

**Parks Committee Meeting
Courthouse Conference Room A231
July 2, 2012 9:00 a.m.**

Call to Order: Chairman called the meeting to order at 9:00 a.m.

The meeting was properly announced.

Roll Call: Committee Members: Bob Eggebrecht, Jerry Kotlowski, Bill Miller, Paul Pisellini, and Jake Roseberry. Others present: Fred Nickel – Director Parks/Recreation and Rita Kolstad – Parks Admin. Clerk/Bookkeeper.

Approve Agenda: Motion by Kotlowski/Pisellini to approve the agenda as presented. Motion carried by unanimous vote.

Previous Minutes: Motion by Miller/Pisellini to approve the June 4, 5, and 14, 2012, minutes as printed. Motion carried by unanimous vote.

Agenda Items:

Correspondences /Special User Requests: Director read a correspondence from Tri-Lakes Mgt. requesting boat washing stations for removal of evasive species throughout the County. Land Conservation Department staff indicated recently that there may be monies becoming available through the DNR for these stations. The Parks Department will cooperate with other Departments in the above; however, the Parks Department does not have monies in the budget to purchase the stations. Director will reply to the request in writing to Tri-Lakes Mgt.

Public Participation on Agenda Items: None.

Employee Update: A list of current employees and their positions as well as vacant positions that will not be filled for 2012 was distributed to the Committee.

Outlying Parks Report: Director reported the former Southern Outlying Parks Caretaker passed away recently. Castle Rock Park employees will continue the caretaking of the southern parks for the remainder of this season; however, the Department will likely hire for the position for 2013.

Castle Rock Park Report: Annual Castle Rock Lions Club fireworks were held at Castle Rock Park June 30. The annual triathlon will be held at the park later this month. Campground development across the road from the park is planned for the future.

Petenwell Park Report: Petenwell Park staff is mowing the northern end dams as part of assisting in performing the southern caretaker job duties that is vacant for 2012.

Trails Report: Coordinator reported finishing the snowmobile audit last week. Fenner Excavating is doing the Carter Creek riprap project behind the golf course. ATV Council met last week to award grants for 2012-2013. Adams County was awarded 7 additional miles of trail expansion; however, monies ran out before they got to the Petenwell Park ATV campground development request. Director will be meeting with Administrative and Finance Committee to discuss the Town of Monroe road issues leading to Petenwell Park. Motion by Pisellini/Kotlowski to authorize Parks Chairman to attend the Administrative and Finance Committee meeting on July 10, 2012, representing the Parks Committee. Motion carried by unanimous vote.

Revenue Report: Will be put in Committee's mail slots once completed.

Expense Check Summary Report and Expense Report: Will be put in Committee's mail slots once completed.

Future Agenda Items: Town of Monroe Road Project, Patrick Lake Park Report, Evaluate Future Outdoor Education Center to be Located Near Castle Rock Park.

Set Next Meeting Date: August 10, 2012, 9:00 a.m., Courthouse Conference Room A231.

Adjourn: Motion by Kotlowski/Miller to adjourn at 9:45 a.m. Motion carried by unanimous vote.

Submitted by,

Jerry Kotlowski
Parks Secretary

Minutes prepared by Rita Kolstad, Parks Clerk/Bookkeeper.
These minutes have not been approved by the Parks Committee.