

ADAMS COUNTY SOLID WASTE COMMITTEE
Wednesday, August 12, 2015, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Florence Johnson, Chair
Larry Babcock, Vice-Chair
Paul Pisellini
Barb Morgan
Mark Hamburg

OTHERS PRESENT: Brenda Quinnell, SW Director
Jason Reichhoff – Adams County Solid Waste
Jason Salisbury – Landfill Reduction & Recycling
Brent Lenorud – Lenorud Services
Gina Lenorud – Lenorud Services

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair Florence Johnson at 6:00 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL: JOHNSON, BABCOCK, PISELLINI, MORGAN AND HAMBURG.

APPROVAL OF AGENDA: *Motion by Pisellini, second by Hamburg, to approve the agenda as presented. All in favor; motion carried.*

NOTICE THAT THE COMMITTEE MAY DISCUSS AND ACT ON ANY AGENDA ITEMS LISTED

APPROVAL OF OPEN SESSION MINUTES FROM THE JULY 8, 2015 REGULAR SOLID WASTE MEETING: *Motion by Babcock, second by Pisellini, to approve the Open Session minutes as presented for the July 8, 2015 Solid Waste meeting. All in favor; motion carried.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: There was no public participation.

Motion by Babcock, second by Pisellini, to deviate from the agenda and move items #12 up to this point in the meeting. All in favor; motion carried.

C&D RECYCLING: Quinnell introduced Jason Salisbury of Landfill Reduction and Recycling, and Brent and Gina Lenorud of Lenorud Services. She reported that they contacted her with a proposal to locate a drop-site for C&D waste here at the landfill. This would save landfill space while recycling this material. It would take a license from the DNR at a cost of approximately \$1550.00. A contract would be entered. *Motion by Morgan, second by Pisellini, to authorize Quinnell to proceed with discussion with Lenorud Services and Landfill Reduction & Recycling and to order the ISI if deemed feasible. All in favor; motion carried.*

Salisbury and the two Lenorud left the meeting.

Motion by Babcock, second by Pisellini, to return to the original agenda. All in favor; motion carried.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: Quinnell reported that she was contacted by Senator Julie Lassa regarding the Federal Property Program. Quinnell extended her appreciation to Lassa for her support.

FINANCIAL REPORT: *Motion by Morgan, second by Babcock, to accept the Financial Report and Check Summary as presented. All in favor; motion carried.*

BUDGET REVIEW AND/OR APPROVAL: *Motion by Hamburg, second by Pisellini to accept the budget as presented. All in favor; motion carried.*

SITE REPORT: Quinnell distributed and the Committee reviewed the Site Report dated August 12, 2015 (see attached copy). Discussion was held regarding the upgrades in the recycling building. The current budget has a debt service of \$250,000.00 but the project is going to cost \$293,000.00. Quinnell and Reichhoff explained the need for changes in the layout and Quinnell is on the agenda at Admin/Finance to request an increase. *Motion by Hamburg, second by Pisellini, to approve a request for additional monies to complete the upgrades in the recycling building. All in favor; motion carried.*

Motion by Morgan, second by Babcock, to approve the Site Report as presented. All in favor; motion carried.

UPDATE ON TOWN OF ROME RECYCLING PROJECT: Quinnell reported that she was contacted by Matt Zacher from SOAR and they will not know the results of the EPA grant until later in the month. They are staying in contact.

UPDATE ON ORDINANCE #15-2010 ENFORCEMENT: Quinnell reported that Corporation Counsel Wagner is working on a response to Attorney Speerschneider. She has had conversation with Waste Management, contacted Pellitteri Waste, and is waiting for a contact number for Advanced Disposal.

MATTRESS SURCHARGE: Quinnell reported that she is planning to charge the mattress surcharge before year end at the \$20.00 price approved in the budget. She will give the Townships time to make arrangements and notification to residents. She explained that mattresses create problems in the cell, use much air space, and hopefully can be recycled.

APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS: Quinnell reported that they are looking at two semi-van trailers and two land-sea boxes at Federal Property for use in the mattress recycling and other recycling uses. *Motion by Hamburg, second by Babcock to approve the purchase of the trailers and storage boxes. All in favor; motion carried.*

APPROVAL OF ANY TRAININGS OR CONFERENCES: Quinnell reported that the final registration form for the NEWCMG conference in Waupaca on September 30 and October 1 is not out but will be soon. Johnson and Babcock expressed desire to attend. *Motion by Hamburg, second by Pisellini, to approve any committee members to attend the NEWCMG conference. All in favor; motion carried.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Updates on pertinent items, Updates on the Town of Rome Recycling Project, and Updates on the Ordinance #15-2010 enforcement.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, September 9, 2015 at 6:00 PM at the Landfill.

Motion by Babcock, second by Pisellini, to adjourn until the next meeting. All in favor; motion carried. Meeting adjourned at 8:37 P.M.

Respectfully submitted, Brenda Quinnell, Recording Secretary

THESE MINUTES APPROVED BY THE COMMITTEE ON SEPT 9, 2015

SITE REPORT ATTACHED

SITE REPORT - - SOLID WASTE DEPARTMENT
August 12, 2015

TIPPAGE: 4,324,140 lbs. of garbage were brought in, which is 18% decrease from last year July. This is attributed to having to refuse loads due to lack of space before construction was completed and approved.

MEETINGS/SEMINARS/TRAINING: Office staff attended the July 16th Wellness Committee meeting in order to have a representative from SW. The scale clerks will work together to keep these meetings and initiatives covered. On July 16th Jason participated in a Plastic Film Recycling Webinar but the internet connection was so bad that he only heard about half. The Director attended Preparedness Meeting on July 20 and participated in the WCA Legislative Update Webinar on July 21st. Director attended County Board meeting on July 21st and traveled to Elkhart Lake on July 22 to preview a potential solid waste conference location. Director attended NEWCMG teleconference meetings on July 29th and August 11th in preparation for the fall conference. She also attended the Health Insurance meeting on July 28th.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed. The fuel reporting system was down for almost a month which caused manual reporting and input. The department received new outside phone lines, which also provided a much needed new Internet provider. On July 23rd, JWR was here to take measurements in the recycling building for equipment sizes for the upgrade. On July 28th Rhinehart Metal Buildings was here to take measurements for possible expansion. Prices have changed from the initial guestimate so the Director will go before the Admin/Finance Committee to request a change in the budgeted borrowed amount.

INSPECTIONS: The landfill construction was inspected by DNR.

LOSS CONTROL/SAFETY/STAFF ISSUES: In the month of July, the department had no First Reports. We continue to have one employee on restricted duty that was just put on no-work until surgery on his shoulder this month. On July 31st we had a small fire in the cell caused by a laptop battery. Our employee's quick response and skilled equipment operation squelched the fire before it became too large.

INDUSTRIAL PARK: Regular weekly maintenance continues on the well-house pumping system and no problems or defects were identified during these weekly inspections. The area needs to be brushed/cleaned up before fall and the Director is working with Maintenance and Highway on this.

ADMINISTRATIVE & DEPARTMENT PROJECTS: Since the last committee meeting the Director and/or staff performed the following duties:

Director submitted the 2nd Quarter Recycling and Environmental Report and Fees. For the first time, the landfill was able to exempt MRF residual from partial surcharge fees.

Director submitted the Annual E-Cycle Collector Registration and Annual Report.

In July, the Department shipped two loads of paper, four loads of cardboard, one load of scrap metal, and one load of plastics.

On July 15th and August 3rd, the Director and employee Greg Kobs traveled to Rome Township to meet with personnel regarding improvements at the drop-off site to save them money and become more efficient. Many good ideas were discussed. Representatives from SOAR were at the August 3rd meeting, as well. The Department will continue to work with them. A summary of the meetings is available upon request.

Director corresponded several times with Corporation Counsel regarding Ordinance 15-2010 and they met on July 14th at the landfill office. They will draft a response to the letter sent by Attorney Speerschneider.

On July 27th the Director spoke with 7 Rivers Recycling regarding mattress recycling. On August 6th she met with two persons from 7 Rivers and three FCI personnel at FCI regarding mattresses they have to dispose of/recycle, in addition to other materials. A tour of the facilities was given. Discussions were held on the partnerships/initiative possibilities between the three agencies. FCI has hired landfill personnel/equipment to deliver the mattresses on August 13, 2015.

On August 12th the Director met with Brent Lenorud and Jason Salisbury regarding Construction and Demolition Recycling.

On August 11th the Director met with a new hauler in the area and provided him with the necessary information. He purchased a hauler's permit.

Director and staff monitored Experience Works & Community Program employees and submitted paperwork as necessary.

LANDFILL CONSTRUCTION: The Cell #4 south construction is complete and approval received on August 5th by the DNR with the first load going into the cell on August 6th. Only household trash can be placed in the cell for the first 4 feet in order to protect the liner and maintain proper drainage.

Construction on capping Cells #1 & 2 began last week as well. The overburden has been moved and grading has begun.