

ADAMS COUNTY SOLID WASTE COMMITTEE
September 12, 2012, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Florence Johnson, Vice-Chair
Dean Morgan
Patrick Gatterman
James Bays

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Barb Morgan
Everet Johnson

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:04 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, MORGAN, GATTERMAN AND BAYS.

APPROVAL OF AGENDA: *Motion by Gatterman, second by Johnson, to approve the Agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM AUGUST 8, 2012: *Motion by Bays, second by Morgan, to approve the Open Session minutes as presented for the August 8, 2012 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: None.

FINANCIAL REPORT: Ms. Diemert presented the Financial Report for August 2012 along with the Check Summary Report. Discussion was held. Ms. Diemert next presented the changes made by Trena regarding depreciation expenses and revenues. These changes make our tax levy for 2013 Budget be **reduced by 48%**. The Committee reviewed and discussed the changes. *Motion by Johnson, second by Gatterman, to approve the financial report, the monthly check summary and the changes to the 2013 preliminary budget as presented. All in favor. Motion carried.*

Lengthy discussion was next held on increasing prices on the haul fees for the Town drop-off sites. Ms. Diemert presented several options for price increases showing how each Town would be affected. These drop-off sites serve 90% of our County population. *Motion by Bays, second by Gatterman, that there will be no increase in hauling fees to the Town drop-off sites for 2013. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated September

12, 2012 (see attached copy). *Motion by Johnson, second by Morgan, to approve the Site Report as presented. Discussion was held. All in favor. Motion carried.*

APPROVE/UPDATE SOLID WASTE DEPARTMENT POLICIES: Ms. Diemert stated that approximately 75% of the employees did take part in the Rogan Shoe truck program. She also stated that no further discussion took place on the uniform policy as the employees were happy with the current uniform policy and the County is discussing offering logo shirts to those who wanted to purchase them.

APPROVE ANY VEHICLE/EQUIPMENT OR OTHER PURCHASES OR RENTALS: There were no vehicle or equipment purchases to discuss.

EMPLOYEE UPDATE: Ms. Diemert updated the Committee on the employees and reported that there have been no changes in their current progress.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert presented information on the NEWCMG/WCSWMA Conference in Waupaca on October 10th & 11th. Committee members reviewed the agenda and discussed the content. *Motion by Bays, second by Johnson, to allow any committee members attend as this is a budgeted item. All in favor. Motion carried.* Ms. Diemert had no other trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Update on department job descriptions and any other updates needed.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Monday, October 8, 2012 at 5:00 PM at the Landfill. *Motion by Johnson, second by Gatterman, to adjourn until the next meeting. All in favor. Motion carried.* Meeting adjourned at 7:35 P.M..

Respectfully submitted, Myrna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

SITE REPORT - - SOLID WASTE DEPARTMENT
September 12, 2012

TIPPAGE REPORT: 3,022,850 lbs of garbage were brought in which is the 6th highest amount ever brought into the landfill for this month. Year-to-date we are still **down 4.913%** in tonnage compared to 2011 due to last year's tornado. Revenues are still up.

For the month we had **56** new route customers totaling **\$2,446.50**. We also had **36** customers who were put on Financial Hold, Winter Hold, or cancelled service for a loss of **-1,239.00**. Other changes to types of service gained **14.75** for a total monthly **gain of \$1,222.25 in revenues**.

OUT-OF-COUNTY TIPPAGE: AUGUST 2012:

Village of Coloma –	8.72 tons =	\$523.20
Columbia County –	16.21 tons =	\$972.60
Juneau County -	170.25 tons =	\$10,215.00
Marquette County	40.58 tons =	\$2,434.80
Other County –	4.08 tons =	\$244.80
Village of Oxford –	16.7 tons =	\$1,002.00
Sauk County –	16.62 tons=	\$997.20
Waushara County	13.0 tons =	\$780.00

3 - 10yd container haul fees - **\$450.00**. 5 – 20yd container haul fees = **\$875.00**. 14-30yd container haul fee = **\$2,450.00**.

Comingled-Recyclables brought in 32.63 tons = **\$978.90**.

All Out-of-County container haul fees, garbage & recyclables for the month = **\$21,923.50 (annualized)**
= \$263,082.00.

MEETINGS/SEMINARS/TRAININGS: Attended Dept. Head meeting on August 16th.

Attended Health Insurance Study Committee on 8/20.

Met with Trena regarding August 21st regarding the 2013 budget. Also met with her on August 31st.

Attended County Board on August 21st.

Attended Wellness Committee meeting on August 29th. Also met with EO Johnson on plans for copier/printers for the Solid Waste Dept.

Will meet with Finance Committee on September 13th to review our 2013 Budget request.

Will attend the LaCrosse County regional landfill meeting on September 14th.

Plan to attend County Board September 18th.

Also plan to attend Dept. Head on September 20th. A WEA Trust Health Insurance informational meeting has also been set up for this day for employees.

Will attend Wellness Committee meeting on September 25th.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: MSA performed the semi-annual gas monitoring and found no methane gas in either of the monitor wells. No other inspections were done during the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections.

ADMINISTRATIVE PROJECTS: During the month of Aug/Sept the Director performed the following duties: Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, electronics, appliances, and scrap metals as needed. Tin, aluminum, cardboard and plastics have come up this past month. Comingled bales were shipped through IROW. The ag bags that had been stored for years have also been shipped through IROW.

Most of the month has been spent working on the 2013 budgets which were due on August 24th. Several revisions were made after meeting with Admin/Finance Coordinator.

Attended the County picnic at Castle Rock Park that evening.

Submitted the budget documents by the due date of August 23rd.

Submitted the 2013 Recycling Grant which is due on October 1st.

Arranged for the annual submersible leachate pump maintenance which was done on August 28th.

Received and posted our 2013 Landfill License and SW/Recyclables Transporter Licenses from the DNR.

Submitted the Insurance Inventory Reports to the County Treasurer as requested. Also submitted the underground storage fuel tank report as requested.

Met with Cory from IROW on September 6th to discuss the changeover to the lease of the recycling building. He requested a one month delay in starting because he has corporate things to deal with.

Received \$9,578 from WI River Co-op in Patronage for 2012. This is in addition to the equity retirement and dividend checks we get annually which further offsets fuel and LP costs.

Submitted a proposal for Town of Buffalo's drop-off site. This would bring in an additional \$5,000 annually.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: Met with Ayres on August 23rd to review the plans for the cell capping construction project this fall. Hank has been stripping topsoil off the clay area and stripping the top 6" layer of sand off the cell in preparation for the clay cap. The DNR has been notified and we are trying to find documentation on the Cell #1 capping project. Grade stakes will be placed for Cell #2 and #3 and additional waste will be filled in the low spots. We will also need to place 4' of waste over cell #4 liner by December 1st to protect it from freeze/thaw.

Our air space waste volume survey was also done and we are currently getting 1,847 lbs/cy which is a 15% improvement over the last time. This allows more waste (and revenues) to be placed in the same space and will increase our remaining site life. Employees are to be commended for their good work.