

ADAMS COUNTY  
PLANNING & DEVELOPMENT COMMITTEE  
MEETING MINUTES: June 2, 2010  
Room A260

Chairman Joe Stuchlak called the Adams County Planning & Development Committee meeting to order at 8:33 A.M. with the following members present: Randy Theisen, Barb Morgan, Karl Klingforth, Diane England and Terry James. Glenn Licitar was excused. Others present were: Phil McLaughlin, Zoning Administrator; Cathy Allen, Recording Secretary and Greg Rhinehart, County Surveyor. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll Call.

Terry James made a motion to approve the Agenda as presented. Karl Klingforth seconded the motion. All in favor. Motion carried.

Barb Morgan made a motion to convene into closed session per §19.85(1)(g), Wis. Stats., for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Karl Klingforth seconded the motion. Roll Call Vote: 6 – Yes. Motion carried.

Terry James made a motion to reconvene in open session per §19.85(2), Wis. Stats., to consider and vote on appropriate matters. Karl Klingforth seconded the motion. All in favor. Motion carried.

Karl Klingforth made a motion to recess until the Public Hearing scheduled for 9:30 A.M. Barb Morgan seconded the motion. All in favor. Motion carried.

RECESS: 9:10 A.M.  
RECONVENE: 9:30 A.M.

Chairman Stuchlak asked if this meeting was properly announced. Phil McLaughlin stated that it was. Roll Call. Jack Albert, County Corporation Counsel joined the meeting.

Public Hearings: Lydell & Michelle Capritta/Christina E. Harper – Reconsideration of a denial of a Modification request to the length to width ratio under Section 4.63 of the Adams County Land Division Ordinance for the purpose of adding more width to Lot 2 from Lot 1 on property located in Pt. of Gov't Lot 1, Section 34, Township 15 North, Range 7 East, Lots 1 & 2 of CSM 2156 on County Road G, Town of Jackson, Adams County, Wisconsin. Terry James made a motion to grant the Modification on the above named property. Karl Klingforth seconded the motion. Roll call vote: 6 – Yes. Motion carried.

Corporation Counsel left the meeting at 10:17 A.M.

Alice Foat – Rezoning request of a portion of a parcel (5 acres) from an A1 Exclusive Agriculture District to an A3 Secondary Agriculture District of the Adams County Comprehensive Zoning Ordinance to allow the parcel to be split on property located in the SE ¼, SE ¼, Section 19, Township 15 North, Range 7 East, at 3379 5<sup>th</sup> Lane, Town of Jackson, Adams County, Wisconsin. Barb Morgan made a motion recommend enactment of the zoning change, on the above-described property, and forward to the County Board for final action. Diane England seconded the motion. Roll Call Vote: 6 – Yes. Motion carried. Doreen M. Schultz & Patricia Ann Jespersen Miller – Rezoning request of a parcel (40 acres) from an A1 Exclusive Agriculture District to an A3 Secondary Agriculture District of the Adams County Comprehensive Zoning Ordinance to allow the parcel to be split on property located in the NW ¼, NE ¼, Section 13, Township 17 North, Range 5 East, Town of Adams, Adams County, Wisconsin. (Note: Majority of parcel is zoned Conservancy under the Adams County Shoreland Protection Ordinance.) Randy Theisen made a motion recommend enactment of the zoning change,

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on the above-described property, and forward to the County Board for final action. Barb Morgan seconded the motion. Roll Call Vote: 6 – Yes. Motion carried.

Chairman Stuchlak closed the Public Hearing portion of the meeting.

Jodi Helgeson, Register of Deeds joined the meeting at 10:41 A.M. Ms. Helgeson informed the Committee that the flat fee for recording documents in the Register of Deeds will take affect on June 25, 2010 which will involve a change-over of software. She also stated that employee training on the Policy & Procedure Manual update has been competed. Ms. Helgeson stated she will be helping Emergency Management at a training exercise in Juneau County in the near future. Terry James made a motion to accept the Register of Deeds report. Karl Klingforth seconded the motion. All in favor. Motion carried.

Phil McLaughlin presented the minutes from the May 5, 2010 Planning & Development meeting to the Committee. Karl Klingforth made a motion to approve the minutes as presented. Barb Morgan seconded the motion. All in favor. Motion carried

Greg Rhinehart presented the Surveyor's report for the month of May to the Committee for review. Terry James made a motion to approve the Surveyor's report as presented. Diane England seconded the motion. All in favor. Motion carried.

Department updates. Mr. McLaughlin presented the Committee members with copies of NR115 in preparation of future revisions to the Shoreland Ordinance. He also discussed the Resolution regarding department requests for radios and base stations.

Phil McLaughlin presented the Financial Report for the month of April and the Comp Time Report to the Committee for review. Terry James made a motion to approve the Financial Report and Comp Time Report as presented. Karl Klingforth seconded the motion. All in favor. Motion carried.

Discussion was held as to procedures for filing a complaint with the Planning & Zoning Department, what kind of complaints and what Townships are under the jurisdiction of the Zoning Ordinance.

Upcoming agenda items: The Board of Adjustment requests to have members Ron Jacobson and Cathy Croke be put on the July Planning & Zoning Agenda to discuss possible revisions to the County Zoning Ordinance.

Correspondence: None.

The next Planning & Zoning Committee meeting will be scheduled for July 7, 2010.

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Terry James made a motion to adjourn. Barb Morgan seconded the motion. All in favor. Motion carried.

Adjourned: 11:22 A.M.

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Joe Stuchlak, Chair

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Randy Theisen

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Glenn Licitar, Vice-Chair

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Barb Morgan

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Terry James, Secretary

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Karl Klingforth

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Diane England

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Cathy Allen, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.**