

**Parks Committee Meeting  
Courthouse Conference Room A231  
November 3, 9:00 a.m.**

**Call to Order:** Meeting was called to order at 9:02 a.m. by Chairperson Sumpter.

**The meeting was properly announced.**

**Roll Call:** Committee Members: Joanne Sumpter, Dave Renner, Deena Griffin, and Jerry Kotlowski, and Bill Miller.  
Others present: Darren Tolley – Petenwell Park Manager and Rita Kolstad – Clerk/Bookkeeper.

**Approve Agenda:** Motion by Kotlowski/Renner to approve the agenda as presented. Motion carried by unanimous vote.

**Previous Minutes:** Motion by Griffin/ Kotlowski to approve the October 6, 2010, minutes as printed. Motion carried by unanimous vote.

**Agenda Items:**

**Correspondences /Special User Requests:** None.

**Public Participation on Agenda Items:** None.

**Trails Management Report:** ATV trails are closed for season as of Nov. 1 annually. Snowmobile trail opening date will be set soon by the Snowmobile Association / extra deer hunt could affect the trail opening date.

**Employee Status Reports:** Petenwell Park Manager updated Committee.

**Park Managers Reports:** Petenwell Park Manager reported the boat docks are out and parks are doing hazardous tree removal as necessary. Both parks are preparing for winter.

**2011 Budgets Update:** Director will be attending November County Board meeting in case any questions arise on the proposed Parks budget. Committee approved the Parks Department to apply for their annual raffle license renewal.

**Recreation Report by Committee Members:** None.

**Revenue Report:** Reviewed by Committee.

**Expense Check Summary Report and Fund Balances for Castle Rock and Petenwell Parks 2011 Budget Proposals:** Committee reviewed.

**Future Agenda Items:** Resolution for replacement of Admin truck, Raffle permit renewal, Winter Committee meeting(s) schedule.

**Set Next Meeting Date:** December 1, 2010, 9:00 a.m., Courthouse Conference Room A231.

**Adjourn:** Motion by Kotlowski/Griffin to adjourn at 9:20 a.m. Motion carried by unanimous vote.

Submitted by,

Deena Griffin  
Secretary

Minutes prepared by Rita Kolstad, Parks Clerk/Bookkeeper.  
These minutes have not been approved by the Parks Committee.