rather than just CTH P. No second. Motion failed.

Present: Edwards at 10:12 a.m.

Motioned by Hamburg to remove 8.3 million from bonding. Withdrew his motion.

Discussion regarding fairgrounds bonding took place, it was decided to request Jim Grabarski to attend the October 2nd, 2014 meeting.

Present: Gervais at 10:30 a.m.

Recess: Motioned by Hamburg/Grabarski to recess at 10:39 a.m. Motion carried by unanimous voice vote.

Reconvene: Committee was called back to order at 11:44 a.m. by Chairman West. All present.

Item #9: Discuss and/or act on vehicle for Emergency Management 2015 budget proposal.

Discussion regarding MABA (Mutual Aid Box Alarm System); employee can't respond to with a private vehicle. The committee didn't reinstate vehicle funding.

Item #10: Discuss 2015 Budget. Parks 100.41.55300.350 should be \$0.

The committee would like follow up/explanation on the following accounts:

240.38.54592.342

240.38.54592.343

240.38.54592.419

Motioned by Hamburg/Babcock to send Health and Human Services budget back to reduce by \$75,000/\$100,000 to be returned to County Clerk by Wednesday for committee on Thursday. Motion carried by unanimous voice vote.

The committee would like follow up/explanation on the following accounts:

100.18.52100.906

100.18.52100.326 \$20,000 (Vehicle lease) Is there a purchase/additional vehicle or has the lease amt increased? Do donations cover the K9 expenses.

Motioned by Grabarski/Hamburg to send Law Budget back and to reduce by \$40,000/\$50,000 to be returned to County Clerk by Wednesday for committee on Thursday. Motion carried by unanimous voice vote.

Upcoming agenda items:

Discuss and/or act on vehicle for Emergency Management 2015 budget proposal;

Discuss and/or act on bonding/refinancing, etc.;

Discuss and/or act on Document Indexing System.

Next meeting date set for October 1st, 2014 at 4:00 p.m.

Motioned by Hamburg/Grabarski to adjourn at 2:04 p.m. Motion to adjourn carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have not been approved by the committee.

ADMINISTRATIVE & FINANCE MEETING MINUTES

October 1, 2014 4:00 p.m. Room A231

The meeting was called to order by Vice-Chairman Grabarski at 4:03 a.m. The meeting was properly noticed. Present: Babcock, Grabarski, Hamburg and Kotlowski. Excused: West. Also present: Collins, Fahrenkrug, Sedlar, Pierce, Cable, Brent York, Nickel, Pat Kotlowski and Phillippi.

Motioned by Kotlowski/Hamburg to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Babcock/Hamburg to approve the minutes from September 8, 9, 19, 2014. Motion carried by unanimous voice vote.

Deviated to *Item #7: Discuss Parks budget 2015*. Reduce 100.44.56150.316 should be \$25,000; was \$30,000.

Discussed reduction of (AIS) Aquatic Invasive Species position hours. Request to have Paul Pisellini present for next meeting for further discussion on 9/2/14.

Present: West at 4:18 p.m. West took over as Chair.

Item #6: Discuss and/or act on bonds/refinancing. Motioned by Babcock/Hamburg to use \$8,350,000 for bonding for road construction. Motion carried by roll call vote, 4 yes, 1 no. Voting no, Grabarski.

Mike Harrigon to be present on Oct 13, 2014 for bonding presentation.

100.42.52750.350 should be \$5,000; was \$10,000

Recess: Motioned by Grabarski/Kotlowski to recess at 7:18 p.m.

Reconvene: Called back to order by Chairman West at 7:24 p.m. All present.

Item #7: Discuss Parks budget 2015. Discussion took place regarding the parks budget.

Item #8: Discuss 2015 Budget. Reviewed Administrative Budgets.

Identify upcoming agenda items:

Next meeting date set for October 2nd, 2014 at 4:00 p.m.

Motioned by Grabarski/Kotlowski to adjourn at 8:14 p.m. Motion to adjourn carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Recording Secretary

These minutes have not been approved by the committee

ADAMS COUNTY
BOARD OF ADJUSTMENT
MONTHLY MINUTES:
September 17, 2014

Chairman Bob Beaver called the Adams County Board of Adjustment meeting to order at 9:30 A.M. with the following members present; Tom Feller, Vice-Chair; Cathy Croke, Secretary; Bob Benkowski and Bob Krause. Others present were: Matt Bremer, representing Zoning Administrator Phil McLaughlin; and Cathy Allen, Recording Secretary. Was this meeting properly announced? Mr. Bremer stated that it was. Roll Call. Cathy Croke made a motion to approve the Agenda as noticed. Tom Feller seconded the motion. All in favor. Motion carried. Public Hearings: Thomas & Pamela Voss/Darryl & Linda Voss— Special Exception Permit request under Section 3-3.03 of the Adams County Comprehensive Zoning Ordinance and Section 10-5A.01 of the Adams County Shoreland Wetland and Habitat Protection Ordinance to allow the construction of a garage without a primary structure present on property located in Pt. of Gov't Lot 3, Section 34, Township 15 North, Range 7 East, Lot 3 of CSM 2896 on Fur Drive, Town of Jackson, Adams County, Wisconsin. Darryl and Linda Voss were present to explain that there is no room on the lot with the house and currently use the lot across the street for outdoor storage and would like to get those things inside. There are other lots in the area that have garages across the road also. They will locate the garage so that future owners will still have room for dwelling and septic placement. DNR had no comment. Discussion was held. Cathy Croke made a motion to grant the request as long as the proposed site plan is followed. Bob Benkowski seconded the motion. Roll Call: 6 – Yes. Motion carried. David & Carol Bartels – Variance request under Section 3-4.01 of the Adams County Comprehensive Zoning Ordinance and Section 3-2.00 of the Adams County Shoreland Wetland and Habitat Protection Ordinance to allow an addition with a deck to a residence at 53' to the Ordinary High Water Mark on property located in Pt. of Gov't Lot 2, Section 34, Township 15 North, Range 7 East, Parcel F & G at 362 Fur Drive, Town of Jackson, Adams County, Wisconsin. (Note: There will also be a vertical expansion of the existing dwelling with no part that will extend closer than 35' to the OHWM.) Jason Stroede, K & S Builders represented the owners. There were no objections from the Township or adjacent owners. The DNR stated that vertical expansion is allowed with a mitigation plan, but does not feel that there is enough justification provided to allow the addition and deck. Mr. Stroede presented a new map and pictures of the existing building to the Board explaining that his initial measurement from the Ordinary High Water Mark was inaccurate. The closest point of the existing attached deck is 43' to the O.H.W.M. Mr. Stroede stated that he discussed the septic situation with a sanitary installer and was told that the existing system would pass for a three bedroom home, which is what this home will be when additions are completed. Discussion was held. Bob Benkowski made a motion to grant a Variance to the setback, but with the footprint of the addition no closer than 63' to the Ordinary High Water Mark. Cathy Croke seconded the motion. Roll Call: 5 – Yes. Motion Carried.

Chairman Beaver closed the Public Hearing portion of the meeting.

Minutes: Cathy Allen presented the Board with the minutes from the August 20, 2014 meeting for their review. Bob Benkowski made a motion to approve the minutes as presented. Cathy Croke seconded the motion. All in favor. Motion carried.

Correspondence: None.

Board of Adjustment
Meeting Minutes
September 17, 2014
Page #2

The next Board of Adjustment Meeting will be October 15, 2014 at 9:30 A.M.

Cathy Croke made a motion to adjourn. Bob Krause seconded the motion. All in favor. Motion carried.

ADJOURNED: 10:30 A.M.

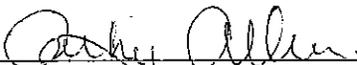
Bob Beaver, Chair

Tom Feller, Vice-Chair

Catherine Croke, Secretary

Bob Krause

Robert Benkowski



Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE BOARD.

Called to Order by Vice Chairman Stuchlak at 6:00 p.m.
The meeting was properly announced.
There was a Moment of Silence followed by the Pledge of Allegiance.

Roll Call of Supervisors: Dist. #01-Mark Hamburg; Dist. #02 Rocky Gilner; Dist. #03-Larry Babcock; Dist. #05-Jerry Kotlowski; Dist. #06-Barb Morgan; Dist. #07-Joseph Stuchlak; Dist. #08-Robin Skala; Dist. #09-Dan Wysocky; Dist. #10-Jake Roseberry; Dist. #11-Robert Eggebrecht; Dist. #13-Florence Johnson; Dist. #14-Marjorie Edwards; Dist. #15-Jack Allen; Dist. #16-Robert Grabarski; Dist. #17-Lori Djumadi; Dist. #19-Dave Repinski; Dist. #20-Paul Pisellini. Excused: Dist. #04-Larry Borud; Dist. #12-Heidi Roekle; Dist. #18-John West.

Motioned by Repinski/Kotlowski to approve the agenda. Motion carried by unanimous voice vote.
Motioned by Eggebrecht/Wysocky to approve the August 12 & August 19, 2014 minutes. Motion carried by unanimous voice vote.

Public Participation: None

Claims: None

Correspondence: None

Appointments: Motioned by Edwards/Morgan to appoint Bob Goff, from WCWI-FM, Wis. 106 Radio to the LEPC; and appoint Jack Grignano to replace Jim Kane on Veterans Service Commission. Motion carried by unanimous voice vote.

Unfinished Business: None

New Business: None

Present: Roekle present at 6:04 p.m.

Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Repinski, Roekle, Roseberry, Johnson, Stuchlak and Wysocky.

Reports and Presentations: Audit 2014 presentation was given by Amber from Schenck S.C. A handout report from Daric Smith (RIDC) was submitted. Nickel gave a presentation on the Parks Department. Djumadi gave an update on the Ad Hoc Organizational Structure meetings.

Resolutions:

Res. #108: Motioned by Kotlowski/Eggebrecht to adopt Res. #108-14 To Sell County Advertised Property Parcel #201-730. Motioned by Repinski/Djumadi to amend Res. #108-14 line #22 by striking ~~transfer~~ and inserting *recording*. Motion to amend Res. #108-14 carried by roll call vote, 18 yes, 2 excused. Excused, Borud and West. Motion to adopt amended Res. #108-14 carried by roll call vote, 18 yes, 2 excused. Excused, Borud and West.

Res. #109: Motioned by Roekle/Pisellini to adopt Res. #109-14 to request the state DNR to require an environmental impact statement and proof of financial responsibility from Enbridge Energies prior to approval of a permit to authorize trebling the volume of oil that can be conveyed through the Line 61 pipeline. Motion to adopt Res. #109-14 carried by roll call vote, 17 yes, 1 no, 2 excused. Voting no, Roseberry. Excused, Borud and West.

Res. #110: Motioned by Pisellini/Roekle to adopt Res. #110-14 to establish non-lapsing account number 100.44.48500 for receipts and account number 100.44.54606.305 for disbursement for Adams County Land and Water donations to be used for AIS. Motion to adopt Res. #110-14 carried by roll call vote, 18 yes, 2 excused. Excused, Borud and West.

Res. #111: Motioned by Grabarski/Kotlowski to adopt Res. #111-14 to support the goals of Juror Appreciation Month. Motion to adopt Res. #111-14 carried by roll call vote, 18 yes, 2 excused. Excused, Borud and West.

Res. #112: Motioned by Johnson/Hamburg to adopt Res. #112-14 to approve out-of-state travel and accommodations for the Highway Patrol Superintendent to Orange City, Iowa for two days during the month of October or November of 2014. Motion to adopt Res. #112-14 carried by roll call vote, 18 yes, 2 excused. Excused, Borud and West.

Res. #113: Motioned by Repinski/Babcock to adopt Res. #113-14 to appoint the County Surveyor for a two-year term. Motion to adopt Res. #113-14 carried by roll call vote, 18 yes, 2 excused. Excused, Borud and West.

Ordinances:

Ord. #12: Motioned by Morgan/Wysocky to enact Ord. #12-14 to rezone two parcels of land (approx. 42.49 acres) located in the SE ¼, NE ¼, and NE ¼, SE ¼, Section 36, Township 14 North, Range 7 East on State Road 23, Town of New Haven, Adams County, Wisconsin, from an A1 Exclusive Agriculture District and R1 Single Family Residential District to an A3 Secondary Agricultural District, owned by Vera M. Thomm. Motion to enact Ord. #12-14 carried by roll call vote, 18 yes, 2 excused. Excused, Borud and West.

Ord. #13: Motioned by Gilner/Wysocky to enact Ord. #13-14 to rezone a portion of a parcel of land (approx. 5 acres) located in the NW ¼, SE ¼ Section 8, Township 14 North, Range 6 East on State Road 13, Town of Dell Prairie, Adams County, Wisconsin, from an A1 Exclusive Agriculture District to a B1 Rural Business District, owned by Virgil Pumputis. Motion to enact Ord. #13-14 carried by roll call vote, 18 yes, 2 excused. Excused, Borud and West.

Ord. #14: Motioned by Repinski/Gilner to enact Ord. #14-14 to rezone a portion of a 33.072 acre parcel (0.7 and 1.3 acres) located in Pt. of the NW ¼, NW ¼ & Pt. SW ¼, NW ¼ Section 7, Township 15 North, Range 6 East, Town of Springville, Adams County, Wisconsin, from an A1-15 Exclusive Agriculture District to an R1-LL Single Family Residential District, owned by Michael & Bethany Kluesner. Motion to enact Ord. #14-14 carried by roll call vote, 18 yes, 2 excused. Excused, Borud and West.

Ord. #15: Motioned by Morgan/Eggebrecht to enact Ord. #15-14 to rezone a portion of a 4.899 acre parcel located in the NW ¼, Section 7, Township 15 North, Range 6 East at 3126 State Road 13, Town of Springville, Adams County, Wisconsin, from an R2 Rural Residential District to an R1-LL Single Family Residential District and a portion to an A3 Secondary Agriculture District (1.3 acres), owned by Lonnie K. Kluesner. Motion to enact Ord. #15-14 carried by roll call vote, 18 yes, 2 excused. Excused, Borud and West.

Denials: None

Petitions: None

Motioned by Repinski/Johnson to approve claims. Motion carried by unanimous voice vote.

Motioned by Grabarski/Djumadi to approve Per Diem and Mileage. Motion carried by unanimous voice vote.

Motioned by Johnson/Roekle to have the County Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

The next meeting date will be October 21st, 2014 at 6:00 p.m.

Motioned by Roekle/Djumadi to adjourn at 6:55 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Adams County Clerk

These minutes have not been approved by the committee.

CP\ck

**Executive Committee Meeting
September 9, 2014 – 9:00 a.m.
Adams County Courthouse, Conference Room A-260**

Minutes

Joe Stuchlak, Chair, called the meeting to order at 9:00 a.m. The meeting was properly announced.

Pledge of allegiance.

Committee members present: Joe Stuchlak, Larry Babcock, Florence Johnson, and Jack Allen. John West was excused.

Others present: Kenneth M. Wagner, Corporation Counsel; Marcia Kaye, Personnel Director; and Diane M. Heider, Recording Secretary; Mariah Soderling; Thomas Charles; Wally Sedlar; UWEX employees.

Motion by Allen, seconded by Babcock to approve the Agenda. Motion carried by unanimous vote.

Motion by Babcock, seconded by Johnson to approve Minutes of the August 12, 2014 Executive Committee meeting. Motion carried by unanimous vote.

There was no public participation.

Correspondence: Waugh letter dated 8/15/14 and Kaye letter dated 8/19/14. Waugh was not present. Discussion. Johnson recapped actions by both committees in filling the two positions at UWEX. Everything was done openly and pursuant to County policy. The Committee directed Stuchlak to speak with Waugh.

Motion by Allen, seconded by Babcock to approve an exception to the County's Catastrophic Leave Policy for an HHS employee. Discussion. Motion carried by unanimous vote.

Discussion regarding developing county policies for administration of the WIPFLI study.

HHS appeals on position placement have not yet been addressed. Allen would like Kaye and someone other than the Committee to review. Kaye has some money in her budget to refer some HHS positions to WIPFLI, but not all.

Kaye asked the Committee's direction regarding retroactive pay for those positions approved for reclassification as of January 1, 2014. One position has already been granted retroactive pay to January 1, 2014 because the increase was included in the department's 2014 budget. Kaye is to provide a report of the financial impact of retroactive pay for the remaining reclassified positions for discussion and possible action by Executive Committee in October.

These minutes have not been approved
Specifics of meetings are provided pursuant to 3/18/14 County Board Rules, Appendix Three.

P36 Motion by Allen, seconded by Johnson to revise Resolution 30-2014 - Reclassification Policy Document Number Six, Section 1.01 D., to require that all requests for reclassification be submitted to the Personnel Director for presentation to the Executive Committee in the month of May; that approved changes shall take effect on January 1st of the following year; and that all conflicting language therein be rescinded. Motion carried by unanimous vote. Approval of Resolution is to be placed on the October Executive Committee Agenda.

Kaye asked the Committee's direction for setting and advertising starting pay for new hires for the remainder of 2014. Discussion. Kaye was directed to use the WIPFLI wage structure for new hires through the end of the year.

Kaye asked the Committee's direction on aging the WIPFLI study for 2015- whether it should be aged by the Consumer Price Index, or by some other method? Based on discussion at Admin & Finance, the County Clerk instructed her staff to use a "placeholder" percentage figure for budgeting purposes only. The County Board minutes should be reviewed for clarification. Kaye was requested to bring proposed aging information forward in the October Executive Committee Meeting.

Motion by Johnson, seconded by Allen to recess at 10:03 a.m. Meeting reconvened at 10:07 a.m.

Corporation Counsel gave a verbal report of activities including department representation, court actions, case load and office management. Discussion of the possible impact of the next judicial race. Discussion regarding a Public Health violation in Strongs Prairie. Attorney Wagner will review the remedies available under the ordinance.

The Personnel Director distributed a handout and presented her monthly report. The health risk assessment was well attended with the exception of one employee. Kaye and Wagner discussed the pending appeal period for the recent decision on domestic partnership law. A UWEX department head will need to be appointed upon the retirement of Don Genrich.

Motion by Allen, seconded by Babcock to approve Vouchers. Motion carried by unanimous vote.

Action items for next meeting:

- Discuss and/or act on retroactive pay effective January 1, 2014 to employees who were reclassified.
- Discuss and/or act on Resolution to Revise Resolution 30-2014 – Reclassification Policy Document Number Six to include specific deadline dates.
- Discuss and/or act on aging of WIPFLI study for 2015.
- Discuss and/or act on developing County policies for administration of WIPFLI study.

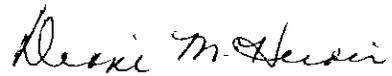
The next meeting is scheduled for October 14, 2014 at 9:00 a.m.

These minutes have not been approved
Specifics of meetings are provided pursuant to 3/18/14 County Board Rules, Appendix Three.

Motion by Allen, seconded by Babcock to adjourn the meeting at 10:34 a.m. Motion carried by unanimous vote.

P37

Respectfully submitted,



Diane M. Heider
Recording Secretary

These minutes have not been approved
Specifics of meetings are provided pursuant to 3/18/14 County Board Rules, Appendix Three.

**Adams County Health & Human Services and
Veterans Service Board Meeting Minutes
Health & Human Services Building – September 5, 2014**

The Adams County Health & Human Services and Veterans Service Board meeting was called to order by Chairperson Heidi Roekle at 9:00 a.m.

Roll Call of Board Members: Heidi Roekle, Teresa Harvey-Beversdorf, Fran Dehmlow, Jack Allen, Rocky Gilner, Robert Grabarski, Deb Johnson-Shuh. Absent excused: Lori Djumadi.

Health & Human Services Staff: Diane Cable, Diane Osborn, Sherrie Manning, Donna Richards, Kelly Oleson, Cindi Flynn, Sarah Grosshuesch, Wendy Pierce, Tom Charles, Ruth Horndasch.

Veterans Services Staff: Steve Dykes

Visitors: Ken Wagner, Corporation Counsel

Motion was made by Grabarski / Johnson-Shuh to approve Agenda in compliance with Open Meetings Law. Motion carried by UVV.

Motion was made by Allen / Gilner to approve the July 25, 2014 & August 11, 2014 minutes as submitted. Motion carried by UVV.

Public Comment – none

Correspondence – State Department of Health Services commended HHS Public Health Division for the 140 Review. The State will bring the 140 Review certificate to the October County Board Meeting. Chairperson Roekle read the letter of commendation for services by Richard Haase, Columbia County Veteran's Service Officer, for the great job that Veterans Service Officer Dykes has been doing as the interim Veterans Service Officer for Adams County.

Announcements – none

Veterans Service

1. *Review and approval of July 2014 Veterans Service vouchers and financial report.* A brief discussion was held and a motion was made to approve the July 2014 Veterans Services Vouchers and Financial Report by Grabarski / Harvey-Beversdorf. Motion was carried by UVV.

Health & Human Services Board Meeting Minutes – September 5, 2014

2. *Veterans Service Officer's report.* Veterans Service Officer Dykes updated the HHS Board on the great success of the Benefit Fair that was held at the Community Center and expressed his gratitude to the Adams County Staff for all the support that was provided. Dykes noticed an increase of clients since the fair and would like to see the fair become an annual event. Dykes also informed the HHS Board on the success of the volunteers for transporting vets.

Veterans Service Officer Dykes requested to be dismissed at 9:20am

Health & Human Services

1. *Review and approval of July 2014 Health & Human Services vouchers and financial report.* A discussion was held and Supervisor Grabarski asked for the financial reports to be condensed. A motion was made to approve the July 2014 Health & Human Services vouchers and financial report by Allen / Johnson-Shuh. Motion was carried by UVV.
2. *Director's Report by HHS Director Diane Cable.* A written report was submitted to the Committee prior to the meeting. A brief discussion was held and an update was given on the recent joint meeting that was held with the Adams Friendship school district and from our Behavioral Health and Children and Families Staff. The HHS Board was reminded of the Suicide Prevention Walk that will be held on Saturday, September 13 and of the Wellness Fair that is coming up in October.
3. *Administration –* Recommendations for the citizen position, vacated by Dr. Hatton, will be held at the October HHS Board meeting due to Dr. Olson's unavailability.
4. *Administration –* Discussion was held on the previously non-budgeted FTE Behavioral Health Services Supervisor position to oversee and supervise the CCS program. A motion was made to accept the request for the Behavioral Health Services Supervisor position by Allen / Harvey-Beversdorf. Motion carried by UVV.
5. *Children and Families –* Discussion was held on the request for the previously non-budgeted FTE Children and Family Services position to oversee and supervise child welfare services. A motion was made to accept the position request by Allen / Johnson-Shuh. Motion carried by UVV.
6. *Public Health –* A presentation was given by Public Health Officer Grosshuesch regarding the Environmental Health Complaint of 1954 S. Cypress Drive, Arkdale, WI, township of Strongs Prairie, Wisconsin. Corporation Counsel, Ken Wagner explained the Public Health obligations. Discussion was held and a motion was made to continue moving forward with the legal steps to clean up the health hazard at this location and to

bring back estimates of clean-up costs to the HHS Board at the next meeting by Allen / Gilner. Motion carried by UVV.

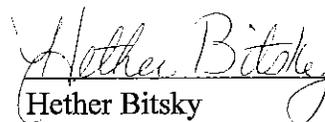
7. *Long Term Support* – HHS Director Cable presented a letter to the HHS Board for approval to send to the State regarding the Family Care intent. A brief discussion was held and motion was made to approve the letter and for the letter to be sent to the State by Harvey-Beversdorf / Dehmlow. Motion carried by UVV.
8. *Practical Cents* – Practical Cents Supervisor Manning, explained to the HHS Board the need for a new dishwasher and what a great opportunity for job training the dishwasher will be for clients. A discussion was held and a motion was made for the purchase and installation of a dishwasher at the Practical Cents Store by Allen / Harvey-Beversdorf. Motion carried by UVV. Supervisor Grabarski opposed the motion.
9. *Administration* – A discussion was held and a presentation was given by Support Services Supervisor Horndasch regarding the need for the HHS Department to pursue a credit card for the Department. A motion was made to move forward to discuss with Administrative/Finance Committee to pursue a credit card for the HHS Department by Gilner / Johnson-Shuh. Motion carried by UVV. Supervisor Grabarski opposed the motion.
10. *Administration* – HHS Director Cable reported the 5 year plan progress to the HHS Board and how the management team will be meeting again in the near future to continue process on the plan. Cable will have an update for the Board at the October Board Meeting.
11. *Administration* – An update was given to the HHS Board by HHS Director Cable on the HHS budget that was submitted in response to the passage of the WIPFLI wage structure, budget revision request from AC/DOF office, and the proceeding with the replacement of recommended positions in the WIPFLI Wage Structure.

Next Regular Meeting Date – Friday, October 3, 2014 @ 9:00 a.m.

Motion to adjourn at 11:05 a.m. by Dehmlow / Gilner. Motion carried by UVV.


 Heidi Roekle – Chairperson

Minutes respectfully submitted by Hether Bitsky.


 Hether Bitsky

HHS BOARD MINUTES
Tuesday, September 23, 2014 9:00 AM
Courthouse Room A231

Meeting was called to order by Chair Roekle at 9:05 a.m. The meeting was properly noticed.

Members present: Jack Allen, Rocky Gilner, Lori Djumadi, Heidi Roekle and Joe Stuchlak for Bob Grabarski.

Motion by Gilner, seconded by Allen to Approve agenda. MCVV

Motion by Djumadi, seconded by Gilner to convene in closed session per Wis. Stats. §19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Discuss and/or act on conducting interviews for the position of County Veterans Service Officer. MCVV, unanimous.

Motion by Stuchlak, seconded by Allen to recess for lunch at 11:50 a.m. MCVV, unanimous.

Motion by Stuchlak, seconded by Allen to reconvene in closed session at 1:00 p.m. MCVV, unanimous. All committee members present previously returned.

Motion by Allen, seconded by Gilner to recess for break at 3:00 p.m.. MCVV, unanimous.

Motion by Stuchlak, seconded by Allen to reconvene in closed session at 3:15 p.m. MCVV, unanimous. All committee members present previously returned.

Motion by Allen, seconded by Gilner at 4:15 p.m. to reconvene in open session per Wis. Stats. §19.85(2), to consider and vote on appropriate matters. MCVV, unanimous.

Set next meeting date of Monday, September 29, 2014 at 9:00 a.m. in Room A260 to continue conducting interviews.

Motion by Allen, seconded by Djumadi to Adjourn at 4:15 p.m. MCVV.

Marcia Kaye
Acting Recording Secretary

Minutes approved and submitted on October 3, 2014



Heidi Roekle - Chairperson

HHS BOARD MINUTES
Monday, September 29, 2014 9:00 AM
Courthouse Room A260

Meeting was called to order by Chair Roekle at 9:00 a.m. The meeting was properly noticed.

Members present: Jack Allen, Lori Djumadi, Heidi Roekle, Marge Edwards substituting for Rocky Gilner, and Joe Stuchlak representing Executive Committee and substituting for Bob Grabarski.

Motion by Allen, seconded by Edwards to Approve agenda. MCVV

Motion by Allen, seconded by Stuchlak at 9:01 a.m. to convene in closed session per Wis. Stats. §19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Discuss and/or act on conducting interviews for the position of County Veterans Service Officer. MCVV, unanimous.

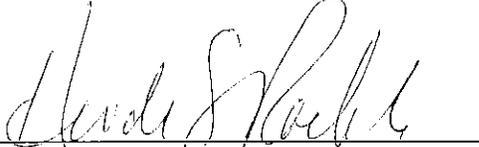
Motion by Allen, seconded by Stuchlak at 10:00 a.m. to reconvene in open session per Wis. Stats. §19.85(2), to consider and vote on appropriate matters. MCVV, unanimous.

Motion by Allen, seconded by Djumadi to offer Stephen Dykes the Adams County CVSO position at a rate of \$22.42 per hour, per the WIPFLI study, with a designation of Colin Moten as the 1st alternate for the position, per Adams County policy. MCVV, unanimous.

Motion by Allen, seconded by Djumadi to Adjourn at 10:05 a.m. MCVV.

Marcia Kaye
Acting Recording Secretary

Minutes approved and submitted on October 3, 2014



Heidi Roekle - Chairperson

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

P43

**THURSDAY, SEPTEMBER 11, 2014 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock ~ Chairperson
Florence Johnson ~ Vice-Chairperson
Jake Roseberry
Dan Wysocky

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner, Joe Seis, Bob Buerger
and Everett Johnson.

MEMBER ABSENT: Mark Hamburg ~ Excused

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, September 11, 2014.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, ROSEBERRY AND WYSOCKY. MEMBER ABSENT: HAMBURG ~ EXCUSED.

APPROVAL OF AGENDA: *Motion by Johnson to approve the Agenda as presented, second by Roseberry. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (AUGUST 14, 2014): *Motion by Wysocky to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for August 14, 2014 Regular Monthly Meeting, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

- Highway Committee did recognize Joe Seis, his concern was the drainage ditch on County Road J. Highway Department will be mowing the ditch and this item will be placed on the October Committee Meeting Agenda.

WISCONSIN ACT 377 (IOH) IMPLEMENTS OF HUSBANDRY: Highway Committee discussed the Wisconsin Act 377 and Highway Commissioner was instructed to gather all information that is available and place this topic on the October Highway Committee Meeting Agenda.

BONDING ~ ADMIN FINANCE COMMITTEE: Highway Commissioner received an email from the Administrative and Finance Committee asking for projects that could be submitted for bonding, as it could be advantageous for the county to look at additional bonding for capital projects. Highway Committee reviewed the four projects that were submitted, no action taken at this time.

2015 HIGHWAY BUDGET: Highway Commissioner informed the Committee that the 2015 Highway Budget was reviewed by the Administrative & Finance Committee and no changes were made.

REVIEW & ACT ON COUNTY ROAD P ENGINEERING SERVICE

AGREEMENT: The Highway Committee and Commissioner discussed and reviewed the County Road P Engineering Service agreement that was submitted by Ayres Associates for an amount of \$188,500.00, which includes \$3,000.00 for wetland delineations. *Motion by Wysocky to approve the Ayres Associates*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
SEPTEMBER 11, 2014 ~ 9:00 A.M.**

Agreement for County Road P Engineering Services as presented for the amount of \$188,500.00, second by Roseberry. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW & ACT RESOLUTION TO RECOGNIZE ROLAND JENSEN FOR HIS YEARS OF SERVICE TO ADAMS COUNTY: Roland Jensen submitted a letter of resignation to the Highway Commissioner stating that October 1, 2014 will be his last day of work. *Motion by Wysocky to approve, sign and forward to County Board a Resolution Recognizing Roland Jensen for his 29 Years of Service to Adams County, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

HIGHWAY SAFETY ROADEO: Highway Commissioner informed the Committee a Safety Roadeo is being planned to be held in Juneau County at a date yet to be determined in October. Adams, Juneau and Wood County Highway Department Employees will participate in this safety training.

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Mowing right-of-ways
- Patching
- Painting
- Seal Coating in Portage County
- Crack Filling STH 13 PBM (Performance Based Maintenance) Project
- CTH G Construction

FINANCIAL REPORT: *Motion by Johnson to approve the August 2014 Financial Report as audited, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. *Motion by Johnson to approve the Monthly Check Summary report as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- Wisconsin Act 377 (IOH) Implements of Husbandry
- County Road A ~ Drainage Concerns
- County Road J ~ Drainage Ditch

SET NEXT MEETING DATE AND ADJOURN: *Motion by Johnson, second by Wysocky, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, October 9, 2014 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 11:15 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

LAND & WATER CONSERVATION COMMITTEE MEETING

**September 8, 2014 – 1:00 P.M.
CONFERENCE ROOM A-260**

Minutes

The meeting was called to order by Chair Stuchlak at 1:00pm. Pledge of Allegiance was conducted. Harrison stated that the meeting was properly announced.

Present: Joe Stuchlak; Heidi Roekle; Barb Morgan; Dan Wysocky; Onie Karch; Paul Pisellini; Kevin Bork Wally Sedlar; Michelle Harrison, Chuck Sibilsky (arrived 1:40pm) and Ken Wagner (arrived 1:50pm) were all present. Concerned citizens: Don Fornasier, Richard Matzke, Jim Kocinski, Bill Euclide, Dave Foss, Melissa Niemerg

Motion by Roekle/Morgan to approve the agenda.

Motion by Karch/Wysocky to approve the minutes of August 11, 2014. Motion carried by unanimous vote.

Public participation as we go.

Wildlife Abatement and Claims- none

Report on NRCS – Michelle Komiskey gave an update on programs for Fiscal 2014. Four new funded projects in Adams County totaling \$20,440.00

Report on WNDR- none

Report on L&WC department activities- report was in committee packet.

Report on Central Wisconsin Windshed Partners- Wysocky reported that he attended the meeting at Hancock. He stated that they completed 15 miles of windbreak with the majority at Heartland farms. He stated that there is still a fall project that will complete another 2 miles.

Report on Golden Sands Resource Conservation and Development- Stuchlak will be attending next month's meeting.

Report on USDA Farm Services Agency- Bork will be attending next month's meeting.

Report on Duck Creek Activities- Bill Euclide reported that the meeting was held at the Castle Rock Dam Bait shop. (Joe Stuchlak thanked the group for having the meeting at this location) The group will be having two key speakers at their next meetings; Allison Werner from Lake Alliance and Tracy Haynes, the director of Wetlands of Wisconsin. All are welcome to attend. The DNR posted a stream monitoring sign at Duck Creek and 11th Ave—a state wide grant made this project possible.

Financial report- none

Citizen Dave Foss would like to discuss Easton lake water quality concerns. Dave Foss spoke to the committee about how bad the water quality at Easton Lake is. He stated that there is an overpopulation of Carp, dredging issues in the shallow waters, dam issues and the lack of frogs. He would like to donate property for a park as a memorial to his wife; however he will not do this because the water quality is so poor. He stated that he wants something done immediately. Stuchlak stated that there is meeting set for November 8, 2014 at

THESE MINUTES HAVE BEEN APPROVED

P46

10:00am with Jennifer Bergman, Fish Biologist and Scott Provost, Water Resources Specialist at the Town Hall in Easton.

Discuss and/or act on the Big Roche a Cri Lake Association request. Richard Matzke, Lake Association President explained that this is a “dead issue” now and the request to have the maximum lake levels raised can be taken off the table. As soon as the lessee has the dam operable by computer the lake levels will be consistently higher with less fluctuation. Currently the lessee is making some changes that require the water level to be dropped to the lowest of the operating range so the Big Roche a Cri Lake Association sent out a post card to the lakefront property owners to notify them that the levels will be low. The association is requesting to be reimbursed for the cost of sending the post cards out. Stuchlak stated to add this item to the next agenda.

Discuss and/or act on Enbridge Resolution. Discussion occurred. Motion made by Roekle/Morgan to accept the resolution to support a full environmental assessment of Enbridge Line 61 Expansion and increase public input. Motion carried unanimously.

Discuss and/or act on resolution to establish a non-lapsing account for donations. Discussion took place. Motion made by Bork/Karch to accept the resolution to create a non-lapsing account for donations.

Discuss and/or act on canceling a SWRMP cost share agreement #2013-04 with Mary Jo O'Donnell and John Angley. Sibilsky presented to the committee that this project was carried over from 2013 cost share money and the owners listed have a signed contract but are not proceeding with the project. He has stated that the 2013 money has been used therefore we need to cancel this contract and offer a 2014 cost share of \$5,000 to repair a 100ft of shoreline at Castle Rock; however there will be a November 1, 2014 deadline to have the work completed. A certified letter would be sent indicating this information. Motion made by Morgan/Roekle to follow the advice and suggestions that Sibilsky has presented.

Communications: Pontoon & Politics was attended by Stuchlak, Pisellini, Karch and Sedlar. Great discussion took place. A total of 5 counties attended. DATCP update was handed out. Fornasier stated that Tri-lakes now has a website which sends out e-alerts. He stated that if we have any communications to send out to let them know. Morgan gave handouts to committee about tree information. Ken Wagner presented to the committee that the current resolution in regards to the high capacity wells for bottling companies is a resolution that just states that the county board is not in favor for a company to do this in our county. He said that he would look into it to see if we could have an ordinance to stop a company from bottling water. The committee gave him the go ahead to continue to look into this. Sedlar gave an update about the repairs that will be needed at Lake Arrowhead and Lake Sherwood—the repairs will be every bit of \$75,000 for each dam. The committee will need to recommend that the budgeted money for 2014 will need to be carried over into 2015 for these repairs, plus additional money to be budgeted.

Items for next meeting: Discuss and/or act on the Big Roche a Cri Lake Association request to get reimbursed for mailing of postcards.

The next meeting is October 13, 2014 at 1pm possible location: Lake Arrowhead or Lake Sherwood to tour the dam

Motion by Roekle/Morgan to adjourn at 2:10pm. Motion carried by unanimous vote.

Michelle Harrison

Respectfully submitted,

Michelle Harrison

Recording Secretary

THESE MINUTES HAVE BEEN APPROVED

**Adams County Library
Board Minutes
08/25/14**

The meeting was called to order by President Mary Nelson at 1:00 p.m. Present were Challoner, Heideman, Nelson, Edwards, Townsend, and Director Wavrunek. Peterson and Kreten was an excused absence.

President Nelson verified that the meeting was properly announced.

Motion to approve the agenda was made by Townsend 2nd by Heideman. **Motion carried.**

Public input was invited. No one from the public was present.

Recommended Actions: minutes, bills and financial report:

Motion to approve the July minutes was made. Motion made by Townsend, 2nd by Heideman to approve. **Motion carried.**

Motion to approve the July 2014 financial report was made by Heideman and 2nd by Edwards. **Motion carried.**

Recent bills were distributed for initialing & reviewing. There was no discussion.

Communications and Reports:

There were no communications or reports.

South Central Library System report:

Nelson had no report. SCLS has not met since the last Board meeting.

Director's Report:

- Jeff reported that library circulation is down about 8% for July. Other libraries are also experiencing a drop in circulation. About 80% of the total circulation was books checked out from our own library, not interlibrary loans. We are lending out 2 1/2 times what patrons are borrowing.
- Jeff submitted the budget for year 2015. All board members present have signed it. No feedback as yet.
- Amazon book sales have been going well. The current Experience Works program person has resigned. We will need to get someone else to take over the Amazon book sales. If we can't find a replacement soon we will shut down the book store for a while.
- Discussion was held on revising the library DVD loan policy. Jeff and staff will do a survey as to how many movies are being checked out and when. Jeff had received an anonymous complaint regarding wait time to check out books when numerous dvd's are being checked out by others. DVD policy topic will be put on the October agenda for further discussion or action as Jeff will not be able to attend the September meeting.

A **motion** was made by Mary Nelson and seconded by Challoner to postpone until the October meeting any further action or discussion of the DVD policy. **Motion carried.**

- **Book Sale and Bake Sale:** Revenue from the 2014 annual bake and book sale was a total of \$576.00. \$225.00 from the bake sale and \$351.00 from the book sale.
- Received an e-mail from the Adams County District Attorney that the trial scheduled for library material theft has been postponed until October 17, 2014.

Identify possible upcoming items for future meetings:

- A. Amazon book sales
- B. Circulation Report
- C. Budget
- D. SCLS report
- E. Update on poetry box

The next Adams County Library Board meeting will be on September 22, 2014 at 1:00 p.m.

Meeting was adjourned at 2:00 p.m. **Motion** was made by Heideman and 2nd by Townsend. **Motion carried.**

Respectfully submitted:

Kathleen Challoner

Kathleen Challoner
Secretary

Adams County Local Emergency Planning (LEPC) Committee

Monday, August 18, 2014, 9:30 a.m.

Community Center Building, Conf. Rm. 103

P49

A meeting of the Adams County Local Emergency Planning Committee (LEPC) was held on Monday, August 18, 2014, in Conference Room 103, at the Adams County Community Center. Deputy County Clerk Barb Waugh called the meeting to order. The meeting was properly noticed.

Roll Call - Members present: Bob Eggebrecht, County Board Supervisor; John Frantz, Chief, Rome Fire Dept.; Sam Wollin, Sheriff; Terry Fahrenkrug, Chief Deputy; Chris Saloun, Public Health; Pat Kotlowski, Highway Commissioner; Darcie Beckman, Times Reporter; Jeff Rogers, ARES/RACES and Jane Gervais, Emergency Management Director. Members not present: Scott Switzer, Moundview Memorial Hospital; Dawn Miller, Allied Cooperative; Marc Sass, DNR and Bob Goff, Wis. 106 Radio; and Katie Gaynor, Red Cross. Others present: Enbridge representatives – Becky Haase, Public Affairs and Shelly Iliff, Public Awareness Coordinator.

Motion by Frantz/Saloun to approve the agenda. Motion carried.

Deputy County Clerk Barb Waugh called for nominations for Chair. **Motion by Gervais/Beckman to appoint John Frantz as Chair.** Deputy County Clerk Barb Waugh called for any other nominations three times. No other nominations. Deputy County Clerk Waugh closed nominations. **Motion carried.** John Frantz was unanimously appointed as Chair.

Chair Frantz called for nominations for Vice-Chair. Frantz nominated Sheriff Sam Wollin as Vice-Chair. **Motion by Frantz/Gervais to appoint Sheriff Sam Wollin as Vice-Chair.** Chair Frantz called three times for any other nominations. No other nominations. **Motion carried.** Sam Wollin was unanimously appointed as Vice-Chair.

Chair Frantz called for nominations for Secretary. Wollin nominated Jane Gervais as Secretary. **Motion by Wollin/Eggebrecht to appoint Jane Gervais as Secretary.** Chair Frantz called three times for any other nominations. **Motion carried.** Jane Gervais was unanimously appointed as Secretary.

Motion by Beckman/Saloun to approve the minutes of the March 10, 2014, meeting. Motion carried.

Public Input. No public input.

LEPC Bylaws, Review of and any Recommendations. Gervais recommended the following changes: Page 1 – add new Chairperson, page 2 under Location and Characteristics, add, “in the Town of Strong Prairie” to the sentence regarding Union Pacific Railroad entering and exiting the county. Since the Town of Jackson is listed as where it enters the County, it should also state the Township where it exits the County. Page 4, under the Secretary section, remove the word “regular” in the second sentence. **Motion by Eggebrecht/Rogers to approve the recommended changes to the Bylaws. Motion carried.**

LEPC Membership, Review and Act on Recommendations for Appointment. Gervais recommended that Bob Goff, from WCWI-FM, Wis. 106, be added to the membership list to represent the radio station. He will be replacing Nick Segina. Public Safety & Judiciary approved the appointment at their August 13, 2014, meeting. In April, County Board Supervisor

P50

Bob Eggebrecht was appointed by the County Board to sit on the Committee. **Motion by Wollin/Eggebrecht to approve the appointment of Bob Goff to the LEPC Committee and forward the appointment on to Committee for Appointments and to County Board. Motion carried.**

Review/approval of off-site Plans for Facilities with Extremely Hazardous Chemicals.

Gervais explained revisions made to the EPCRA Offsite Plans for three facilities: Gary Bula Farms, Wilbur Ellis and Allied Cooperative. **Motion by Wollin/Eggebrecht to approve the off-site facility plans. Motion carried.**

2014 EPCRA Computer and Equipment Grant Status. Gervais received checks in the amounts of \$9,200.00 & \$20.00 from the State for the EPCRA Computer & Equipment Grant Reimbursement.

2014 1st half Emergency Planning and Community Right to Know Act (EPCRA) Grant Reimbursement. Gervais received the grant reimbursement from the State in the amount of \$3,297.00. This reimbursement is for the 1st half Plan of Work which runs from October 1, 2013 to March 31, 2014.

Discuss HazMat Team Member Recruitment. Gervais attended the HazMat monthly meeting in Juneau County and there was discussion about membership, attendance at the meetings, training competencies, and recruitment of new members. An ad was placed in the local newspaper regarding the HazMat team and recruitment information.

Discuss Hazardous Materials Emergency Preparedness Planning Sub-Grant Award.

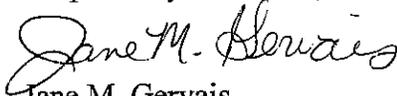
Gervais applied for a Hazardous Materials Emergency Preparedness Planning Sub-Grant and was awarded that grant in the amount of \$1,400.00. This grant is for completing a Hazardous Materials Training Needs Assessment project. The assessment is to determine what the training needs are in the county and will be helpful in obtaining future grants. It is also a requirement to have these training records prior to applying for an exercise grant for a HazMat Full Scale Exercise.

Discuss Enbridge Pipeline Project. Enbridge representatives, Becky Haase, Specialist of Stakeholder Relations & Shelly Iliff, Public Awareness Coordinator gave a presentation about Enbridge and on the Line 61 Enhancement Project.

The next meeting is scheduled for Monday, March 2, 2015, at 9:30 a.m. at the Adams County Community Center.

Motion by Wollin/Rogers to adjourn at 11:40 a.m.. Motion carried.

Respectfully submitted,



Jane M. Gervais
Secretary/Coordinator of Information
Adams County Emergency Management Director

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

**Parks Committee Meeting
August 12, 2014 9:00 a.m.
Patrick Lake Park**

Call to Order: Chairman called the meeting to order at 9:00 a.m.

The meeting was properly announced.

Roll Call: Committee Members: Bob Eggebrecht, Lori Djumadi, and Robin Skala, Jake Roseberry, and Marge Edwards at 9:15 a.m. Others present: Fred Nickel – Director Parks/Recreation, Darren Tolley – Petenwell Park Manager, Mark Miller – Castle Rock Park Manager, Rita Kolstad – Parks Administrative Clerk, Jerry Kotlowski – County Board Supervisor, Ron Pederson, Harold Stewart, Bob Legat, and Ron Lyman – ATV Club Reps.

Approve Agenda: Motion by Skala/Roseberry to approve the agenda as presented. Motion carried by unanimous vote.

Previous Minutes: Motion by Skala/Roseberry to approve the July 8, 2014, minutes as presented. Motion carried by unanimous vote.

Agenda Items:

Correspondences /Special User Requests: Motion by Roseberry/Djumadi to approve the Grand Marsh Pathfinders Snowmobile Club's request to hold their annual Labor Day weekend softball tournament and sell concessions per Adams County Parks Ordinance #6-2008. Motion carried by unanimous vote
Motion by Djumadi/Roseberry to approve Mike Meddaugh's request to thin out trees in Lake Camelot as he had done previously several years ago. Motion carried by unanimous vote.

Public Participation on Agenda Items: Introductions were made. Public input as agenda items arise.

Committee Member Reports: None.

State Aid Request Status for Petenwell and Castle Rock Parks' Capital Improvements and ATV Land Acquisition and Alternative Funding : Director reported there was not enough DNR monies available for funding the Castle Rock and Petenwell Park projects. Director requested to meet with Committee to discuss alternative funding plan(s) to get the projects started. Discussion followed. Committee will further review with Director when they meet to review the proposed 2015 budget. The DNR will be meeting soon to review the land acquisition grant request.

Motion by Djumadi/Roseberry to deviate from the agenda to agenda item number 11. Motion carried by unanimous vote.

Trails Report: Coordinator reported signing an ATV land use agreement with Meteor Timber, LLC, from GA that has purchased property from Plum Creek Timberlands. Discussion followed. Coordinator reiterated it is the ATV Club's responsibility to contact landowners for permission to expand ATV trail(s) across private landowner's property, just like the snowmobile clubs do; it is not the responsibility of the Trails Coordinator to go door to door making this request. Mr. Stewart requested County roads be open for ATV use. The Highway Committee has to approve this request before it could be implemented. The ATV Club Reps will make a presentation to the Highway Committee at their September Committee meeting with the Trails Coordinator's support.

P52

Committee took a 10 minute break at 9:35 a.m..

Eggebrecht called the meeting back to order at 9:45 a.m.

Petenwell Harbor of Refuge Retaining Wall Issues Update: Petenwell Park Manager updated Committee.

Patrick Lake Park Improvements and Volunteer Appreciation: Volunteers that built the new open air shelter and are currently renovating the enclosed shelter building at Patrick Lake Park were briefly present at this portion of the meeting. Motion by Edwards/Skala to provide a lifetime day use pass to each of the volunteers working on the Patrick Lake Park improvements. Motion carried by unanimous vote. Steve Thompson, Executive Director of the WI Parks and Recreation Association, was also present and stated in his 40 yrs. of Parks/Rec., this is the first time a community group has volunteered and did a project such as this. An appreciation plaque will be made and hung in the enclosed shelter building at Patrick Lake Park. Additional signage will be installed to make the Park more visible for the general public to find.

Equipment Purchase(s): Will be discussed at the September Committee meeting. Eggebrecht requested additional playground games/equipment be purchased and made available at Castle Rock and Petenwell Parks.

Aquatic Playground Purchase(s): No action taken, project is on hold.

Employee Status: Parks are currently staffed.

Outlying Parks: Discussion on the Parks Department continuing to maintain the Outlying Parks/public water accesses or the possibility of turning them over to the Townships. Motion by Djumadi/Edwards to form and AdHoc Committee to determine if the Outlying Parks/public accesses should be turned over to the Townships. Edwards, Djumadi, and Roseberry volunteered to be on the AdHoc Committee. Motion carried by unanimous vote.

2015 Parks Department Budget Process: Director distributed copies of the Department's proposed 2015 budget for the Committee's review prior to the budget meeting. Director plans to make a presentation to County Board regarding Department operations per Parks Committee's direction.

Revenue Report, Expense Check Summary Report, and Expense Report: Distributed to Committee.

Future Agenda Items: Committee to notify Parks Clerk if there is anything they want on any future agenda.

Set Next Meeting Date: **September 3, 2014, 9:00 a.m.**, Courthouse Conference **Room A160** to Review the Proposed 2015 Parks Budget and Possible Resolution for Possible Future Expenditures.

September 9, 2014, 9:00 a.m., Courthouse Conference **Room A231** for the regular monthly meeting.

Adjourn: Motion by Djumadi/Roseberry to adjourn at 10:40 a.m. Motion carried by unanimous vote.

Submitted by,



Marge Edwards
Secretary

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES: October 1, 2014

Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee meeting to order at 1:00 P.M with the following members present: Barb Morgan, Larry Babcock, Al Sebastiani, Randy Theisen, and Mark Hamburg. Jack Allen sat in for Rocky Gilner. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary. Pledge of Allegiance. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll call. Al Sebastiani made a motion to approve the agenda as noticed. Barb Morgan seconded the motion. All in favor. Motion carried.

Public Hearings: Janet Pearce/Dolly Cooper – Conditional Use Permit request under Section 5-6B.03 (A) of the Adams County Comprehensive Zoning Ordinance to place a 1994 16' x 80' manufactured home in an R1 Single Family Residential District on property located in the W ½, NE ¼, Section 36, Township 15 North, Range 6 East, Lot 4 of CSM 2839 at 723 Fur Avenue, Town of Springville, Adams County, Wisconsin. Janet Pearce presented pictures of the proposed home and explained that it would be for her mother. Discussion followed. Al Sebastiani made a motion to grant the Conditional Use. Barb Morgan seconded the motion. Roll Call Vote: 7 – Yes. Motion carried. Steven & Kay Joles – Conditional Use Permit request under Section 5-5.03(B) of the Adams County Comprehensive Zoning Ordinance to place a single wide manufactured home in an A3 Secondary Agriculture District on property located in the SE ¼, SW ¼, Section 14, Township 14 North, Range 6 East, Lot 6 of CSM 5308 at 853 Gillette Lane, Town of Dell Prairie, Adams County, Wisconsin. Steven Joles explained that there are other single wide homes in the area and this would be a 2014 16' x 80'. Mark Hamburg made a motion to grant the Conditional Use. Randy Theisen seconded the motion. Roll Call Vote: 7 – Yes. Motion carried. Jon Roerig – Rezoning request from an R1 Single Family Residential District to an R3 Versatile Residential District to allow a 2007 14' x 70' manufactured home on property located in the NW ¼, NW ¼, Section 11, Township 17 North, Range 6 East, Lot 1 of CSM 1648 at 2000 9th Avenue, Town of Adams, Adams County, Wisconsin. The owner and Realtor Bill Parr were present to explain the request. Pictures of the proposed home were presented. It was pointed out that there was a mobile home park down the road. Discussion followed. Larry Babcock made a motion to approve the rezoning request and forward that recommendation to the County Board for final approval. Barb Morgan seconded the motion. Roll Call Vote: 7 – Yes. Motion carried. Brian L. & Laura L. Ritchie – Conditional Use Permit under Section 5-6B.03 (F) of the Adams County Comprehensive Zoning Ordinance to allow temporary rent or lease of a single family dwelling in an R1 Single Family Residential District on property located in Pt. of Gov't Lot 9, Section 7, Township 14 North, Range 6 East, Lot 40 of Indian Shores Subdivision at 1347 Gem Court, Town of Dell Prairie, Adams County, Wisconsin. Dell Prairie Chairman Dan McFarlin phoned the Zoning Administrator stating that he personally had no objections, but the Town Participation form noted objections, with concerns of traffic, noise etc. Many other letters were read into the record with objections, along with adjacent owners presenting oral testimony in objection. Lengthy discussion was held regarding the rental agreement, enforcement of such and possibility of setting a precedent. Al Sebastiani made a motion to deny the request. Barb Morgan seconded the motion. Roll Call Vote: 4 – Yes. 3 – No. (Theisen, Hamburg, Babcock) Motion to deny carried. Ms. Ritchie asked if she could be refunded the \$300.00. submitted for the Board of Adjustment Special Exception Permit to be held on October 15, 2014. Discussion followed. Jack Allen made a motion to refund the full \$300.00. Randy Theisen seconded the motion. All in favor. Motion carried. Bobbie Jo Slife – Rezoning request of a 35 acre parcel from an A1 Exclusive Agriculture District to an A1-15 Exclusive Agriculture (approx 33 acres) and an R1 Single Family Residential District (approx 2 acres) of the Adams County Comprehensive Zoning Ordinance to allow the property to be split and located in the NE ¼, SE ¼, Section 23, Township 19 North, Range 7 East at 1065 Cty Trk G, Town of Colburn, Adams County, Wisconsin. Greg Rhinehart was present to represent Ms. Slife. Mr. Rhinehart explained that Ms. Slife wants to keep the two acres with the buildings and sell the rest for farming. Mark Hamburg made a motion to approve the rezoning request and forward that recommendation to the County Board for final approval. Randy Theisen seconded the motion. Roll Call Vote: 7 – Yes. Motion carried

Chairman Stuchlak closed the Public Hearing portion of the meeting and stated that Public Participation would be taken as needed.

Larry Babcock made a motion to approve the minutes from the September 3, 2014 meeting as presented. Randy Theisen seconded the motion. All in favor. Motion carried.

Adams County Planning & Zoning
Meeting Minutes
October 1, 2014
Page #2

Greg Rhinehart presented the surveyor's report for the month of September to the Committee for review. Larry Babcock made a motion to approve the Surveyor's report as presented. Randy Theisen seconded the motion. All in favor. Motion carried.

Jody Helgeson stated that she had received a new printout of the 2015 Budget with a place holder of 1.5% increase in wages for employees. Ms. Helgeson stated that a Land Information meeting is scheduled for October 2, 2014. Barb Morgan made a motion to accept the Register of Deed and Land Information reports as presented. Randy Theisen seconded the motion. All in favor. Motion carried.

Woodland Tree Protection Ordinance: Richard Matzke introduced himself as Chairman of the Big Roche a Cri Lake District and concerned Town of Preston resident. Mr. Matzke stated that recently there was 400 acres of woodland cleared and developed into agriculture fields with irrigation. Discussion was held regarding creating a Forestry District. It was the consensus of the Committee to place the subject on next month's agenda for further discussion and possible action.

Planning & Zoning Updates: Phil McLaughlin stated that there was an error on the Zoning Ordinance Amendment for Lonnie Kluesner in the Town of Springville. Discussion was held. Jack Allen made a motion to correct the errors and forward to County Board. Randy Theisen seconded the motion. All in favor. Motion carried.

Financial Report for August was presented to the Committee for review. Mark Hamburg made a motion to approve the Financial Report as presented. Barb Morgan seconded the motion. All in favor. Motion carried.

Correspondence: Joe Stuchlak stated that he had correspondence regarding a conference in Almond, Wisconsin regarding Michigan's approach to ground water management. Mr. Stuchlak stated that he was going. No one else wished to attend.

The next meeting was scheduled for November 5, 2014. Mark Hamburg stated that he would like the meeting to be scheduled after 4:00 P.M. Discussion was held alternating between morning and 4:00 P.M. Mark Hamburg made a motion for a 4:00 P.M. meeting. Randy Theisen seconded the motion. Roll Call Vote: 4 - No. 3 - Yes. Motion failed by roll call vote. Motion by Barb Morgan for a 3:00 P.M. meeting. Mark Hamburg seconded the motion. Roll Call Vote: 6 - Yes. 1 - No. (Sebastiani) Motion carried.

The next meeting will be held at 3:00 P.M. on Wednesday November 5, 2014.

Jack Allen made a motion to adjourn. Barb Morgan seconded the motion. All in favor. Motion carried.

Adjourned: 3:14 P.M.

Joe Stuchlak, Chair

Rocky Gilner

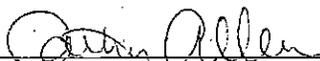
Barb Morgan, Vice-Chair

Larry Babcock

Randy Theisen

Mark Hamburg

Al Sebastiani



Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Property Committee Meeting Minutes
August 8, 2014 9:00 a.m. Room A160

Meeting was called to order at 9:04 a.m. by Chairman Repinski. The meeting was properly announced. Roll call: Gilner, Kotlowski, Pisellini and Repinski present. Excused, Djumadi. Also present, Wagner, Zander, Pierce, Cable, Hamman and Phillippi.

Motioned by Kotlowski/Pisellini to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Gilner/Pisellini to approve the July 11, 2014 minutes. Motion carried by unanimous voice vote.

Item #6 Open and act on bids for tax foreclosure property. Gilner opened and read the bids. Parcel #20 1813 Castle Wood Rd., \$18,005.00 bid from John & Linda with 10% check, \$1,800.50. Motioned by Kotlowski/Pisellini to accept the bid. Motion carried by unanimous voice vote.

Item #7 Discuss and/or act on Pierce St. property resolution. Both neighbors are interested on dividing the property. Will put together a resolution for this for next Property meeting.

Item #8 Discuss and/or act on Dakota Ct. property. Insurance company is going to pay the claim for \$17,000, less the deductible. Gilner opened and read the bids for razing the property. Bid from T&L Excavation, \$3,500 with no tippage included; Dehmlow, \$3,750; Fenner Excavating, \$3,275. Motioned by Kotlowski/Pisellini to accept the bid for \$3,275 from Fenner Excavating. Motion carried by unanimous voice vote.

Item #9 Discuss and/or act on approval to spend up to \$500 of budgeted funds to purchase Emergency Action Plan signs and Safety Shelter signs and related supplies for County facilities. Motioned by Kotlowski/Gilner to not have #100.73.51933.350 (for signs) exceed \$500.00. Motion carried by unanimous voice vote.

Item #10 Discuss and/or act on Adams County Legion Field Airport proposed 2015. Ask about applied funds.

Item #11 Discuss and/or act on building changes, alterations and office space usage. Motioned by Kotlowski/Pisellini to put a policy in place for all buildings that the Property Committee would be responsible regarding painting and/or alterations. Motion carried by roll call vote, 3 yes, 1 no, 1 excused. Voting no, Gilner. Excused, Djumadi.

Item #12 Update on Health & Human Services funding money available. No change.

Item #13 Update on warranty items for Health & Human Services project. Same as previous; heating and cooling contractor hasn't changed transformers.

Item #14 Discuss Health & Human Services different security systems options. Just received cost. No action was taken. Will be put on next meeting's agenda.

Item #15 Discuss and/or act on extra insulation/costs and work at Health & Human Services. Meeting on August 19th, work in progress, if they show.

Item #16 Discuss and/or act on 2015 budget for maintenance/fairgrounds/fair. Motioned by Kotlowski/Pisellini to approve the 2015 proposed budget for fairgrounds/fair. Motion carried by unanimous voice vote. Motioned by Pisellini/Gilner to approve the 2015 budget for maintenance. Motion carried by unanimous voice vote.

Item #17 Update on maintenance items. No report was given.

Motioned by Pisellini/Kotlowski to set the next meeting date for September 12th, 2014 at 9:00 a.m. Motion carried by unanimous voice vote.

Items for next agenda:

Long term planning at/for fairgrounds;

Discuss and/or act on Master Gardener landscaping/flagpole project;

Discuss Health & Human Services different security systems options;

Discuss and/or act on building changes, alterations and office space usage;

Update on Health & Human Services funding money available;

Update on warranty items for Health & Human Services project;

Discuss Health & Human Services different security systems options;

Discuss and/or act on extra insulation/costs and work at Health & Human Services.

Motioned by Kotlowski/Pisellini to adjourn at 10:36 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have been approved by the committee.

CP\ck

Meeting was called to order at 9:00 a.m. by Chairman Repinski. The meeting was properly announced. Roll call: Djumadi, Gilner, Kotlowski, Pisellini and Repinski present. Also present: Johnson, Zander, Lavonne Scott, Ron Dakter, Hamman and Phillippi.

Motioned by Pisellini/Gilner to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Pisellini/Kotlowski to approve the August 8, 2014 minutes. Motion carried by unanimous voice vote.

Item #6: Open and act on bids for tax foreclosure property. Gilner opened/read bids. \$10,051 bid from Robert Jahnke for parcel #29, 1626 Hornet Trail, Lake Arrowhead, with a deposit of 10% down included. Motioned by Djumadi/Pisellini to accept Jahnke bid. Motion carried by unanimous voice vote. Discussion to potentially have Wagner draft authorization to allow Jahnke on property prior to taking occupancy, as this resolution will not come before county board until October. Motioned by Djumadi/Pisellini to proceed as usual and not allow occupancy ahead of time. Motion carried by unanimous voice vote.

Item #7: Discuss and/or act on tax deed property tours. 100 properties are remaining. They are posted in the newspaper for 3 weeks; won't know how many are left until after September 22. Motioned by Djumadi/Pisellini to tour tax deeded properties on 10/6 at 8:30 a.m. Motion carried by unanimous voice vote.

Item #8: Discuss property options regarding real estate east of Courthouse (Rossnagel property). Motioned by Djumadi/Kotlowski to move *Item #8* after *Item #16* for discussion. Motion carried by unanimous voice vote.

Item #9: Discuss long term planning at/for fairgrounds. Roof on Historical Building needs repair, approximate cost is \$12,000. Grandstand needs repair. Midway needs to be repaved. Painting needs to be done on historical building. Motioned by Djumadi/Pisellini to have Corporation Counsel review the contract regarding terms and conditions with the Historical Society agreement. Motion carried by unanimous voice vote. Need to discuss the building funds and what belongs to who on the fairgrounds property.

Item #10: Discuss and/or act on Master Gardener landscaping/flagpole project. Ron Dakter spoke regarding the project. The areas were sprayed with Roundup. He has been accepting bids for project; bids from Landscape Tech and Property Works have been received so far. They would like to complete project by this fall.

Item #11: Discuss and/or act on Adams County Legion Field Airport proposed 2015 budget. Motioned by Djumadi/Pisellini to approve the Legion Field Airport 2015 budget. Motion carried by unanimous voice vote.

Item #12: Discuss and/or act on building changes, alterations and office space usage policy. Motioned by Djumadi/Kotlowski to adopt policy document as submitted and to move forward with resolution to county board. Motion carried by unanimous voice vote.

~~Page #8~~
Item #13: Update on warranty items for Health & Human Services project. Nothing new to report.

Item #14: Discuss Health & Human Services different security systems options. Proposal was received, questions were submitted; we are waiting for responses back from vendors.

Item #15: Discuss and/or act on extra insulation/costs and work at Health & Human Services. We are waiting on proposed costs.

Item #16: Update on maintenance items. A break-in occurred at the fairgrounds; electric was cut and wires were stolen. The county is checking on the deductible/paperwork for insurance claim. Utility doors and new garage doors were installed in maintenance workshop. Hamman is working on raising concrete slabs on front walk.

Recess: Motioned by Repinski/Pisellini to recess at 11:10 a.m. Motion carried by unanimous voice vote.

Reconvene: Called back to order at 11:15 a.m. All present.

Item #8: Discuss property options regarding real estate east of Courthouse (Rossnagel property). 2 lots valued at \$30,000 and a house valued at \$175,000. No action taken.

Motioned by Pisellini/Kotlowski to set the next meeting date for September 12th, 2014 at 9:00 a.m. Motion carried by unanimous voice vote.

Items for next agenda:

Open and/or act on bids for tax foreclosure property;

Discuss long term planning at/for fairgrounds;

Discuss and/or act on building changes, alterations and office space usage policy;

Update on warranty items for Health & Human Services project;

Discuss Health & Human Services different security systems options;

Discuss and/or act on extra insulation/costs and work at Health & Human Services;

Update on maintenance items;

Cleaning contract;

Snowplow contract;

Discuss property options regarding real estate east of Courthouse (Rossnagel property), back utilities off 2nd Street;

Water in parking lot.

Motioned by Kotlowski/Pisellini to adjourn at 11:45 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have been approved by the committee.

CP\ck

Public Safety & Judiciary Committee
Wednesday, September 10, 2014
9:00 a.m. – Conference Room A260

MINUTES

Chairman Allen called the meeting to order at 9:01 a.m. The meeting was properly announced.

Committee members present: Robert Eggebrecht, Marge Edwards, Jack Allen, Robert Grabarski, and Jerry Kotlowski

Others present: Carol Collins, Tania Bonnett, Janis Cada, Dennis McFarlin, Janet Leja, Kathie Dye, Terry Reynolds, Sam Wollin, and Terry Fahrenkrug

Motion by Kotlowski to approve the agenda, seconded by Eggebrecht. Motion carried by unanimous vote.

Motion by Edwards to approve the prior meeting minutes (August 13, 2014), seconded by Grabarski. Motion carried by unanimous vote.

There was no public participation. There was no correspondence.

District Attorney – Tania Bonnett and/or Janis Cada – Present

Committee was provided with the monthly financial report for August 2014. There were no questions. Bonnett explained her State budget request for additional hours to make the ADA position a full-time position and asked the Committee for a letter of support. Bonnett stated the state as a whole is understaffed and her office would benefit from a full-time ADA position. **Motion by Grabarski to approve signing the letter of support for the request of additional hours to make the ADA position full-time, seconded by Edwards. Motion carried by unanimous vote.** The DA's Office will draft the letter of support for the committee members to sign and bring back before the end of the meeting for signatures.

Eyes of Hope Shelter—Kris Steffens—Not Present

The Eyes of Hope Shelter was not scheduled to attend the meeting. Committee was provided with a written report for August 2014 to review. There were no questions.

Family Court Commissioner – Dennis McFarlin – Present

Committee was provided with a written report for August 2014. There were no questions. McFarlin stated his office is running smoothly and there are no issues at this time.

Child Support – Janet Leja – Present

Committee was provided with the performance measures and financial report for August 2014. Leja discussed the performance measures and stated most counties are struggling in the same areas they are. Leja discussed her financial report and stated there is nothing unusual. Leja informed the Committee that things are going well in the office without the Call Center and that she has received positive feedback.

Clerk of Circuit Court – Kathie Dye – Present

Committee was provided with the financial report for August 2014. Dye discussed the financial reports and answered the committee's questions. Dye stated she will be attending the WI Clerk of Circuit Court Conference in October. Dye informed the Committee that she worked with Corporation Counsel and the collection agency to negotiate a 15% administration fee from the 19% that they currently charge. Dye stated that the collection agency did send a contract reflecting that rate since there is currently no contract. Dye informed the Committee that September is Juror Appreciation Month. Dye presented a resolution to support Juror Appreciation Month. **Motion by Kotlowski to approve and sign the resolution to support Juror Appreciation Month, seconded by Grabarski. Motion carried by unanimous vote.**

P60

Allen requested that Dye put something together for the county board members to see where the monies received from tickets go and how it is broken down. Dye briefly explained some tickets to the committee members, but will put something together for all county board members.

Register in Probate – Terry Reynolds – Present

Committee was provided with a written report and financial report for August 2014. Reynolds discussed her reports and answered the committee's questions. Reynolds stated her office is running smoothly and stated she has adequate coverage. Reynolds stated she will be attending the WI Register in Probate conference September 17th – 19th in Wisconsin Dells. Edwards asked Reynolds if there was an update on Teen Court and Reynolds stated there is not much to report at this time. Reynolds explained Teen Court to the new committee members. Reynolds stated there is still interest to get Teen Court going, but the problem is the low student involvement. Reynolds stated she is working with the County Clerk on Student Government Day.

Emergency Management – Jane Gervais – Not Present

Emergency Management was not scheduled to attend the meeting. Committee was provided with a written report for August 2014 to review. There were no questions.

Medical Examiner – Marilyn Rogers – Not Present

The Medical Examiner's Office was not scheduled to attend the meeting. Committee was provided with a written report and financial report for August 2014 to review. There were no questions. Grabarski updated the Committee on the discussion at Admin & Finance regarding the Medical Examiner's indigent cases and their recommendations.

Sheriff's Office – Sheriff Wollin and Chief Deputy Fahrenkrug – Present

Committee was provided with the monthly financial report and Animal Control report for August 2014. There were no questions. Wollin gave an update on the new hires in the jail and patrol. Wollin stated there has been a recent resignation in the jail and there may be a vacancy for a female jailor. Interviews were held on 9/9/14 for the female jailor eligibility list and there may be two individuals on that list to fill the vacancy. Wollin updated the Committee on the upgrade to the inmate phones in the jail. The equipment and installation are at no cost to the Sheriff's Office with an extension of the current contract. Wollin explained that with the upgrade inmates will be able to purchase minutes or a phone card to utilize the phone which will alleviate the issues with collect calls. Wollin stated the jail inspection on 9/9/14 went well and will forward the final report once it is received. Wollin informed the Committee of a new policy regarding A.C.E.S. and non-emergency transport services. Wollin stated the last DEA prescription drug take back event is scheduled for 9/27/14. Wollin stated he will need to find a way to continue this service in the future since this will be the last event the DEA will be funding. Discussion was held regarding the animal control services and Wollin discussed his concerns. Wollin stated Eyes of Hope Shelter is very professional and there are no problems with the services the shelter provides. Committee wishes for the animal control services to stay with Eyes of Hope Shelter.

Motion by Eggebrecht to approve vouchers and monthly expense reports as presented, seconded by Kotlowski. Motion carried by unanimous vote.

Identify upcoming agenda items: None

Set next monthly meeting date as October 8, 2014 at 9:00 a.m.

Motion by Grabarski to adjourn, seconded by Edwards. Motion carried by unanimous vote. Meeting adjourned at 10:28 a.m.

These minutes have not been approved by Public Safety & Judiciary Committee.

Respectfully Submitted,

Robert Grabarski
Secretary

SAFETY COMMITTEE MEETING

Minutes

September 2, 2014 / 2:00 pm /Room A160

1. The Meeting was called to order by Chair Pisellini at 2:00 pm. The meeting was properly announced.
2. Present: Supervisor Paul Pisellini; Committee members Marcia Kaye, Pat Kotlowski, Brenda Quinnell; Mark Rumpel, MEUW Safety Coordinator; Department Safety Rep Ruth Horndasch (HHS).
3. Kotlowski made motion to Approve the Agenda, seconded by Quinnell. Motion carried by voice vote.
4. Motion was made by Quinnell, seconded by Kotlowski to approve the Minutes from the July 21, 2014 meeting. Motion carried by voice vote.
5. There was no public participation, communications or correspondence.
6. Mark Rumpel provided an update on projects.
 - Conducted CPR/First Aid training for the Parks Department and will be doing Emergency Action, BBP, and Fire Prevention for HHS next week. Also working to schedule First Aid for the new people at Highway and Solid Waste. One concern is that we have done the AED training, however there are no AED machines on County property or in County facilities (with maybe exception of Sheriff's Dept and HHS). Mark can get discounts on AED machines through MEUW for \$990 so the Committee may want to look at this for future as the year starts to wind down and we see what funds are left in the budget.
 - Has been putting together a filing system for the various facilities for documentation, MSDS, etc.
 - Highway Dept. is starting their chemical inventory already to update the SDS books. Solid Waste will work on theirs and work to pull sheets on chemicals no longer used, which will be stored in a master file.
 - Did safety facility audit at Petenwell Park. They are not using the safety rated gas cans and some of the cans don't even have lids on them, just a plastic bag. They transport the cans to highway and back that way. Need URL Safety Rated gas cans.....there were two at the location, but too many that were not in compliance. Castle Rock also needs safety rated cans. Mark will discuss the facility assessments with the Department Manager first and if they comply, then it doesn't need to come to the Safety Committee. Mark will still have to do an assessment for the outlying parks. He also did a chainsaw assessment and most of the guys had the proper equipment but he recommended face shields rather than just safety glasses.
 - There has been an issue at Highway with 'logging boots' and who is to furnish them. OSHA standards do not require an employer to provide logging boots but the employee handbook talks about providing safety apparel for job specific tasks, keeping in mind OSHA exceptions. It is 'understood' that the County doesn't have to provide them based on OSHA exception. This language should be discussed and reviewed for the future.

- We have not done any confined space training because we do not have anyone that can do the rescue entrance. We will have to rewrite the program to allow for an 'outside rescue' in those situations where it is required.
 - Tracy had been looking at pricing for the Emergency Access signs for all facilities. Ruth will take the Emergency Access Maps for the Courthouse and have them laminated. Property Committee approved spending up to \$500.
 - Mark has been talking with County Clerk about catching uncompleted training for all groups in break-out sessions during the Veteran's Day In-Service.
 - Mark will be working with Jason Kirsenlohr about safety orientation for new employees at the Highway. It appears each facility has their own training so it would be helpful to get a consistent training program for county-wide use.
7. Discussion regarding the safety programs. The Alpha Terra program was 7 parts, the MEUW program will be 31 parts. It was determined that rather than review and update the Alpha Terra programs, we will review the new MEUW programs as they become available. As a program is reviewed and approved by Property Committee, we will place it on the "T" drive and ask that the corresponding Alpha Terra program be removed from the "T" drive so there are not duplicates. Each department will also have a copy of the manual specific to their department once everything is completed. Mark will talk to the Department Representative/Manager from each area as he reviews the plans and go from there.
 8. Kaye mentioned there had been four 'accidents' since the last meeting but only one had limited medical costs associated. Rumpel asked if there is an investigation form used when an accident occurs? We will look at developing or finding one to use.
 9. Kaye will send an e-mail to the Department Heads regarding the "Departmental Safety Representative List" The purpose of the representative would be to take changes in policy and training back to the Departments, as well as provide input from the Departments in areas of safety programs.
 10. Upcoming agenda items: Review worker's compensation claims; update on safety program; policy review (PIT); update on signs, status of Department Safety Representative.
 11. Next Meeting date: October 8, 2014, 2:00 p.m. in Room A160.
 12. Motion by Quinnell to Adjourn, seconded by Kotlowski. Motion carried by unanimous voice vote.

These minutes have not been approved by the Safety Committee.


Marcia Kaye, Recording Secretary

ADAMS COUNTY SOLID WASTE COMMITTEE
Wednesday, September 10, 2014, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Florence Johnson, Chair
 Larry Babcock, Vice-Chair
 Mark Hamburg
 Paul Pisellini
 Barb Morgan

ABSENT/EXCUSED: None

OTHERS PRESENT: Myrna Diemert, SW Director
 Everett Johnson

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair Florence Johnson at 6:00 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL: JOHNSON, BABCOCK, HAMBURG, PISELLINI AND MORGAN.

APPROVAL OF AGENDA: *Motion by Morgan, second by Hamburg, to approve the agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM AUGUST 13th SOLID WASTE MEETING: *Motion by Babcock, second by Pisellini, to approve the Open Session minutes as presented for the August 13th Solid Waste meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There was no other correspondence or other business to discuss.

UPDATE AND/OR APPROVE LANDFILL EXPANSION STUDY: Ms. Diemert reported that work continues on the study and that she, as well as Ayres Associates, continue to provide further documentation and financial information for the study. He should have preliminary study results to present to the Committee in October.

FINANCIAL REPORT: Ms. Diemert presented the Financial Report and Monthly Check Summary for August, 2014. Discussion was held. *Motion by Babcock, second by Morgan, to approve the Financial Report and Monthly Check Summary as presented. All in favor. Motion carried.*

UPDATE/APPROVE PRELIMINARY 2015 BUDGET: Ms. Diemert stated that 2015 Budget was adjusted to account for the WIPFLI study increases and reclassifications, however, the overall budget bottom line did not change. She reminded the Committee that she had already made allowances for these in her Preliminary Budget.

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated September 10, 2014 (see attached copy). Discussion was held. *Motion by Morgan, second by Pisellini, to approve the Site Report as presented. All in favor. Motion carried.*

APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS: There were no other purchases or rentals to approve.

EMPLOYEE UPDATE: Ms. Diemert stated that there were no other updates on the status of the employees.

APPROVAL OF ANY TRAININGS OR CONFERENCES: There were no other new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Status of the Rome Recycling Project tour and other updates on pertinent items.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, October 8th, 2014 at 6:00 PM at the Landfill.

Motion by Morgan, second by Hamburg, to adjourn until the next meeting. All in favor. Motion carried. Meeting adjourned at 6:59 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY SOLID WASTE COMMITTEE
Wednesday, October 8, 2014, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Florence Johnson, Chair
 Larry Babcock, Vice-Chair
 Mark Hamburg
 Paul Pisellini
 Barb Morgan

ABSENT/EXCUSED: None

OTHERS PRESENT: Myrna Diemert, SW Director
 Everett Johnson
 Brenda Quinnell
 Dr. Razvi, Weaver-Boos Consultants

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair Florence Johnson at 6:00 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL: JOHNSON, BABCOCK, HAMBURG, PISELLINI AND MORGAN.

APPROVAL OF AGENDA: *Motion by Morgan, second by Pisellini, to approve the amended agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM SEPTEMBER 10th SOLID WASTE MEETING: *Motion by Babcock, second by Pisellini, to approve the Open Session minutes as presented for the September 10th Solid Waste meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There was no other correspondence or other business to discuss.

UPDATE AND/OR APPROVE LANDFILL EXPANSION STUDY: Dr. Razvi presented his preliminary summary of the Landfill Expansion Study and discussed the financial, social, and political impacts. This study included options for Adams County residents:

Landfill Expansion \$57-\$65 per ton costs includes the permitting process, construction of the new landfill, LTC and Closure funding, and all operations. Long term contracts with haulers and towns are very important in the success of this option as well as out-of-county marketing. **Transfer Station** permitting, construction, operations, and hauling of waste to another landfill is estimated at **\$70-\$80 per ton**.

Offering No Disposal Services would affect landfill customers and town drop-off sites the most and is estimated to cost **\$81 per ton** for disposal at another landfill facility in another County. Probable increased dumping and burn barrel usage would also affect tourism revenues within the County.

Discussion was also held on privatizing the landfill, however, the Director reminded that in the early 90's this discussion had started and the Town of Strongs Prairie put an injunction against the County from doing this. As per our required negotiated Agreement and State Law, the host community where the landfill is located has a say in the direction the landfill will go. Dr. Razvi will continue to work with Ayres regarding estimated costs for each of these options and will have a final report next month.

Motion by Morgan, second by Pisellini, to continue with the planning and permitting process for expanding our current landfill. All in favor. Motion carried. A resolution will be created and brought before County Board in December for approval. Dr. Razvi and the Director will present this to County Board. This expansion planning and permitting process takes 3-5 years and with our landfill closure date anticipated to be approximately 2021 we need to continue with the process.

FINANCIAL REPORT: Ms. Diemert presented the Financial Report and Monthly Check Summary for September, 2014 showing a **profit** for the year of \$363,651.63 compared to a **loss** of \$489.10 for September 2013. Discussion was held. ***Motion by Babcock, second by Morgan, to approve the Financial Report and Monthly Check Summary as presented. All in favor. Motion carried.***

UPDATE/APPROVE PRELIMINARY 2015 BUDGET/PRICE INCREASES: Ms. Diemert stated she met with Admin & Finance Committee and some adjustments were made in the employee uniform line item and the fuel line items reducing our 2015 Budget. Of the \$3,031,301 Solid Waste budget only \$78,570 is on the tax levy.

Ms. Diemert next presented the 2015 price increases for approval as the Solid Waste has authority to set prices at the landfill. These have already been included in the 2015 revenues. These price increases include a 5% increase in recycling collection services for in-county customers, a 10% increase for garbage and recycling collection services for out-of-county customers, and a \$50 increase for 10, 20 & 30 yard roll-off container rentals for out-of-county customers. ***Motion by Morgan, second by Pisellini, to approve the recommended price increases effective 1-1-15. All in favor. Motion carried.***

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated October 8, 2014 (see attached copy). Discussion was held. ***Motion by Babcock, second by Hamburg, to approve the Site Report as presented. All in favor. Motion carried.***

UPDATE ON THE TOWN OF ROME RECYCLING PROJECT: Ms. Diemert reminded the Committee that we will be touring the Express Recycling facility on October 20th and to meet at the landfill at 9:00.

APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS: There were no other purchases or rentals to approve.

EMPLOYEE UPDATE: Ms. Diemert presented a revised job description for the Solid Waste Director/Recycling Coordinator position. She will be retiring in January 2015 and has given official notice. Discussion was held on the changes in the job description which were a collaborative effort between the current Director, the Admin/Finance Director and the Personnel Director. The revisions include education and experience in landfill construction & operations, and governmental accounting and working with enterprise systems, among others. ***Motion by Hamburg, second by Pisellini, to***

approve the revised job description for the Director as presented. All in favor. Motion carried.
They emphasized the need to fill this position quickly so there is seamless transition when the current Director retires.

Ms. Diemert stated that there were no other updates on the status of the employees.

APPROVAL OF ANY TRAININGS OR CONFERENCES: There were no other new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Updates on pertinent items.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, November 12th, 2014 at 6:00 PM at the Landfill.

Motion by Hamburg, second by Pisellini, to adjourn until the next meeting. All in favor. Motion carried. Meeting adjourned at 7:52 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934

ADAMS COUNTY SURVEYOR'S REPORT # 490

Report for the month of September, 2014

The 2014 Government Corner Maintenance Project

The 2014 project area is Rome (T20N, R5&6E), Leola (T20N, R7E), Monroe (T19N, R4 & 5E), and the part of Big Flats in T19 N, R5E.

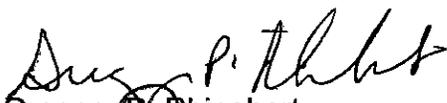
Parts of a couple days were worked on the project in September.

Sue Theisen is continuing on the project to scan the Surveyor Files and prepare them for access through the County GIS Site.

I assisted Matt Bremmer on one complaint involving alleged removal of property corners.

I am continuing to respond to queries and perform the duties of my office.

Respectfully Submitted;


Gregory P. Rhinehart,
Adams County Surveyor

10/1/2014

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
P.O. BOX 187, FRIENDSHIP, WI 53934
(608) 339-4226

SUMMARY OF ACCOUNTS 2014

	<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
Budget	\$3,900.00	\$25,500.00	\$ 300.00
JANUARY	325.00		100.00
Balance	\$3,575.00	\$25,500.00	\$ 200.00
FEBRUARY	325.00	10,071.90	
Balance	\$3,250.00	\$15,128.10	\$ 200.00
MARCH	325.00		
Balance	\$2,925.00	\$15,128.10	\$ 200.00
APRIL	325.00		
Balance	\$2,600.00	\$15,128.10	\$ 200.00
MAY	325.00	3,385.47	
Balance	\$2,275.00	\$11,742.63	\$ 200.00
JUNE	325.00		
Balance	\$1,950.00	\$11,742.63	\$ 200.00
JULY	325.00		
Balance	\$1,625.00	\$11,742.63	\$ 200.00
AUGUST	325.00		
Balance	\$1,300.00	\$11,742.63	\$ 200.00
SEPTEMBER	325.00		
Balance	\$ 975.00	\$11,742.63	\$ 200.00
OCTOBER			
Balance			
NOVEMBER			
Balance			
DECEMBER			
Balance			
Grand Total \$	0.00	\$ 0.00	\$ 0.00

MINUTES
TECHNOLOGY STEERING COMMITTEE MEETING
September 18, 2014 3:30pm
Room A231 Courthouse

Chair Wysocky called the meeting to order at 3:30pm. The meeting was properly announced.

Members present:

Dan Wysocky, Chair
Dawn McGhee
Cheryl Thompson, Recording Secretary
Jon Galloy

Others present:

Jodi Helgeson

Motion by Dawn McGhee, second by Jon Galloy to approve the agenda, no discussion, MCVVV

Motion by Dawn McGhee, second by Jon Galloy to approve the minutes of the July 23rd meeting. No discussion, MCVVV

There was no public participation.

Items for discussion and /or action:

- a. **Document Management** – have vendor information
-Wood County is looking at the same vendor Dawn is looking at for Document Management. Dawn has the information, and we will table this until next meeting, hopefully by then we should have some feedback on the vendor and Wood County's experience with them.
- b. **Document Indexing Project – Register of Deeds**
-Jodi reports that St Croix County is using the exact combination of vendor/interfaces they also have GCS and it seems to be working for them. They are a resource if we were to encounter any technical difficulties should we choose to go with Fidlar on this project.

ROD Office is currently engaged in data and misc annotation clean-up in preparation for data conversion.

Jodi proposes to use Land Information grant money to partially fund this project due to the GCS component to it. She has prepared a funding source proposal, but reminds us that the ultimate decision on funding source is up to Admin & Finance. The committee was provided two spreadsheets, one for a scenario with a Life Cycle component, one without. The committee agreed the one with the Life Cycle component is the more prudent choice.

Jodi reports that the Treasurer's Office's questions and concerns have all been addressed concerning the GCS component and the Treasurer's Office's ability to receive and use the data.

Member Cindy Phillippi joined the meeting at 3:45pm

Dawn reports that her concern for this project would be the load on the county's internet service. She also stressed the importance of an off-site backup. She stated that they are currently in the process of adding to the internet capacity anyway, but is unsure if this will require an even further expansion or not.

Discussion followed regarding various funding sources, the impact this may have on local Title Companies, and GCS' intent to pursue e-recording. Cindy stated she believed that, if at all possible, the \$2900 that is proposed to come from MIS budget should be absorbed by ROD funds instead.

Motion by Cindy Phillippi to take the proposal first to Land Information's Committee, and contingent upon their approval of using Land Information grant funds for a portion of it, then forward it to Admin & Finance for approval/recommendation. The motion also contains the recommendation that the \$2900 for hardware be absorbed by the ROD redaction funds instead of the MIS budget. Seconded by Jon Galloy. No further discussion. MCVVV

Jodi Helgeson left the meeting at 4:15pm.

Identify agenda items: Document Management, updating the county website, GIS mapping update. Next meeting date to be set in a few months unless requested sooner.

Fred Nickel joined the meeting at 4:20pm.

Motion by Chair Wysocky to adjourn, seconded by Cindy Phillippi. MCVVV, Meeting adjourned at 4:22pm.

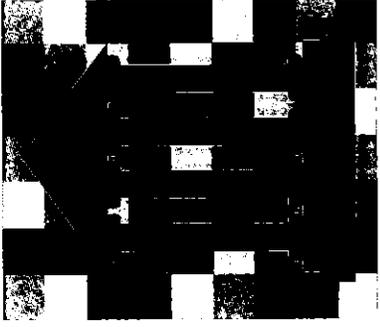
Respectfully submitted 09-23-14



Cheryl Thompson, Recording Secretary

These minutes have not yet been approved by the Technology Steering Committee

*MCUVV = Motion Carried Unanimous Voice Vote



Adams County Clerk of Court's Office

Functions of the Clerk of Circuit Court's Office
And
Breakdown of Fines and Forfeitures

October 21, 2014

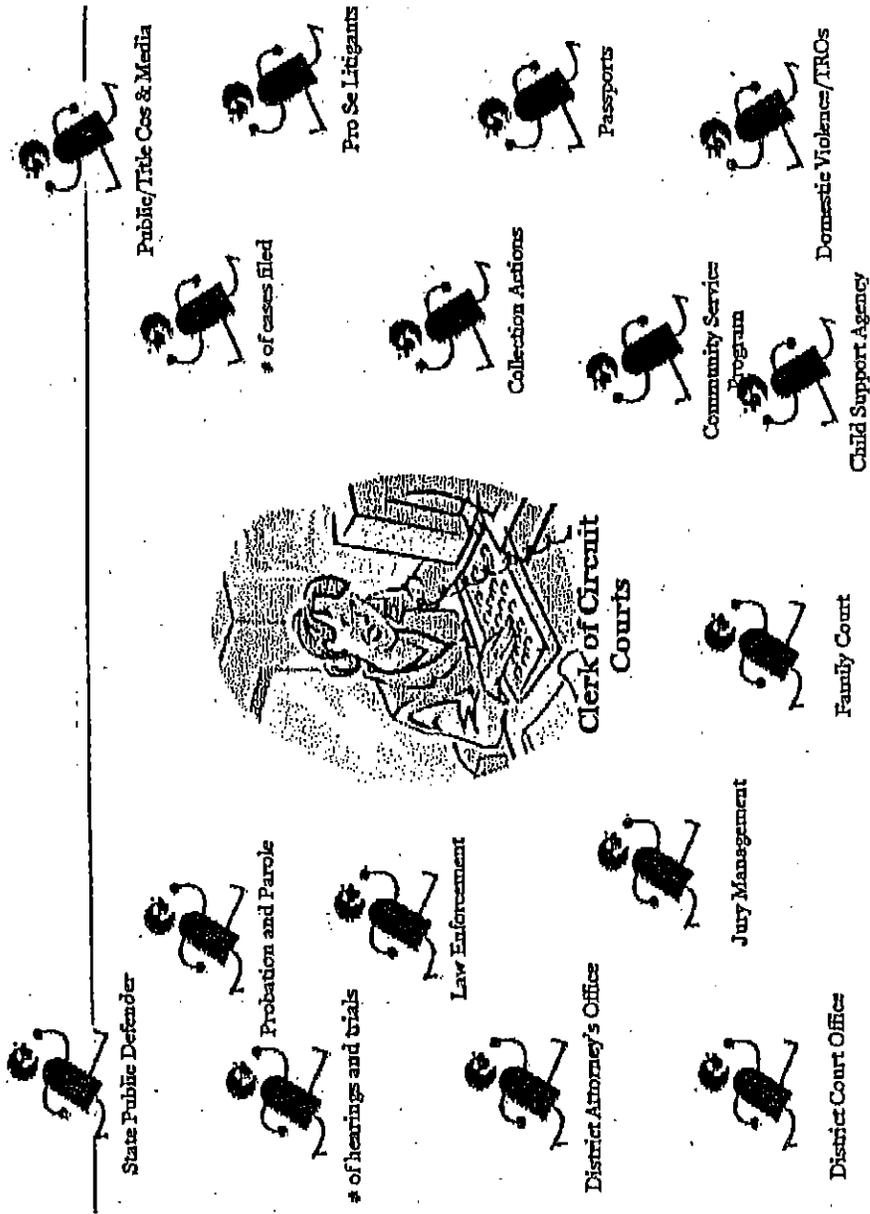
Main Functions of the Clerk of Circuit Court's Office

- Create, maintain and file all case records and papers filed with the Court
- Clerk hearings/trials and keep minutes of court activities
- Schedule court hearings; prepare court orders, notices and other papers for use within the court system
- Maintain a docket of all liens and civil judgments in Adams County
- Provide the Court with qualified jurors for jury duty
- Collect, disburse and maintain records of all monies for fines, forfeitures, bail, trust and reimbursements.

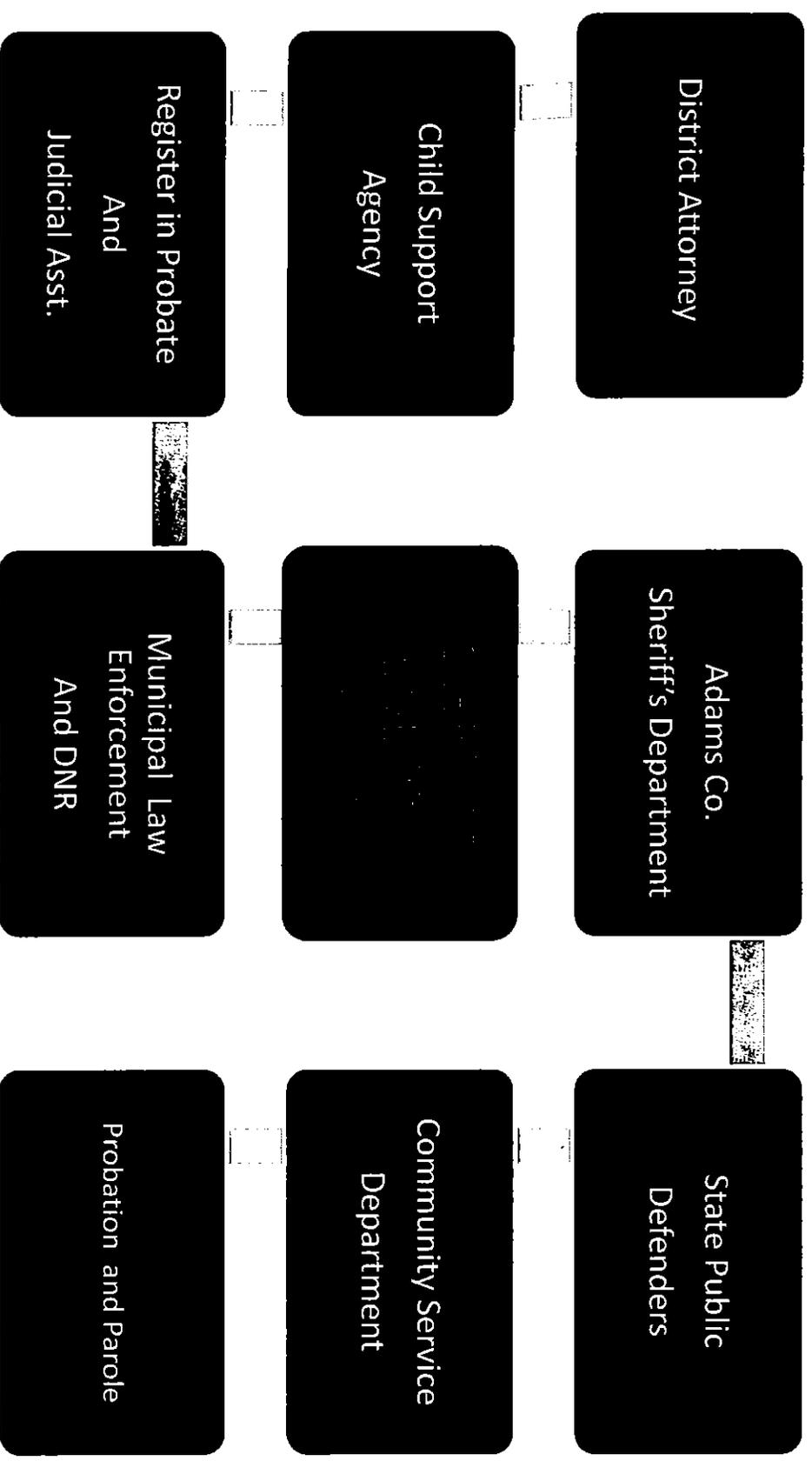
Other Duties in the Clerk of Court's Office

- Keep track of delinquent fines/forfeitures, reimbursements of attorney fees and initiate collection efforts
- Store closed files in accordance with Supreme Court Rule 72 retention schedule.
- Maintain the Adams County Law Library
- Process Passports
- Maintain an Index of tax warrants, search warrants, lists of Sheriff Dept deputies, oaths of office and judicial appointments

Workload Drivers



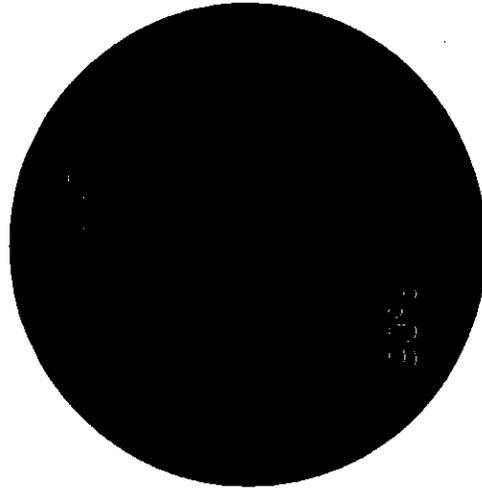
COC Office Is A Vital Link



\$10.00 County Forfeiture = \$150.10

Speeding

0% 0%



Breakdown of Fine

- County State
- 10.00 Fine 2.60 Penalty
- 7.50 Clerks Fee 13.00 CLD
- 10.00 Jail Surcharge 68.00 CSS
- 21.50 JINFO
- 5.00 CCAP
- 12.50 State

\$40.00 DNR Fine = \$222.90

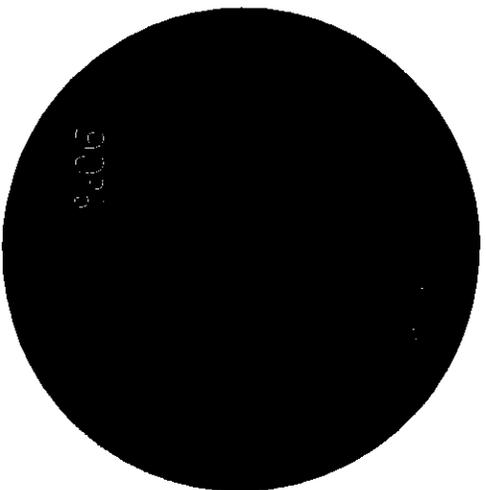
Car/Deer violation-Required Tag

Breakdown of Fine/Forfeiture

0% 0%

- **County**
- \$4.00 Fine
- 7.50 Clerk's Fee
- 10.00 Jail Surcharge

- **State**
- 36.00 Fine
- 12.50 State
- 21.50 JINFO
- 68.00 CSS
- 30.00 NATR
- 13.00 CLD
- 10.40 PEN
- 5.00 CCAP
- 5.00 WVCS

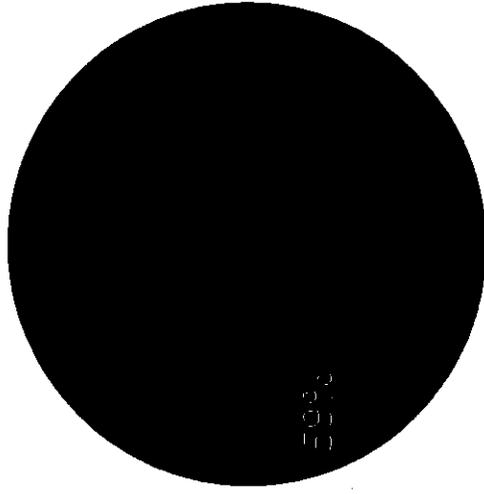


- County
- State

\$250.00 County Traffic Citation = 887.50

OWI 1st

0% 0%



Breakdown of Fine

County	State
\$125.00 Fine	125.00 Fine
7.50 CCS	12.50 State
10.00 Jail Surcharge	21.50 JINFO
218.80 DRVIM (HHS)	216.20 DRVIM
	65.00 PEN
	68.00 CCS
	13.00 CLD
	5.00 CCAP

\$200.00 Municipal Forfeiture = \$389.50

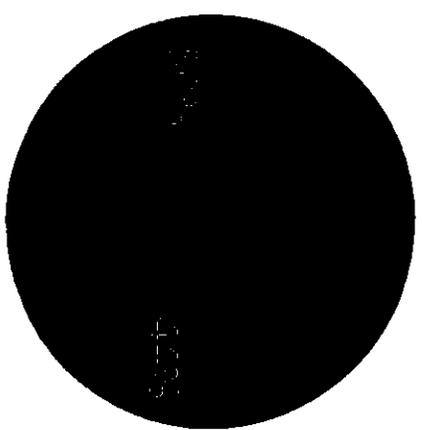
Retail Theft

Breakdown of Forfeiture

- County
- \$5.00 Municipal Fee
- 7.50 Clerk's Fee
- 10.00 Jail Surcharge

- County
- State
- City Adams

City
\$195.00 Fine

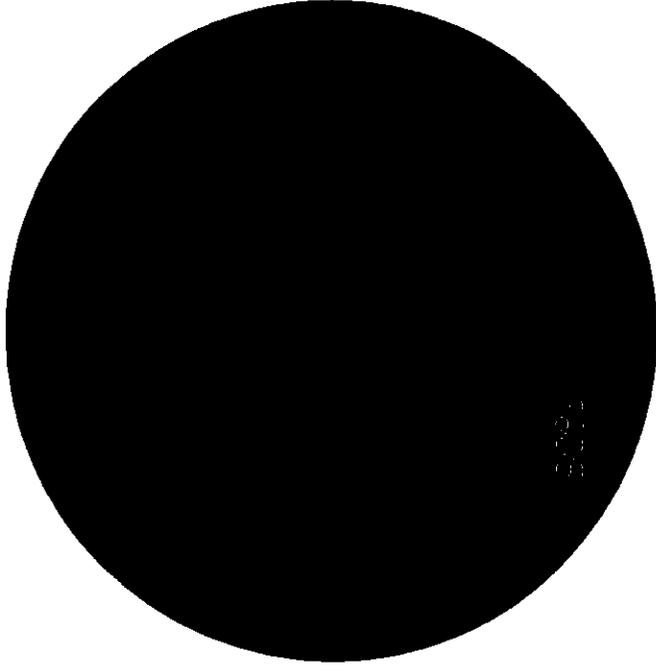


0% 6%

\$100.00 Misdemeanor Fine = \$679.00

Disorderly Conduct/DA

0% 0%



Breakdown of Fine

• County	State
• 10.00 Fine	90.00 Fine
• 9.99 CCFP	153.01 CCFP
• 10.00 Jail Surcharge	67.00 VW
	26.00 Penalty
	13.00 CLD
	100.00 DOMAB
	200.00 DNAAS

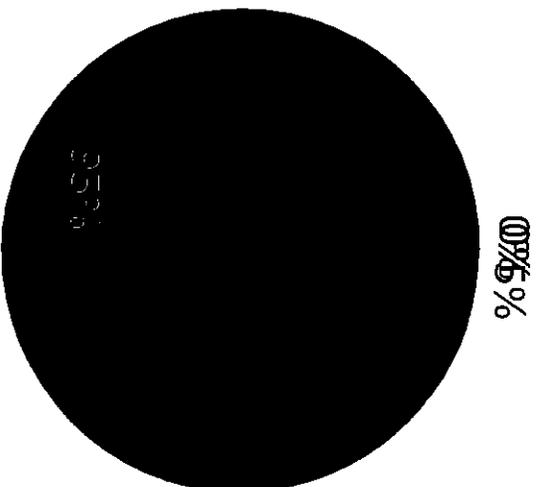
\$500.00 Felony Fine = \$1,380.50

Possession of THC 2nd

Breakdown of Felony Fine

- | County | State |
|------------------------|-------------|
| • \$50.00 Fine | 450.00 Fine |
| • 9.99 CCFP | 153.01 CCFP |
| • 10.00 Jail Surcharge | 13.00 CLD |
| | 92.00 VW |

- County
- State



Surcharges & Costs

The following surcharges and costs are a part of every fine:

- CCFP:** (25.00 – Clerk Fee Civil) Applies to most forfeitures – 7.50 to county; 12.50 to state general fund; 5.00 to CCAP
- CCFP:** (163.00) – Clerk Fee Criminal) Applies to all criminal actions – 6.13% to county; 93.87% to state
- CSS:** (68.00 – Court Support) – Applies to state, county, and municipal forfeitures – 100% to State Treasurer
- CLD:** (13.00 – Crime Lab & Drug Law Surcharge) Applies on a court imposed sentence, probation, or forfeiture – 100% to Dept. of Justice
- DOMAB:** (100.00 – Drug Abuse Surcharge) - Applies on domestic abuse sentences 100% to Dept of Health & Family Services to fund grants for domestic abuse service organizations.
- DNAAS:** (200.00/250.00 – DNA Surcharge) Applies to a conviction of any crime. 200 Misd. And 250 Felony – 100% to Dept. of Justice to support a DNA analysis data bank
- DRVIM:** (435.00 – Driver Improvement Surcharge) Applies to OWI sentencing. – 50.3% to county and 49.7% to state. County share is retained by HHS for alcohol treatment services

Surcharges & Costs cont'd

DRG: (75% of fine – Drug Abuse Program) Applies when a fine is imposed on all drug offenses listed in 961.41 – 100% to State Dept of Health & Family Services to fund grants for treatment programs

DRGOD: (10.00 – Drug Offender Diversion Surcharge) Applies to sentencing for property crimes under 943 – 100% for county grants for substance abuse treatment programs (Goes to state and returned to counties in grant monies)

Jail Surcharge: (10.00) 100% retained by the county to construct, remodel, repair or improve county jails (County retains as a Sheriff's Dept revenue)

JINFO: (21.50 – Justice Information Surcharge) – Applies to filing fees and forfeiture actions - \$6.00 to WI Supreme Court for court automation; 700,00.00 to State general fund; Remainder to State Dept of Admin for various justice programs

NATR: (75% of fine – Natural Resources Surcharge) Applies to forfeitures for violation of Chapter 29 – 100% to State Dept. of Natural Resources Conservation Fund

PEN: (26 % of fine – Penalty Surcharge) Applies when a fine is imposed for a violation of state law or county or municipal ordinances – 100% to Dept of Justice for law enforcement training and related services

Surcharges & Costs cont'd

VW: (67.00 Misd or 92.00 Felony – Victim/Witness Surcharge) Applies when the Court imposes a sentence or places a person on probation for the commission of a crime – 100% to Dept of Justice to fund victim and witness services.

I have listed only the surcharges and costs that are referenced in the fines and forfeitures given as examples in this presentation. There are several more that apply to certain OWI , DNR, Juvenile cases, and filing fees.

If anyone would like to have further discussions involving fines, forfeitures and the surcharges that attach to them I would be glad to meet with you.

There is a Circuit Court Fee, Forfeiture, Fine and Surcharge Table that is available on the Wisconsin Court System website.

