

**Executive Committee Minutes**  
Monday, March 10, 2008  
9:00 a.m. - Conference Room A260

Meeting called to order by Chair Loken at 9:05 a.m. Meeting was properly announced. Members present: Dave Renner, Cindy Loken, Joyce Kirsenlohr, and Larry Babcock. Dave Grabarski excused as he will be arriving late. Others present were: Barb Petkovsek, Administrative Coordinator/Director of Finance; Jack Albert, Corporation Counsel/Personnel Director, and Jane Gervais.

**Motion by Babcock/Renner to approve the agenda. Motion carried.**

**Motion by Kirsenlohr/Babock to approve the minutes of February 11, 2008. Motion carried.**

No public participation. No correspondence.

Set date for County Auction. Committee discussed date for a county auction. Schedule auction for Saturday, June 28, 2008. Second choice is Saturday, June 21, 2008.

Discuss and/or act on Resolution for Participation in the NaCo Prescription Drug Card Program. Administrative Coordinator explained the program. Discussion was held. This will be an action item for the next meeting.

Administrative Coordinator/Director of Finance monthly report. Barb Petkovsek presented her monthly report.

Corporation Counsel/Personnel Director monthly report. Jack Albert gave his monthly report.

**Motion by Babcock/Renner to convene in closed session per § 19.85(1)(c) & (1)(g), Wis. Stats., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Update on negotiations, Resignations, Vacation. Motion carried by unanimous roll call voice vote.**

Supervisor Dave Grabarski arrived the meeting at 10:35 a.m.

**Motion by Grabarski/Renner to reconvene in open session per § 19.85(2), Wis. Stat., to consider and vote on appropriate matters. Motion carried by unanimous roll call voice vote.**

**Motion by Babcock/Renner to extend Jane Gervais' vacation to December 31, 2008. If the excess vacation is not used by that time, it should be brought back to the Committee. Motion carried.**

Approve purchase orders/voucher reports. **Motion by Renner/Kirsenlohr to approve the**

February invoices per the February Check Summary dated 2/1-2/29/08. **Motion carried.**

The next meeting will be Monday, April 7, 2008, at 9:00 a.m.

Action items will be the NaCo Prescription Drug Card Program.

**Motion by Kirsenlohr/Babcock to adjourn at 12:47 p.m. Motion carried.**

Respectfully submitted,

Jane M. Gervais  
Paralegal/Personnel Assistant

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.**