

Administrative & Financial Meeting Minutes

May 11, 2007

8:00 a.m.

Meeting called to order by Chairperson Sebastiani at 8:00 a.m. Present Davis, and Keckeisen. Excused West, Grabarski.

Motioned by Keckeisen/Davis to approve Bays training on May 11, 2007 and June 13th thru 15, 2007. Motion carried by unanimous voice vote. Investment report submitted. We will be leaving the fee schedule the same and looking at it again during next budget process for possible changes the 1st of 2008.

Motioned by Keckeisen/Davis for postage meter with folding machine capabilities to be leased by Bays. Motion carried by unanimous voice vote. Departments could utilize with only being charged the cost of postage. Townships would be charge a minimal fee in addition to postage costs.

Motioned by Keckeisen/Davis to approve 4/13 and 4/16 minutes. Motion carried by unanimous voice vote.

Motioned by Keckeisen/Davis to approve Phillippi training June 24-27th. Motion carried by unanimous voice vote.

Phillippi informed committee the copy machine is going to need to be replaced. Options and information will be provided on copy machines at the next meeting.

Sheriff's department overtime from 1/06 thru 5/06 compared to 1/07 thru 5/07 is down \$10,431.02.

Keckeisen stated electronic monitoring is in place and would like Mark Thibodeau to come to the meeting for discussion.

Grabarski present at 9:35 a.m.

Keckeisen excused at 9:50 a.m.

At 11:45 a.m. Thibodeau was present during discussion of implementation of electronic monitoring.

Motioned by Grabarski/Davis to recess for lunch at 11:55 a.m. Motion carried by unanimous voice vote.

Sebastiani called meeting back to order at 2:00 p.m. Grabarski, Davis, and Sebastiani present.

Committee approved vouchers.

Motioned by Davis/Keckeisen to adjourn at 3:40 p.m. until 8 a.m. on May 14, 2007. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi

Recording Secretary

These minutes have not been approved by the Administrative Finance Committee